

ORIGINATION FORM

THE INFORMATION BELOW IS TO BE PROVIDED BY THE ORIGINATOR

Specification: 0080322

Subject: Submission of Working Schedule-Schedule Submission

Origination date: December 29, 2008

Originator: Dave Sadler

Office/Phone: State Construction Office/414-5203

Problem statement: These Specifications were revised to eliminate requirements for specific version of software.

Proposed solution: Due to continual development of new versions of software, these specifications needed to be modified to eliminate specific versions of software requirements.

Information source: State Construction Office

Recommended Usage Note: This would be used on contracts authorizing CPM.

Estimated fiscal impact, if implemented: N/A

Implementation of these changes, if and when approved, will begin with the January 2010 letting.



Florida Department of Transportation

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STEPHANIE KOPELOUSOS
SECRETARY

M E M O R A N D U M

DATE: March 5, 2009

TO: Specification Review Distribution List

FROM: Rudy Powell, Jr., P.E., State Specifications Engineer

SUBJECT: Proposed Specification: 0080322 - Submission of Working Schedule-Schedule Submission

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change.

This change was proposed by David Sadler to eliminate specific versions of software requirements.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or to my attention via e-mail at ST986RP or rudy.powell@dot.state.fl.us. Comments received after April 2, 2009, may not be considered. Your input is encouraged.

RP/sh
Attachment

SUBMISSION OF WORKING SCHEDULE-SCHEDULE SUBMISSION.**(REV 3-22-06 2-16-09 2-26-09) (FA 8-4-06) (1-07)**

SUBARTICLE 8-3.2.2 (of the Special Provision) is deleted and the following substituted:

8-3.2.2 Schedule Submissions: Develop the schedule in Precedence Diagram Method (PDM) format. All schedule submittals, shall have a copy of the schedule files on a Windows compatible 3.5" diskette or CD or DVD attached. The files shall be in a *Primavera* one of the following formats: *Make sure to use "Back up" menu selection and ensure that the option "Remove access list during backup" is checked.*

~~1. Primavera Project Planner (P3) project files using the Primavera Project Planner (latest version) "Back up" menu selection. Ensure that the option "Remove access list during backup" is checked.~~

~~2. Primavera Suretrak (latest version) "Back up" menu selection. Ensure that the option "Remove access list during backup" is checked.~~

Each schedule submission and monthly update shall include a minimum of 4 items:

1) a *Critical Path Method (CPM)* Network Diagram in time-scale logic diagram, by week starting on Monday, grouped (banded) by phase and sorted by early start days. Prominently identify the critical path activities, defined as the longest continuous path of work activities. Submit the Network Diagram, printed in color on D size, 22 by 34 inch or E size, 34 by 44 inch paper. The network diagram shall contain, as a minimum, the following information for each schedule activity: identification, activity description, total duration, remaining duration, early start date, late finish date, and total float.

2) a report with the following schedule activity information for each construction activity: identification, description, original duration, remaining duration, early start, early finish, total float, percent complete, and budgeted cost. The bar chart diagram shall not be included in this report. It will be submitted on 8.5 by 11 inch paper.

3) a schedule narrative report describing current project schedule status and identifying potential delays. This report will include a description of the progress made since the previous schedule submission and objectives for the upcoming 30 calendar days. It will be submitted on 8.5 by 11 inch paper. This report shall at a minimum include the following information:

a) This report shall indicate if the project is on schedule, ahead of schedule or behind schedule. If the project is ahead of schedule or behind schedule, the report shall include the specific number of calendar days. If the project is behind schedule, the report shall include a detailed recovery plan that will put the project back on schedule or include a properly supported request for Time Extension.

b) The report will describe the current critical path of the project and indicate if this has changed in the last 30 calendar days. Discuss current successes or problems that have affected either the critical path's length or have caused a shift in the critical path within the last 30 calendar days. Identify specific activities, progress, or events that may reasonably be anticipated to impact the critical path within the next 30 calendar days, either to affect its length or to shift it to an alternate path.

Use only when CPM is authorized
by District Construction Engineer.

c) List all schedule logic or duration changes that have been made to the schedule since the previous submission. For each change, describe the basis for the change and specifically identify the affected activities by identification number.

d) Identify any and all activities, either in progress or scheduled to occur within the following 30 days that require Department participation, review, approval, etc.

4) a copy of the schedule files on a Windows compatible 3.5" diskette or CD *or DVD* in either Primavera Project Planner (P3) or Primavera Suretrak formats in accordance with formats specified herein.

The Engineer will have 30 days to accept the contract schedule or to schedule a meeting with the Contractor to resolve any problems that prevent acceptance of the schedule. Attend the meeting scheduled by the Engineer, and submit a corrected schedule to the Engineer within seven days after the meeting. The process will be continued until a contract schedule is accepted by the Engineer.