

Initial Meeting And Methodology Checklist

The Applicant should prepare the following list of items to discuss at the initial meeting. The District Review Team may require the Applicant to address these items in the Concept Report.

Project Information

- | | |
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| <ul style="list-style-type: none"> <input type="checkbox"/> Project Location, Limits, and Length <input type="checkbox"/> Project Purpose <input type="checkbox"/> Conceptual plan (including transitions to and from the lane repurposing section) <input type="checkbox"/> Existing and long-range future AADT (the latter based on historical growth and the regional travel demand model) <input type="checkbox"/> Environmental and utilities impacts <input type="checkbox"/> Consistency of the proposed project with the applicable Long-Range Transportation Plan (LRTP), Transportation Improvement Program (TIP), Transit Development Plan (TDP), comprehensive plan, master plans, visions, and Complete Streets initiatives <input type="checkbox"/> Status of the roadway as an Evacuation Route, and freight route <input type="checkbox"/> Project limits are within or proposed to be part of Strategic Intermodal System (SIS) <input type="checkbox"/> Status of the roadway as a major transit corridor per the LRTP or TDP <input type="checkbox"/> Proposed use(s) for the right-of-way after lanes are eliminated (e.g., widened sidewalks, bicycle lanes, landscaping, on-street parking, transit lanes) <input type="checkbox"/> Impact on bicycle/pedestrian infrastructure and connectivity <input type="checkbox"/> Impact on parking <input type="checkbox"/> Impact on transit routes, stop locations (including appropriateness of turn radii and lane widths), include total number of stops and routes in the area. <input type="checkbox"/> Existing right-of-way width and any proposed changes to the right-of-way width <input type="checkbox"/> Anticipated changes in jurisdictional responsibility for ownership or maintenance of the roadway <input type="checkbox"/> Existing and anticipated changes in functional classification <input type="checkbox"/> Existing and anticipated changes to access management classification | <ul style="list-style-type: none"> <input type="checkbox"/> Jurisdiction(s) in which the Project is Located <input type="checkbox"/> Proposed Change in Lane Configuration <input type="checkbox"/> Project Schedule <input type="checkbox"/> Existing and anticipated context classification <input type="checkbox"/> Public Involvement, agency outreach and endorsement <input type="checkbox"/> Existing design and posted speeds <input type="checkbox"/> Existing and future typical section <input type="checkbox"/> Target speed with anticipated changes in posted speed limits and design speeds <input type="checkbox"/> Need for design variations or design exceptions <input type="checkbox"/> Plan for obtaining input and review from businesses, residents, and other stakeholders <input type="checkbox"/> Plan for receiving endorsement from elected officials <input type="checkbox"/> Funding source and cost estimates <input type="checkbox"/> Size of impact area-parallel and cross streets <input type="checkbox"/> Potential implementation strategy and partner commitments <input type="checkbox"/> Impact on School crossing locations and midblock crossing <input type="checkbox"/> Need to add, remove, or modify traffic signals <input type="checkbox"/> Existing or proposed roundabouts <input type="checkbox"/> Near and long-range multimodal level of service (LOS,) <u>network traffic analysis</u>, and queuing analysis for intersections and segments in the impact area under build and no-build scenario <input type="checkbox"/> <u>If the project is transit related, transit analysis including increased ridership</u> <input type="checkbox"/> <u>Quantitative Safety Analysis</u> <input type="checkbox"/> Mitigation to address the significant adverse impact on state roads and regional transportation system <input type="checkbox"/> Crash data summary and analysis for the segments and intersections within the project limits |
|--|--|

Case-specific special considerations to be

determined (e.g., railroad crossing improvements)

Lane Repurposing Initial Notice To Central Office

To: _____ From: _____ Date: _____
Systems Management Administrator *District Lane Repurposing Coordinator*

The intent of this notice is to inform Central Office that District _____ has received a request for lane repurposing on the State Highway System.

PROJECT INFORMATION

State Road and Project Location: _____
Roadway ID: _____ Project Limits (MP): from _____ to _____
Roadway ID: _____ Project Limits (MP): from _____ to _____
Context Classification: _____ Access Management Classification: _____
Applicant: _____
Project Description: _____

Proposed Change in Cross Section: From _____ lanes to _____ lanes

SIS NHS

ACTIONS AND OUTCOMES TO DATE

District staff participated in a meeting with _____ on _____ to formally commence the lane repurposing review process. At that meeting, District staff provided an overview of the lane repurposing review process and the Applicant shared initial information about the lane repurposing project. The District determined the specific review process and analysis methodology for the lane repurposing request, including a network-level traffic analysis per the FDOT Traffic Analysis Handbook.

NEXT STEPS

The Applicant will submit a Draft Concept Report (containing a proposed typical section) as the lane repurposing review process proceeds. If the District reviewers find the Draft Concept Report acceptable, the Applicant submits a formal Application Package (including the Final Concept Report) to the District. If the Application Package is complete and acceptable, the lane repurposing request will be approved at the District level. The Final Application Package along with signed Form-C will be sent to Central Office for final approval.

Concurrences:

District Planning and Environmental Administrator

Date: _____

District Design Engineer

Date: _____

District Traffic Operations Engineer

Date: _____

Lane Repurposing Final Review And Approval Notice To Central Office

The intent of this notice is to inform Central Office that District _____ has completed the review for the following lane repurposing project on the State Highway System.

PROJECT INFORMATION

State Road and Project Location: _____

Roadway ID: _____ Project Limits (MP): From _____ to _____

Roadway ID: _____ Project Limits (MP): From _____ to _____

Context Classification: _____ Access Management Classification: _____

Existing Posted Speed: _____ Proposed Posted Speed: _____

Design Speed: _____ Target Speed: _____

Transit facilities (stops and routes): Yes No

Applicant: _____

Project Description: _____

Proposed Change in Cross Section: From _____ lanes to _____ lanes

SIS NHS

Attachments: Concept Report Plan views Typical sections Traffic Analyses

District Concurrences:

District Planning and Environmental Administrator

Date: _____

District Design Engineer

Date: _____

District Traffic Operations Engineer

Date: _____

Central Office Concurrence:

Chief Planner

Date: _____

Final Approval:

Chief Engineer

Date: _____

Lane Repurposing Withdrawal Notice To Central Office

The intent of this notice is to inform Central Office that District _____ has withdrawn the following lane repurposing project on the State Highway System.

PROJECT INFORMATION

State Road and Project Location: _____

Roadway ID: _____ Project Limits (MP): From _____ to _____

Roadway ID: _____ Project Limits (MP): From _____ to _____

Context Classification: _____ Access Management Classification: _____

Existing Posted Speed: _____ Proposed Posted Speed: _____

Design Speed: _____ Target Speed: _____

Transit facilities (stops and routes): Yes No

Applicant: _____

Reason for Withdrawal of Project: _____

Proposed Change in Cross Section: From _____ lanes to _____ lanes

NHS

Attachments: Concept Report Plan views Typical sections

District Concurrences:

District Planning and Environmental Administrator

Date: _____

District Design Engineer

Date: _____

District Traffic Operations Engineer

Date: _____

Central Office Concurrence:

Chief Planner

Date: _____

Final Approval:

Chief Engineer

Date: _____