

**FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA)
AMENDMENT REQUEST DOCUMENT**

Section I. General Information

To be completed by all Grantees (added guidance can be found in Ch. 6.7.1.1 of the FMCSA Grantee Manual)

A. Grantee Contact Information			
Date:	1/20/2015		
Prepared by:	Marie Tucker, Commercial Vehicle Operations manager		
State Grantee Point of Contact:	Name: Paul Clark		
	Title: Incident Management / CVO Program Manager		
	Email: paul.clark@dot.state.fl.us		
	Phone: (850) 410-5607		
B. Grant Award Details			
State & State Agency:	Florida; Florida Department of Transportation		
Grant Purchase Order Number:	FM-CVN-0032-12-01-00		
Current Period of Performance:	9/1/2012 to 3/31/2015		
C. Type of Amendment		Required Sections/Parts to be completed for the type of request	
<i>Grantees should check all modifications that apply to this amendment request.</i>			
<input checked="" type="checkbox"/>	Extension of Project	New POP Ending Date 3/31/2016	I, II, IV, V
<input type="checkbox"/>	Modification of Activities		I, III, IV, V
<input type="checkbox"/>	Budget Revision		I, III, V
D. Grant Financial Details			
<i>If the amount requested on the application was reduced, the grantees needs to provide the revised SF-424A that matched the actual award.</i>			
Current Award Amount:	\$1,000,000		
Expenditures to Date:	\$612,468.27		
Balance:	\$387,531.73		
E. Project Description/Original Purpose			
<i>A statement of the original purpose of the grant including the individual projects and budgets allocated for those projects</i>			
<u>Feasibility Study for Electronic ID for TRIP Permits</u>			
<p>Motor carriers are increasingly taking advantage of the FDOT APASS enhancements and obtaining their permits electronically. These carriers are also aware that the various screening systems deployed throughout the state should have some record of permit status on legally operating trucks. This project seeks to identify methods to electronically marry up permits with individual vehicles so they can be verified (in automated fashion) as they enter weigh stations, as they are identified at Virtual Weigh Site locations, when a truck is stopped by enforcement at roadside and also from roving enforcement vehicles as the trucks travel along the roadway. In addition to working with the Florida Trucking Association (an active member of Florida's CVISN team) for input on the various concepts, this project will include the piloting of different technologies for the electronic tagging of trucks for trip permits. The pilot portion of this project will include test plans, testing and</p>			

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demonstration. The results of the pilot project efforts will be reviewed and analyzed for potential statewide deployment. The pilot project will utilize existing readers along with some industry participants and volunteers (toll agencies, motor carriers, vendors, etc.) to test the concept, accuracy and feasibility.

Outreach to Increase Credentialing and Automated Permitting Volume

The Florida CVISN program has greatly enhanced the credentialing and permitting process by developing electronic/automated systems. Those motor carriers that are aware of these systems greatly appreciate the time and cost savings they experience when utilizing these services. However, most Florida motor carriers, when asked, are not aware of these electronic capabilities. In an effort to maximize the CVISN dollars utilized to build these systems, FDOT realizes that deliberate and targeted outreach is necessary. This project focuses on Outreach/Marketing/ Education efforts for increasing industry utilization of both the APASS permitting system and the electronic credentialing systems put in place to decrease administrative costs and time (for carriers and FDOT/DHSMV) while improving customer convenience. This project will involve close communication with the Florida Trucking Association to identify the most cost-effective and productive methods to educate all industry segments. FDOT and DHSMV personnel keep a running total of transactions and provide records to the Florida CVISN team as part of Florida’s performance metrics. Florida will consider system utilization numbers before this marketing project as the baseline and measure the rate of increase in utilization in the evaluation process.

F.	Summary of Work Performed
	<i>A summary of the work performed thus far towards the grant. Include completion dates for specific projects or other milestones, if applicable</i>
	See attached SF-PPR and report narrative for first quarter calendar year 2015.

Section II. Period of Performance (POP) Extensions

To be completed for all extension and modifications of POP requests

A.	Explanation of the delays that have necessitated the extension
	Due to the grant being awarded in the middle of FDOTs fiscal year funds are not available for work to start until at least nine months later which puts the project on an accelerated schedule from the beginning, therefore if any issues arise it makes it difficult to complete the project on time. There were unforeseen issues with current consultant, the two projects were delayed until the new consultant contract was awarded. There were concerns relating to the proposed staff and their knowledge of the current bypass and sorting systems as well as the current permit and e-credentialing systems utilized by the Department which resulted in a delay in moving forward with these projects.

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B.	Explanation of how the above obstacles have been overcome or will be overcome
	A new consultant has been chosen to perform the two projects that have been delayed and a contract is currently being developed so that work can start immediately.

Section III. Modifications of Activities

To be completed for all modifications of activity requests.

A.	High-Level Description of Modification
	<i>Please use this space to describe the desired modification(s) to the project as approved in the Grant Agreement. Keep in mind if a budget revision result in a modification of activities, those activities must be described. If the modification includes activities to be eliminated, they must be explained as well. Note: Budget modifications requiring an amendment are generally going to have an impact on activities</i>
	N/A

B.	Impact on the Original Purpose of the Grant
	<i>Please use this space to describe how the desired modification(s) will impact the original purpose of the grant as approved in the Grant Agreement</i>
	N/A

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Section IV. Milestones and Completions Dates

To be completed for all extension and modification of activity requests

A. Revised Milestones and Final Completion Date
A revised action plan with new milestones and final completion date(s) is required for POP Extension Request and Modifications of Activities. For extensions, ensure the new Milestones and Completion Dates coincide with the additional new POP extension date being requested.

Feasibility Study for Electronic ID for TRIP Permits

Milestone	Expected Completion Date
Project Start	2/2/2015
Define State Requirements	3/3/2015
Literature Search Complete	5/4/2015
Report Consolidated Findings	6/1/2015
Dev. Work Plans & Recommendations	8/3/2015
Field Operational Test (FOT) Plan Complete	9/1/2015
FOT Launched	11/2/2015
FOT Complete	1/4/2016
Draft Report Complete	2/1/2016
Final Report Delivered	3/1/2016
Project End	3/1/2016

Outreach to Increase Credentialing and Automated Permitting Volume

Milestone	Expected Completion Date
Project Start	3/2/2015
Gather Stakeholder Requirements	3/30/2015
Determine Outreach Methodology	5/4/2015
Launch Outreach Campaign	5/18/2015
Post Campaign Evaluation Complete	12/1/2015
Project End	12/14/2015

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Section V. Budget Spreadsheet

To be completed by all Grantees

B. Budget Spreadsheet

1. Budget Revision (MUST complete the entire spreadsheet)

A summary spreadsheet showing the changes from the original budget, or if applicable the last approved budget amendment. This may be accomplished in the chart below showing the movement of funding from one Object Class Category to another. (Columns 2.6 & 2.7) When completed, these columns should total to the same amounts.

- Column 2.2 - Refer to your first approved SF-424A or project budget for budget line item amounts. This generally is both federal & state share.
- Column 2.3 – Enter column 2.2 amounts unless an amendment was granted approving a revised budget. If so enter amounts in column 2.3

2. No Cost Grant Extensions (complete columns 2.2 through columns 2.5 below)

A spreadsheet showing the original approved budget vs. the expenditure in each line item. This may be accomplished in the chart below.

2.1 SF-424A Object Class Category	2.2 Original Amount Awarded	2.3 Current Amount Awarded	2.4 Amount of Funds Expended	2.5 Unexpended Balance	2.6 Proposed Amount Removed	2.7 Proposed Amount Added	2.8 Revised Budget Requested
a. Personnel							
b. Fringe Benefits							
c. Travel	\$549,500.00	\$549,500.00	\$320,314.29	\$229,185.71	0.00	0.00	0.00
d. Equipment							
e. Supplies							
f. Contractual							
g. Construction							
h. Other	\$450,500.00	\$450,500.00	\$292,153.98	\$158,346.02	0.00	0.00	0.00
i. Total Direct Charges	\$1,000,000.00	\$1,000,000.00	\$612,468.27	\$387,531.73	0.00	0.00	0.00
j. Indirect Charges							
TOTALS	\$1,000,000.00	\$1,000,000.00	\$612,468.27	\$387,531.73	0.00	0.00	0.00

3. Percent Change in Budget – Grantees should complete this section if they are moving funds across cost between Object Class Categories

Equation	Amount
Proposed Change (<i>sum from column 2.7</i>)	\$0.00
Current Amount Awarded (<i>sum from column 2.3</i>)	\$1,000,000.00
Percent Change (\div column 2.7 by column 2.3)	0%

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Section VI. Amendment Submission Approval

To be completed by all Grantees

Authorized Grantee Official Approving this Amendment Request:

Name: Reed

Date: 1/20/2015



U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS Florida Department of Transportation 605 Suwannee St -DUP Tallahassee, FL 32399-6544	2. AGREEMENT NUMBER: FM-CVN-0032-12-01-01	3. AMENDMENT NO. 1		
	4. PROJECT PERFORMANCE PERIOD:	FROM 09/01/2012	TO 09/01/2016	
	5. FEDERAL FUNDING PERIOD:	FROM 09/01/2012	TO 09/01/2016	
1A. IRS/VENDOR NO. 593024028	6. ACTION Extension			
1B. DUNS NO. 809397102				

7. CFDA#: 20.237	TITLE	FEDERAL	NON-FEDERAL	TOTAL
8. PROJECT TITLE See Title Description in Box 14	9. PREVIOUS AGREEMENTS	1,000,000.00	1,000,000.00	2,000,000.00
	10. THIS AGREEMENT	0.00	0.00	0.00
	11. TOTAL AGREEMENT	1,000,000.00	1,000,000.00	2,000,000.00

12. INCORPORATED ATTACHMENTS
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:
FMCSA Financial Assistance Agreement General Provisions and Assurances; Recipient project plan and budget incorporated by reference unless/except as noted below.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT
Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users, Pub. L. No.109-59, §§ 4101(c), 4126, 119 Stat. 1144, 1715, 1738-41 (2005), as amended; 49 U.S.C. §31106, Historical and Statutory Notes, (2006), as amended.

14. REMARKS
See next page

GRANTEE ACCEPTANCE		AGENCY APPROVAL	
15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mr. Mark Wilson State Traffic Operations Engineer		17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL Mr. Randy Sechrist Authorizing Official	
16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	16A. DATE 03/31/2015	18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL Electronically Signed	18A. DATE 03/31/2015

AGENCY USE ONLY

19. OBJECT CLASS CODE: 41000 20. ORGANIZATION CODE: M600000000

21. ACCOUNTING CLASSIFICATION CODES				
DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT
FM-CVN-0032-12-01-00	17X05712IT	2012	090571CVNB	0.00

REMARKS:

In addition to the statutory authority shown in Box 15, this program is also authorized by Moving Ahead for Progress in the 21st Century , Pub. L. No. 112-141, 32603(c), 32605, 112002(c)(4) (2012). Project Title: FY2012 CVISN - Deploy law enforcement technology to read license plates, USDOT, and container numbers; share commercial motor vehicle data within the State; conduct electronic trip permit study; purchase hardware and software for State permitting application and routing system; conduct CVISN-related outreach to industry community; and pay for CVISN-related travel, CVISN-related operations and maintenance costs.

This amendment is for the purpose of extending the period of performance; this amendment is not an approval of any request to modify or realign the grant budget or project activities; any budget or activity modification will be approved through a separate document.

Upon execution of this amendment, the Recipient agrees that FMCSA will not accept or process future grant amendment requests for a period of performance extension.

This amendment does not change the total project costs, Federal, or grantee share of this grant award. All other terms and conditions of this grant remain unchanged.