**Commercial Vehicle Information Systems
and Networks (CVISN) Team Meeting Notes
August 20, 2013 – Tuesday, 2:00 pm**

Attendees:

Stacie Blizzard, FHWA
Richard Easley, E-Squared Engineering
Bryan Hubbard, FDOT Permits
Ronnie Martin, FDOT Permits
Clay Packard, Atkins
Tim Rutherford, DACS
Jerry Scott, FDOT MCSAW
Keith Westphal, FDOT MCSAW

Paul Clark, FDOT
Sharon Easley, E-Squared Engineering
Jeff Jordan, DACS
Jackie Monroe, Atkins
Ken Richards, DOR
Jeff Sanderson, FMCSA
Marie Tucker, FDOT

AGENDA ITEMS:

Welcome and Introductions

Paul Clark welcomed everyone to the meeting and everyone went around the room and introduced themselves.

Current Project updates and/or discussion

Pre-Clearance at Motor Carrier Compliance Weigh Stations

Keith Westphal reviewed the numbers for May, June and July for bypass and pull-in activity at the weigh stations. He then reviewed the open percentage for the same months and stated that the national average is 55% closure time so Florida is well above the average at 95 - 97%. He also reviewed the pull-in percentage and stated that the national average is 31% and Florida is below this at 27 - 29%. Lastly he stated that for the first seven months of the year Florida is over four million bypassed trucks which puts us on track to be one of the best years for pre-pass in the last five years. K. Westphal stated that the weigh stations are using a lot of electronic credentialing. P. Clark stated that the electronic credentialing is saving the carriers a lot of time and K. Westphal agreed. Complete statistics for the weigh stations can be found in the meeting handouts.

Pre-Clearance at Agriculture Sites

Major Rutherford reviewed the number of applications received for July. He then reviewed the latest AgPass numbers. Complete statistics for Department of Agriculture can be found in the meeting handouts.

Permitting System Enhancements Project

Bryan Hubbard stated that the new Permitting Application System (PAS) went into production on August 18th. There have been a few issues with the routing engines and those bugs are being worked out but the Permits Office has about 400 permits in the system and have issued about 200 already. Ronnie Martin stated that the Permits office issues roughly 500 permits daily to the trucking industry. There are up to 18 maps used to process the permits with up to nine steps with various offices, personnel and staff which could end up utilizing 8-10 tools to process the permit application. This system has taken all of those steps and automated them; the contractor is currently responsible for checking each permit application to make sure all the information is in compliance and now the system will do all of the analysis except for certain loads which require engineering approval. B. Hubbard then reviewed the system as it was being navigated on screen. He went on to talk about how profiles can be created. A large trucking company can create a profile and then add delegates and everyone would then get a copy of the permit so it's not limited to one person. The company can also save the truck information for future use. Once all of the information is input for the truck dimensions the system will then verify the route. If the route that was entered is incorrect it will then provide the customer with a route that is legal. R. Martin stated that once the system is online to the trucking community which will hopefully be by Spring 2014 the company will be able to go on-line and self issue their permit instead of having to wait a minimum of three days.

P. Clark stated that he is very impressed with this system and the efficiency that is now available to the trucking community. He then asked if the system checks to see if the customer has any outstanding fines or is out of service. B. Hubbard stated that the current system does not but it is scheduled for the next round of enhancements. He then went on to state that in the past there was no way for law enforcement to tell if a permit was valid without calling the Permits Office. To illuminate this step a QR code has been placed on the front of the permits and a scanner was bought for each of the scale houses so the officers can scan the permits and it will pull up a screen that will show them the current status of the permit.

Automated Permitting System Utilization

R. Martin did not have updated statistics at the time of the meeting but they have now been added to the updated meeting handouts.

BOL Program

Ken Richards reviewed the numbers for the BOL program. He stated that the numbers are continuing to go up every year and this is due to more emphasis being placed on this program. Complete statistics for the BOL program can be found in the meeting handouts.

E-Credentialing System Usage Stats

David Helton was not able to attend the meeting and did not provide any updates.

VWS Deployments and USDOT Cameras

Jerry Scott stated that there are 20 USDOT cameras on order that are scheduled to arrive in late September. The infrastructure is not currently in place for the cameras as MCSAW is working on a new contract with the vendor but once that is in place the infrastructure will be put in place. There are currently three sites that are ready for these cameras so once they are received those will go up (Yulee SB, Yulee NB and Martin County NB). He continued to state that for VWS deployments there is an unmanned weigh station in Palm Coast (US 1) that is under construction now and are currently waiting on the utility approval to start the static scale construction.

Container Number Database

Clay Packard gave a brief summary of what the Container Number Database (CNDB) will do once it is complete. He stated that the CNDB will track the container numbers, the license plate reader (LPR)s and the USDOT numbers visually with this system. This system uses real-time data from the DACS interdiction stations and the MCSAW weigh stations. C. Packard then reviewed what agency was providing what information. DACS is providing container numbers and LPRs, MCSAW is providing LPRs and USDOT numbers, DHSMV is proving the hotlist file and FMCSA is providing the PRISM database. The last two lists will be called watch list the information from DACS and MCSAW will be run against those list and if there is a hit an email will be sent out and this service can be subscribed too and you can also create your own custom watch list. C. Packard then reviewed how the system will work in detail. He stated that the data can also be used to analyze trends for trucks traveling in the state for possible planning purposes. Jackie Monroe then gave an overview of the user interface and how the data is stored and archived. She also showed the search feature where you can search by USDOT number, LPR or container number and see the route that the truck has traveled.

R. Martin asked where the reads were coming from and P. Clark stated that currently they are coming from DACS interdiction stations and MCSAW weigh stations. He continued to state that this system will be presented to Secretary Biter and Jaun Flores to show that we could possibly get planning data if this was integrated with PIERS data. K. Richards asked how long this data will be stored. P. Clark stated that is still in discussion and that we do not have to store the data for as long as others due with public records we only have to store it for 30 days. After the 30 days we may strip the images and just keep the data but we have not decided on that yet. Major Rutherford asked if there was a way if the system has a hit to send a notice back to the TRS system and C. Packard stated that at this time there was not a way but that could possibly be a future enhancement. K. Westphal stated that MCSAW has a duplicate PRISM file on their system at the weigh stations that is downloaded every two hours and the information runs against that and also goes back to the TERL for the CNDB. Major Rutherford stated that the interdiction stations are running information against the live system which is way they are having such delay.

C. Packard concluded by stated that there will also be a user manual and training available. Major Rutherford asked how the training would be made available and C. Packard stated that it could be either internet based or in person training. He then discussed some possible future enhancements for the CNDB project. R. Easley asked if in the future if this system was integrated with the Permits Office and a route was given with the permit could the system send out a notification that the truck is off track and does not have a permit to be where it is driving. C. Packard stated that yes that could be a future enhancement. P. Clark asked when the development would be finished and ready for beta testing. C. Packard responded that it would be by the end of September.

LPR/PRISM Project (MCSAW)

M. Tucker stated that a PO was recently approved for this work to be completed.

LPR/PRISM Project (DACS)

Jeff Jordan stated that the procedures are being fine tuned and then it will start being used at all locations.

Florida Expanded CVSIN Program Plan / Top Level Design Document Update

Marie Tucker stated that we still waiting on updates from several folks but the document is progressing and should be updated and sent out for review by the CVISN team in the near future.

Trucking Industry Update

FTA was unable to attend the meeting and did not provide an update.

CVISN Grants

M. Tucker stated that we are currently wrapping up all FY07 grant projects and hope to have the grant closed out shortly after the first of the year. The funds for the FY11 and FY12 grants is now available so if you have projects under these grants please get with M. Tucker to get them started. The FY13 grant was recently approved and funds should be available for those projects in July 2014. Lastly the new grant cycle will be coming up very soon so we need to start thinking about new projects to be funded, if you have ideas please submit them to M. Tucker.

Operation & Maintenance Expenses

M. Tucker stated that the last sheet in the meeting handouts is a list of operation and maintenance expenses. She continued to state that we are trying to predict the operation and maintenance expenses better in the future as we will need more detail for these to be paid for by grants. If you have any ongoing operation and maintenance expenses please submit them to M. Tucker for consideration in the grant.

CVISN Executive Steering Committee Meeting

P. Clark stated that that there is a CVISN Executive Steering Committee meeting coming up next week and we will discuss where the program has been where it is at and where it is going. We will possibly do some demonstrations of these systems we saw today.

Other Items

P. Clark stated that his office is currently looking into updating the CVISN Strategic Plan document so that projects can be projected further out. His office is currently looking at resources to assist with this and will keep the team updated on the progress as we plan to schedule workshops to get input from team members.

With no further items for discussion, the meeting was adjourned at 3:30 pm.

Next CVISN Meeting

November 19, 2013, 2013, 1:30 pm to 3:30 pm, Conference Room 308, 3rd Floor in the Rhyne Building, 2740 Centerview Drive, Tallahassee, FL 32301. Call in Number: 850-410-5666; Toll Free: 866-374-3368 ext 5666