

0072403 - DISADVANTAGED BUSINESS ENTERPRISE PROGRAM-DBE
RECORDS AND REPORTS
COMMENTS FROM INDUSTRY REVIEW

Jacquelin D. Brown
jacquelin.brown@dot.state.fl.us
863/519-2757

Comments:

Changes require only DBE/MBE subcontractors to be reported monthly. My suggestion is to include suppliers as this is the role of the majority of MBEs on Highway and Bridge Construction Projects. So Rental Agents and Suppliers are recommended for reporting as well as subcontractors. This is an excellent change. Sylvia Barge is commended for making this change that enhances our working relationships with prime contractors.

Kenneth Whitfield
kenneth.whitfield@dot.state.fl.us
850.414.4303

Comments:

Here's some minor format and style suggestions:

7-24.3 DBE Records and Reports: Submit the Anticipated DBE Participation Statement at or before the Pre-Construction Conference. Using the Department's website based Reporting System, submit monthly reports showing the actual payments, retainage, minority status, and the work type of all *DBE and MBE* subcontractors and major suppliers. The Equal Opportunity Office will provide instructions on accessing this system.

Develop a record keeping system to monitor DBE affirmative action efforts which include the following:

- (a) the procedures adopted to comply with these Specifications;
- (b) the number of subordinated Contracts on Department projects awarded to DBEs;
- (c) the dollar value of the Contracts awarded to DBEs;
- (d) the percentage of the dollar value of all subordinated Contracts awarded to DBEs as a percentage of the total Contract amount;
- (e) a description of the general categories of Contracts awarded to DBEs; and
- (f) the specific efforts employed to identify and award Contracts to DBEs.

Upon request, provide the records to the Department for review.

~~All such records are required to be maintained for a period of five years following acceptance of final payment and have them available for inspection by the Department and the Federal Highway Administration.~~

Make all records available to the Department or Federal Highway Administration for five years after acceptance of final payment.

Derek Fusco
derek.fusco@dot.state.fl.us
850/414-4167

Comments:

Is the acronym MBE in the subject special provision spelled out in the Standard Specification book? If not, perhaps the acronym MBE should be spelled out in this special provision.

Sherry Valdez
sherry.valdes@dot.state.fl.us
850-414-4249

Comments:

Duane, regarding the above subject spec.
MBE is not defined as Minority Business Enterprise.

Calvin L. Johnson, Sr.
Calvin.johnson@dot.state.fl.us
(850) 414-5287 (office)

Comments

Revisions looks good, except the word "and" should be left in 3rd line.

John Previte
John.previte@dot.state.fl.us
863-519-2676

Comments:

7-24.3 DBE Records and Reports: Submit the Anticipated DBE Participation Statement at or before the Pre-Construction Conference. Report monthly, through the Equal Opportunity Reporting System on the Department's Website, actual payments, retainage, ~~minority status, and work type~~ of all *DBE and MBE* subcontractors ~~and major suppliers~~. The Equal Opportunity Office will provide instructions on accessing this system. Develop a record keeping system to monitor DBE affirmative action efforts which include the following:

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Marshall Douberley
marshall.douberley@dot.state.fl.us
863-519-2382

Comments:

Ms. Jackie Brown suggested that the reporting system be expanded to include DBE/MBE Suppliers and Rental Agents.

Robin Phillips
robin.p@russellengineering.com
(954) 321-9336

Comments:

In reference to your recent memorandum dated May 8th, 2007 regarding the proposed specification change 0072406 DBE Records and Reports, I would like to know if the non-DBE subcontractor payments already in the reporting system can be removed. Or is it possible to have the Bizweb personnel remove all non-DBE subcontractor reports once this spec change is accepted? My contact information is below should you need to speak with me directly. I think this change will be widely accepted, but I want to get clarification on what to do with the information entered that is no longer needed for DBE records and reporting.



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

STEPHANIE KOPELOUSOS
SECRETARY

MEMORANDUM

DATE: May 8, 2007

TO: Specification Review Distribution List

FROM: Duane F. Brautigam, P.E., State Specifications Engineer

SUBJECT: Proposed Specifications Change: 0072403-Disadvantaged Business Enterprise Program-DBE Records and Reports

TO: SPECIFICATION DEVELOPMENT

NO COMMENTS

COMMENTS--PLEASE PROCESS

DATE 5/09/07

In accordance with Specification Development Procedures, we are sending you a copy of a proposed new specification change for Disadvantaged Business Enterprise Program-DBE Records and Reports.

This change was proposed Sylvia Barge of the Equal Opportunity Office for only DBE and MBE Subcontractor payments are to be entered into EORS.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or to my attention via e-mail at SP965DB or duane.brautigam@dot.state.fl.us. Comments received after June 5, 2007 may not be considered. Your input is encouraged.

DFB/sh

Attachment

COMMENTS: IT APPEARS THE CHANGE WILL NOT CONFORM TO THE INTENT OF 49 CFR PART 26.1 WHICH ATTEMPTS TO COLLECT INFORMATION ON SUPPLIES. BY LEAVING THIS OFF THE ACTUAL REPORTING, WE'LL BE UNDERESTIMATING THE DBE AND MBE PARTICIPATION WHICH WILL REFLECT NEGATIVELY ON THE DOT.
Submitted by: PAUL NEWELL Phone #: 4003

BID OPPORTUNITY LIST

Please complete and mail, fax or e-mail to Equal Opportunity Office
 605 Suwannee St., MS 65
 Tallahassee, FL 32399-0450
 TELEPHONE: (850) 414-4747
 FAX: (850) 488-3914
 Valeria.Robinson@dot.state.fl.us

This information may also be included in your bid or proposal package.

Prime Contractor/Consultant: _____

Address/Telephone Number: _____

Quotes/Received During Month/Yr: _____

49 CFR Part 26.11 requires the Florida Department of Transportation to develop and maintain a "bid opportunity list." The list is intended to be a listing of all firms that are participating, or attempting to participate, on DOT-assisted contracts. The list must include all firms that bid on prime contracts or bid or quote subcontracts and material supplies on DOT-assisted projects, including both DBEs and non-DBEs. For consulting companies this list must include all subconsultants contacting you and expressing an interest in teaming with you on a specific DOT assisted project. Prime contractors and consultants must provide information for No. 1 and should provide any information they have available on Numbers 2, 3, 4 and 5 for themselves, subcontractors and subconsultants.

<p>1. Firm Name/Address/Phone: _____ _____ _____ _____</p> <p>2. Age of Firm: _____</p>	<p>3. <input type="checkbox"/> <input type="checkbox"/></p> <p>4. <input type="checkbox"/> <input type="checkbox"/></p>	<p>DBE Non-DBE</p> <p>Sub-contractor Sub-consultant</p>	<p>5. Annual Gross Receipts: <input type="checkbox"/> Less than \$1 Million <input type="checkbox"/> Between \$1-\$5 Million <input type="checkbox"/> Between \$5-\$10 Million <input type="checkbox"/> Between \$10-\$15 Million <input type="checkbox"/> More than \$15 Million</p>
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STEPHANIE KOPELOUSOS
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MEMORANDUM

DATE: May 8, 2007
TO: Specification Review Distribution List
FROM: Duane F. Brautigam, P.E., State Specifications Engineer
SUBJECT: Proposed Specifications Change: 0072403-Disadvantaged Business Enterprise Program-DBE Records and Reports

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DFB/sh

Attachment

COMMENTS: The record keeping should also include the actual dollar amount paid to each sub-contractors to help the Equal Opportunity Office monitoring how much the DBEs and the MBEs are actually getting paid.

Submitted by: Hong Benitez Phone #: (305) 470-5268

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM-DBE RECORDS AND REPORTS.

(REV 5-1-07)

SUBARTICLE 7-24.3 (of the Special Provisions) is deleted and the following substituted:

7-24.3 DBE Records and Reports: Submit the Anticipated DBE Participation Statement at or before the Pre-Construction Conference. Report monthly, through the Equal Opportunity Reporting System on the Department's Website, actual payments, retainage, ~~minority status, and work type~~ of all *DBE and MBE* subcontractors ~~and major suppliers~~. The Equal Opportunity Office will provide instructions on accessing this system. Develop a record keeping system to monitor DBE affirmative action efforts which include the following:

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DFB/sh

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TO: SPECIFICATION DEVELOPMENT

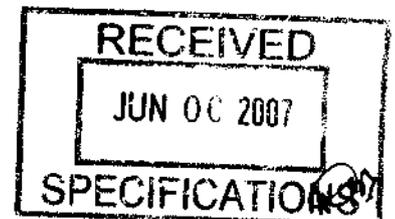
NO COMMENTS

COMMENTS-PLEASE PROCESS

DATE 6/08/07

COMMENTS: See 40103.0101

Submitted by: KATHY BOURGAIN Phone #: 85292



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MINORITY BUSINESS ENTERPRISE (MBE)