PROSECUTION AND PROGRESS - PROSECUTION OF WORK - PARTNERING. (REV 6-1-23) (FA 10-18-23) (FY 2027-28)

ARTICLE 8-3 is expanded by the following:

8-3.6 Partnering: For this Contract, a non-bid pay item in the Lump Sum amount of $_____ has been established for partnering. The intent of partnering is to form an organized team, whose members share a common purpose. The objective of partnering is for a collaborative team, that includes the Department, Contractor and other 3rd Party stakeholders, to develop a partnership charter inclusive of action plans necessary to meet the challenges and requirements of the Contract. The developed charter shall identify commitments by the team necessary to achieve the intent of the Work. The charter, however, may not amend the Contract Documents which shall in all instances supersede the charter.

Prior to the pre-construction conference, the Engineer and the Contractor shall meet and plan an initial partnering workshop. This planning session is to make determinations and arrangements pertaining to the initial partnering workshop, such as attendees, agenda, duration, and location. Attendees should include key Project personnel from the Department, its representatives, and the Contractor; as well as others mutually agreed upon by the Department and the Contractor. Partnering workshops may be self-guided or utilize a partnering facilitator. Partnering workshops should be scheduled to accommodate boxed breakfast (or lunch), as agreed upon by the Engineer and Contractor.

The Initial Workshop Objectives are as follows:

1. Identification of Project Stakeholders, Project Team Structure, Team Operation and Organizational Parameters
2. Identification of Project's Issue Escalation Matrix.
3. Identify each Stakeholder's Objectives and Performance Commitments
4. List and prioritize Project issues. Establish action plans for each, assign responsible parties and agreeable response times.
5. Establish follow-up workshop frequency and format. Frequency may be monthly but no less than quarterly (3 months). Frequency to be adjusted as mutually agreeable between the Department and Contractor after 50 percent of Contract Time has elapsed.

Follow-up partnering workshop Objectives are as follows:

1. Utilize format and frequency established from initial partnering workshop
2. Evaluate teams partnering performance
    a. Charter – Reaffirm or adjust
    b. Escalation matrix – Working/Not Working; Adjust as necessary to accommodate organization changes (org chart) and for performance improvements.
    c. Identify accomplishments
    d. Identify areas of improvements
    e. Update Project issue lists and priorities
    f. Update follow-up formats or frequency

The Department will reimburse the Contractor based on actual invoice amounts for the following costs associated with partnering:

a. Meeting room.
b. Facilitator fees.

c. Travel expenses of the facilitator, in accordance with Section 112.061, Florida Statutes

The Department will not reimburse the Contractor for any other expenses.

Payment will be the actual cost prorated as a percent of the Lump Sum amount.

Payment shall be made under:

Item No. 999- 16- Partnering - lump sum.