

**Office of Design
FY 2019/2020 QAR Plan**

Office Unit	Leader	Authority	Topic / Purpose	QAR Cycle by District		
				Q1	Q2	Q3
Production Support Office						
Value Engineering	Kurt Lieblong	Topic No. 625-030-002	Topic : Value Engineering (VE) Procedures Purpose: Assess the determination of eligible projects, work plan submission, team member criteria and the 6 phases of the VE job plan.	1,4,5,6	2,3,7,T	
Landscape Architecture	Jeff Caster	Work Program Instructions	Topic: Part III - Ch 16: Landscape Installation Purpose: Evaluate compliancy with requirements for the inclusion of landscape plans in a construction contract.		1,6	4,T
Roadway Design Office						
Standard Plans	Derwood Sheppard	Topic No. 625-010-003	Topic: Longitudinal Barriers Purpose: Determine if new standards and associated policies are being implemented	5	2	4,T
Pavement Management	Rhonda Taylor	Work Program Instructions	Topic: Pavement Resurfacing Purpose: Evaluate compliancy and consistency in selecting and programming projects in the resurfacing program.		ALL	
		Topic No. 625-010-002 Topic No. 625-010-005 Topic No. 625-010-006	Topic: Pavement Design Policy Purpose: Evaluate compliancy and consistency with state standards in developing pavement designs.		4	7
Drainage	Carlton Spirio	Topic No. 625-040-002	Topic: Bridge Hydraulic Reports Purpose: Evaluate consistency in format and content.		3, T	1,5
Quality Assurance	Jeremy Fletcher	Topic No. 625-020-016	Topic: Americans with Disabilities Act (ADA) Purpose: Evaluate design content in Architectural Plans and accessibility issues with existing facilities.	5	2	3
Structures Design Office						
Structures	Scott Arnold	Topic No. 625-000-002	Topic: FDM 121 Bridge Project Development Purpose: Follow-up from the 2015 QAR			2,3,6,7