

**FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA)  
AMENDMENT REQUEST DOCUMENT**

**Section I. General Information**

*To be completed by all Grantees (added guidance can be found in Ch. 6.7.1.1 of the FMCSA Grantee Manual)*

A. Grantee Contact Information			
Date:	3/23/2015		
Prepared by:	Marie Tucker, Commercial Vehicle Operations Manager		
State Grantee Point of Contact:	Name:	Paul Clark	
	Title:	Incident Management / CVO Program Manager	
	Email:	paul.clark@dot.state.fl.us	
	Phone:	(850) 410-5607	
B. Grant Award Details			
State & State Agency:	Florida; Florida Department of Transportation		
Grant Purchase Order Number:	FM-CVN-0075-14-01-00		
Current Period of Performance:	9/12/2014 – 9/11/2017		
C. Type of Amendment		Required Sections/Parts to be completed for the type of request	
<i>Grantees should check all modifications that apply to this amendment request.</i>			
<input type="checkbox"/>	Extension of Project	New POP Ending Date	I, II, IV, V
<input checked="" type="checkbox"/>	Modification of Activities		I, III, IV, V
<input type="checkbox"/>	Budget Revision		I, III, V
D. Grant Financial Details			
<i>If the amount requested on the application was reduced, the grantees needs to provide the revised SF-424A that matched the actual award.</i>			
Current Award Amount:			
Expenditures to Date:			
Balance:			
E. Project Description/Original Purpose			
<i>A statement of the original purpose of the grant including the individual projects and budgets allocated for those projects</i>			
<b><u>Permit Application System (PAS) Continued Automation</u></b>			
<p>FDOT proposes to utilize funding to hire a vendor to collect, cleanse, build and provide a complete and accurate data set for GIS routing to the Department. The vendor shall also provide quarterly updates to the data set within 5 business days of the release of any roadway network updates. The Vendor will also be responsible for updating bridge data in the data set whenever there are bridge replacements, removal and/or new bridges to FDOT inventory.</p> <p>FDOT plans to solicit quotes from vendors by providing a detailed list of requested enhancements. FDOT will provide the potential vendors with a set cost and require each vendor to provide individual pricing for each deliverable. This will allow FDOT to select the vendor offering the most deliverables with the best</p>			

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understanding of the project scope via the request for qualification (RFQ) process. The enhancements are as follows:

- Ability to manage bridge data in PAS and the results returned upon analysis
- Enhance existing validation and create validations for specific permits and fields in PAS related to Florida Statute 316.515
- Enhanced GIS routing options and tools
- Enhanced management of data set for GIS routing
- Enhanced printing and mailing options for permits
- Restrict travel on the Interstate Highway System for overweight divisible loads
- Include permit options for overweight farming/agricultural equipment
- Update existing weight restrictions maps into interactive maps
- Enhanced auto payment options
- Improved user interface uniformity
- Develop CBT for internal and external users

<b>F.</b>	<b>Summary of Work Performed</b>
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*A summary of the work performed thus far towards the grant. Include completion dates for specific projects or other milestones, if applicable*

No work has been performed to date. Due to the grant being awarded in the middle of FDOTs fiscal year funds are not available for work to start until at least nine months later. The FY14 CVISN grant was awarded on September 12, 2014 and funding for the three projects that were listed in the project plan will not be availability until July, 1, 2015. This was reflected in the original project schedules that were approved with the grant. The original project schedules will remain the same and are provided in Section IV Part A of this amendment request.

**Section II. Period of Performance (POP) Extensions**

*To be completed for all extension and modifications of POP requests*

<b>A.</b>	<b>Explanation of the delays that have necessitated the extension</b>
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N/A

<b>B.</b>	<b>Explanation of how the above obstacles have been overcome or will be overcome</b>
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N/A

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**Section III. Modifications of Activities**

To be completed for all modifications of activity requests.

A.	High-Level Description of Modification
	<p><i>Please use this space to describe the desired modification(s) to the project as approved in the Grant Agreement. Keep in mind if a budget revision result in a modification of activities, those activities must be described. If the modification includes activities to be eliminated, they must be explained as well. Note: Budget modifications requiring an amendment are generally going to have an impact on activities</i></p>
	<p>FDOT is requesting a modification to its FY 2014 Expanded CVISN Project Plan. The request is to modify one of the three original projects. The modification will be for the PAS Continued Automation project which would remove the enhancements portion from the Project Plan and utilize the full amount of the requested funding on the GIS routing and data cleansing portion of the Project Plan. The original description included two activities under the PAS Continued Automation project; 1) GIS routing and data cleanse and 2) Eleven system enhancements.</p> <p>This request for modification will not change the amount requested. The original budget for the PAS Continued Automation project was \$300,000 and split between the two activities; \$150,000 for GIS routing and data cleanse and \$150,000 for system enhancements. The modification would put the entire \$300,000 toward the GIS routing and data cleanse. It is FDOT’s intent to redistribute the funding to the GIS data routing and data cleansing portion of the Project Plan, solely. FDOT realizes that this significant effort cannot be completed in one attempt. Therefore, FDOT intends to make this a two part project (Phase I and Phase II).</p> <p>No work has been performed to date. Due to the grant being awarded in the middle of FDOTs fiscal year funds are not available for work to start until at least nine months later. The FY14 CVISN grant was awarded on September 12, 2014 and funding for the three projects that were listed in the project plan will not be availability until July, 1, 2015. This was reflected in the original project schedules that were approved with the grant. The original project schedules will remain the same and are provided in Section IV Part A of this amendment request.</p> <p>FDOT has determined that the initial estimate of work was inaccurate and that the GIS routing and data cleansing effort is much larger than initially estimated. The GIS routing and data cleansing efforts are the higher priority project and will provide the greatest benefit to the PAS system. Once all of the GIS routing and data cleansing are completed it will bring the PAS application to a fully automated status. Specifically, 90% of permits will become eligible for self-issuance.</p> <p>The modified project plan would be as follows:</p> <p><b><u>PAS Continued Automation</u></b></p> <p><i>FDOT proposes to utilize funding to hire a vendor to collect, cleanse, build and provide a complete and accurate data set for GIS routing to the Department. The vendor shall also provide quarterly updates to the data set within 5 business days of the release of any roadway network updates. The Vendor will also be responsible for updating bridge data in the data set whenever there are bridge replacements, removal and/or new bridges to FDOT inventory.</i></p>

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<b>B.</b>	<b>Impact on the Original Purpose of the Grant</b>
<i>Please use this space to describe how the desired modification(s) will impact the original purpose of the grant as approved in the Grant Agreement</i>	
<p>The original project plan description included two activities under the PAS Continued Automation project; 1) GIS routing and data cleanse and 2) Eleven system enhancements. This request for modification will delay the enhancements to the PAS application at this time. The 11 enhancements that are being requested to be removed will be included in a future grant application but at this time the GIS routing is the highest priority at this time.</p>	

**Section IV. Milestones and Completions Dates**

*To be completed for all extension and modification of activity requests*

<b>A.</b>	<b>Revised Milestones and Final Completion Date</b>																		
<i>A revised action plan with new milestones and final completion date(s) is required for POP <b>Extension Request and Modifications of Activities</b>. For extensions, ensure the new Milestones and Completion Dates coincide with the additional new POP extension date being requested.</i>																			
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**Section V. Budget Spreadsheet**

*To be completed by all Grantees*

B.	Budget Spreadsheet						
<p><b>1. Budget Revision</b> (MUST complete the entire spreadsheet)            A summary spreadsheet showing the changes from the original budget, or if applicable the last approved budget amendment. This may be accomplished in the chart below showing the movement of funding from one Object Class Category to another. (Columns 2.6 &amp; 2.7) When completed, these columns should total to the same amounts.</p> <ul style="list-style-type: none"> <li>• Column 2.2 - Refer to your first approved SF-424A or project budget for budget line item amounts. This generally is both federal &amp; state share.</li> <li>• Column 2.3 – Enter column 2.2 amounts unless an amendment was granted approving a revised budget. If so enter amounts in column 2.3</li> </ul> <p><b>2. No Cost Grant Extensions</b> (complete columns 2.2 through columns 2.5 below)            A spreadsheet showing the original approved budget vs. the expenditure in each line item. This may be accomplished in the chart below.</p>							
2.1 SF-424A Object Class Category	2.2 Original Amount Awarded	2.3 Current Amount Awarded	2.4 Amount of Funds Expended	2.5 Unexpended Balance	2.6 Proposed Amount Removed	2.7 Proposed Amount Added	2.8 Revised Budget Requested
a. Personnel							
b. Fringe Benefits							
c. Travel							
d. Equipment							
e. Supplies							
f. Contractual	\$407,500.00	\$407,500.00	0.00	\$407,500.00	0.00	0.00	0.00
g. Construction							
h. Other							
<b>i. Total Direct Charges</b>	\$407,500.00	\$407,500.00	0.00	\$407,500.00	0.00	0.00	0.00
j. Indirect Charges							
<b>TOTALS</b>	\$407,500.00	\$407,500.00	0.00	\$407,500.00	0.00	0.00	0.00
<p><b>3. Percent Change in Budget</b> – <i>Grantees should complete this section if they are moving funds across cost between Object Class Categories</i></p>							
<b>Equation</b>				<b>Amount</b>			
Proposed Change ( <i>sum from column 2.7</i> )				0.00			
Current Amount Awarded ( <i>sum from column 2.3</i> )				\$407,500.00			
Percent Change ( $\div$ column 2.7 by column 2.3)				0%			

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**Section VI. Amendment Submission Approval**

*To be completed by all Grantees*

Authorized Grantee Official Approving this Amendment Request:

Name: PRR

Date: 3/23/2015



U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS Florida Department of Transportation 605 Suwannee St Ms 90 Tallahassee, FL 32399-0001	2. AGREEMENT NUMBER: FM-CVN-0075-14-01-01	3. AMENDMENT NO. 1
	4. PROJECT PERFORMANCE PERIOD: FROM 09/12/2014 TO 06/26/2016	
	5. FEDERAL FUNDING PERIOD: FROM 09/12/2014 TO 06/26/2016	

1A. IRS/VENDOR NO. 593024028	6. ACTION Other
1B. DUNS NO. 809397102	

7. CFDA#: 20.237	<b>TITLE</b>	<b>FEDERAL</b>	<b>NON-FEDERAL</b>	<b>TOTAL</b>
8. PROJECT TITLE Support of the operations and maintenance (O&M) activities necessary to keep Florida CVISN systems functioning	9. PREVIOUS AGREEMENTS	407,500.00	407,500.00	815,000.00
	10. THIS AGREEMENT	0.00	0.00	0.00
	11. TOTAL AGREEMENT	407,500.00	407,500.00	815,000.00

12. INCORPORATED ATTACHMENTS  
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:  
FMCSA Financial Assistance Agreement General Provisions and Assurances; Recipient project plan and budget incorporated by reference unless/except as noted below.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT  
49 USC Sec. 31106 Historical and Statutory Note; SAFETEA-LU, Pub. L. No.109-59, 4101(c)(4), 4126 (2005), amended by MAP-21 Pub. L. No.112141, Sec. 32603(c), 32605 (2012)

14. REMARKS  
This amendment shall be attached to and become a part of the referenced grant agreement. This agreement is hereby revised for the purposes of: 1) Approving the Recipient modification of activities amendment request dated March 23, 2015 (revised); and 2) modifying the period of performance in accordance with the timeline provided in the aforementioned amendment request. This amendment does not change the total project costs, Federal, or grantee share of this grant award. All other terms and conditions of this grant remain unchanged.

<b>GRANTEE ACCEPTANCE</b>		<b>AGENCY APPROVAL</b>	
15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mr. Mark Wilson State Traffic Operations Engineer		17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL	
16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	16A. DATE 07/27/2015	18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL	18A. DATE

**AGENCY USE ONLY**

19. OBJECT CLASS CODE: 41000	20. ORGANIZATION CODE: M300000000
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21. ACCOUNTING CLASSIFICATION CODES				
DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT
FM-CVN-0075-14-01-00	17X05714IT	2014	090571CVNA	0.00



U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS Florida Department of Transportation 605 Suwannee St Ms 90 Tallahassee, FL 32399-0001	2. AGREEMENT NUMBER: FM-CVN-0075-14-01-02	3. AMENDMENT NO. 2		
	4. PROJECT PERFORMANCE PERIOD:	FROM 09/12/2014	TO 09/11/2017	
	5. FEDERAL FUNDING PERIOD:	FROM 09/12/2014	TO 09/11/2017	
1A. IRS/VENDOR NO. 593024028	6. ACTION Extension			
1B. DUNS NO. 809397102				

7. CFDA#: 20.237	<b>TITLE</b>	<b>FEDERAL</b>	<b>NON-FEDERAL</b>	<b>TOTAL</b>
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	10. THIS AGREEMENT	0.00	0.00	0.00
	11. TOTAL AGREEMENT	407,500.00	407,500.00	815,000.00

12. INCORPORATED ATTACHMENTS  
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:  
Grantee amendment request documentation, including revised budgets, project plans, and any other supporting documentation.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT  
49 USC Sec. 31106 Historical and Statutory Note; SAFETEA-LU, Pub. L. No.109-59, 4101(c)(4), 4126 (2005), amended by MAP-21 Pub. L. No.112141, Sec. 32603(c), 32605 (2012)

14. REMARKS  
This amendment is to correct the period of performance end date; this amendment is not an approval of any request to modify or realign the grant budget or project activities; any budget or activity modification will be approved through a separate document. This amendment does not change the total project costs, Federal, or grantee share of this grant award. All other terms and conditions of this grant remain unchanged.

<b>GRANTEE ACCEPTANCE</b>		<b>AGENCY APPROVAL</b>	
15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mr. Mark Wilson State Traffic Operations Engineer		17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL Mr. Paul Melander-AO State Program Manager	
16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	16A. DATE 08/25/2015	18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL Electronically Signed	18A. DATE 08/25/2015

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