

Origination Form

Specifications

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Email:	amanda.ulmer@dot.state.fl.us	Special Provision:	SP0050100PB
Date:	2025-05-19T17:39:32Z	Associated Specs:	5-1.9 Work Documents/Liquidated Damages

Summary:

Added verbiage for clarification.

Justification:

For Pushbutton Contracts, two types of TIME are tracked. Time for the entire Contract and time for each individual Work Document. SP0050100PB is being interpreted to apply to the overall Contract Time. Adding "Work Document" Contract Time will provide clarification.

Do the changes affect other types of specifications?

Special Provisions

List Specifications Affected:

SP0050100PB

Other Affected Documents/Offices	Contacted	Yes/No
Other Standard Plans		No
Florida Design Manual		No
Structures Manual		No
Basis of Estimates Manual		No
Approved Product List		No
Construction Office		No
Maintenance Office		No

Materials Manual		No
Traffic Engineering Manual		No

Are changes in line with promoting and making progress on improving safety, enhancing mobility, inspiring innovation, and fostering talent; explain how?

The revision to SP0050100PB provides clarifying information pertaining to the charging of Work Document Contract Time.

What financial impact does the change have; project costs, pay item structure, or consultant fees?

The revision to SP0050100PB will help ensure Contract Time and Work Document Contract Time on Push Button Contracts is charged accurately.

What impact does the change have on production or construction schedules?

There is no impact to production or construction schedules.

How does this change improve efficiency or quality?

The revision to SP0050100PB will improve efficiency and quality by providing clear and specific instructions to those charged with the responsibility of reviewing, recording, and documenting Time on Push Button Contracts.

Which FDOT offices does the change impact?

Construction

What is the impact to districts with this change?

The revision to SP0050100PB will help ensure Contract Time and Work Document Contract Time on Push Button Contracts is charged accurately.

Does the change shift risk and to who?

There is no shift in risk.

Provide summary and resolution of any outstanding comments from the districts or industry.

Comments and Responses are available on the Track the Status of Revisions hyperlink located on the Specifications landing page: <https://www.fdot.gov/programmanagement/Specs.shtm>

What is the communication plan?

Through the established specification revision process (e.g., Internal and Industry Review)

What is the schedule for implementation?

The Standard Specifications eBook and Workbook are effective July 1st every year.

CONTROL OF THE WORK (PUSH BUTTON) (REV 5-19-25)

ARTICLE 5-1 is expanded by the following:

5-1.9 Work Documents/Liquidated Damages: For this Contract in which specific sites are not identified at the time of letting, the Engineer will issue a Work Document. Work Documents will identify the location, description, amount of work to be accomplished, and the number of calendar days to complete the work. Notify the Engineer prior to beginning work defined by each individual Work Document.

The initial Work Document may be issued with the Notice to Proceed. The Contractor will be allowed 14 calendar days from receipt of the initial Work Document to respond and begin work. The 14 calendar days begin on the date the document is received in person, by email or fax. The Contractor will be expected to respond and begin work within five working days of receipt of any subsequent Work Document. If a start date later than 5 working days is identified in a Work Document, the Contractor will be expected to begin work by the start date identified in the Work Document.

Charging of Work Document Contract Time will begin on the actual day that work begins at the site, but no later than:

1. the 14th calendar day from receipt of the initial Work Document; or
2. the 5th working day from receipt of any subsequent Work Document; or
3. the “start date” identified in a Work Document (as described above) that is applicable to the specific Work Document issued.

If the Contractor does not complete the work within the number of calendar days specified on the Work Document, then the Department may assess the Contractor, not as a penalty but as liquidated damages, a per day assessment of 1% of the total Work Document amount or the amount shown in Subarticle 8-10.2 (Amount of Liquidated Damages), whichever is less.

The Engineer will issue Work Documents for locations that represent a minimum of one day's work. All work locations will be described with sufficient particularity that will allow the Contractor to proceed immediately to the location with minimum delay. The Department will make every reasonable effort to plan work locations and develop work documents in systematic and concentrated regions so as to minimize the Contractor's travel requirements. A Pre-Work Conference may be scheduled prior to the commencement of work in accordance with the Work Document.

Upon completion of the assigned work of the Work Document, notify the Engineer. Certify that the work quantities and quality were accomplished in accordance with these specifications by signing and returning the Work Document to the Department. All work completed will be reviewed to verify quantity and quality prior to approval of the Work Document.

Should inclement weather limit or stop the work, notify the Engineer of such limitation or work stoppage.

Schedule work in a manner that prevents delays, stoppages and rework.