

ORIGINATION FORM

THE INFORMATION BELOW IS TO BE PROVIDED BY THE ORIGINATOR

Modify Specification _____1050050SS_____.
Section/File number

New Section _____.
Section number

Subject: Contractor Quality Control General Requirements – Personnel Qualifications – QC Manager

Origination date: November 2, 2005

Originator: David Sadler

Office/Phone: Construction Engineer/ (850)414-5203, SC 994-5203

Email address/ david.sadler@dot.state.fl.us

Userid:

Problem statement: There are no requirements for manual corrections on reports and forms.

Information source: Office of Construction.

Background data: N/A

Recommended

Usage Note: All Jobs

Desired implementation

date: Beginning with the July 2006 letting.



Florida Department of Transportation

JEB BUSH
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

DENVER J. STUTLER, JR.
SECRETARY

MEMORANDUM

DATE: December 1, 2005
TO: Specification Review Distribution List
FROM: Duane F. Brautigam, P.E., State Specifications Engineer

SUBJECT: Proposed Specifications Change: 1050502 Contractor Quality Control General Requirements – Personnel Qualifications – QC Manager

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change to the Contractor Quality Control General Requirements, Personnel Qualifications, QC Manager.

This change was proposed by David Sadler of the State Office of Construction to include direction for manual corrections on reports and forms.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or to my attention via e-mail at SP965DB or duane.brautigam@dot.state.fl.us. Comments received after December 29, 2005 may not be considered. Your input is encouraged.

DFB/ft

Attachment

COMMENTS:

Submitted by:

Phone #:

**CONTRACTOR QUALITY CONTROL GENERAL REQUIREMENTS – PERSONNEL
QUALIFICATIONS – QC MANAGER
(REV 11-2-05)**

Subarticle 105-5.2 (of the Supplemental Specification) is deleted and the following is substituted:

105-5.2 QC Manager: Designate a QC Manager who has full authority to act as the Contractor's agent to institute any and all actions necessary for the successful implementation of the QC Plan. The QC Manager must speak and understand English. The QC Manager must be on-site at the project on a daily basis or always available upon four hours notice to administer the QC Plan. This includes administering, implementing, monitoring, and as necessary, adjusting the processes to ensure compliance with the Contract Documents. Ensure that the QC Manager is qualified as such through the Construction Training/Qualification Program.

Under the direction of the QC Manager, and using Department's standard forms provided by the Engineer, summarize the daily QC activities including testing and material sampling. *Since erasures are strictly prohibited on all reports and forms, use blue or colored ink, not black ink. If manual corrections to original data are necessary, strike through, correct, and date the entry, including the initials of the person making the correction.* Make copies of the completed forms available for the Department to review daily unless otherwise required in the respective Sections of the Specifications. Ensure that the QC test data is entered into the Department's database on a daily basis. Maintain all Quality Control related reports and documentation for a period of three years from final acceptance of the project. Make copies available for review by the Department upon request.