

FLORIDA SAFE ROUTES TO SCHOOL

INFRASTRUCTURE GRANT APPLICATION GUIDE







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SAFE ROUTES TO SCHOOL INFRASTRUCTURE GRANT APPLICATION OVERVIEW

FUNDING & ELIGIBILITY OVERVIEW

THE FLORIDA SAFE ROUTES TO SCHOOL INFRASTRUCTURE GRANT

The Safe Routes to School Infrastructure Grant Program is a competitive grant managed by the Florida Department of Transportation (FDOT) and distributed via a cost-reimbursement process. Funding for SRTS infrastructure grants is sourced from Highway Safety Improvement Program (HSIP) funds which are allocated statewide on an annual basis.

FDOT encourages communities with SRTS needs to apply for a Florida Safe Routes to School grant. The goal of the grant is to fund projects that will increase the number of students walking and biking to school by addressing gaps in pedestrian and bicyclist infrastructure and/or safety concerns within a two-mile radius of the applicant school.

Applicants should consider the SRTS Infrastructure Grant Program's available funds for the current cycle when determining the reasonableness of their project's cost estimate.

WHO IS ELIGIBLE FOR SAFE ROUTES TO SCHOOL FUNDING?

ELIGIBLE SCHOOLS

- Any school with grades K-12 constructed prior to 2021 is eligible to apply for SRTS infrastructure grant funding.
- Private and charter schools may apply in partnership with a local agency so long as project improvements are located within the public right of way.

ELIGIBLE APPLICANTS

- Road-maintaining agencies submit the application for SRTS funding.
- If you are a parent, educator, school, or school district looking for funding, you will need to partner with your local government and/or transportation planning authority to apply for an SRTS infrastructure grant.

ELIGIBLE PROJECTS

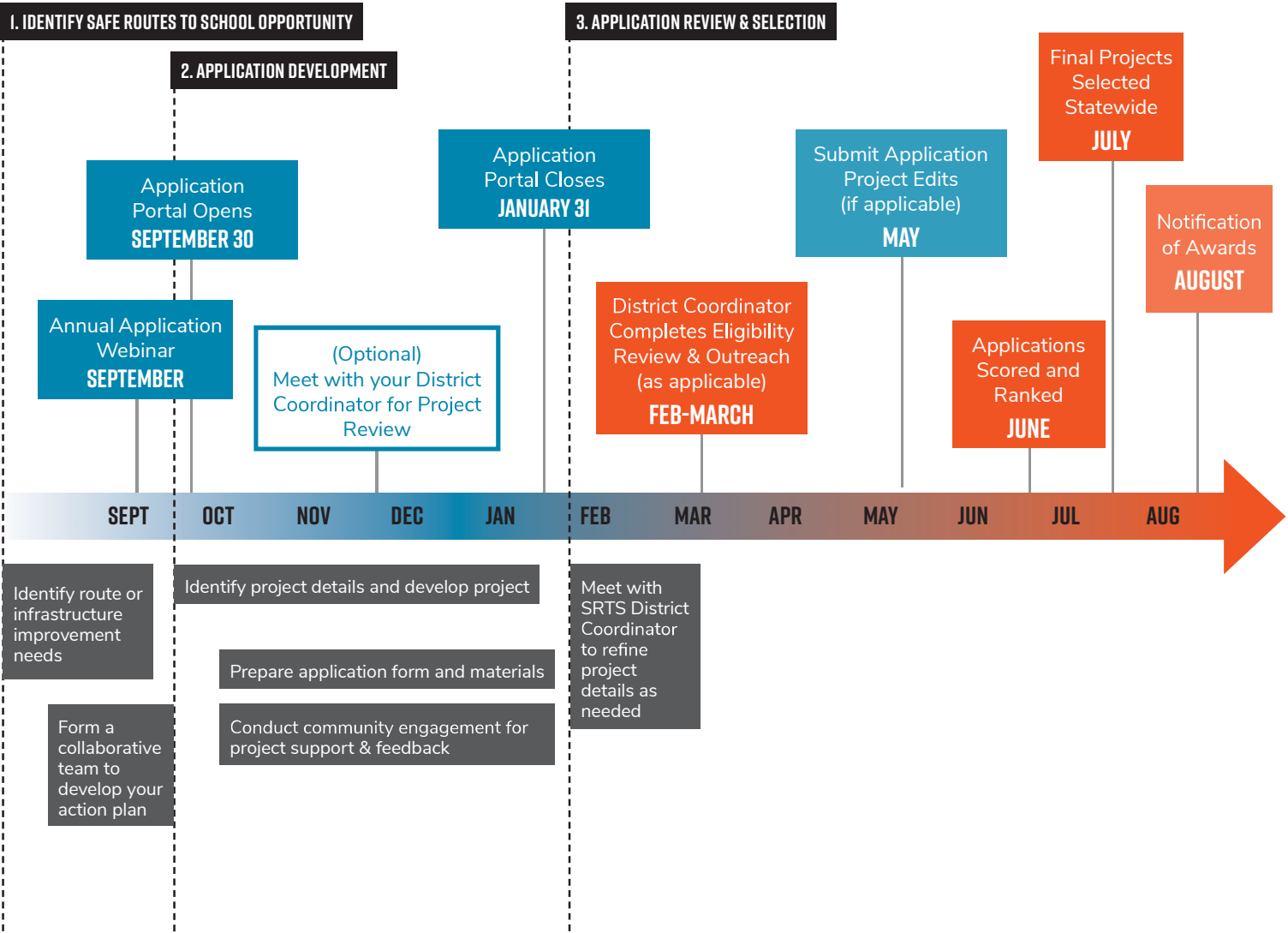
- Projects must be located within two miles of the school boundary (straight line "as the crow flies" and within the attendance boundary of the school.
- Projects must be located within the local agency's right of way. Right of way acquisition is not eligible for SRTS funding.

COMMON PROJECT EXAMPLES

PAST PROJECT EXAMPLES INCLUDE BUT ARE NOT LIMITED TO:

- Sidewalk & Bike Facility Improvements
- Signage & Striping
- Traffic Calming
- Closing Infrastructure Gaps

APPLICATION CYCLE TIMELINE



LEGEND

- Applicant-related milestones
- FDOT SRTS District Coordinator-related milestones

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STEP BY STEP APPLICATION GUIDE

APPLICATION YEAR 2025-2026

The Safe Routes to School Infrastructure Application Form should be completed by the maintaining organization/agency.

The application form is divided into seven sections that will be discussed in depth in the following pages. Once the form is completed, upload it to **FDOT's Grant Application Portal (GAP)**:

<https://secure.blackcatgrants.com/Login.aspx?site=flgap>

Please contact your SRTS District Coordinator if you need assistance with requesting user access to GAP or troubleshooting your application submission.

THINGS TO KNOW BEFORE STARTING YOUR APPLICATION

- Supporting documentation is required in addition to your application form. The required submission checklist is provided in Section 7 of the application form and discussed later in this document. Additional documentation may be included if it helps to clarify or illustrate your project.
- Several signatures are required throughout the application. Be sure to plan for sufficient time to source all appropriate signatures on your application form prior to the submission deadline. See the following section for a list of required signatures.
- Please note that the applicant submitting the form must also attend or view the annual Safe Routes to School training webinar or view the recorded version online and obtain a certificate of completion prior to submitting the application. See the Florida LTAP Center Recorded webinars at the site below:
<https://www.fdot.gov/Safety/programs/srts-workshop>
- FDOT Local Agency Program (LAP) Certification is not required, but is highly encouraged.
- For more information on LAP training, please visit: <https://www.fdot.gov/programmanagement/lap/laptraining.shtm>
- If any of the following line items are required for your project, please contact your District Coordinator as soon as possible to confirm eligibility requirements:
 - Drainage/Utilities Accommodation
 - Cameras/Automated Enforcement Measures

APPLICATION FORM REQUIRED SIGNATURES

- School Principal
- Applying Agency/Organization Representative
- Street/Road Maintaining Agency Representative
- Metropolitan/Transportation Planning Organization (MPO/TPO) Representative
- Agency/Organization Representative certifying the project cost estimate
- Licensed Professional Engineer (P.E.), signs the Funding Cost Estimate form #500-000-30b available at the FDOT Procedural Document Library ([fdot.gov](https://www.fdot.gov)).

**FLORIDA'S SAFE ROUTES TO SCHOOL
INFRASTRUCTURE APPLICATION****SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION**

Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for data collection (see [Section 4F](#)) before and after the project is built and responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. The Maintaining Agency is responsible for any project cost increases. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling this.

SCHOOL INFORMATION**SCHOOL NAME:****SCHOOL ADDRESS:****COUNTY:****CITY:****ZIP:****TYPE:****YEAR BUILT:****CONGRESSIONAL DISTRICT:****PRINCIPAL'S NAME:****PHONE #:****EMAIL:****PRINCIPAL'S SIGNATURE:****DATE:****APPLICANT INFORMATION****APPLICANT:****TITLE:****NAME OF APPLICANT AGENCY/ORGANIZATION:****APPLICANT AGENCY/ORGANIZATION TYPE:****APPLICANT:****TITLE:****MAILING ADDRESS:****CITY:****STATE: FLORIDA****ZIP:****PHONE #:****E-MAIL:****APPLICANT SIGNATURE:****DATE:**

I viewed/attended the SRTS webinar and have reviewed this application for completeness.

ATTENDEE'S SIGNATURE:**DATE:**

APPLICATION FORM, PAGE 1

SECTION 1 - SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION

SRTS Infrastructure projects are public works projects which require collaboration across multiple organizations.

These groups may include, but are not limited to:

- The school(s) identified as part of the project,
- The roadway's maintaining agency/organization,
- And your city or county's metropolitan or transportation planning organization.

Section 1 requests the identifying information for these parties.

THE TYPES OF DATA REQUESTED ARE REFERENCED IN SECTION 4 OF THE APPLICATION.

TO FIND YOUR CONGRESSIONAL DISTRICT VISIT:
[HTTPS://WWW.CENSUS.GOV/MYCD/?ST=12](https://www.census.gov/mycd/?ST=12)

APPLICANTS MUST HAVE ATTENDED AN SRTS WEBINAR OR VIEWED THE RECORDED VERSION AND RECEIVED THE CERTIFICATE OF COMPLETION. PLEASE VISIT THE FLORIDA SRTS HOMEPAGE TO VIEW THE RECORDED WEBINAR:
[HTTPS://WWW.FDOT.GOV/SAFETY/PROGRAMS/SAFE-ROUTES.SHTM](https://www.fdot.gov/safety/programs/safe-routes.shtm)

DIGITAL SIGNATURES MAY BE UPLOADED AS IMAGES TO THE APPLICATION



FLORIDA DEPARTMENT OF TRANSPORTATION
**FLORIDA'S SAFE ROUTES TO SCHOOL
INFRASTRUCTURE APPLICATION**

500-000-30A
SAFETY
Page 2 of 11

SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION (Continued)

MAINTAINING AGENCY INFORMATION

MAINTAINING AGENCY 1: City ☐ County ☐ Florida Department of Transportation ☐ District ☐

NAME OF MAINTAINING AGENCY:

DUNS #:

CONTACT PERSON:

TITLE:

MAILING ADDRESS:

CITY: **STATE:** FLORIDA **ZIP:**

PHONE #: **E-MAIL:**

Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.

SIGNATURE:

DATE:

MAINTAINING AGENCY 2: City ☐ County ☐ Florida Department of Transportation ☐ District ☐

NAME OF MAINTAINING AGENCY:

DUNS #:

CONTACT PERSON:

TITLE:

MAILING ADDRESS:

CITY: **STATE:** FLORIDA **ZIP:**

PHONE #: **E-MAIL:**

Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.

SIGNATURE:

DATE:

METROPOLITAN/TRANSPORTATION PLANNING ORGANIZATION (MPO/TPO) SUPPORT

If the city or county is located within an MPO/TPO urban area boundary, the MPO/TPO representative must fill in the required information below, to indicate support for the proposed project:

NAME OF MPO:

CONTACT PERSON:

TITLE:

MAILING ADDRESS:

CITY: **STATE:** FLORIDA **ZIP:**

PHONE #: **E-MAIL:**

SIGNATURE:

DATE:

APPLICATION FORM, PAGE 2

SECTION I - SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION (CONTINUED)

MAINTAINING AGENCY INFORMATION: IF THERE ARE MORE THAN TWO MAINTAINING AGENCIES, PLEASE INCLUDE ANY ADDITIONAL AGENCY INFORMATION IN A WORD OR PDF ATTACHMENT INCLUDING THE ADDITIONAL AGENCY REPRESENTATIVE'S SIGNATURE.

DUNS IS A BUSINESS/TAX IDENTIFYING NUMBER TO ESTABLISH CREDITWORTHINESS, IF THIS IS NOT AVAILABLE, PLEASE PROVIDE A UNIQUE ENTITY ID (UEI) INSTEAD.

FOR MORE INFORMATION ON LAP TRAINING, PLEASE VISIT:

[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/LAPTRAINING.SHTM](https://www.fdot.gov/programmanagement/lap/laptraining.shtm)

MPO SUPPORT: REACH OUT TO YOUR MPO/TPO EARLY IN THE PROCESS TO ENSURE THEIR INVOLVEMENT IN YOUR PROJECT, AND SUFFICIENT TIME FOR INPUT. TO LOCATE YOUR MPO/TPO PLEASE VISIT: [HTTPS://WWW.MPOAC.ORG/MPOS/](https://www.mpoac.org/mpos/)

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. The goal of the SRTS program is to provide resources to address critical safety concerns near schools and achieve measurable increases in the number of students walking and bicycling to school. Except for the questions in 2A- 2C below answering “No” does not constitute elimination from project consideration. **You must fulfill requirements in A2-C below before applying!**

A1. Has a school-based SRTS Committee (including school representation) been formed?

Not required, but is strongly encouraged.

☐ Yes ☐ No

A2. Has the public been notified of a Safe Routes to School meeting?

☐ Yes ☐ No

A3. Has at least one public Safe Routes to School meeting been held?

Attach sign in sheet & minutes.

☐ Yes ☐ No

B1. The applicant understands that they will be required to provide student travel data ([section 4F](#))

before and after the project is built, following a schedule provided by the District:

☐ Yes ☐ No

C. *Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.*

Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement?

☐ Yes ☐ No

D. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/ or maintain the project, abiding by Federal, State, & local requirements?)

☐ Yes ☐ No

If **No**: Are they willing to become LAP Certified? ☐ Yes ☐ No

If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

E. Who do you propose to be responsible for each phase of the project?

Design: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

Construction: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

Maintenance: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

If you checked **Other, including FDOT** for any of the above, please explain the responsible party for each phase, and include documentation showing your project coordination communications with FDOT.

Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed:

Install and/or maintain any traffic engineering equipment included in this project?

☐ Yes ☐ No

Construct and maintain the project on a state road?

☐ Yes ☐ No ☐ N/A

APPLICATION FORM, PAGE 3

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

This section of the application form verifies that the applicant is eligible for SRTS infrastructure funding and assesses the feasibility of the project.

◆ **QUESTIONS A2, A3, B1, AND C MUST ALL BE ANSWERED “YES” FOR THE PROJECT TO BE ELIGIBLE FOR SRTS INFRASTRUCTURE FUNDING.**

FOR QUESTION A3, PLEASE UPLOAD THE CORRESPONDING MEETING NOTICE TO YOUR GAP PORTAL WITH YOUR COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTATION.

QUESTION B REFERS TO SECTION 4F, WHICH REQUESTS STUDENT TRAVEL DATA ESTIMATES.

DATA COLLECTED SHOULD ILLUSTRATE THE NUMBER OF CHILDREN WALKING, BIKING, OR ROLLING TO SCHOOL, AND THE YEAR COLLECTED. PLEASE NOTE THAT A SPECIFIC METHODOLOGY TO COLLECT STUDENT TRAVEL DATA IS NOT REQUIRED, HOWEVER THE SAME METHODOLOGY SHOULD BE USED FOR COUNTS BEFORE AND AFTER THE PROJECT'S COMPLETION TO FACILITATE AN “APPLES TO APPLES” COMPARISON. IT IS ALSO HELPFUL TO DOCUMENT THE METHODS USED IN THE EVENT THAT STAKEHOLDERS WHO COMPLETED THE DATA COLLECTION ARE NO LONGER ACCESSIBLE AFTER THE PROJECT IS CONSTRUCTED.

SOME EXAMPLES OF DATA COLLECTION METHODS INCLUDE, BUT ARE NOT LIMITED TO:

- TAKE-HOME PARENT TRAVEL SURVEYS
- IN-CLASS STUDENT “HAND-RAISE” COUNTS
- STUDENT TRAVEL DIARIES AND MAP ILLUSTRATIONS
- ARRIVAL/DEPARTURE COUNTS ADMINISTERED BY STAFF
- COUNT OF BICYCLES IN BIKE RACKS
- TECHNOLOGY-ASSISTED COUNTS

FOR QUESTION C, SAFE ROUTES TO SCHOOL FUNDING CANNOT BE USED TO ACQUIRE RIGHT OF WAY. ANY PORTION OF THE PROJECT THAT REQUIRES RIGHT-OF-WAY ACQUISITION MUST BE FUNDED WITH A LOCAL FUNDING SOURCE. PLEASE DEFER TO HOW YOUR LOCAL JURISDICTION DOCUMENTS ADEQUATE RIGHT OF WAY FOR PROJECTS.

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. The goal of the SRTS program is to provide resources to address critical safety concerns near schools and achieve measurable increases in the number of students walking and bicycling to school. Except for the questions in 2A- 2C below answering “No” does not constitute elimination from project consideration. **You must fulfill requirements in A2-C below before applying!**

A1. Has a school-based SRTS Committee (including school representation) been formed?

Not required, but is strongly encouraged.

☐ Yes ☐ No

A2. Has the public been notified of a Safe Routes to School meeting?

☐ Yes ☐ No

A3. Has at least one public Safe Routes to School meeting been held?

Attach sign in sheet & minutes.

☐ Yes ☐ No

B1. The applicant understands that they will be required to provide student travel data ([section 4F](#))

before and after the project is built, following a schedule provided by the District:

☐ Yes ☐ No

C. *Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.*

Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement?

☐ Yes ☐ No

D. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/ or maintain the project, abiding by Federal, State, & local requirements?)

☐ Yes ☐ No

If **No**: Are they willing to become LAP Certified? ☐ Yes ☐ No

If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

E. Who do you propose to be responsible for each phase of the project?

Design: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

Construction: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

Maintenance: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

If you checked **Other, including FDOT** for any of the above, please explain the responsible party for each phase, and include documentation showing your project coordination communications with FDOT.

Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed:

Install and/or maintain any traffic engineering equipment included in this project?

☐ Yes ☐ No

Construct and maintain the project on a state road?

☐ Yes ☐ No ☐ N/A

APPLICATION FORM, PAGE 3 (CONTINUED)

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

QUESTION D: FOR MORE INFORMATION ON LAP TRAINING, PLEASE VISIT:

[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/LAPTRAINING.SHTM](https://www.fdot.gov/programmanagement/lap/laptraining.shtm)

INFORMATION ON LAP CERTIFICATION CAN BE FOUND AT:

[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/BECOMINGCERTIFIED.SHTM](https://www.fdot.gov/programmanagement/lap/becomingcertified.shtm)

QUESTION E: PLEASE LIST THE ENTITY THAT WILL OVERSEE AND COORDINATE EACH PHASE OF THE PROJECT. IF THE RESPONSIBLE PARTY IS “OTHER,” PLEASE COMMUNICATE THE RATIONALE FOR THIS DECISION WITH YOUR DISTRICT COORDINATOR, AND INCLUDE COMMUNICATIONS IN YOUR APPLICATION.

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA (Continued)

F. Public Support - Explain your public information or public involvement process below.

Failure to provide documentation of public involvement activities directly with affected property owners is grounds for an application to be excluded from consideration.

****You may attach up to six unique letters, on official letterhead, from contacted groups. The letters should indicate why and how the authors can support the proposed project at the affected school.***

Describe public meetings that have been held to notify neighbors directly affected by proposed projects and overall reaction to the project:

Consider contacting any of the following groups to build public support for your project. Please indicate below which groups have been contacted.

- ☐ Neighborhood association or other neighborhood meetings to inform neighbors directly affected
- ☐ Metropolitan Planning Organizations or Regional Planning Councils
- ☐ Citizens' Advisory Committees, Bicycle/Pedestrian Advisory Councils or Community Traffic Safety Teams
- ☐ PTA/PTO/school meetings have been held to inform parents and school staff about this project
- ☐ Local news agencies
- ☐ Groups not listed above, please add name(s) below:

G. If the proposed project has been identified as a priority in a Bicycle/Pedestrian or other Plan. Please explain:

H. Is this project in a Rural Economic Development Initiative (REDI) community? ☐ Yes ☐ No

Visit the Florida Commerce - Office of Rural Initiatives website below for eligibility information:

<https://www.floridajobs.org/community-planning-and-development/office-of-rural-initiatives>

APPLICATION FORM, PAGE 4

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA (CONTINUED)

QUESTION F: PUBLIC AWARENESS AND SUPPORT ARE CRITICAL FOR SRTS PROJECTS. AS SUCH, THIS SECTION REQUESTS INFORMATION ABOUT THE PUBLIC OUTREACH ACTIVITIES THAT HAVE BEEN CONDUCTED AS PART OF THE PROJECT AND SPECIFICALLY REQUIRES DOCUMENTATION DEMONSTRATING THE PUBLIC OUTREACH ACTIVITIES CONDUCTED TO NOTIFY RESIDENTS OR PROPERTY OWNERS IMPACTED BY THE PROJECT.

QUESTION G: IF APPLICABLE, PLEASE PROVIDE DETAILS REGARDING THE PROJECT'S PRIORITIZATION, AND IF POSSIBLE, A LINK OR ATTACHED UPLOAD TO ITS REFERENCE IN YOUR JURISDICTION'S BICYCLE/PEDESTRIAN OR OTHER PLAN.

QUESTION H: PLEASE CONSULT THE FLORIDA COMMERCE, OFFICE OF RURAL INITIATIVES RURAL COMMUNITY ANALYSIS TO CONFIRM STATUS AS A RURAL COMMUNITY:

[HTTPS://FLORIDAJOBS.ORG/DOCS/DEFAULT-SOURCE/OFFICE-OF-RURAL-INITIATIVES/2025-RURAL-COMMUNITIES-ANALYSIS.PDF](https://FLORIDAJOBS.ORG/DOCS/DEFAULT-SOURCE/OFFICE-OF-RURAL-INITIATIVES/2025-RURAL-COMMUNITIES-ANALYSIS.PDF)

FOR MORE INFORMATION ON RURAL COMMUNITY STATUS AND RESOURCES, PLEASE VISIT THE OFFICE OF RURAL INITIATIVES WEBSITE HERE:

[HTTPS://WWW.FLORIDAJOBS.ORG/COMMUNITY-PLANNING-AND-DEVELOPMENT/OFFICE-OF-RURAL-INITIATIVES](https://WWW.FLORIDAJOBS.ORG/COMMUNITY-PLANNING-AND-DEVELOPMENT/OFFICE-OF-RURAL-INITIATIVES)

SECTION 3 – BACKGROUND INFORMATION: FIVE E'S

Notes: SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Toolkit: [SRTS HOME PAGE \(fdot.gov\)](https://www.fdot.gov/srts)

1. ENGINEERING

1A. PAST:

1B. FUTURE:

2. EDUCATION

If your school has taught or plans to teach the FLSRTS Curricula [SRTS HOME PAGE \(fdot.gov\)](https://www.fdot.gov/srts) or other education program, provide details below:

2A. PAST:

2B. FUTURE:

3. ENCOURAGEMENT

3A. PAST:

3B. FUTURE:

4. ENFORCEMENT

4A. PAST:

4B. FUTURE:

5. EVALUATION

5A. PAST:

5B. FUTURE:

APPLICATION FORM, PAGE 5

SECTION 3 – BACKGROUND INFORMATION: FIVE E'S

SRTS infrastructure projects are made more effective when supported by a greater SRTS plan including the Five Es.

This section of the application form requires you to describe any of the past and future efforts for each of the Five E's conducted at your school.

For more information and examples of efforts that relate to each E, please view the Five E's section of the SRTS Toolkit: https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/safety/2a-programs/srts-workshop/guidelines-srts-toolkit.pdf?sfvrsn=29d16df2_0

If no past information is available, the box may be left blank but may result in a lower score than applicants who provide details on past efforts.

1. **Engineering:** Should be completed by the applying agency/organization.
2. **Education:** Should be completed with information sourced from the applying school.
3. **Encouragement:** Should be completed with information sourced from the applying school.
4. **Enforcement:** Should be completed by the applying agency/organization.
5. **Evaluation:** Should be completed with information sourced from the applying school.

SECTION 4 – PROBLEM IDENTIFICATION

This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.

A. HAZARDOUS WALKING CONDITIONS

1. Opportunity to resolve a documented hazardous walking condition (defined by [Florida Statute 1006.23](#)) and eliminate the resultant school busing. ☐ Yes ☐ No

If Yes, please enter the documented date and case number:

2. Discuss potential discontinuation of current courtesy transportation and expected public support/opposition for this change:

- B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school. *Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.*

- C. Describe how your project will address any conditions which may prevent walking or bicycling to school. *Site location and other project-specific details will be provided in a later section.*

APPLICATION FORM, PAGE 6

SECTION 4 – PROBLEM IDENTIFICATION

Information supplied in this section describes the safety needs at the school. If the proposed project includes more than one school, provide details for each school. If additional space is needed to record responses, provide written answers as an additional document upload, referencing the section of the application.

QUESTION A REQUESTS INFORMATION REGARDING ANY DOCUMENTED HAZARDOUS WALKING CONDITIONS AS DEFINED BY FLORIDA STATUTE 1006.23 WHICH REQUIRE BUS SERVICE.

- IF THERE ARE NO CURRENT DOCUMENTED HAZARDOUS CONDITIONS AS DEFINED BY F.S. 1006.23, YOU SHOULD SELECT “NO” FOR QUESTION A1 AND WRITE “N/A” IN QUESTION A2.
- IF ANY CONDITIONS OR OBSTACLES HINDER WALKING OR BICYCLING, BUT DO NOT MEET THE FLORIDA STATUTE DEFINITION FOR A HAZARDOUS CONDITION, THEY SHOULD BE DESCRIBED IN QUESTION B.

QUESTION B: INFORMATION MAY INCLUDE OBSERVED SPEEDS OR DRIVER BEHAVIOR (E.G. NEAR-MISSES, RIGHT TURN CONFLICTS IN CROSSWALKS, FREQUENT ILLEGAL U-TURNS) OR INFRASTRUCTURE CONDITIONS (E.G. MISSING SIDEWALKS, NO CROSSING OPPORTUNITIES, CONDITIONS OF PERCEIVED DANGER, ETC).

QUESTIONS C-E REQUEST INFORMATION ABOUT THE SCHOOL'S STUDENT POPULATION TO HELP ASSESS THE IMPACT THAT THE PROJECT WILL HAVE. THE ESTIMATE OF THE NUMBER OF STUDENTS LIVING NEAR THE SCHOOL SHOULD BE WITHIN THE 2-MILE LIMITS OF THE SCHOOL, WHERE BUS SERVICE IS NOT PROVIDED. APPLICANTS MAY USE A 2-MILE FACILITIES NETWORK ANALYSIS DISTANCE, OR AN “AS THE CROW FLIES” 2-MILE BUFFER RADIUS FOR ESTIMATIONS.

SECTION 4 – PROBLEM IDENTIFICATION (Continued)

D. Provide a summary of any relevant demographic data within the school boundary area.

E. Provide the percent of free or reduced lunch program at the affected school:

F. STUDENT TRAVEL DATA:

1. SCHOOL DATA:

Number of students in this school:

Percent of students in school currently walking or biking to school:

Based on (*mark all that apply*): Existing School Data: ☐ Visual Observation Survey: ☐ Estimates: ☐

2. ROUTE DATA:

Number of students from the affected schools living along the proposed route:

Based on (*mark all that apply*): Existing School Data: ☐ Visual Observation Survey: ☐ Estimates: ☐

Number of students currently walking or biking along this route:

Based on (*mark all that apply*): Existing School Data: ☐ Visual Observation Survey: ☐ Estimates: ☐

Estimate of students who could walk or bike along the proposed route after improvements:

APPLICATION FORM, PAGE 7

SECTION 4 – PROBLEM IDENTIFICATION (CONTINUED)

QUESTION D: RELEVANT DEMOGRAPHIC DATA MAY INCLUDE, BUT IS NOT LIMITED TO: NUMBER OF HOUSEHOLDS WITH ZERO OR ONE VEHICLE, NUMBER OF HOUSEHOLDS AT OR BELOW THE POVERTY LEVEL, ETC. INFORMATION PROVIDED SHOULD BE CONNECTED TO THE BENEFICIAL IMPACT THAT THE PROJECT IMPROVEMENTS WILL BRING TO THE COMMUNITY. IF NO SUPPORTING OR RELEVANT INFORMATION IS AVAILABLE, PLEASE WRITE “N/A.”

QUESTION E: PLEASE WORK WITH YOUR APPLICANT SCHOOL TO OBTAIN THE PERCENTAGE OF STUDENTS WHO ARE ELIGIBLE FOR THE FREE OR REDUCED LUNCH PROGRAM. THIS FIGURE SHOULD BE BASED ON THE MOST RECENT AVAILABLE STATISTICS FOR THE APPLYING SCHOOL.

QUESTION F: STUDENT TRAVEL DATA CAN BE COLLECTED VIA A VISUAL OBSERVATION STUDY, STUDENT AND PARENT SURVEYS, ESTIMATES, OR FROM EXISTING SCHOOL DATA, BUT SHOULD BE NO MORE THAN TWO YEARS OLD BY THE TIME OF THE APPLICATION SUBMISSION.

SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

A. LOCATION

Note: The entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools. Attach a map showing the school attendance boundary area and location of the proposed project in the Grant Application Portal with the application.

Request #1 St. Name: _____ **Maintaining Agency:** ☐ City ☐ County ☐ State

From: _____ **To:** _____

Project's closest point to school: ☐ 0 to 1/2 mile ☐ 1/2 to 1 mile ☐ 1 to 1 1/2 miles ☐ 1 1/2 miles+

Request #2 St. Name: _____ **Maintaining Agency:** ☐ City ☐ County ☐ State

From: _____ **To:** _____

Project's closest point to school: ☐ 0 to 1/2 mile ☐ 1/2 to 1 mile ☐ 1 to 1 1/2 miles ☐ 1 1/2 miles+

☐ Please check this box to indicate if there are additional project sites. If so, please upload an attachment with the details requested above for each site.

Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations: Attach a map of the proposed improvement locations.

B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH

Select all that apply:

- | | |
|-------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Continuation of Existing Sidewalk | <input type="checkbox"/> New Sidewalk |
| <input type="checkbox"/> Continuation of Existing Bike Lane | <input type="checkbox"/> New Bike Lane (includes re-striping or reconstruction) |
| <input type="checkbox"/> Continuation of Paved Shoulder | <input type="checkbox"/> New Paved Shoulder |
| <input type="checkbox"/> Continuation of Shared Use Path | <input type="checkbox"/> New Shared Use Path |

Comments: Describe your requests in detail below, including location, length, side of road, etc.

Request #1:

Request #2:

Provide an attachment with the details for any additional project requests, if applicable.

APPLICATION FORM, PAGE 8

SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

This section asks you to describe your project's location and requested improvements.

PART A: THE APPLICATION FORM ALLOWS FOR TWO PROJECT REQUEST SITES. ADDITIONAL PROJECT SITES MAY BE INCLUDED, IF APPLICABLE, BY PROVIDING AN ADDITIONAL DOCUMENT UPLOAD THAT INCLUDES THE SAME DETAILS AS REQUESTED BY THE APPLICATION FORM. PLEASE BE SURE TO ALSO CHECK THE BOX ON THE APPLICATION FORM TO INDICATE TO APPLICATION REVIEWERS THAT ADDITIONAL SITES ARE REQUESTED VIA ATTACHMENT.

*ADDITIONAL PROJECT SITE ATTACHMENTS SHOULD ALSO ADDRESS THE DETAILS REQUESTED IN PART B OF SECTION 5.

PART B: DESCRIBE YOUR PROPOSED PROJECT REQUEST(S) THOROUGHLY. PLEASE INCLUDE A CONNECTION TO HOW THE PROJECT REQUEST(S) ADDRESS OBSTACLES FOR CHILDREN TO WALK OR BICYCLE TO SCHOOL.

SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED (Continued)

C. TRAFFIC CONTROLS

Select all that apply in regard to traffic control devices:

- | | |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> We have all necessary traffic control devices (Proceed to D. TRAFFIC DATA) | <input type="checkbox"/> We need other school-related signals or beacons |
| <input type="checkbox"/> We need pedestrian signals (features) | <input type="checkbox"/> We need other school-related signs |
| <input type="checkbox"/> We need traffic signs | <input type="checkbox"/> We need other roadway markings |
| <input type="checkbox"/> We need marked crosswalks | |

Describe the existing and needed traffic controls:

D. TRAFFIC DATA

Note: Posted Speed Limit is required. AADT stands for Annual Average Daily Traffic.

| | | |
|---------------------------|-------------------------|-------|
| St 1: Posted Speed Limit: | Observed Average Speed: | AADT: |
| St 2: Posted Speed Limit: | Observed Average Speed: | AADT: |

**If the project includes additional streets, please provide an attachment with the traffic data requested above.*

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SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED (CONTINUED)

PART C: IF YOUR PROJECT DOES NOT INCLUDE ANY TRAFFIC CONTROLS (SIGNS, SIGNALS, CROSSWALKS, ROADWAY MARKINGS, ETC.):

- CHECK THE FIRST BOX (“WE HAVE ALL NECESSARY TRAFFIC CONTROL DEVICES”) AND PROCEED TO PART D.
- YOU MAY DESCRIBE EXISTING TRAFFIC CONTROLS IN PART C, OR LIST N/A FOR THIS QUESTION.

PART D: THE OBSERVED SPEED AND AADT SHOULD NOT BE BASED ON VISUAL ESTIMATIONS FROM THE SCHOOL.

- UTILIZE FLORIDA TRAFFIC ONLINE [HTTPS://TDAAPSPROD.DOT.STATE.FL.US/FTO/](https://TDAAPSPROD.DOT.STATE.FL.US/FTO/) TO RECORD THE AADT FOR EACH SITE
- COLLECT SPEED DATA USING YOUR LOCAL AGENCY’S STANDARD PROCEDURES OR FDOT’S PROCEDURES IN THE SPEED ZONING MANUAL [HTTPS://WWW.FDOT.GOV/TRAFFIC/TRAFFICSERVICES/TRAFFICSTUDIES.SHTM/SPEED-ZONING-MANUAL](https://WWW.FDOT.GOV/TRAFFIC/TRAFFICSERVICES/TRAFFICSTUDIES.SHTM/SPEED-ZONING-MANUAL)

SECTION 6 – COST ESTIMATE

This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency. If your local agency is providing local funding to supplement the request, please provide the information below.

Please note: The FDOT SRTS program is a competitive statewide program. Local match contributions may result in projects receiving a higher final ranking.

Questions? Contact your FDOT District Coordinator ([directory](#)).

Projects must follow appropriate design criteria. Projects on the State Highway System must follow the criteria in the Florida Design Manual (FDM) and FDOT Design Standards. Projects on local systems must meet the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at: <https://www.fdot.gov/roadway>

Provide the costs for the following:

| | |
|-----------------------------------------------|----------------|
| Construction Cost: | |
| Maintenance of Traffic Cost (MOT): | |
| Mobilization Cost: | |
| TOTAL CONSTRUCTION COST: | \$ 0.00 |
| Professional Engineering Design Cost: | |
| Construction Engineering and Inspection Cost: | |
| Local Contributions (if any): | |
| REQUESTED FUNDING: | \$ 0.00 |
| GRAND TOTAL COST: | \$ 0.00 |

**Prior to submitting projects with a cost estimate over \$1M, please connect with your Safe Routes to School District Coordinator to discuss project feasibility and scope.*

Please note the phase of the project that local contributions (if any) are provided for:

Printed name of person preparing detailed cost estimate:

Agency submitting cost estimate:

Contact Phone:

Email:

Signature:

Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount.

Additional agency representative:

Contact Phone:

Email:

Signature:

Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount.

REQUEST FOR FUNDING COST ESTIMATE

- A Request for Funding Cost Estimate must be signed and sealed by a licensed Professional Engineer ("P.E.") and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b available at [Procedural Document Library \(fdot.gov\)](#).

APPLICATION FORM, PAGE 10

SECTION 6 – COST ESTIMATE

The cost estimate section should provide an accurate estimate of the project's total cost and any contributions provided by local agencies/organizations.

***Please note that due to the competitive nature of the statewide Safe Routes to School Infrastructure Grant Program, projects that include a local match contribution may receive a higher ranking than projects that do not.**

Consider the total amount of funding per year for the SRTS infrastructure grant program when applying to ensure that your project can feasibly be funded.

Your SRTS District Coordinator will review your application and may reach out to suggest reducing the scope of your project if necessary.

THE GRAY FIELDS WILL AUTO-CALCULATE SUMS FOR YOU.

SECTION 7 - SUBMISSION CHECKLIST

Notes: *These will be counted toward total application score.*

- ☐ Application
- ☐ SRTS Meeting Public Notification
- ☐ SRTS Meetings Sign in Sheet & Minutes
- ☐ Proof of Right of Way
- ☐ Letters of Public Support (up to 6)
- ☐ Documentation Affected Homeowners were Notified
- ☐ Documentation of Hazardous Walking Condition (if applicable)
- ☐ Current/recent color photo of project location (jpg format)
- ☐ Request for Funding Cost Estimate
- ☐ Map Showing School Location and Attendance Boundary
- ☐ Map Showing Existing Conditions
- ☐ Map Showing Proposed Improvements
- ☐ Traffic/Engineering Report Evaluating the Problem (if applicable)
- ☐ Signal Warrants (if applicable)
- ☐ Benefit Cost Form (if applicable)
- ☐ District specific requirements (if any)

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SECTION 7 - SUBMISSION CHECKLIST

Section 7 provides a submission checklist of all the elements to be uploaded to the FDOT GAP website. Each of these items will be individually uploaded into GAP.

◆ **AN APPLICATION CANNOT BE SUBMITTED UNTIL ALL REQUIRED ITEMS IN THE CHECKLIST ARE UPLOADED.** ◆

Please see the Appendix for examples of uploads from the 2024-2025 Application Cycle.

The background is a solid yellow color. It is decorated with several thick, olive green wavy lines that flow across the page. One line starts from the top left, loops, and extends towards the top right. Another line starts from the bottom left and flows towards the bottom right. A third line is partially visible on the right side, curving inwards.

APPENDIX: SAMPLE APPLICATION



FLORIDA DEPARTMENT OF TRANSPORTATION
**FLORIDA'S SAFE ROUTES TO SCHOOL
INFRASTRUCTURE APPLICATION**

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SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & M/TPO INFORMATION

Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for data collection before and after the project is built. It is also responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. The Maintaining Agency is responsible for any project cost increases. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling these issues.

SCHOOL INFORMATION

SCHOOL NAME: Lynn Haven Elementary School

SCHOOL ADDRESS: 301 West 9th St.

COUNTY: Bay **CITY:** Lynn Haven **ZIP:** 32444

TYPE: Elementary **YEAR BUILT:** 1945 **CONGRESSIONAL DISTRICT:** 2

PRINCIPAL'S NAME: Stacie Anderson

PHONE #: 850-896-7959

(Printed)

EMAIL: andersl@bay.k12.fl.us

PRINCIPAL'S SIGNATURE:

Stacie Anderson

DATE:

12/9/24

APPLICANT INFORMATION

APPLICANT: Bernd Janke, AICP **TITLE:** CRA Director

NAME OF APPLICANT AGENCY/ORGANIZATION: City of Lynn Haven

APPLICANT AGENCY/ORGANIZATION TYPE: Maintaining Agency

APPLICANT: Vickie Gainer **TITLE:** City Manager

MAILING ADDRESS: 825 Ohio Ave.

CITY: Lynn Haven **STATE:** FLORIDA **ZIP:** 32444

PHONE #: 850-265-2121

E-MAIL: bjanke@cityoflynnhaven.com

SIGNATURE:

Vickie Gainer

DATE:

12/9/24

Applicant

I viewed/attended the SRTS webinar and have reviewed this application for completeness.

ATTENDEE'S SIGNATURE:

Bernd Janke

DATE:

12/9/24



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MAINTAINING AGENCY INFORMATION

MAINTAINING AGENCY 1 City ☒ County ☐ Florida Department of Transportation ☐ District ☐
NAME OF MAINTAINING AGENCY: City of Lynn Haven **DUNS #:** 07-9857355

CONTACT PERSON: Vickie Gainer **TITLE:** City Manager

MAILING ADDRESS: 825 Ohio Ave.

PHONE #: 850-265-2121 **E-MAIL:** vgainer@cityoflynnhaven.com

CITY: Lynn Haven **STATE:** FLORIDA **ZIP:** 32444

Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.

SIGNATURE: *Vickie Gainer* **DATE:** 12-9-24

MAINTAINING AGENCY 2 City ☐ County ☐ Florida Department of Transportation ☐ District ☐
NAME OF MAINTAINING AGENCY: **DUNS #:**

CONTACT PERSON: **TITLE:**

MAILING ADDRESS:

PHONE #: **E-MAIL:**

CITY: **STATE:** FLORIDA **ZIP:**

Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.

SIGNATURE: **DATE:**

METROPOLITAN/TRANSPORTATION PLANNING ORGANIZATION (M/TPO) SUPPORT

If the city or county is located within an MPO/TPO urban area boundary, the MPO/TPO representative must fill in the required information below, to indicate support for the proposed project:

NAME OF MPO: Bay County TPO

CONTACT PERSON: Pam Henderson **TITLE:** Chairperson

MAILING ADDRESS: 4081 East Olive Rd.

CITY: Pensacola **STATE:** FLORIDA **ZIP:** 32514

PHONE #: 850-332-7976 **E-MAIL:** mayor@cityofcallaway.com

SIGNATURE: *Pam Henderson* **DATE:** 12/9/2024



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SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. Except for the questions in 2A- 2C below answering "No" does not constitute elimination from project consideration. **You must fulfill requirements in 2A-2C below before applying!**

| | | | |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------|
| A1. | Has a school-based SRTS Committee (including school representation) been formed? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| A2. | Has at least one meeting of this committee been held? Attach sign in sheet & minutes | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| A3. | Public notification of SRTS meeting? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| B1. | Does the school agree to provide student travel data (section 4F) before and after the project is built, following a schedule provided by the District? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| C. | Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District. Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement? | | |
| | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| D. | Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/or maintain the project, abiding by Federal, State, & local requirements?) | | |
| | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| | If No : Are they willing to become LAP Certified? | | |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | If the agency is not willing to become LAP Certified, explain how this project could be built without this certification: | | |
| E. | Who do you propose to be responsible for each phase of the project? | | |
| | Design: | <input checked="" type="checkbox"/> City | <input type="checkbox"/> County |
| | Construction: | <input checked="" type="checkbox"/> City | <input type="checkbox"/> County |
| | Maintenance: | <input checked="" type="checkbox"/> City | <input type="checkbox"/> County |
| | If you checked Other, including FDOT for any of the above, please explain the responsible party for each phase, including documentation you have been talking to about this: | | |
| | Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed: | | |
| | Install and/or maintain any traffic engineering equipment included in this project? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| | Construct and maintain the project on a state road? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| | | <input type="checkbox"/> N/A | |
| F. | Public Support - Explain your public information or public involvement process below. Failure to provide documentation of public involvement activities directly with affected property owners is grounds for an application to be excluded from consideration. Describe public meetings that have been held to notify neighbors directly affected by proposed projects and overall reaction to the project: see attached. Contact the following groups. Indicate if you have contacted the following: <input type="checkbox"/> Neighborhood association or other neighborhood meetings to inform neighbors directly affected <input checked="" type="checkbox"/> Metropolitan Planning Organizations or Regional Planning Councils <input checked="" type="checkbox"/> Citizens' Advisory Committees, Bicycle/Pedestrian Advisory Councils or Community Traffic Safety Teams <input checked="" type="checkbox"/> PTA/PTO/school meetings have been held to inform parents and school staff about this project <input type="checkbox"/> Local news agencies <input type="checkbox"/> Groups not listed above, please add name(s) below: <i>*You may attach up to six unique letters, on official letterhead, from contacted groups. The letters should indicate why and how the authors can support the proposed project at the affected school.</i> | | |
| G. | If the proposed project has been identified as a priority in a Bicycle/Pedestrian or other Plan, or is a missing link in a pedestrian or bicycle system, please explain: n/a | | |
| H. | Is this project in a Rural Economic Development Initiative (REDI) community? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>FS defines a rural community as: A county with a population of 75,000 or less; A county with a population of 125,000 or less which is contiguous to a county with a population of 75,000 or less; or Any municipality with a county as described above.</i> | | |



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SECTION 3 – BACKGROUND INFORMATION: FIVE E'S

Notes: SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. Each box must be filled in. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Toolkit: [SRTS HOME PAGE \(fdot.gov\)](http://www.fdot.gov/srts)

1. ENGINEERING

| | |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 1A. PAST: The Lynn Haven CRA installed several sidewalks around Lynn Haven Elementary School (LHES). | 1B. FUTURE: The City of Lynn Haven has implemented the comments, recommendations, and traffic data into the proposed scope of work. |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|

2. EDUCATION

If your school has taught or plans to teach the FLSRTS Curricula ([SRTS HOME PAGE \(fdot.gov\)](http://www.fdot.gov/srts)) or other education program, provide details below:

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2A. PAST: There are currently no programs offered at LHES that train students in traffic safety or promote walking or bicycling to school. | 2B. FUTURE: LHES will encourage students to walk / bike to school by sending home literature to parents and by posting information on the schools website and social media. Traffic safety courses are planned as well. This will help enhance traffic safety awareness. |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

3. ENCOURAGEMENT

| | |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3A. PAST: There are currently no programs available at LHES, that encourage walking or bicycling to school. | 3B. FUTURE: Sending home literature to encourage a better traffic flow and safe walking / bicycling information. Encourage students and parents to "car pool" to and from school. Encourage school administration to evaluate other school drop off and pick up procedures to increase efficiency. |
|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

4. ENFORCEMENT

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4A. PAST: SRO and Lynn Haven PD is currently assisting with lowering travel speeds. Crossing guards at four intersections help students safely cross the road during morning and afternoon hours. | 4B. FUTURE: Law enforcement to assist with lowering travel speeds, speed reader boards, and crossing guards. Create flyers for parents about unsafe driving behaviors. Continuing Ed of safe pedestrian and bicycle behaviors. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5. EVALUATION

| | |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5A. PAST: Parent and student forms survey forms have been collected. The results are summarized in this application. | 5B. FUTURE: City, LHES, and PTO will conduct a follow up survey between 6-12 months after the project has been completed. Parent and student survey will re-emphasise the importance of this project. |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



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SECTION 4 – PROBLEM IDENTIFICATION

This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.

A. HAZARDOUS WALKING CONDITIONS

1. Opportunity to resolve a documented hazardous walking condition (defined by Florida Statute 1006.23) and eliminate the resultant school busing.

☐ Yes ☒ No

If Yes, please enter the documented date and case number:

Include a discussion of public support for the project if busing were eliminated:

2. Opportunity to eliminate current courtesy busing being done for a perceived hazardous condition. Include a discussion of public support for the project if busing were eliminated:

- B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school. Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.
see attached.

- C. Provide an estimate of the number of students living near the school and explain how this relates to the anticipated success of the proposed SRTS project:
Approx. 230 students live near the school. The proposed new sidewalk segments will allow these students to walk safely to school.

- D. Provide a summary of any relevant demographic data within the school boundary area.
LHES' current student population is 695 students grades PreK though 5. Approximately 40-50 students walk to school. 100% of the LHES students receive free breakfast and lunch.

- E. Provide the percent of free or reduced lunch program at the affected school: 100%

F. STUDENT TRAVEL DATA:

1. School data

a. Number of students in this school: 695

b. Percent of student in school currently walking or biking to school: 6.5%

Based on (mark all that apply): Existing School Data: ☐ Visual Observation Survey: ☒ Estimates: ☐

2. Route Data:

a. Number of students from the affected schools living along the proposed route: 230

Based on (mark all that apply): Existing School Data: ☒ Visual Observation Survey: ☐ Estimates: ☐

b. Number of students currently walking or biking along this route: 45

Based on (mark all that apply): Existing School Data: ☐ Visual Observation Survey: ☒ Estimates: ☐

c. Estimate of students who could walk or bike along the proposed route after improvements: 230



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SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

A. LOCATION

Note: The entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools. Provide a map showing the school attendance boundary area and location of the proposed project.

Request #1 St. Name: _____ Maintaining Agency: ☒ City ☐ County ☐ State

From: _____ To: _____

Project's closest point to school: ☒ 0 to 1/2 mile; ☐ 1/2 to 1 mile; ☐ 1 to 1 1/2 miles; ☐ 1 1/2 miles+

Request #2 St. Name: _____ Maintaining Agency: ☐ City ☐ County ☐ State

From: _____ To: _____

Project's closest point to school: ☒ 0 to 1/2 mile; ☐ 1/2 to 1 mile; ☐ 1 to 1 1/2 miles; ☐ 1 1/2 miles+

See Attachment for additional project sites: ☐

Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations: Provide a map of the proposed improvement locations.
see attached.

B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH

☒ Continuation of Existing Sidewalk

☐ New Sidewalk

☐ Continuation of Existing Bike Lane

☐ New Bike Lane (includes re-striping or reconstruction)

☐ Continuation of Paved Shoulder

☐ New Paved Shoulder

☐ Continuation of Shared Use Path

☐ New Shared Use Path

Comments: Describe below your requests in detail, including location, length, side of road, etc.

Request #1:
see attached.

Request #2:
see attached.

Provide Attachment for additional project sites.

Describe any other requests:
The funding request also includes the install of a new bike rack at LHES to increase bike storage capacity onsite.

C. TRAFFIC CONTROLS

Mark all that apply in regard to traffic control devices:

☐ We have all necessary traffic control devices (**Proceed to E**)

☐ We need pedestrian signals (features)

☐ We need other school-related signals or beacons

☒ We need traffic signs

☐ We need other school-related signs

☒ We need marked crosswalks

☐ We need other roadway markings

Describe the existing and needed traffic controls:
traffic calming signs are faded and need to be replaced.

D. TRAFFIC DATA

Notes: Posted Speed Limit is required. AADT stands for Average Annual Daily Traffic

St 1: Posted Speed Limit:
25/35 mph

Observed Speed: **40 mph**

AADT: **3,300 / 29,000**

St 2: Posted Speed Limit:

Observed Speed:

AADT:



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INFRASTRUCTURE APPLICATION**

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SECTION 6 – COST ESTIMATE

This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency. If your local agency is providing local funding to supplement the request, please provide the information below.

Questions? Contact your FDOT District Coordinator ([directory](#)):

Projects must follow appropriate design criteria. Projects on the State Highway System must follow the criteria in the Florida Design Manual (FDM) and FDOT Design Standards. Projects on local systems must meet the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at:

<https://www.fdot.gov/roadway>

Provide the costs for the following:

\$ 1,287 ¹/₂ Construction Cost

\$ 43,126 ¹/₂ Maintenance of Traffic Cost (MOT)

\$ 25,585 ¹/₂ Mobilization Cost

\$ 1,356 ¹/₂ Subtotal Cost

\$ 1,356 ¹/₂ Total Construction Cost

\$ 269,97 ¹/₂ Professional Engineering Design Cost

\$ 81,874 ¹/₂ Construction Engineering and Inspection Cost

\$ 1,707 ¹/₂ **GRAND TOTAL COST**

0 Local Contributions (if any)

Please note the phase of the project that local contributions (if any) are provided for n/a

Printed name of person preparing detailed cost estimate: Arthur Hooks IV, PE

Agency submitting cost estimate: 1707899

Contact #: 8503198675

Email: arthur.hooks@volkert.com

Signature

Date: 1/17/2025

By signing above, your agency takes responsibility for any costs over the requested funding amount.

Additional Agency Representative:

Contact #:

Email:

Signature

Date:

By signing above, your agency takes responsibility for any costs over the requested funding amount.

REQUEST FOR FUNDING COST ESTIMATE

A Request for Funding Cost Estimate must be signed and sealed by a licensed Professional Engineer ("P.E.") and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b available at [Procedural Document Library \(fdot.gov\)](#).



I. COPY OF PUBLIC NOTICE, SIGN IN SHEET AND MINUTES OF PUBLIC MEETINGS

CHAIRPERSON
Margo Deal Anderson

CITY MANAGER
MICHAEL E. WHITE

CRA ATTORNEY
ADAM ALBRITTON



BOARD MEMBERS
ANTONIOUS G. BARNES

JUDY TINDER

DAN RUSSELL

RODNEY FRIEND

LYNN HAVEN COMMUNITY REDEVELOPMENT AGENCY
(The Lynn Haven City Commission serves as the CRA Board)

PUBLIC NOTICE

CRA WORKSHOP
TUESDAY, DECEMBER 11, 2018 – 3:00 PM
Lynn Haven Elementary School,
301 West 9th St., Lynn Haven, FL 32444

Lynn Haven CRA will be hosting a public workshop at Lynn Haven Elementary School to discuss the proposed Safe Routes to School (SRTS) grant program and application project. The Public is invited to attend and encouraged to ask any questions pertaining this project. For more information, please contact CRA Director Ben Janke at 850-248-0701.

**IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THEY WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. FLORIDA STATE STATUTE 286.0105

** IN ACCORDANCE WITH THE AMERICANS DISABILITIES ACT AND 286.26, FLORIDA STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE LYNN HAVEN PLANNING DEPARTMENT NO LATER THAN TWO DAYS PRIOR TO THE PROCEEDING AT TELEPHONE 850-265-7316 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.





SRTS PROJECT - INDIVIDUAL MEETINGS TO DISCUSS PROJECT

SIGN IN SHEET

| NAME | POSITION / TITLE | EMAIL / PHONE | DATE |
|------------------|-----------------------------------------|------------------------|----------|
| JOHN CANNON | PRINCIPAL LHES | 850-767-1454 | 12/12/18 |
| OFFICER JOHANSON | SCHOOL RESOURCE OFFICER LHES | JOHANSON@BAY.K12.FL.US | 12/12/18 |
| Charlie Wiles | PTO | clwiles1108@gmail.com | 12/13/18 |
| LEON WALTERS | DIRECTOR OF FACILITIES, SCHOOL DISTRICT | WALTERS@BAY.K12.FL.US | 12/20/18 |
| KYLE ROWELL | PROJECT MANAGER, BAY SCHOOL DISTRICT | ROWELLKW@BAY.K12.FL.US | 12/20/18 |
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SRTS WORKSHOP MEETING MINUTES

Meeting Date: December 11, 2018, 3:00 PM
Meeting Called to Order by: Ben Janke at 3:00 PM
Attendees: see attached sign in sheet
Staff: Bernd "Ben" Janke, CRA Director

Location: Lynn Haven Elementary School

Welcome and Introduction: Ben Janke welcomed the audience to the SRTS workshop at Lynn Haven Elementary School.

SRTS General Program Presentation: Mr. Janke provided an overview over the Safe Routes To School program, including the information about the need for this program, its benefits, how to get started, the five "E's", who is funding this program, useful SRTS links, as well as the process of developing and submitting a project.

Introduction to Lynn Haven Elementary School project idea SRTS: Ben Janke provided a conceptual layout of the proposed project as a starting point for group discussion. This concept was developed with the input from the Lynn Haven PD, as well as the School Crossing Guards. The group provided some feedback and asked questions. Comments are listed below:

- Having the ability to walk all the way around the school is a good idea
- Group noticed an increased foot traffic on New York Ave.
- Would like to increase bicycle rack capacity
- Would also like to see 5th street sidewalk extension to Kinsaul Park. Connecting parks with the school is important
- The possibility of a flyover across Hwy 77 was discussed with the group.
- Safe connection to Sheffield Park is very important. Intersection of 9th and Ohio Ave. is dangerous and is used frequently by students to walk to school and by classes to visit Sheffield Park on field trip
- Connect school to rails to trails project.

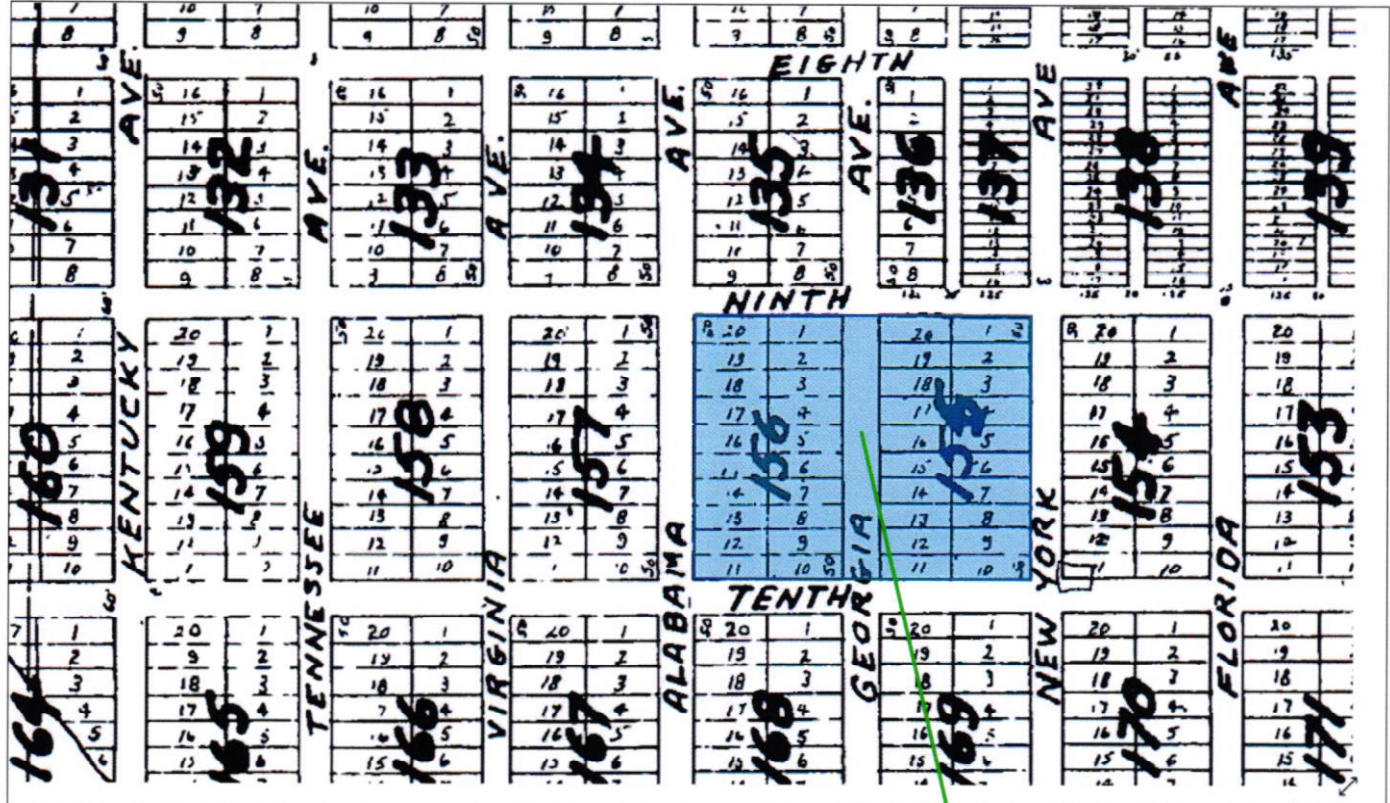
Ben Janke concluded the workshop by gathering the comments from the public. Next step will be the further review and possible implementation of each comment.

Adjourn: The workshop was adjourned at 4:05 PM.



E. PROOF OF RIGHT OF WAY

1911 Plat of the City of Lynn Haven, FL



LYNN HAVEN
ELEMENTARY SCHOOL

Proof of Right of Way



WILLIAM V. HUSFELT III

SUPERINTENDENT

December 20, 2022

1311 Balboa Avenue
Panama City, Florida
32401-2080

Honorable Jesse Nelson
Mayor, City of Lynn Haven
817 Ohio Ave.
Lynn Haven, Florida 32444

(850) 767-4100

Dear Mayor Nelson:

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

The Bay County School District appreciates the city pursuing funding through Safe Routes to Schools in order to provide safe walking areas for our students. As everyone knows, Hurricane Michael changed the landscape of Lynn Haven and left us with piles of debris that make certain areas unsafe for our students as they walk to and from school. Bay District Schools delivers a high quality education in a collaborative, safe and respectful environment and will continue to do so. We cannot complete our mission without our students and their safety is always at the forefront of our thoughts. We wholeheartedly support this project which strives to provide sidewalks around Lynn Haven Elementary School in order to enhance pedestrian safety by connecting existing sidewalk segments with each other.

Board Members:

Jerry Register

District 1

I look forward to working towards this goal.

Ann Leonard

District 2

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Husfelt", with a long, sweeping horizontal line extending to the right.

Chris Moore

District 3

Bill Husfelt
Superintendent of Schools

Winston Chester

District 4

Steve Moss

District 5

Letter of Public Support



LYNN HAVEN POLICE DEPARTMENT

RICKY G. RAMIE – CHIEF OF POLICE

December 29, 2022

Honorable Jesse Nelson, Mayor of Lynn Haven,

The Lynn Haven Police Department appreciates the opportunity to partner with the city to pursue funding for the Safe Routes to Schools. It is the pleasure of the Lynn Haven Police Department to assist in communicating the importance of providing a safe identifiable route to and from our schools. I have been involved in planning, directing, crossing and escorting students to and from schools in Lynn Haven for over twenty years. I understand the value of established routes that allow the students to walk safely away from vehicle traffic. The Lynn Haven Police Department and I support the installation of sidewalks on: New York Avenue from W. 5th Street to W. 12th Street, Alabama Ave from W. 9th Street to W. 10th Street, Georgia Avenue from W. 10th Street to W. 12th Street, and W. 9th Street from Alabama Avenue to Ohio Avenue in Lynn Haven. Thank you for supporting the Safe Routes to Schools. We look forward to working together.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chief R. Ramie", with a long horizontal line extending to the right.

Chief R. Ramie

Letter of Public Support



WILLIAM V. HUSFELT III

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I look forward to working towards this goal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Husfelt", with a long, sweeping horizontal line extending to the right.

Bill Husfelt
Superintendent of Schools

Letter of Public Support







Documentation for Affected Homeowners

M. DIGITAL PHOTOS SHOWING EXISTING CONDITIONS

New York Ave., 12th St. to 5th St. along the West ROW (left side of the street), going North.

Please note that some pictures show excessive debris on the side of the road. This debris is from Hurricane Michael and will be removed by the City within the next weeks.









Date: 1/9/2024

| | | | | | | | | | | | |
|--|-----------------|----|------------|--|-------------|----|------------|--|----------|----|------------|
| | Funds requested | \$ | 533,721.68 | | Other Funds | \$ | 174,093.04 | | Subtotal | \$ | 944,126.40 |
| | | | | | | | | | | \$ | 944,126.40 |

[How to access the basis of estimates](#)
[Basis of Estimates Manual](#)
[Historical Cost Information](#)

William P. Woodbury

66355
14 Jan 2025

Request for Funding Cost Estimate

Project Title: Safe Routes to School - Phase II
Date: 1/9/2024

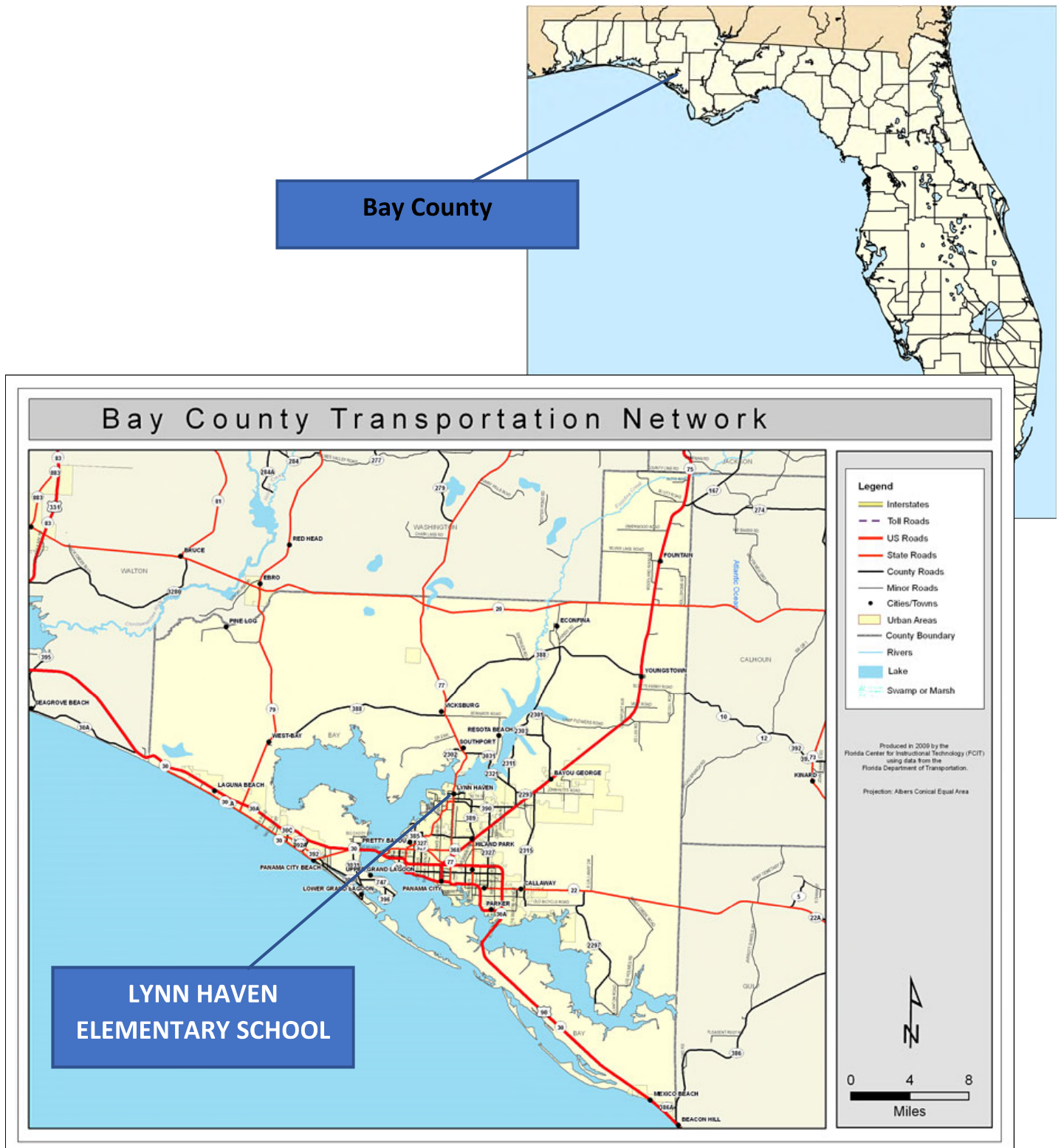
| Pay Item Number* | Pay Item Description* | Funds Requested | | | | Other Funds | | | | Total Quantity | Total Engineer's Cost |
|------------------|----------------------------|-----------------|------|--------------|---------------------|-------------|------|----------------------|---------------------|----------------|-----------------------|
| | | Quantity | Unit | Cost | Engineer's Subtotal | Quantity | Unit | Engineer's Unit Cost | Engineer's Subtotal | | |
| 0020.1 | MAINTENANCE OF TRAFFIC | 1 | LS | \$ 13,879.84 | \$ 13,879.84 | | | | | 1 | \$ 13,879.84 |
| 0022.1 | CONCRETE SIDEWALK 4" THICK | 1338.89 | SY | \$ 74.96 | \$ 84,946.11 | | | | | 1338.89 | \$ 84,946.11 |
| 0022.2 | CONCRETE SIDEWALK 6" THICK | 1338.89 | SY | \$ 75.32 | \$ 100,837.47 | | | | | 1338.89 | \$ 100,837.47 |
| 0022.3 | CONCRETE SIDEWALK 8" THICK | 1338.89 | SY | \$ 76.00 | \$ 101,733.24 | | | | | 1338.89 | \$ 101,733.24 |
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| 0025.01 | SEWERAGE | 1338.89 | LS | \$ 2.48 | \$ 3,353.33 | | | | | 1338.89 | \$ 3,353.33 |
| 0025.02 | SEWERAGE | 1338.89 | | | | | | | | | |

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| 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 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| 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 00 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----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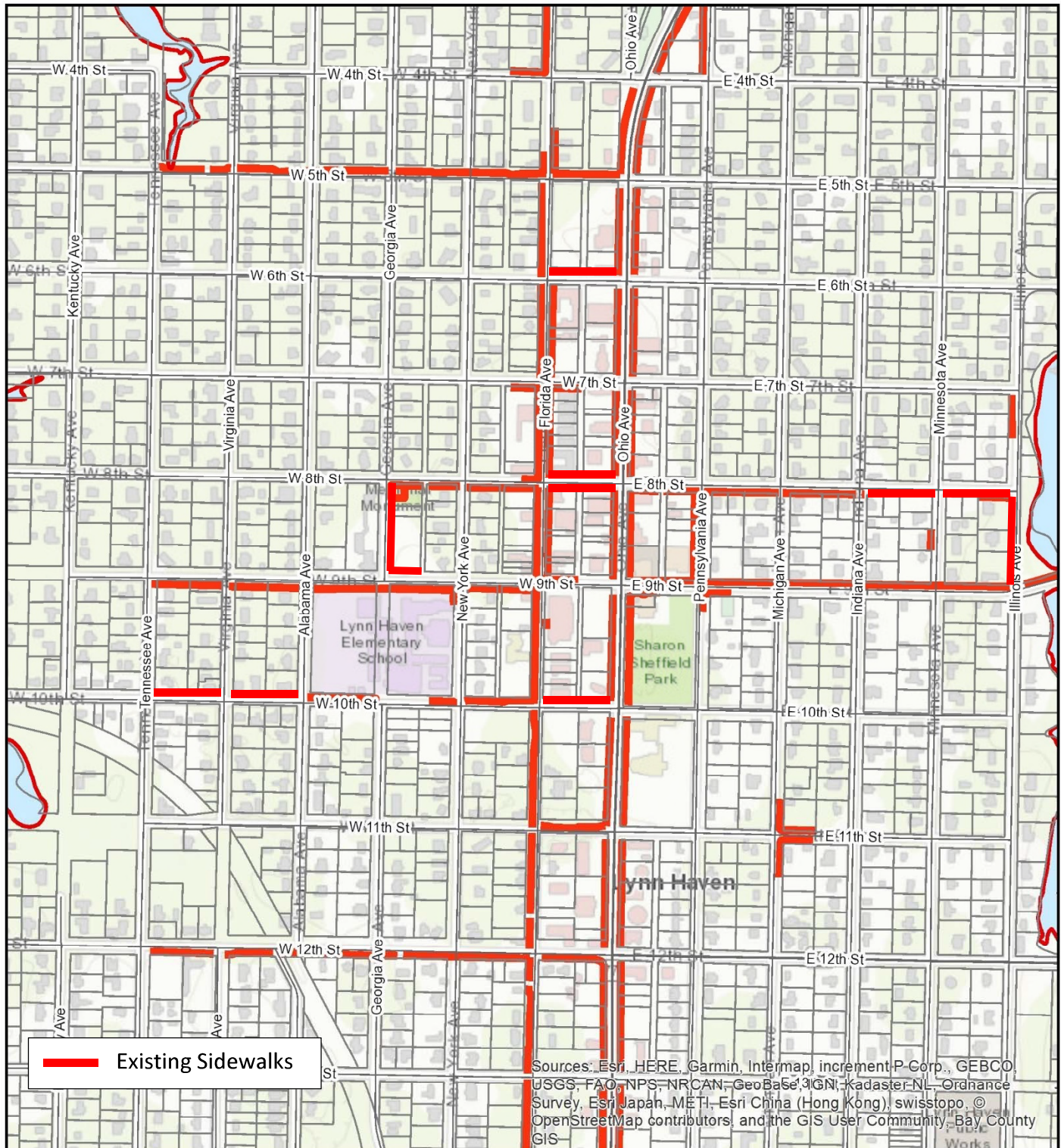


A. COLOR PROJECT MAP SHOWING SCHOOL LOCATION





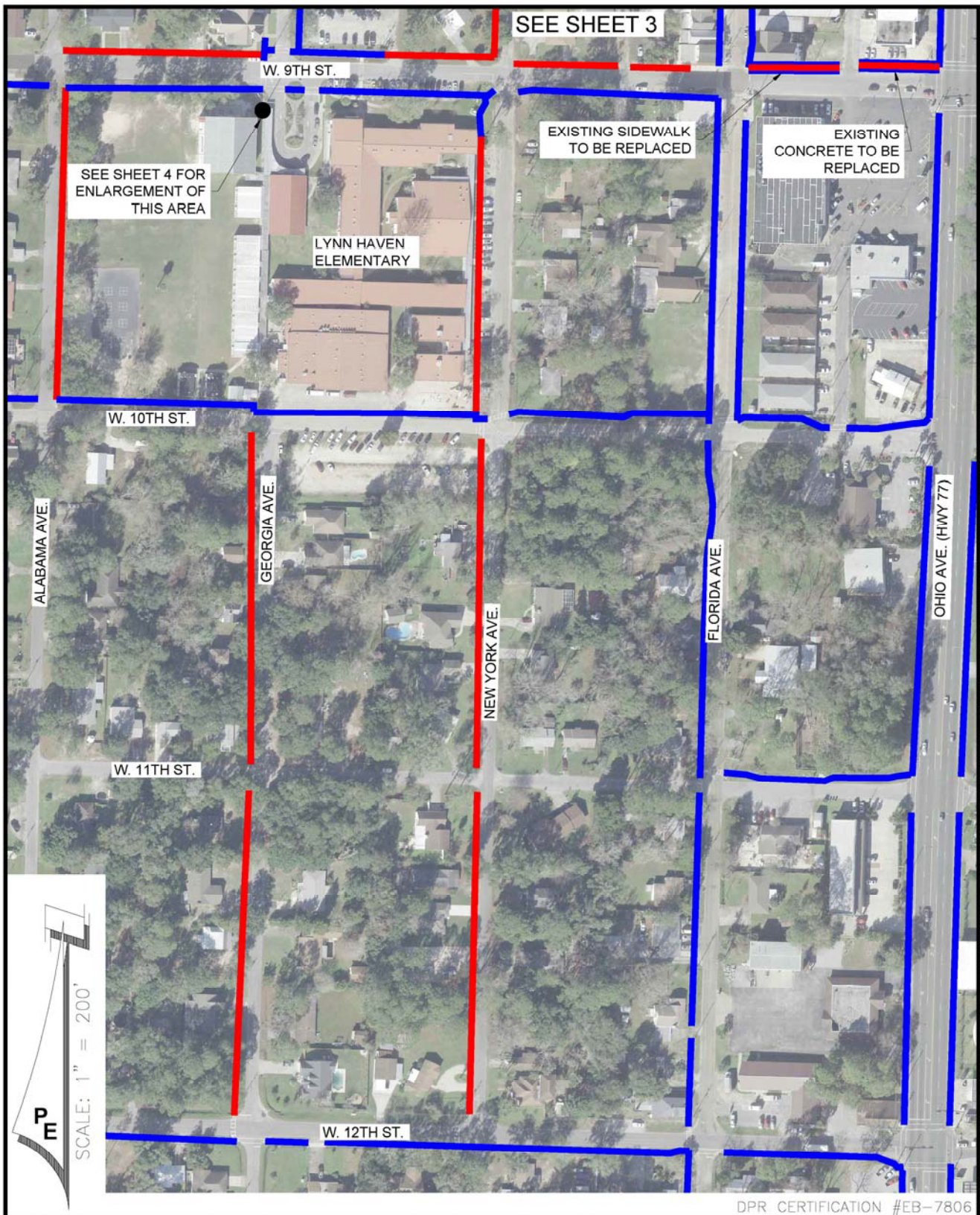
B. MAP SHOWING EXISTING CONDITIONS





C. MAP SHOWING PROPOSED IMPROVEMENTS





DPR CERTIFICATION #EB-7806

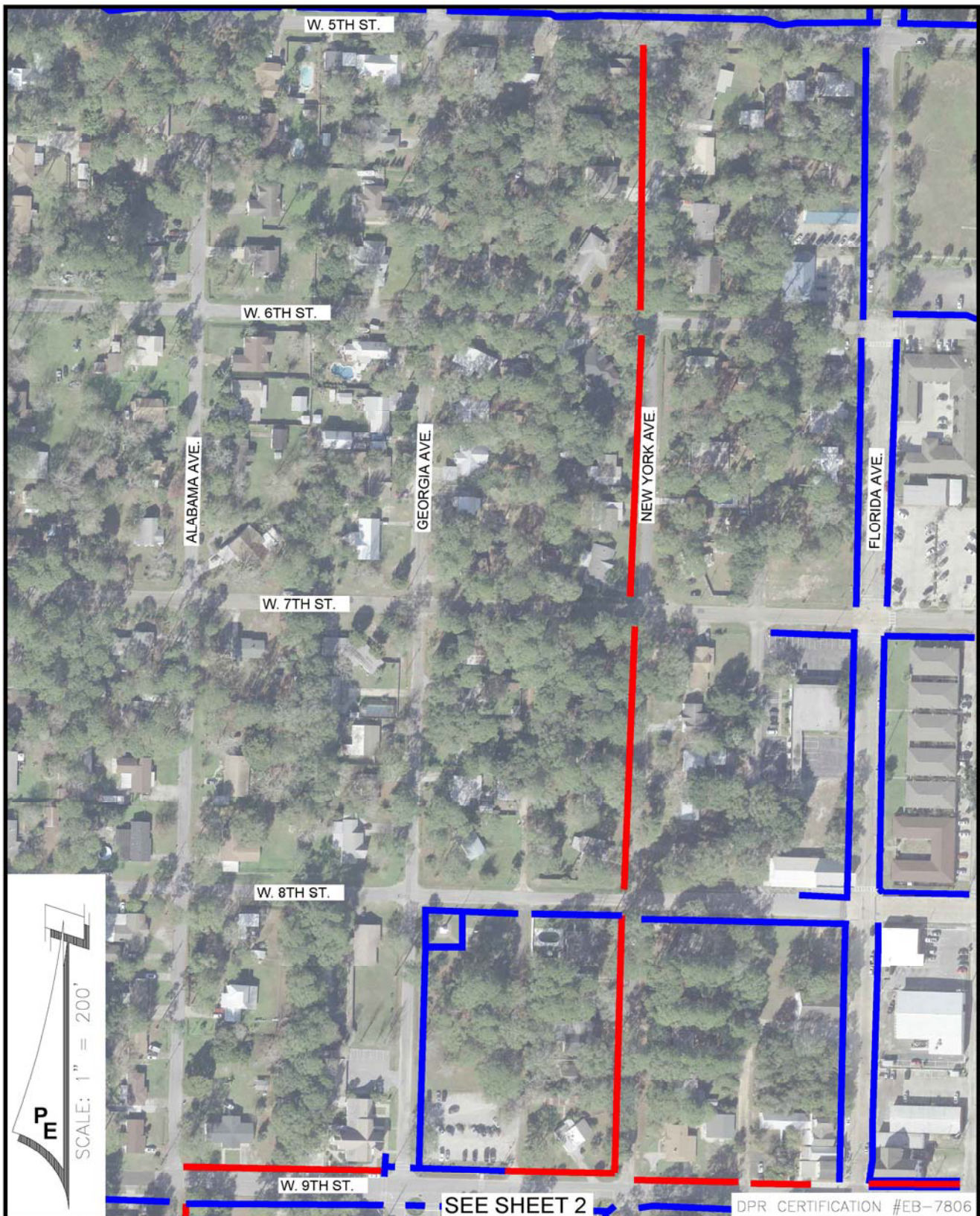
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ENGINEERING, INC.
ENVIRONMENTAL ENGINEERS • CIVIL ENGINEERS • LAND PLANNERS
3005 South Highway 77 Lynn Haven, Florida 32444
(850) 783-5200 Fax (850) 789-0730 pe@panhandleengineering.com

PROPOSED SIDEWALK PLAN
CRA SIDEWALKS 2019
SAFE ROUTES TO SCHOOL
LYNN HAVEN, FLORIDA

CAD FILE: 14281-J csp.dwg
DWN BY: JAH
DATE: DECEMBER 2018
SHEET NO: 2
PROJECT NUMBER
14281-J

Date: Dec 20, 2018, 1:11pm User ID: jghFile: P:\14281-J CRA Sidwks 2019 Safe Rts2Sch\1 CIVIL30\folder\Drawings\14281-J csp.dwg

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 SCALE: 1" = 200'
 PE

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PROPOSED SIDEWALK PLAN
 CRA SIDEWALKS 2019
 SAFE ROUTES TO SCHOOL
 LYNN HAVEN, FLORIDA

DPR CERTIFICATION #EB-7806

| |
|---------------------------|
| CAD FILE: 14281-J csp.dwg |
| DWN BY: JAH |
| DATE: DECEMBER 2018 |
| SHEET NO: 3 |
| PROJECT NUMBER 14281-J |

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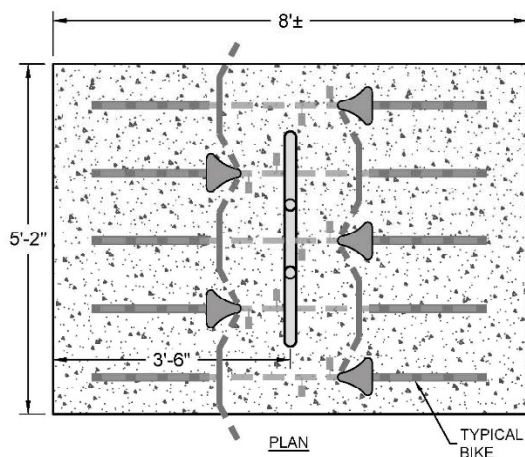
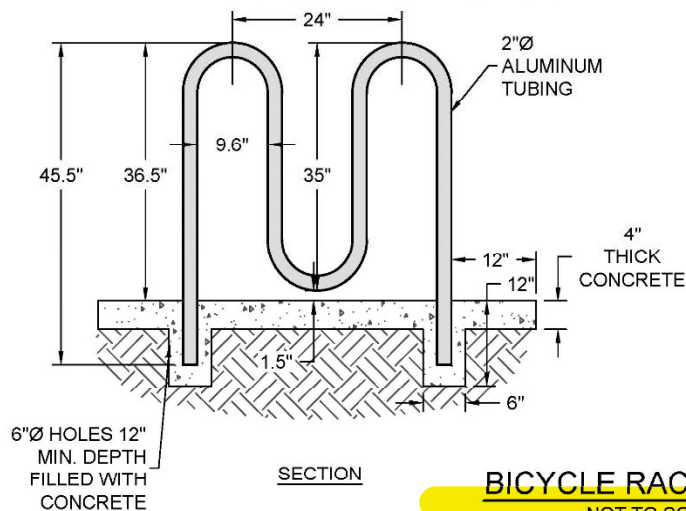
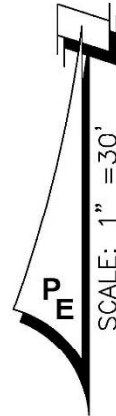
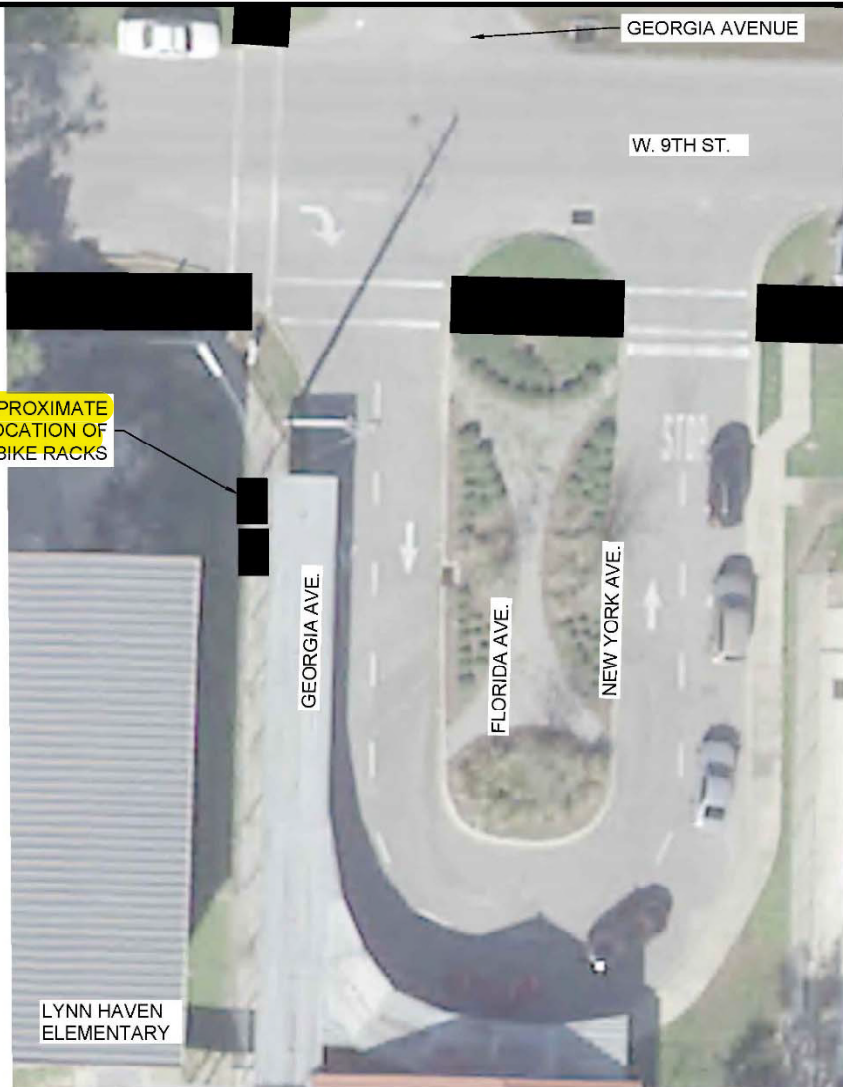
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PROJECT MAP FOR SRTS IMPROVEMENTS PHASES 1-3



Map of Existing Conditions & Proposed Improvements



BICYCLE RACK DETAIL
NOT TO SCALE

DPR CERTIFICATION #EB-7806

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(850) 763-8200 Fax (850) 789-0730 pe@panhandleengineering.com

PROPOSED BIKE RACK PLAN AND DETAIL
CRA SIDEWALKS 2019
SAFE ROUTES TO SCHOOL
LYNN HAVEN, FLORIDA

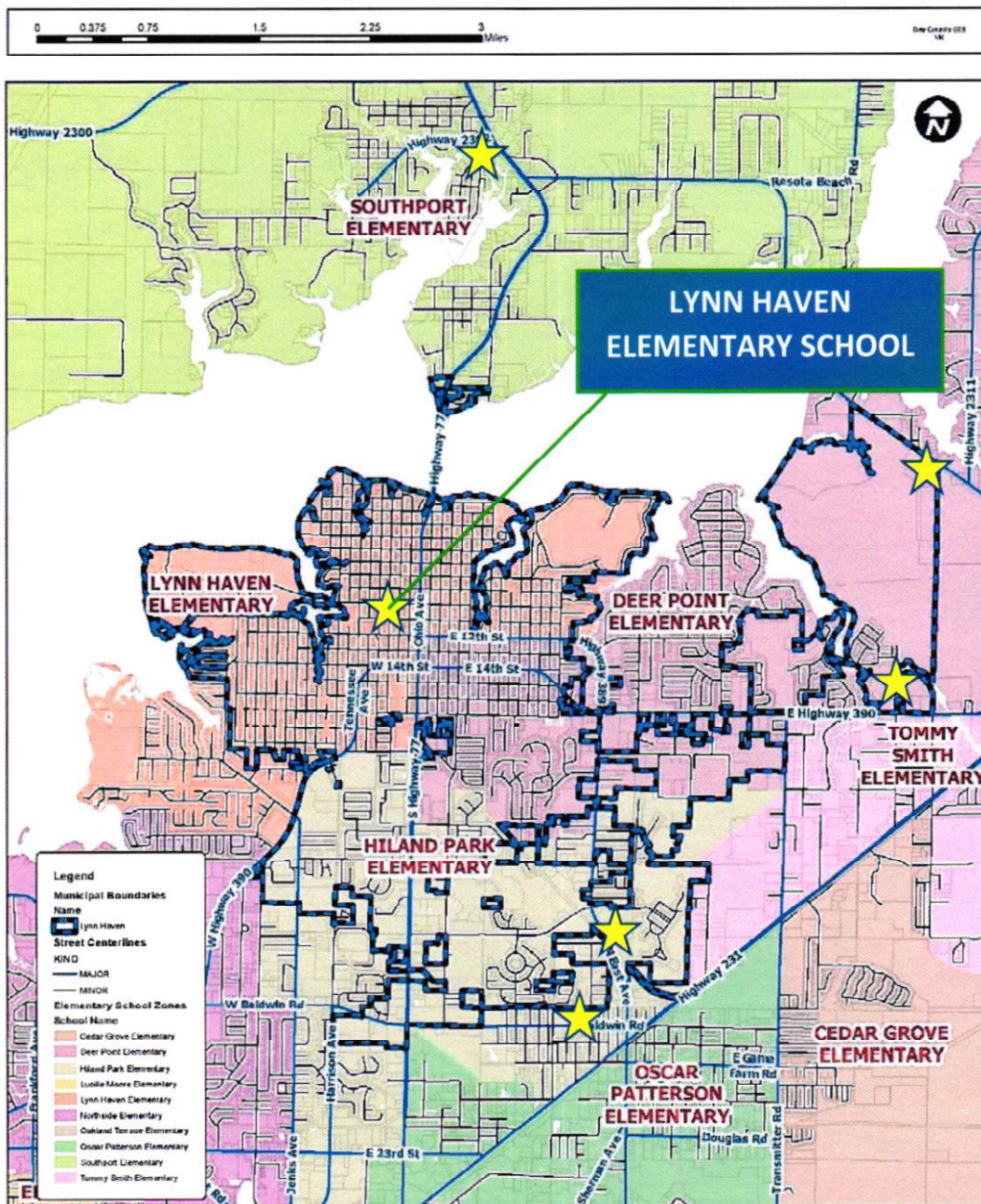
| |
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| CAD FILE: 14281-J csp.dwg |
| DWN BY: JAH |
| DATE: DECEMBER 2018 |
| SHEET NO: 4 |
| PROJECT NUMBER 14281-J |

Date: Dec 20, 2018, 1:11pm User ID: johFile: P:\14281-J CRA Sidwks 2019 Safe Rts2Sch\1 CML3DFolder\Drawings\14281-J csp.dwg

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D. MAP SHOWING WHERE STUDENTS ATTENDING SCHOOL LIVE

LYNN HAVEN - ELEMENTARY SCHOOL ZONES



Map of Attendance Boundary



G. STUDENT SURVEY RESULTS

Student Travel Tally Report: One School in One Data Collection Period

School Name: Lynn Haven
Elementary School

Set ID: 27736

School Group: City of Lynn Haven
SRTS

Month and Year Collected: December 2018

School Enrollment: 0

Date Report Generated: 01/16/2019

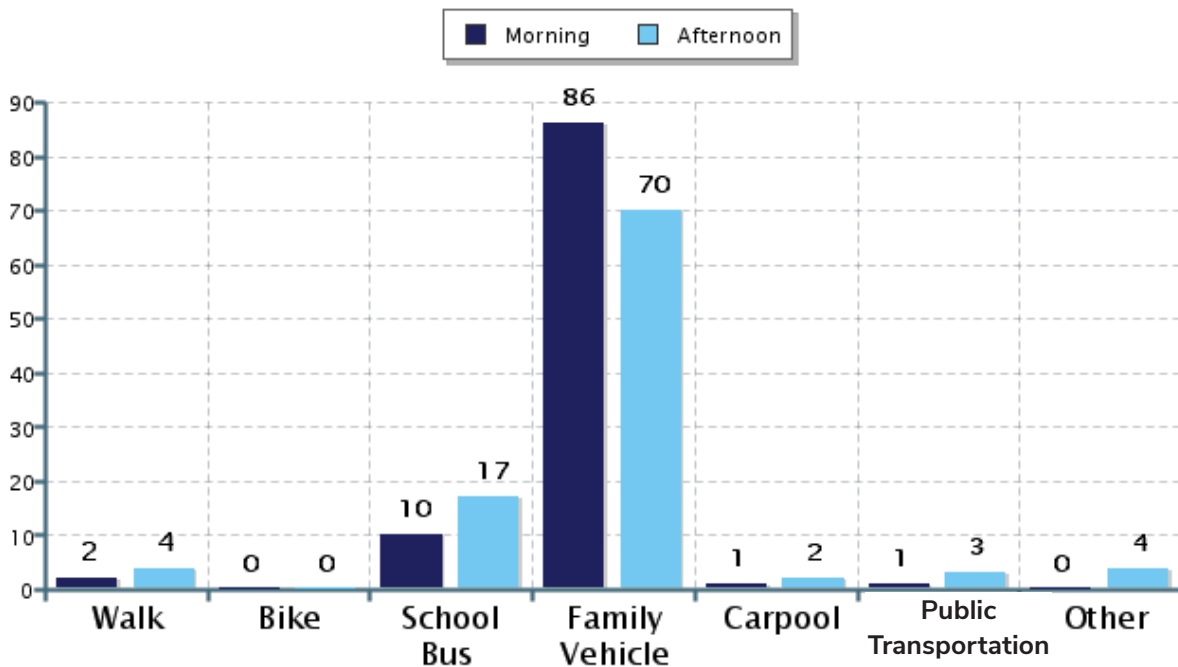
% of Students reached by SRTS activities:

Tags: ADA improvements - install or improve, Increase students biking and walking to school, Sidewalk - construct or improve

Number of Classrooms Included in Report: 20

This report contains information from your school's classrooms about students' trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



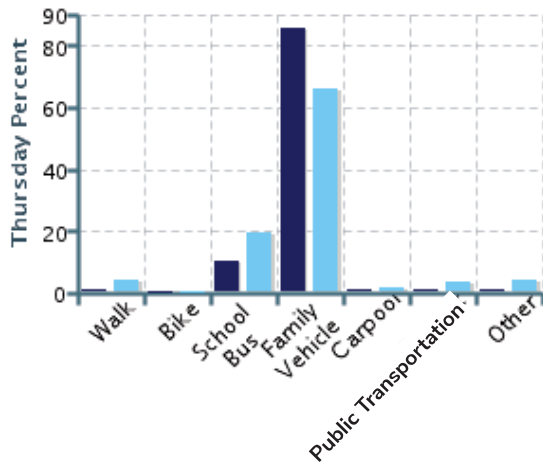
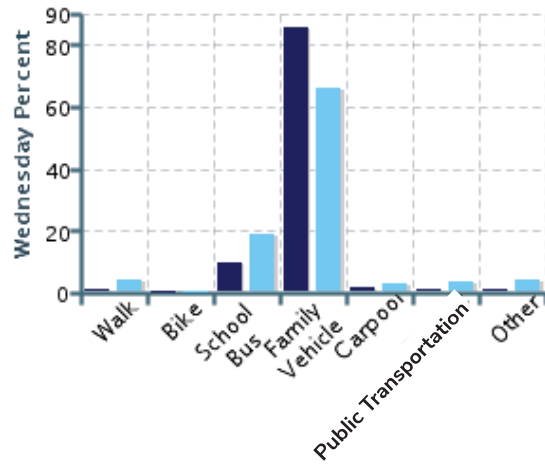
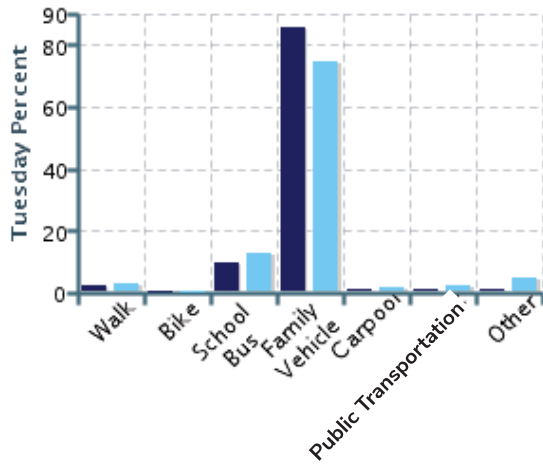
Morning and Afternoon Travel Mode Comparison

| | Number of Trips | Walk | Bike | School Bus | Family Vehicle | Carpool | Public Transportation | Other |
|-----------|-----------------|------|------|------------|----------------|---------|-----------------------|-------|
| Morning | 837 | 2% | 0% | 10% | 86% | 1% | 0.7% | 0.4% |
| Afternoon | 896 | 4% | 0% | 17% | 70% | 2% | 3% | 4% |

Percentages may not total 100% due to rounding.

Morning and Afternoon Travel Mode Comparison by Day

■ Morning ■ Afternoon

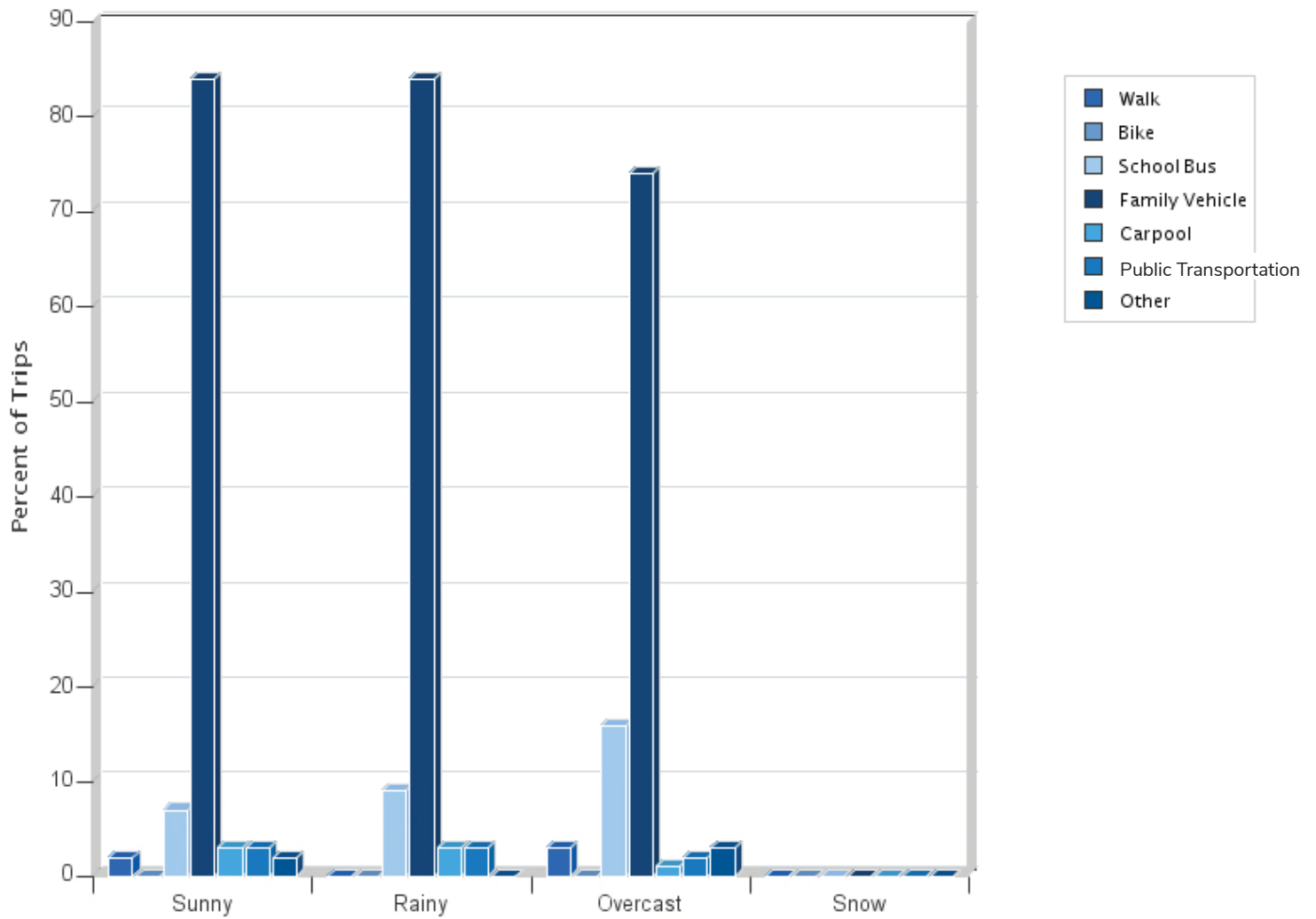


Morning and Afternoon Travel Mode Comparison by Day

| | Number of Trips | Walk | Bike | School Bus | Family Vehicle | Carpool | Public Transportation | Other |
|--------------|-----------------|------|------|------------|----------------|---------|-----------------------|-------|
| Tuesday AM | 277 | 2% | 0% | 10% | 86% | 1% | 0.7% | 0.4% |
| Tuesday PM | 372 | 3% | 0% | 13% | 74% | 2% | 3% | 5% |
| Wednesday AM | 282 | 1% | 0% | 10% | 85% | 2% | 0.7% | 0.4% |
| Wednesday PM | 260 | 4% | 0% | 19% | 66% | 3% | 3% | 4% |
| Thursday AM | 278 | 1% | 0% | 10% | 86% | 1% | 0.7% | 0.4% |
| Thursday PM | 264 | 5% | 0% | 19% | 66% | 2% | 4% | 4% |

Percentages may not total 100% due to rounding.

Travel Mode by Weather Conditions



Travel Mode by Weather Condition

| Weather Condition | Number of Trips | Walk | Bike | School Bus | Family Vehicle | Carpool | Public Transportation | Other |
|-------------------|-----------------|------|------|------------|----------------|---------|-----------------------|-------|
| Sunny | 435 | 2% | 0% | 7% | 84% | 3% | 3% | 2% |
| Rainy | 122 | 0% | 0% | 9% | 84% | 3% | 3% | 0% |
| Overcast | 1176 | 3% | 0% | 16% | 74% | 1% | 2% | 3% |
| Snow | 0 | 0% | 0% | 0% | 0% | 0% | 0% | 0% |

Percentages may not total 100% due to rounding.



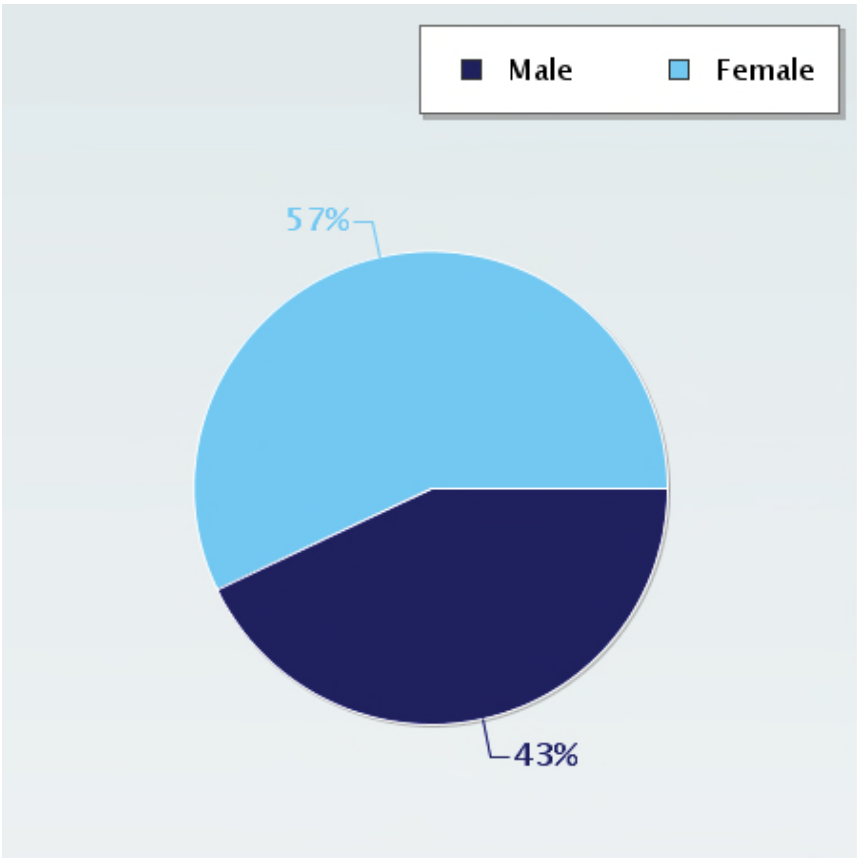
F. PARENT SURVEY RESULTS

Parent Survey Report: One School in One Data Collection Period

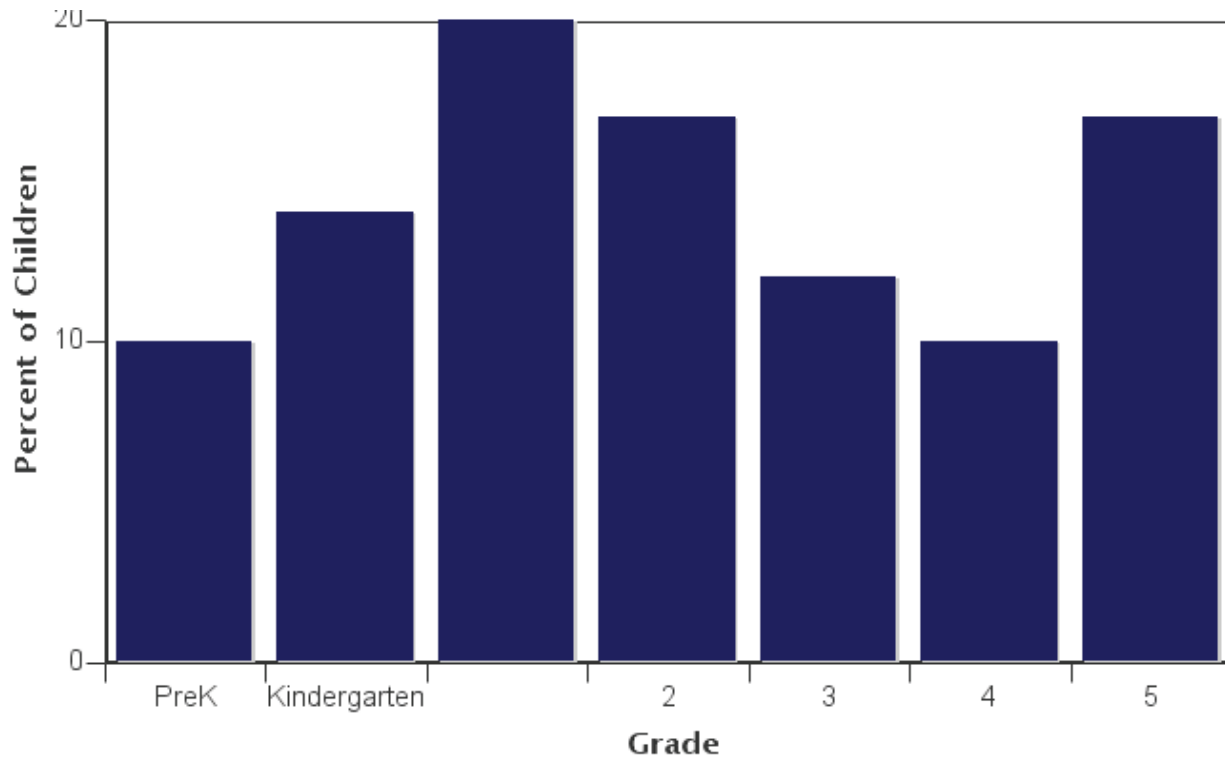
| | |
|---------------------------------------------------------|----------------------------------------------------------|
| School Name: Lynn Haven Elementary School | Set ID: 18267 |
| School Group: City of Lynn Haven SRTS | Month and Year Collected: December 2018 |
| School Enrollment: 0 | Date Report Generated: 01/16/2019 |
| % Range of Students Involved in SRTS: Don't Know | Tags: Sidewalk - construct or improve |
| Number of Questionnaires Distributed: 0 | Number of Questionnaires Analyzed for Report: 207 |

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

Sex of children for parents that provided information



Grade levels of children represented in survey



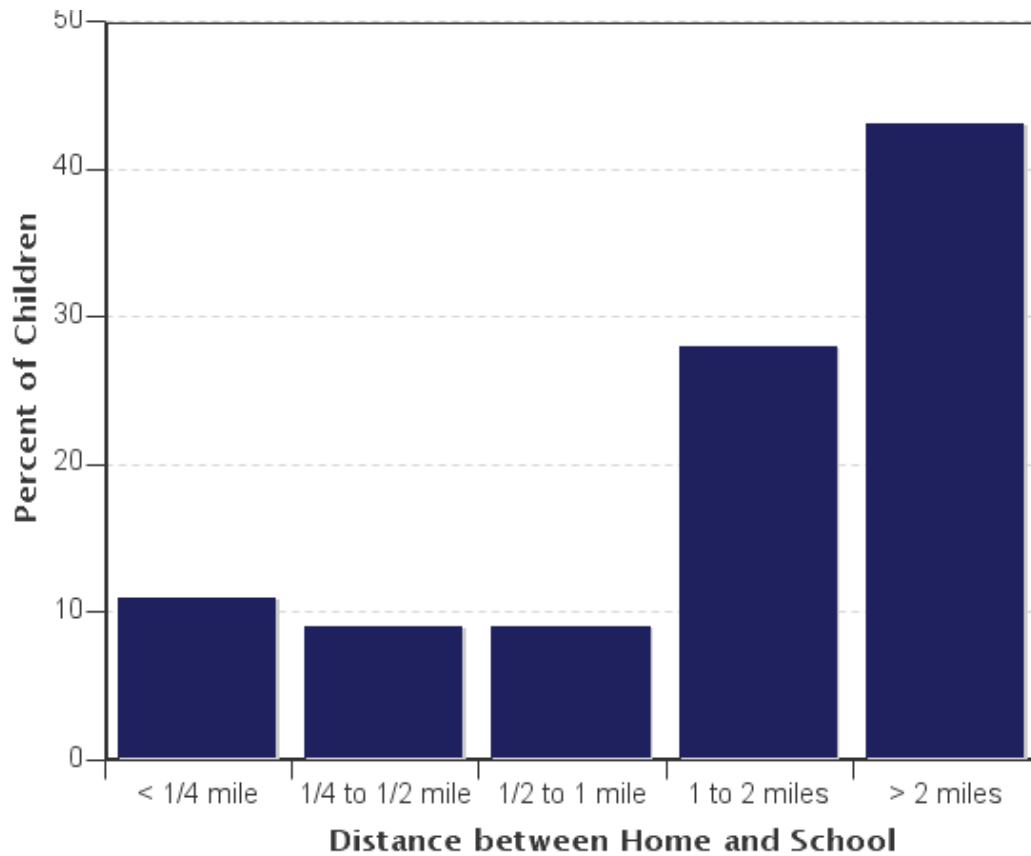
Grade levels of children represented in survey

| Grade in School | Responses per grade | |
|-----------------|---------------------|---------|
| | Number | Percent |
| PreK | 20 | 10% |
| Kindergarten | 30 | 14% |
| 1 | 42 | 20% |
| 2 | 36 | 17% |
| 3 | 24 | 12% |
| 4 | 20 | 10% |
| 5 | 35 | 17% |

No response: 0

Percentages may not total 100% due to rounding.

Parent estimate of distance from child's home to school



Parent estimate of distance from child's home to school

| Distance between home and school | Number of children | Percent |
|----------------------------------|--------------------|---------|
| Less than 1/4 mile | 23 | 11% |
| 1/4 mile up to 1/2 mile | 18 | 9% |
| 1/2 mile up to 1 mile | 19 | 9% |
| 1 mile up to 2 miles | 57 | 28% |
| More than 2 miles | 87 | 43% |

Don't know or No response: 3

Percentages may not total 100% due to rounding.

