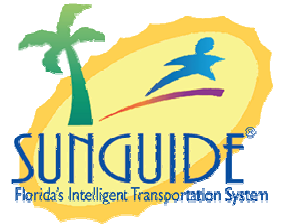




SunGuide® Software

User's Group

Meeting Minutes



Date: April 11, 2013

Time: 2:00 to 3:30 p.m. EDT

Location: Audio Teleconference, (877) 807-4005, Access code: 571-5958

Agenda:

Topic	Led By:
Item 1: Action Items from Previous Meeting	John Hope, OOCEA
Item 2: Microsoft SQL Server 2012 Database Training	John Hope, OOCEA
Item 3: SunGuide R6.0 Release Schedule	John Hope, OOCEA
Item 4: FP 2458: Stretching all video by default	Clay Packard, FDOT CO
Item 5: SunGuide Installer ConOps	Clay Packard, FDOT CO
Item 6: New SunGuide Reports	Brian Ritchson, FDOT CO
Item 7: District 5 – EM Location Importer/Updater	John Hope, OOCEA / Josh Sibley, FDOT D5
Item 8: OOCEA – CCTV Driver	John Hope, OOCEA
Item 9: Use the secondary database to retrieve reports	Jess Baker, OOCEA / Clay Packard, FDOT CO
Item 10: Open Forum	All
Item 11: Next Meeting	John Hope, OOCEA

Attendees:

Scott Robbins, D1	Javier Rodriguez, D6
Vince Lee, D1	Dave Howell, D7
Jason Summerfield, D2	Charlie Keasler, D7
Ryan Crist, D2	Jared Roso, D7
Janice Hughes, D3	Alex Mirones, FTE
John Garrabrandt, D3	John Hope, OOCEA
Neena Soans, D4	Jessica Baker, OOCEA
Dee McTague, D4	Arun Krishnamurthy, CO
Josh Sibley, D5	Clay Packard, CO
Nathan Ruckert, D5	Brian Ritchson, CO
Mark Laird, D6	Vernell Johnson, CO

Discussion:

ITEM 1 Action Items from Previous Meeting

- *None*

ITEM 2 **Microsoft SQL Server 2012 Database Training**

- Class 1: June 18-20 (9am to 5pm)
- Class 2: June 25-27 (9am to 5pm)
- Arun mentioned he has heard from all districts and currently the classes are full
- ***AI: Arun will forward Microsoft SQL Server 2012 course outline to districts***

ITEM 3 **SunGuide R6.0 Release Schedule**

- Deployments scheduled to start July 12
- Arun: Please let CO know if SwRI assistance is desired asap so SwRI can schedule their trips accordingly
- C2C upgrade
 - 511 will accept data from old and new versions of C2C
 - Sharing data via C2C will not work with different versions of C2C
 - Districts sharing data should coordinate upgrade schedules

ITEM 4 **FP 2458: Stretching all video by default**

- Clay asked if districts are okay with this default setting
- Jason said stretched video is probably what operators will want to see anyhow
- No districts objected with this setting

ITEM 5 **SunGuide Installer ConOps**

- ConOps was already sent out and a go ahead was approved by the CMB
- Clay: Any further questions/comments, districts should contact CO
- ***AI: Clay will send updated ConOps to districts***

ITEM 6 **New SunGuide Reports**

- No new reports

ITEM 7 **District 5 – EM Location Importer/Updater**

- District 5 contracted Atkins to improve EM Location update process
- Atkins has developed an importer/updater tool

- Tool currently focuses on updating EM Locations, though other data types can be added in the future
- Tool will also export existing EM Location
- D5/Atkins is testing tool and will make it available to other districts once tested

ITEM 8 OOCEA – CCTV Driver

- OOCEA is developing Cohu camera driver to integrate their non-NTCIP cameras into SunGuide

ITEM 9 Use the secondary database to retrieve reports

- Clay: This functionality is built into R6.0. Districts should realize using a separate DB to run reports may affect the number of licenses required
- Josh: This may be helpful, some reports occasionally run a very long time
- Arun: If the reports are used, please let CO know. CO would like to focus on fixing the reports that are actually useful
- *AI: D5 will provide a list of what reports are running slow*

ITEM 10 Open Forum

- *None*

ITEM 11 Next Meeting

- Scheduled September 10, 2013. John (OOCEA) will send out meeting invite.

Action Items:

Action:	Responsible Person:
Arun will forward Microsoft SQL Server 2012 course outline to districts	Arun Krishnamurthy, FDOT CO
Clay will send updated ConOps to districts	Clay Packard, CO
D5 will provide a list of what reports are running	Josh Sibley, FDOT D5

Conclusion Notes:

No conclusion for this meeting.