

## 311 General Notes

### 311.1 General

General notes provide information and direction to the contractor by clarifying design details or construction practices. General notes are project-specific and must not restate, broaden or curtail requirements in the [Standard Specifications](#) or [Standard Plans](#).

Place general notes on a standard plan sheet available in the FDOT CADD Software. Place the General Notes sheet before the first roadway plan-profile sheet in the plans set.

### 311.2 Writing General Notes

It is important to choose words carefully when writing general notes; i.e., be precise and concise. Use terminology and abbreviations commonly used in the [Standard Specifications](#) and [Standard Plans](#).

When a general note requires an action by the contractor, the note is written as a command. Do not include “Contractor must”, “by the Contractor”, or similar phrases in general notes. The following are examples of general notes written as a command:

- (1) Sawcut existing pavement at a 1” depth at the limits of milling operations.
- (2) Erect new overhead signs and sign supports before removing existing sign structures.
- (3) Remove memorial markers that are in conflict with construction. Provide an inventory that includes the name on the marker and the location (station and offset) from where it was removed. Deliver the markers and inventory to the FDOT Maintenance Engineer at 888 Poppy Seed Lane, Ft. Lauderdale.
- (4) Do not stage equipment or stock pile materials adjacent to Lake Worth Drainage District canals.

#### 311.2.1 Required General Notes

See **Exhibit 311-1** for required standard general notes.

### **311.2.2 Bridge Clearance**

For projects that propose a minimum design vertical clearance between 16'-0" and 16'-2", place the following general note in the plans:

“When construction is complete, submit a certified survey confirming the as-built minimum vertical clearance is equal to or greater than the minimum design vertical clearance called for in the plans.”

GENERAL NOTES

1. BENCHMARK ELEVATIONS SHOWN ON THE PLANS ARE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
2. THE LOCATION(S) OF THE UTILITIES SHOWN IN THE PLANS (INCLUDING THOSE DESIGNATED Vv, Vh, AND Vvh) ARE BASED ON LIMITED INVESTIGATION TECHNIQUES AND SHOULD BE CONSIDERED APPROXIMATE ONLY. THE VERIFIED LOCATIONS/ELEVATIONS APPLY ONLY AT THE POINTS SHOWN. INTERPOLATIONS BETWEEN THESE POINTS HAVE NOT BEEN VERIFIED.

3. UTILITY/AGENCY OWNERS:	COMPANY	CONTACT	TELEPHONE NUMBERS
	SPRINT/FLORIDA, INC.	CHERYL FLORES	(850) 555-1234
	QWEST	JIM WEST	(850) 555-2345
	MCI WORLDCOM	ANDY WORLEY	(407) 555-3456
	SPRINT COMMUNICATIONS	ROB SPRINTER	(404) 555-4567
	CITY OF TALLAHASSEE UTILITIES	CHESTER DIGGER	(850) 555-5678

4. SPECIAL EVENT DAYS FOR THIS PROJECT INCLUDE:

JACKSONVILLE JAZZ FESTIVAL  
 JACKSONVILLE JAGUARS FOOTBALL GAMES  
 FLORIDA VS. GEORGIA FOOTBALL GAME  
 THE GATOR BOWL PARADE  
 THE MONSTER TRUCK SHOW  
 THE GATE RIVER RUN

*Exhibit 311-1*  
 Date: 01/01/18

REVISIONS				LUKE S. WALKER, P.E. P.E. NO.: 99991 ROADWAY ENGINEERS, INC. 123 MAIN STREET TALLAHASSEE, FL 32301 CERTIFICATE OF AUTHORIZATION: 12345	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			GENERAL NOTES	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION		ROAD NO.	COUNTY	FINANCIAL PROJECT ID		
					SR 22	BAY	123456-1-52-01		