

# FDOT Section 5339 Application Scorecard Reference Guide

Updated September 2022

Each District must complete project risk assessments before considering a proposed Section 5339 project for award. Please see Risk Assessment completion guidance on the Resources tab in the grant application Excel workbook.

Upon receipt of grant applications for review, the Lead District Reviewer will create a scorecard for each project submitted. The final decision to award any applicant is at the discretion of the District. Quantified scores and ranks are developed to enable further analysis and may be used to drive project prioritization or simply serve as a record of the reason for decision-making. Each District should conduct a Pre-Review Meeting that will discuss any review team members' questions and provide all reviewers with guidance and direction for grading and completing the review.

## 1. Funding Program Access (30 points)

District representatives should consider whether the project could potentially be funded through another grant program such as Section 5310 (Rural), Section 5307, or State Block Grant. If the project has an opportunity to be funded under another program, please select 'yes' in the drop-down. 15 points will be deducted from the initial 30 for each available opportunity suitable for project funding. If the project is not suitable for funding under any other programs, the full 30 points are awarded.

## 2. Needs Assessment (30 points)

The Needs Assessment consists of considering the level of documented need for the project or its outcomes. The assessment is based on budget and Transit Asset Management Plan documentation.

### *Budget and other factors (1-15 pts.)*

Based on the review of the agency's budget and any other known financial factors.

### *Transit Asset Management Plan (1-15 pts.)*

Project is identified and prioritized in the FDOT State Group Transit Asset Management (TAM) Plan or agency TAM plan. Funding would assist the agency in meeting its State of Good Repair (SGR) targets.

## 3. Project Description (40 points)

Based on review team member assessment of project merit and alignment with District funding priorities or strategy.