



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

June 1, 2011

Monica Gourdine
Program Operations Engineer
Federal Highway Administration
545 John Knox Road, Suite 200
Tallahassee, Florida 32303

Re: Office of Design, Specifications
Section **002**
Proposed Specification: **0020201 Proposal Requirements and Conditions.**

Dear Ms. Gourdine:

We are submitting, for your approval, two copies of the above referenced Supplemental Specification.

These changes were proposed by Juanita Moore of the State Contracts Administration Office to modify the language to accommodate online ordering and the download of electronic files containing bidding documents for advertised projects.

Please review and transmit your comments, if any, within two weeks. Comments should be sent via Email to SP965RP or rudy.powell@dot.state.fl.us.

If you have any questions relating to this specification change, please call Rudy Powell, State Specifications Engineer at 414-4280.

Sincerely,

Signature on file

Rudy Powell, Jr., P.E.
State Specifications Engineer

RP/dt
Attachment

cc: Gregory Jones, Chief Civil Litigation
Florida Transportation Builders' Assoc.
State Construction Engineer

PROPOSAL REQUIREMENTS AND CONDITIONS.**(REV 45-11524-11)**

SUBARTICLE 2-2.1 (Page 10) is deleted and the following substituted:

2-2.1 Obtaining Proposals: Obtain a ~~p~~Pproposal under the conditions stipulated in the Advertisement. The ~~p~~Pproposal states the location and description of the work to be performed; the estimate of the various quantities (if applicable); the items of work to be performed (if applicable); the Contract Time; the amount of ~~p~~Pproposal ~~g~~Guaranty; and the date, time, and place of the opening of ~~p~~PProposals.

The ~~p~~Plans, Specifications and other documents designated in the ~~p~~Pproposal are part of the ~~p~~Pproposal, whether attached or not.

Upon receipt of a ~~p~~Pproposal order, the Department will ~~provide a computer diskette or CD-ROM for use on a personal computer that is suitable for preparing the bid. This diskette or CD-ROM contains the Expedite Proposal file to be used by the Contractor to prepare the bid and print a proposal form for submittal.~~ *make the ~~p~~Pproposal available for download as an electronic file from the online ordering system or provide the ~~p~~Pproposal as an electronic file on portable electronic media as stipulated in the Advertisement. This file ~~contains the information~~ is to be used by the Bidder to submit the bid.*

The Department is not responsible for loss of or damage to ~~a diskette or CD-ROM~~ *the portable electronic media* after it has been mailed or delivered to the ~~b~~Bidder. If loss or damage occurs, the ~~b~~Bidder may order ~~another diskette or CD-ROM~~ *a replacement.*

If the ~~b~~Bidder requests a replacement, ~~diskette or CD-ROM during a seven calendar day period prior to the letting, the request must be by Internet E-mail as specified in the Advertisement. The Department will attempt to replace~~ *provide the diskette or CD-ROM a replacement by sending another diskette or CD-ROM* by overnight delivery or by electronic transmittal of the files. The Department will not be held responsible if the ~~b~~Bidder cannot complete and submit a bid due to failure or incomplete delivery of the files.

Unless otherwise indicated in the Advertisement, the ~~Contractor-Bidder~~ has the option to submit a bid either as an Internet Bid Submittal in accordance with 2-2.3 or as a Hard Copy Bid Submittal in accordance with 2-2.4. When an Internet bid submittal is used, the hard copy will not be considered.

SUBARTICLE 2-2.2 (Pages 10 and 11) is deleted and the following substituted:

2-2.2 Department Modifications to Contract Documents: *Notifications of M*modifications to ~~any~~Contract Documents will be ~~posted on the Department's website at the following URL address: www.dot.state.fl.us/cc-admin/addend.htm~~ *transmitted to the Bidder. The email address provided by the Bidder at the time of registration for online ordering will be used for notifications. The Bidder must follow the instructions provided in the notifications to access the amendment files.*

The ~~b~~Bidder shall take responsibility for ~~checking and~~ downloading the revised ~~data information~~ from the Department's website ~~upon notification from the Department~~ *per the instructions*. ~~The bidder must provide an e-mail address to the Department for receipt of addenda notification. Contractors must follow the amendment access instructions provided on the website. If the Department's website cannot be accessed, contact the Department's Contracts Administration Office Web Coordinator at (850) 414-4000.~~ *Questions should be directed to the advertising office.*

PROPOSAL REQUIREMENTS AND CONDITIONS.**(REV 4-24-11)**

SUBARTICLE 2-2.1 (Page 10) is deleted and the following substituted:

2-2.1 Obtaining Proposals: Obtain a Proposal under the conditions stipulated in the Advertisement. The Proposal states the location and description of the work to be performed; the estimate of the various quantities (if applicable); the items of work to be performed (if applicable); the Contract Time; the amount of Proposal Guaranty; and the date, time, and place of the opening of Proposals.

The Plans, Specifications and other documents designated in the Proposal are part of the Proposal, whether attached or not.

Upon receipt of a Proposal order, the Department will make the Proposal available for download as an electronic file from the online ordering system or provide the Proposal as an electronic file on portable electronic media as stipulated in the Advertisement. This file is to be used by the Bidder to submit the bid.

The Department is not responsible for loss of or damage to the portable electronic media after it has been mailed or delivered to the Bidder. If loss or damage occurs, the Bidder may order a replacement.

If the Bidder requests a replacement, the Department will attempt to provide a replacement by overnight delivery or by electronic transmittal of the files. The Department will not be held responsible if the Bidder cannot complete and submit a bid due to failure or incomplete delivery of the files.

Unless otherwise indicated in the Advertisement, the Bidder has the option to submit a bid either as an Internet Bid Submittal in accordance with 2-2.3 or as a Hard Copy Bid Submittal in accordance with 2-2.4. When an Internet bid submittal is used, the hard copy will not be considered.

SUBARTICLE 2-2.2 (Pages 10 and 11) is deleted and the following substituted:

2-2.2 Department Modifications to Contract Documents: Notifications of modifications to Contract Documents will be transmitted to the Bidder. The email address provided by the Bidder at the time of registration for online ordering will be used for notifications. The Bidder must follow the instructions provided in the notifications to access the amendment files.

The Bidder shall take responsibility for downloading the revised information from the Department's website per the instructions. Questions should be directed to the advertising office.