Florida CVISN Team Meeting Minutes
October 27, 2011 – Thursday, 10:00 am to Noon

MINUTES

Participants:

Paul Clark	*FDOT*	Pati Lytle	*DACS*
Mickey Davis	*FMCSA*	Lynn McElroy	*DOR*
Richard Easley	*E-Squared Engineering*	Heather Nelson	*Atkins*
Sharon Easley	*E-Squared Engineering*	Roger Norris	*FDOT*
Bryan Hubbard	*FDOT*	Clem Novenario	*DHSMV*
Paul Grimes	*OIS*	Tim Rutherford	*DACS*
Jim Gregg	*FMCSA*	Terrence Samuel	*DHSMV*
David Helton	*DHSMV*	Dan Starling	*DHSMV/FHP*
Annie Hunter	*FDOT*	Keith Westphal	*MCSAW*
Judy Johnson	*DHSMV*	Craig Wilson	*MCSAW*
Tisha Keller	*FTA*		

Paul Clark welcomed everyone to the meeting and thanked them for attending.

PROJECT UPDATES

Pre-Clearance at Motor Carrier Compliance Weigh Stations
Captain Roger Norris was unable to attend the meeting. The PrePass reports are included in the appendices. Paul noted that for future CVISN meetings he will prepare the PrePass reports since he now has access to the PrePass reports system. Paul also requested that Clayton Tyson be on the agenda for future CVISN meetings as the person that will report PrePass utilization for OMCC.

Pre-Clearance at Department of Agriculture Sites
Major Tim Rutherford provided the following information regarding the AgPass program.

25	applications received in August 2011
21	approved
3	denied
1	other

11	applications received in September 2011
8	approved
2	denied
1	other

The following reflect the number of AgPass applications received since inception of the program (June 2002) through September 2011:

3,019 applications approved
1,112 applications denied
  336 (various status such as previously processed, withdrawn, returned for signature, discarded)
4,487 Total Applications Received Since Inception of Program (June 2002)

Bypass activity for DACS is included in the Appendices.

Tim reported that Major Berry approves the PrePass applications. DACS is currently working with PrePass to see if they can come up with a method that would allow larger carriers that have a segment of their trucks that don't carry any agriculture products to participate in PrePass. Only those trucks that don't carry agriculture products would be eligible to participate in pre-clearance.

Permitting System Enhancements Project
Bryan Hubbard reported that they are still working out issues and are having server performance issues. The FDOT servers are being moved over Veterans' Day weekend (Thurs – Mon). Bryan expects that they will continue to have performance problems until the server relocation is complete. He also reported that they are working on cleaning up the data for about 7000 bridges. They are also working with OIS to automate the analytical and GIS component of the permits system.

Automated Permitting System Utilization
Ronnie Martin was not able to attend the meeting but provided the following report for the minutes.

2011 PERMIT ACTIVITY (APASS)			
Month	Total Permits Issued	APASS Total	% APASS
01-2011	6,902	4,143	60.0%
02-2011	7,017	4,318	61.5%
03-2011	8,853	5,087	57.5%
04-2011	6,658	3,812	57.3%
05-2011	6,068	3,548	58.5%
06-2011	7,274	4,184	57.5%
07-2011	6,682	3,502	52.4%
08-2011	6,927	4,123	59.5%
09-2011	7,031	3,992	56.8%
TOTALS	63,412	36,709	57.9%

Dept. of Revenue BOL Program
Lynn McElroy reported that since the DACS I-75 station is closed they are not getting Bills of Lading (BOL) for that station. They also had a server move which caused them to lose access to the CVISN server. It was four months before they got back their access. Lynn also reported that they are going to a new version of Windows that is not compatible with the BOL imaging software. They are working with a vendor to figure out how to make the new system work before they make the transfer. Pati Lytle reported that DACS is about to face this same issue.

Electronic Credentialing (IFTA[1], IRP[2]) System Usage Stats/SAFER uploads
Clem Novenario reported they are planning to add an additional function to electronic credentialing for printing cab cards. The complete utilization report is included in the appendices. *Note: Clem's last day with HSMV will be November 30, 2011.*

PRISM Implementation/Barcode Reader Procurement
David reported that PRISM is working well.

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[1] International Fuel Tax Agreement
[2] International Registration Plan

VWS Deployment
Craig Wilson reported they are ready to release the RFP for the VWS deployments. He just needs the sequence number, the technical specifications are complete.

EFTMS Upgrades
Paul Clark reported that they are near completion on this project. Currently Patrick Kerr is reworking the mapping component and it is almost complete. They have also been testing the new system.

Florida Trucking Info Help Desk Phone Activity
Sharon Easley reported the FDOT telephone system that supports the Florida Trucking Info line has been migrated to a new technology. Because of the move it is no longer possible to produce telephone utilization reports. Mark Dobert is trying to find a replacement for the capability that was lost and will let the team know if/when he is able to capture usage information again.

Port of Entry Project
Richard Easley gave a presentation on the Port of Entry project. It is included in the appendices. The group discussed various issues that would need to be addressed if the current status is changed. I was also discussed that the project should consider marine ports of entry as well. Paul also noted that it is important that all stakeholders have input into this project. Next the project will be looking at citation reports for each weigh station.

Trucking Industry Update
No industry update report was presented at the meeting.

OTHER ITEMS

ITS World Congress Debrief
Paul Clark reported that ITS World Congress in Orlando in October went very well. There was a tour that showcased the automated vehicle crash avoidance / vehicle to vehicle (V2V) communications. There will be a demonstration at the Seffner WIM facility. DACS will have the VACIS machine there. Florida is investigating the possibility of using the V2V infrastructure, which was installed for the world congress, for other CVO applications.

Craig Wilson reported that for one of the other tours, the US DOT readers, which had been installed two days prior to the tour, flagged a vehicle which had an outstanding citation

Work Session
The group reviewed a list of all proposed projects for the Paul requested that this be taken care of via email with affected partner agencies. The total amount of proposed projects was $1,121,500. The maximum amount of CVISN funding available is $1,000,000 for Federal FY 2012. Based on this information the project budget had to be reduced by $121,500. This was accomplished by eliminating project #11 (IRP/IFTA migration to .net), which feed up $150,000; $50,000 of this amount was added to project 10's budget, and the other $100,000 was subtracted from the total budget. The feasibility study (project #8) budget was reduced to $28,500, freeing up an additional $21,500. These two reductions in budget ($100,000 + $21,500), resulted in a project budget of $1,000,000; which is what will be submitted in Florida FY2012 grant application. As summary of the projects & budget approved by the CVISN team, to be submitted with the FY2012 application, is included below.

Florida CVISN Team 2012 Grant Project Proposals

Lead Agency		Project and Description	Proposed Cost
DACS			
	1	**Adding LPR Camera**	$ 70,000.00
		Adding camera for second lane on ramp entering the DACS interdiction station on I-75. After adding add'l lane, only one lane currently has LPR capability. ($70K with $7.5k annual for 3 years)	
	2	**Maintenance for LPR Camera**	
		Estimate of $7500 per year for three years for maintenance expenses.	$ 22,500.00
	3	**Install Camera System at Station 4**	$ 146,000.00
		Station 4 is a manual data entry station where license plates and container numbers are entered manually into the DACS database. This previously low traffic site has experienced a significant increase in traffic and an automated camera system (both LPR and CCR) is needed to keep pace with the traffic.	
	4	**Maintenance for Camera System at Station 4**	$ 33,000.00
		Estimate of $11,000 per year for three years for maintenance expenses.	
Permits Ofc			
	5	**PAS (Formerly APASS) continued Automation**	$ 150,000.00
		This project would continue previous projects allowing for additional enhancements and to fix outstanding system issues that could arise from the previous projects. This project would also allow the incorporation of enhanced analytical modules based on research currently being done to improve the accuracy and reliability of our current models. This research is being conducted to evaluate FDOT's Current process, and to calibrate it to better reflect bridge capacities, in hope of removing some restrictions on commercial vehicles.	
	6	**IPAS KIOSK Development**	$ 150,000.00
		FDOT is Currently developing a new method for deployment of APASS to our Weigh in Motion facilities throughout the state. This project would allow for the purchase and deployment of the necessary hardware for these kiosks to be successful. IPAS would provide an internet based interface to the PAS (formerly APASS) system, that would allow commercial vehicle operators the ability to apply, pay for, and receive permits on site. These kiosks could also be used by the customer to interface with other internet based commercial vehicle applications (IRP, IFTA, etc.)	
MCSAW			
	7	**US DOT Readers at WIM Ramps**	$ 230,000.00
		Deployment of US DOT number readers for automated 'look up' on motor carrier status which allows Florida to identify and collect over $7M in delinquent fines and/or taxes from motor carriers utilizing Florida roadways. The US DOT readers would be located at 9 weigh stations (18 camera units).	
	8	**Feasibility Study for Electronic ID for Trip Permits**	$ 28,500.00
		Identify methods to electronically marry up permits with individual vehicles so they can be verified (in automated fashion) as they enter weigh stations, as they are identified at Virtual Weigh Site locations, when a truck is stopped by enforcement at roadside and also from roving enforcement vehicles as the trucks travel along the roadway. Project will include piloting of different technologies for the electronic tagging of trucks for trip permits.	
FHP OMCC		*No 2012 CVISN projects at this time.*	
DHSMV			
	9	**Efforts to Increase E-Credentialing Utilization**	$ 20,000.00
		Outreach/Marketing/Education efforts for increasing industry utilization of electronic credentialing systems put in place to decrease administrative costs and time (for carriers and DHSMV) while improving customer convenience.	
	10	**IRP and IFTA - From Mainframe to Newer Technology**	$ 150,000.00
		Convert IRP and IFTA systems from the existing mainframe base to newer technology for better and more cost effective management of the CVISN e-credentialing processes.	
		Total budget	**$ 1,000,000.00**

With no further items for discussion, the meeting was adjourned at 3:30 pm.

NEXT CVISN MEETING
The next CVISN meeting will be held on Thurs, 2/2/12, 10:00am – noon, conference room 330 in the Rhyne Building.