

10/15/2025



Specification Package Preparation Training

Agenda

9:00 a.m. - 5:00 p.m.

9:00 - Welcome and Staff Introductions

9:15 - Instructor-Led Package Build - Part 1

10:30 – Break (15 minutes)

10:45 - Instructor-Led Package Build - Part 2

12:00 – Lunch (1 hour)

1:00 - BREAKOUT SESSION – Student-Led Package

3:30 - Discuss Student-Led Package (EVERYONE must be present)

4:30 - Final Comments/Questions

Student Resources

Florida Local Technical Assistance Program

Kristin Larsson (FloridaLTAP@USF.edu)

Florida LTAP Center: <https://floridaltap.org/specification-training/>

Central Office Specifications Staff

Daniel Strickland (Daniel.Strickland@dot.state.fl.us)

Darla Hunsicker (Darla.Hunsicker@dot.state.fl.us)

Heaven Burnsed (Jennifer.Burnsed@dot.state.fl.us)

Austen Mayfield (Austen.Mayfield@dot.state.fl.us)

Jodi Jarrell (Jodi.Jarrell@dot.state.fl.us)

State Facilitators

Tracy Witt

Cindy Wolcott

Daniel Onoh

Aloimy Curbelo

Carlos Cardo

Instructor/Student Led Package Documents

- Use the following link to download the required document before class begins
- Link: https://floridaltap.org/wp-content/uploads/Specs_Package_2025.zip

Specs on the Web Test SYSTEM Test

- Use the System test environment to create training packages
- The System test environment will display a yellow banner on the top
- The test link is **ONLY** to be used during class
- SOTW Test Link:
<https://fdotews1.dot.state.fl.us/SpecificationsPackage/Utilities/Membership/login.aspx?ReturnUrl=%2fSpecificationsPackage%2fdefault.aspx>

Login: Your unique Student ID (provided in the tables below)

Password: student (all lowercase)

MAKE SURE YOU USE YOUR STUDENT ID

Turning in Your Package

- Convert Word to PDF for final package
- Use your real first and last name in the package
- Save pdf as (last name)(FPID).pdf (ex. Mayfield44717215201.pdf)
- Email packages to: CO-SPECSOTW@dot.state.fl.us

MUST TURN IN YOUR OWN UNIQUE PACKAGE FOR A GRADE

TO RECEIVE CREDIT, THE LAST NAME USED FOR REGISTRATION MUST BE THE SAME AS THE TITLE OF THE SUBMITTED PACKAGE

PACKAGES MUST BE IN BY 3:30 PM TO COUNT

- Rejoin the main session after breakouts

Important Information and Tips

- Make sure the table of contents is functional and interactive along with all the links in the package
- The preferred browser for SOTW is Microsoft Edge
- Format MSPs correctly when inserting them into the package (refer to the style guide for questions)
- You must remove all highlights and do not bold or underline text in the package
- You must remove any blank pages from the package

PLEASE NOTE CERTIFICATES WILL NOT BE READY UNTIL NOVEMBER 12. Please wait until 11-19-25 to contact LTAP if you have not received your certificate. Thank you for your patience!

Specs on the Web training must be kept up to date with CBT training every 5 years. If you miss the deadline for the CBT, you will be required to retake the class, and the CBT will not qualify.

***Please notify us promptly via email of any profile updates, especially name changes, to ensure your information remains accurate and up-to-date. ***

Student Information

Name	Student ID	Password	Instructor Lead FPID	Student Lead FPID
TEAM 1 - CARLOS				
Giraldo, Juan	student17@fdot.com	student	449276-1-52-17	449187-1-52-17
Munoz, Edgar	student33@fdot.com	student	449276-1-52-33	449187-1-52-33
Opipery, Ken	student36@fdot.com	student	449276-1-52-36	449187-1-52-36
Perez, Christopher	student38@fdot.com	student	449276-1-52-38	449187-1-52-38
Reader, Renee	student41@fdot.com	student	449276-1-52-41	449187-1-52-41
Schindler, Steven	student47@fdot.com	student	449276-1-52-47	449187-1-52-47
Stewart, Chad	student51@fdot.com	student	449276-1-52-51	449187-1-52-51
Wright, Joseph	student57@fdot.com	student	449276-1-52-57	449187-1-52-57
Zimmerman, Brian	student58@fdot.com	student	449276-1-52-58	449187-1-52-58
Maldonado, Elena	student26@fdot.com	student	449276-1-52-26	449187-1-52-26
Quintero, Diego	student40@fdot.com	student	449276-1-52-40	449187-1-52-40
Villa, Reinaldo	student54@fdot.com	student	449276-1-52-54	449187-1-52-54
TEAM 2 - TRACY				
Anderson, Whitney	student3@fdot.com	student	449276-1-52-03	449187-1-52-03
Bass, Travis	student4@fdot.com	student	449276-1-52-04	449187-1-52-04
Brown, Elaine	student6@fdot.com	student	449276-1-52-06	449187-1-52-06
Crissman, Jessica	student10@fdot.com	student	449276-1-52-10	449187-1-52-10
Ensing, Abigail	student12@fdot.com	student	449276-1-52-12	449187-1-52-12
Garland, Justin	student16@fdot.com	student	449276-1-52-16	449187-1-52-16
Honore, Patrick	student18@fdot.com	student	449276-1-52-18	449187-1-52-18
Lovencin, Webert	student25@fdot.com	student	449276-1-52-25	449187-1-52-25
Nukunya, Bensa	student35@fdot.com	student	449276-1-52-35	449187-1-52-35
Patch, Benjamin	student37@fdot.com	student	449276-1-52-37	449187-1-52-37
Rivera-Lopez, Angel	student43@fdot.com	student	449276-1-52-43	449187-1-52-43
Ruiz, Maria	student44@fdot.com	student	449276-1-52-44	449187-1-52-44
TEAM 3 - CINDY				
Carswell, Charles	student7@fdot.com	student	449276-1-52-07	449187-1-52-07
Clark II, Shaune	student8@fdot.com	student	449276-1-52-08	449187-1-52-08
Corley, Richard	student9@fdot.com	student	449276-1-52-09	449187-1-52-09
Fruge, Lisa	student15@fdot.com	student	449276-1-52-15	449187-1-52-15
Lisicki, Marcus	student23@fdot.com	student	449276-1-52-23	449187-1-52-23
Lora, Jose	student24@fdot.com	student	449276-1-52-24	449187-1-52-24
Mansour, Victor	student59@fdot.com	student	449276-1-52-59	449187-1-52-59
Montoya, Esther	student32@fdot.com	student	449276-1-52-32	449187-1-52-32
Schoonmaker, Robert	student48@fdot.com	student	449276-1-52-48	449187-1-52-48
Shields, Andrew	student49@fdot.com	student	449276-1-52-49	449187-1-52-49
Weres, John	student55@fdot.com	student	449276-1-52-55	449187-1-52-55

TEAM 4 - ALOIMY				
Adrian, Michaila	student1@fdot.com	student	449276-1-52-91	449187-1-52-91
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McKinnon, Nick	student29@fdot.com	student	449276-1-52-29	449187-1-52-29
Reaume, Andre	student42@fdot.com	student	449276-1-52-42	449187-1-52-42
Saidi, Emily	student45@fdot.com	student	449276-1-52-45	449187-1-52-45
Imbriaco, Daniel	student19@fdot.com	student	449276-1-52-19	449187-1-52-19
Klein, Nickolas	student21@fdot.com	student	449276-1-52-21	449187-1-52-21
Monte, Steven	student31@fdot.com	student	449276-1-52-31	449187-1-52-31
Fiallo, Maikel	student13@fdot.com	student	449276-1-52-13	449187-1-52-13
Florenzan, Barbara	student14@fdot.com	student	449276-1-52-14	449187-1-52-14
Medina, Enit	student30@fdot.com	student	449276-1-52-30	449187-1-52-30
TEAM 5 - DANIEL				
DiCiero, Stephen	student11@fdot.com	student	449276-1-52-11	449187-1-52-11
Kreidt, Steven	student22@fdot.com	student	449276-1-52-22	449187-1-52-22
Murray, Sarah	student34@fdot.com	student	449276-1-52-34	449187-1-52-34
Samara, Hamze	student46@fdot.com	student	449276-1-52-46	449187-1-52-46
Tran, Kevin	student52@fdot.com	student	449276-1-52-52	449187-1-52-52
Varano, Gene	student53@fdot.com	student	449276-1-52-53	449187-1-52-53
Wheeler, Brian	student56@fdot.com	student	449276-1-52-56	449187-1-52-56
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Justice, Travis	student20@fdot.com	student	449276-1-52-20	449187-1-52-20
McCarthy, Brendan	student28@fdot.com	student	449276-1-52-28	449187-1-52-28
Phillips, Justin	student39@fdot.com	student	449276-1-52-39	449187-1-52-39
Spencer, Troy	student50@fdot.com	student	449276-1-52-50	449187-1-52-50