

**580 LANDSCAPING.**  
**(REV 8-5-21) (FY 2023-24)**

The following new Section is added at the end of Section 571:

**SECTION 580**  
**LANDSCAPING**

**580-1 Description.**

Install and establish landscaping as indicated in the Contract Documents.

The allowable Contract Time is two separate phases called Installation Period and Establishment Period. The Installation Period precedes the Establishment Period and is the allowable Contract Time minus the two-year Establishment Period.

Regardless of the duration of the time used for the Installation Period, the duration of the Establishment Period will be two years.

**580-2 Materials.**

**580-2.1. Grade Standards and Conformity with Type and Species:** Provide plant materials purchased from Florida commercial nursery stock that comply with all required inspection, grading standards, and plant regulations in accordance with the latest edition of the Florida Department of Agriculture's "Grades and Standards for Nursery Plants."

Florida commercial nursery stock is defined as plants propagated or grown at a Florida commercial nursery or imported to a Florida commercial nursery, made available for sale to the public, and included as inventory for fee. Nursery stock purchased from outside Florida and shipped directly to the project site is not Florida commercial nursery stock. Prior to installation, provide nursery invoices or delivery tickets that include written certification that all nursery stock meets the requirements of this Section.

Unless otherwise specified, the minimum grade for plant material is Florida No. 1. Plant material must meet all specifications per Contract Documents at the time of delivery to the site.

Use only plants that are true to type and species, free of fungal infection and disease, and ensure that the plants not specifically covered by Florida Department of Agriculture's "Grades and Standards for Nursery Plants" conform in type and species with the standards and designations in general acceptance by Florida nurseries. Submit a list of nurseries where plants are tagged, including contact information and location. The Engineer may visit the nursery sites to inspect representative samples and lock tag the example plant material.

A minimum of two plants of each species on each shipment must be shipped with tags stating the botanical nomenclature and common name of the plant. Should discrepancies arise between botanical nomenclature and common name, the botanical name will take precedence.

**580-2.2 Inspection and Transporting:** Move nursery stock in accordance with all Federal, State, and Local Rules and Regulations. For each shipment of nursery stock, provide the nursery's General Nursery Stock Inspection Certificate as required in Chapter 5B-2, F.A.C.

**580-2.3 Water:** Meet the requirements of Section 983.

**580-2.4 Mulch:** Provide and install mulch in accordance with the Contract Documents.

**580-2.5 Soil Enhancement:** Enhance soil in accordance with the Contract Documents.

**580-2.6 Landscape Soil:** Replace existing soil with Landscape Soil meeting the requirements of Section 987, at the locations shown in the Contract Documents.

**580-3 Worksite Landscape Supervisor.**

Provide a Worksite Landscape Supervisor to directly oversee all landscape installation and establishment. The Worksite Landscape Supervisor must be a Certified Landscape Technician or Certified Landscape Contractor in accordance with the Florida Nursery Growers and Landscape Association (FNGLA), or a State of Florida Registered Landscape Architect. Provide verification at the pre-construction meeting.

**580-4 Installation.**

**580-4.1 Installation Plan:** At the pre-construction meeting, provide an Installation Plan for review and comment. Describe the methods, activities, materials, and schedule to achieve installation as described in this Section. Include a schedule for monthly inspections and reports described in 580-4.9. Include a Schedule of Values for each item on the Tabulation of Quantities/Plant List. Begin installation after Installation Plan is accepted by Engineer.

**580-4.2 Delivery:** All materials must be available for inspection before installation.

**580-4.3 Layout:** The locations of plants as shown in the Contract Document are approximate. At no cost to the Department adjust final locations when directed by the Engineer to accommodate unforeseen field conditions or to comply with safety setbacks and requirements. Mark proposed mowing limits, planting beds and individual locations of trees and palms as shown in the Contract Documents for the Engineer's review, prior to excavation or planting.

Make no changes to the layout, or any variations of materials from the Contract Documents without the Engineer's approval.

**580-4.4 Soil Drainage:** Planting holes and beds must drain sufficiently. Notify the Engineer of drainage or percolation problems before plant installation.

**580-4.5 Planting:** Meet the requirements of the Contract Documents.

**580-4.6 Maintenance:** Maintain plant materials to the equivalent visible structural, quality and health characteristics per the Contract Documents.

**580-4.7 Site Repair and Restoration:** Repair and restore existing areas disturbed by installation or maintenance activities. Where new turf is required to restore and repair disturbed areas, meet the requirements of Section 570.

**580-4.8 Disposal of Surplus Materials and Debris:** Remove from the jobsite any surplus material unless otherwise directed by the Engineer. Surplus is defined as material not needed after installation of landscaping per Contract Documents. Upon commencement of landscape installation, remove daily, all debris from the jobsite.

**580-4.9 Reporting:** Monthly, document the condition of the landscaping on the form provided by the Engineer.

**580-4.10 Establishment Plan:** Not less than 45 days before the scheduled completion of the installation, submit an Establishment Plan to the Engineer for review and comment. Installation will be considered complete only when the Establishment Plan has been accepted by the Engineer. Specifically describe the methods, activities, materials and schedule to achieve establishment of plant material and incidental landscaping as described in 580-5. Include a schedule for monthly inspections and reports described in 580-5.2. Acceptance of the Establishment Plan is not a release from responsibility of the establishment and maintenance as required in the Contract Documents.

**580-4.11 Installation Completion:** Notify the Engineer no less than seven calendar days in advance of completion. Upon completion of installation, certify on a form provided by the Department, "Contractor Certification of Installation" that the landscaping has been installed and is being maintained in accordance with the Contract Documents.

**580-5 Establishment.**

**580-5.1 Establishment Period:** The establishment period will begin upon acceptance by the Engineer of the Establishment Plan and the installation of all landscaping.

During the establishment period, at a minimum:

1. Maintain plant material, to sustain equivalent quality and structural characteristics per Contract Documents.
2. Maintain mulch cover leaving no bare soil.
3. Remove weeds, undesirable vegetation, and Florida Exotic Plant Pest Council Category One invasive plant species from landscape beds, and tree rings.
4. Prune to remove crossing, deflecting and circling roots, crossing, dead, damaged and co-dominant branching. Provide an ISA certified arborist to direct pruning operations. Follow ANSI A300 Part 1 and the Contract Documents.
5. Maintain plant beds as depicted in the Contract Documents.
6. Remove litter and debris.
7. Operate and maintain the irrigation system when installed as part of the Contract.
8. Maintain staking and guying and bracing. Remove from established plants.
9. Continue mowing and litter pick up of the turf areas as shown in the Contract Documents.

**580-5.2 Inspection and Reporting Requirements:** Monthly during the establishment period, inspect the landscape. Within seven calendar days after performing the inspection, submit a Landscape Inspection Report to the Engineer.

At a minimum, include the following in the inspection report:

1. Document the condition of the landscape on the form provided by the Engineer.
2. Deficiencies – Identify, describe, and provide photographs, ten days old or less, of all work or materials that fail to meet the requirements of the Contract Documents. Identify each deficiency with a separate number. The number of the month of the inspection report (1-24 corresponding to the number checked on the form) should precede the deficiency number. Describe the Contractor's response, action plan, and schedule for corrections.
3. Deficiencies identified on previous Landscape Inspection Report. Note when and how the deficiency was corrected.

Quarterly, beginning with the third monthly Landscape Inspection Report, provide a Registered Landscape Architect to perform inspection of the landscaping and certify the form.

The Contractor may, at his discretion, perform additional intermittent inspections and corrective actions in advance of the required monthly inspection. Corrective actions performed prior to the required monthly inspection are not required to be noted on the monthly Landscape Inspection Report.

**580-6 Remedial Work.**

Perform all necessary remedial work at no cost to the Department. Use replacement plants of the same species and planting medium as the plant being replaced and as specified in the Contract Documents. Replacement size must match the size of the adjacent grown-in plant material of the same species and that may be larger than the initially installed size.

The establishment period for replacement plant material will be the remaining establishment period or 90 days after the date of replacement installation acceptance, whichever is greater.

Approval of remedial work does not relieve the Contractor from continuing responsibility under the provisions of this Section. At the end of the contract period when all contract requirements are met, the Engineer will release the Contractor from further remedial work.

**580-7 Failure to Perform.**

Upon receipt of the monthly Landscape Inspection Report a daily deduction of 0.0333% of the Contract amount will be assessed and forfeited if full compliance with 580-5 is not achieved. If the Engineer identifies deficiencies which are not included in the monthly Landscape Inspection Report, the Contractor will have seven days to restore the deficiency to full compliance before such daily deductions are assessed. Daily deductions will continue until full compliance is achieved to the Engineer's satisfaction. Daily deductions will end when the Engineer accepts photographic and descriptive evidence that the deficiency is corrected.

**580-8 Method of Measurement.**

The quantity to be paid will be the lump sum quantity for landscape installation and establishment.

**580-9 Basis of Payment.**

Price and payment will be full compensation for all work and materials specified in this Section. Seventy-six percent of the total contract amount will be paid during the installation period for work completed and accepted. Up to twenty-four percent of the total contract amount will be paid in accordance with 580-7 during the establishment period.

**580-9.1 Payment during the Installation Period:** Within 21 calendar days after contract award or at the pre-construction meeting, whichever is earlier, prepare and submit a schedule of values to the Engineer for approval prior to invoicing. The schedule of values will be the basis for determining monthly payments.

Monthly, prepare a progress invoice for work completed during the installation period and submit the progress invoice to the Engineer. The Engineer will pay for any item of work only when each form is submitted in accordance with 580-4, and the progress invoice is approved. The invoice must consist of the following:

1. Contract Number, Financial Project Identification Number, Invoice Number, Invoice Date and the period that the invoice represents.
2. The basis for arriving at the amount of the progress invoice including approximate quantities of work completed, less payments previously made and less an amount previously forfeited.
3. Contract Summary showing the percentage of dollar value of completed work based on the present Contract amount and the percentage of days used based on the present Contract Days.

**580-9.2 Payment during the Establishment Period:** Upon acceptance of the monthly Landscape Inspection Report from the Contractor as described in 580-5 and approval of the Engineer, payment during the establishment period will be made in 24 equal monthly payments, less any deductions assessed in accordance with 580-7.

**580-9.3 Payment:** Payment will be made under:

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Lump Sum Contract, lump sum.