

# Form TM: Local Government Mileage Report

City or County:   
 Prepared by:   
 Address:

Fiscal Year ending Sep. 30,   
 Telephone:   
 Fax:   
 E-mail:

City or County:   
 Official:   
 Address:

Telephone:   
 Fax:   
 E-mail:

	Paved*	Unpaved	Total
<b>A. Mileage at beginning of the year</b>	<input type="text"/>	<input type="text"/>	0.00
* "Paved" includes chipseal and similar treatments			
<b>B. Mileage added during the year</b>			
B1. New construction <span style="float: right;">Name of jurisdiction providing mileage</span>	<input type="text"/>	<input type="text"/>	0.00
B2. Transferred from <input type="text"/>	<input type="text"/>	<input type="text"/>	0.00
B3. Previously unpaved mileage that was paved	<input type="text"/>	<input type="text"/>	0.00
B4. Other (explain): <input type="text"/>	<input type="text"/>	<input type="text"/>	0.00
B5. Total added (B1 + B2 + B3 + B4)	0.00	0.00	0.00
<b>C. Mileage subtracted during the year</b>			
C1. Abandoned <span style="float: right;">Name of jurisdiction receiving mileage</span>	<input type="text"/>	<input type="text"/>	0.00
C2. Transferred to <input type="text"/>	<input type="text"/>	<input type="text"/>	0.00
C3. Previously unpaved mileage that was paved (repeat B3 from above)	<input type="text"/>	0.00	0.00
C4. Other (explain): <input type="text"/>	<input type="text"/>	<input type="text"/>	0.00
C5. Total subtracted (C1 + C2 + C3+ C4)	0.00	0.00	0.00
<b>D. Mileage at the end of the year (A + B5 - C5)</b>	0.00	0.00	0.00

**E. Comments or explanations (optional)**

**QUESTIONS?** Direct inquiries about Form TM to one of the following individuals:

**Daniel Mears**  
**Phone:** (800) 399-5503 (Toll-free)  
 or (850) 414-4705 (Direct)  
**E-mail:** [Daniel.Mears@dot.state.fl.us](mailto:Daniel.Mears@dot.state.fl.us)

**Eric Brickner**  
**Phone:** (800) 399-5503 (Toll-free)  
 or (850) 414-4873 (Direct)  
**E-mail:** [Eric.Brickner@dot.state.fl.us](mailto:Eric.Brickner@dot.state.fl.us)

**WHEN FINISHED...** send the form by e-mail (preferred), by mail, or by fax.

**E-mail:** [Daniel.Mears@dot.state.fl.us](mailto:Daniel.Mears@dot.state.fl.us) cc [Eric.Brickner@dot.state.fl.us](mailto:Eric.Brickner@dot.state.fl.us)  
**Fax:** (850) 414-4878  
**Mail:** Daniel Mears, Florida Dept. of Transportation  
 605 Suwannee Street, MS 27  
 Tallahassee, FL 32399-0450

**NOTE:** A summary of mileage data from last year is available in our City/County Road Mileage Report on our Internet site, in Adobe Acrobat format. Form TM is also available there, in Microsoft Excel format. This site is at:  
<https://www.fdot.gov/statistics/mileage-rpts/>

**Form TM: Local Government Mileage Report**  
***Instructions***

**Introduction**

Local governments are required by Chapter 218.322, Florida Statutes, to provide mileage data as part of their annual financial reporting. Form TM (current revision) is used to provide this data which is needed by the Department of Transportation to meet Federal reporting requirements. Please disregard all prior versions of Form TM and related instructions.

**City or County and Year**

Enter the name of the reporting governmental unit (e.g., City of Madison) and the year of the current or previous September 30; the data are to be shown as of that date. For example, data reported in late 2016 or early 2017 would be as of Sep. 30, 2016. If you do not have data as of exactly Sep. 30, use a date as close to that as possible.

**Contact Information: Preparer and Official**

The **Preparer** is the person actually preparing the report, and the **Official** is the person responsible for making sure it is done. These may be the same person. Please include the name, address, and telephone number of each, in case there are questions about the data. Please include an e-mail address as well, if possible.

**Included Roads**

The mileage data refers to the centerline miles of roads under your jurisdiction.

**DO NOT include private roads** such as those owned by shopping centers or private subdivisions.

**DO NOT include State roads** or other jurisdiction roads that happen to fall within your boundary.

**DO NOT include roads that you maintain for another jurisdiction** but are not legally your roads.

**DO include roads that are maintained for you by another entity** such as those under an interlocal maintenance agreement.

**Data Entry**

Mileage should be entered to the nearest hundredth of a mile. Enter data for paved and unpaved roads separately, and total them. Enter miles of previously unpaved roads that were paved during the year preceding September 30, both in the Paved column for line B3 (to add the miles that are now paved) and in the Unpaved column for line C3 (to subtract the miles that are no longer unpaved). If you have additional comments, use a separate sheet.

**A. Mileage at beginning of year**

Enter the total number of miles under your jurisdiction as of September 30 of the year you entered above.

This should be the same as the final mileage on your previous report.

**B. Mileage added during year**

**B1.** New construction: Enter mileage added due to new construction (where previously there was no road).

**B2.** Transferred to this jurisdiction: Enter the mileage transferred from another jurisdiction (private, city, county, or state) to your jurisdiction, and include the name(s) of the jurisdiction(s) providing the mileage.

**B3.** Paved (previously unpaved): Enter (only in the Paved column) previously unpaved mileage that is now paved.

**B4.** Other: Mileage added for other reasons, such as corrections to previous report.

Please describe the reason for the added mileage in the Comments section at the end of the form.

**B5.** Total added: Add the entries for B1, B2, B3, and B4.

**C. Mileage subtracted during year**

**C1.** Abandoned: Enter mileage abandoned during the year (no longer open to traffic).

**C2.** Transferred from this jurisdiction: Enter mileage transferred from your jurisdiction to another one (private, city, county, or state), and include the name(s) of the jurisdiction(s) receiving the mileage.

**C3.** Paved (previously unpaved): Enter (only in the Unpaved column) previously unpaved mileage that is now paved. This will be the same number as in the Paved column of Line B3.

**C4.** Other: Mileage subtracted for other reasons, such as corrections to previous report.

Please describe the reason for the subtracted mileage in the Comments section at the end of the form.

**C5.** Total subtracted: Add the entries for C1, C2, C3, and C4.

**D. Mileage at end of year** Add lines A and B5, and subtract line C5.

**E. Comments (optional)**

This space is available to add comments such as "increased mileage due to recent and more exact roadway inventory" or "15.2 miles of private subdivision roads were mistakenly included previously", etc.