

Mission Statement: The Department will provide a safe transportation system that ensures the mobility of goods, enhances economic prosperity and preserves the quality of our environment and communities.

Fiscal Year 2015-2016

Local Programs Annual Report



Natural Bridge, Leon County LAP Project

State Local Programs Office
Florida Department of Transportation
605 Suwannee Street
Tallahassee, Florida 32399-0450
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Florida Department of Transportation Local Programs Overview

Local Programs projects serve and strengthen the Department's mission through the delivery of transportation improvements in partnerships with local public agencies across the state. Our projects represent a vast array of transportation modes and innovation in design and delivery. We build wildlife crossings; bridges over our Florida waterways; ferry docks; trail connections through parks, downtowns, and across regions; bike lanes; wayfinding for all modes of travel; and even the simplest of improvements such as paved shoulders and guardrail to keep travelers in our local communities safe.

Responsibility for several state funded grant programs were transferred to the Local Programs Office in Central Office effective July 1, 2015. The **Local Programs Annual Report for State Fiscal Year 2015-2016** (July 1, 2015 through June 30, 2016) now includes information on each program administered by the Central Office Local Programs Team!

FEDERALLY FUNDED GRANT PROGRAM

❖ Local Agency Program (LAP)

Funded with a variety of Federal Highway Administration (FHWA) Federal-Aid Highway Program fund sources.



STATE FUNDED GRANT PROGRAMS

- ❖ County Incentive Grant Program (CIGP)
- ❖ Small County Outreach Program (SCOP)
- ❖ Small County Outreach Program for Rural Areas of Opportunity Municipalities and Communities (SCOP Municipalities)
- ❖ Small County Resurfacing Program (SCRAP)
- ❖ Transportation Regional Incentive Program (TRIP)

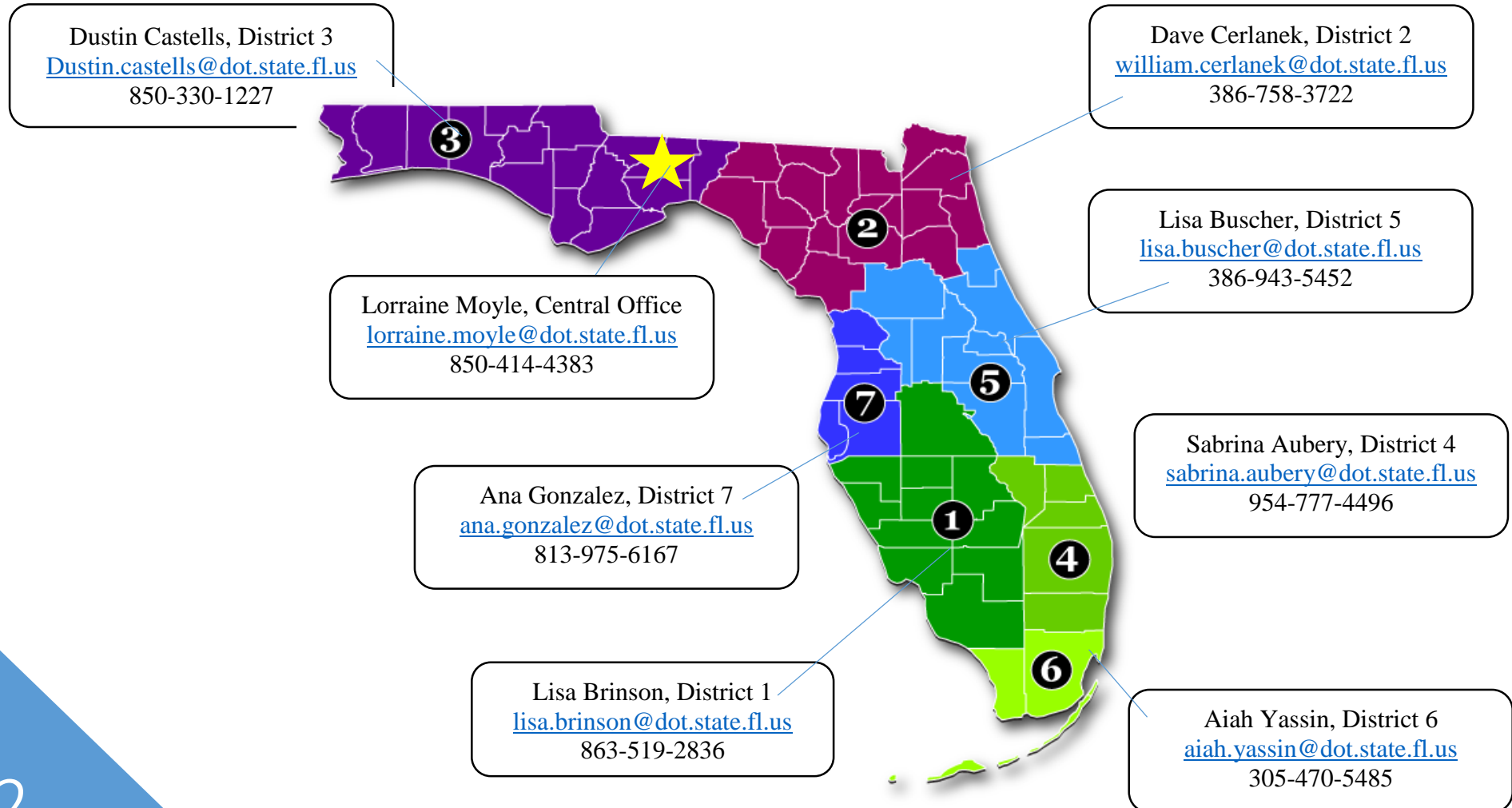
DID YOU KNOW THAT THE DEPARTMENT EXECUTED 301 GRANT AGREEMENTS ACROSS THE SIX PROGRAMS IN FY 2016 REPRESENTING COMMITMENTS TOTALING \$280,841,176?

District Local Programs Administrators

Each District employs a Local Programs Administrator or Engineer to manage the District programs' oversight and act as a liaison to our local partners in all aspects of the project planning and delivery process. The Department assigned the responsibility of statewide administration and program oversight to the State Local Program Administrator in the Central Office. **Figure 1** illustrates the locations of the State and District Local Programs Administrators and their contact information.

FIGURE 1

State Local Programs Administrators by Location

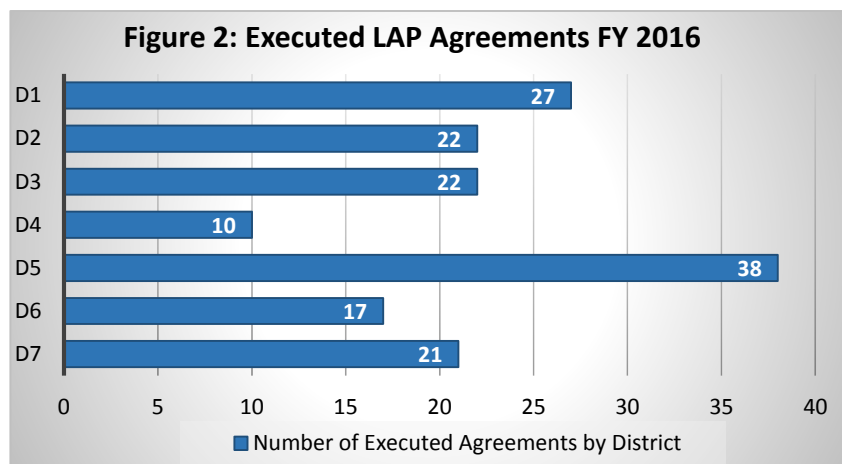


Local Agency Program Overview

The Local Agency Program or "LAP" reimburses local agencies for the planning, design, and construction of transportation facilities with Federal-Aid Highway Program Funds (FAHP). This section of the Annual Report highlights the efforts undertaken in LAP, documents program performance targets and accomplishments, and presents the initiatives employed to improve customer service and program efficiency statewide throughout the year.

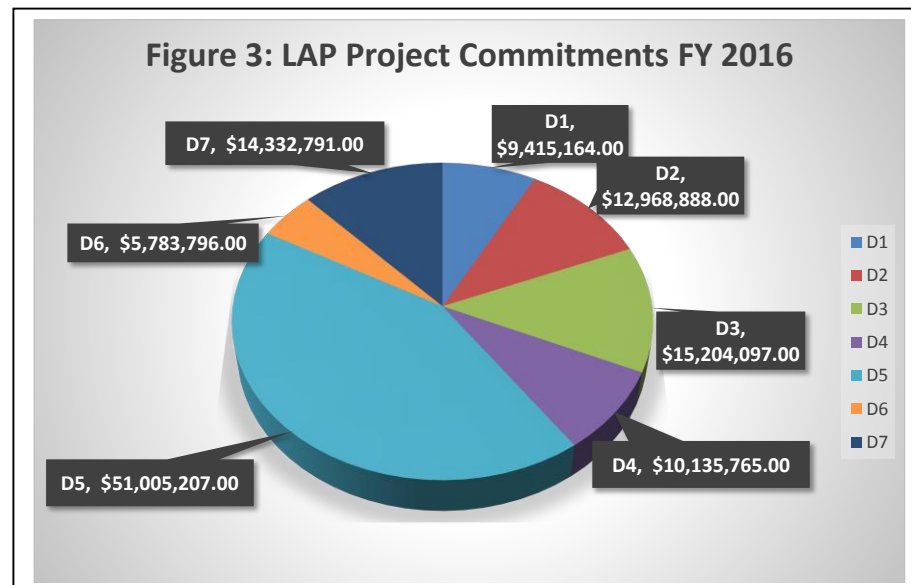
Local Agency Program by the Numbers

Delivery of transportation improvements on local roadways, including trails, bridges, and a variety of other multi-modal improvements via LAP are essential for communities across our State. **Figures 2 & 3** illustrate the number of agreements and the total dollar value of the agreements by district.



In FY 2016, the Department entered into a total of **158** project agreements and **\$118,845,708** in project commitments!

Did you know there is a LAP **ferry boat** waterborne transportation project in the City of Pensacola?



Adopted Work Program by the Numbers

The Adopted Work Program for Fiscal Years July 1, 2017- June 30, 2022 includes approximately **742 unique projects** programmed with **projected project commitments* currently valued at \$384,977,456.00**. The projects are to be delivered via the LAP program across the seven districts. **Figures 4 & 5** below illustrate the continuing high volume of project delivery in LAP. (**Project commitments include department identified fund sources and may not represent total project costs in dollars.*)

Figure 4: Projected Dollar Outlooks

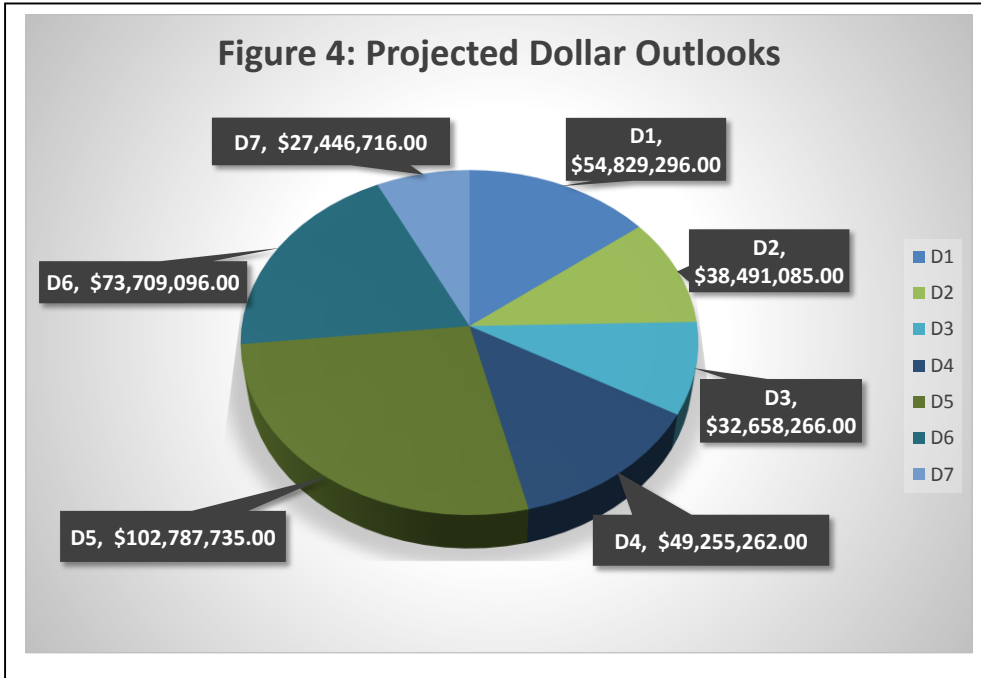
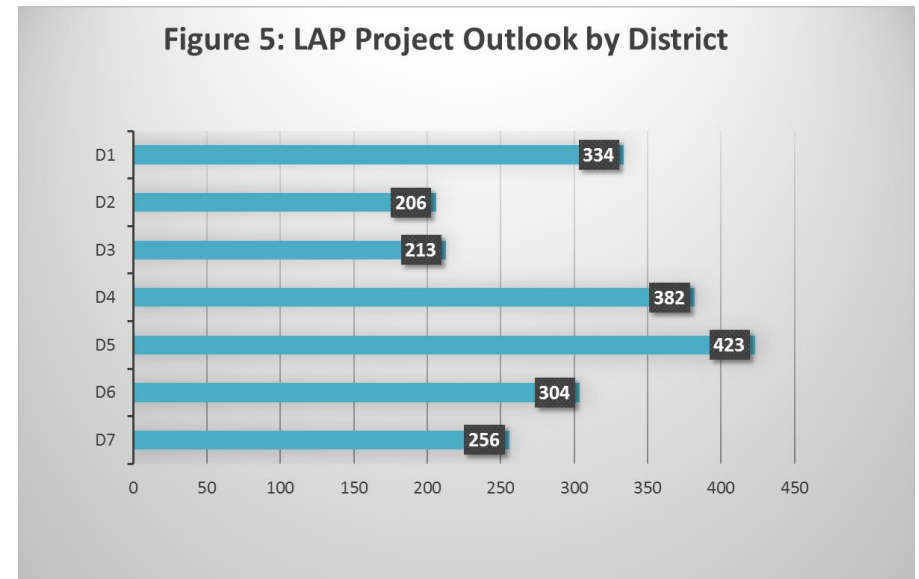


Figure 5: LAP Project Outlook by District



Local Agency Program Certification

The goal is to certify all active agencies, within three years, with a target deadline of June 30, 2018. With 120-150 agencies active in the program at any given time, this is an enormous undertaking for the Districts and Central Office staff. In FY 2016, the Districts **certified or recertified twenty-four (24) agencies**.

The first step in the revised Certification process is a Central Office subject area expert review of the local agencies' financial risk and Title VI Nondiscrimination and the Americans with Disabilities Act (ADA) Program compliance. In FY 2016, Central Office and FHWA staff conducted **eighty-two (82) financial risk assessments** and **eighty-seven (87) Title VI program reviews**.

WELCOME TO THE PROGRAM!



Baker County



Nassau County



Bradford County



Suwannee County



Dixie County



Taylor County



Hamilton County



Columbia County



Levy County



City of Lake Worth

LAP Training Plan

Our goal in LAP is to reach the widest possible audience! All courses are offered free of charge and are strategically located across the state to provide widespread access to our training program. Districts are also encouraged to create and implement their own training plans based on their local agencies' unique needs. As a result, attendance at district sponsored training events *increased 18.18%* from June 30, 2015 to June 30, 2016. Attendance at Central Office sponsored training events *increased 221.28%* from June 30, 2015 to June 30, 2016.



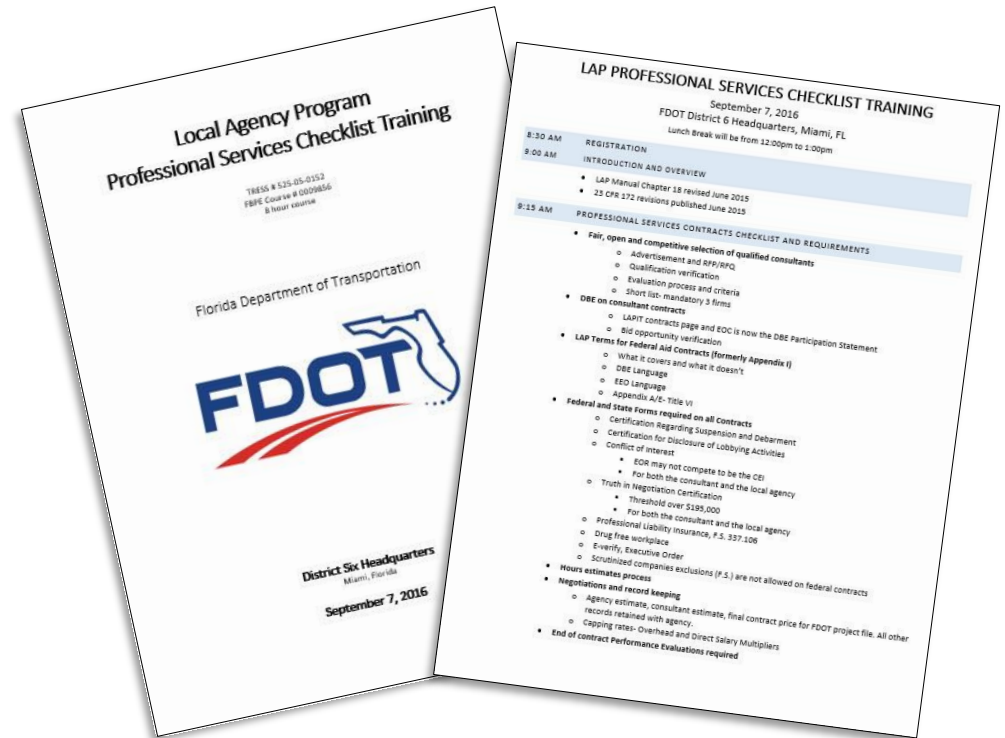
Districts reached an audience of 403 program participants, representing 118 agencies and consultant firms!



Central Office reached an audience of 1051 participants, representing 205 agencies and consultant firms!



19 courses including 2 online webinars were offered in 2016!

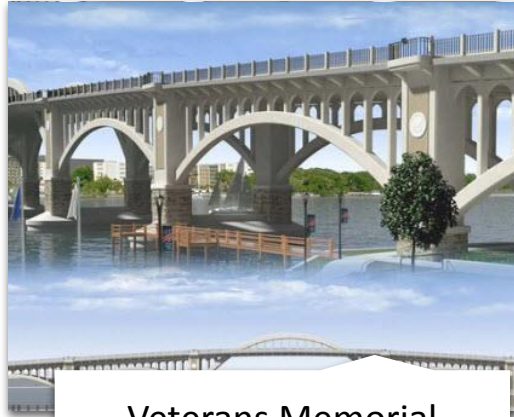


We anticipate offering 24 courses in 2017, our goal is to increase attendance another 50% !



LAP Awards, Recognition & Innovative Projects

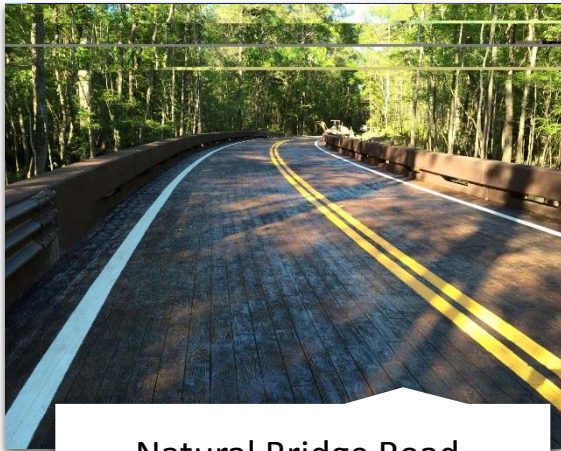
Florida local agencies continued a tradition of innovation and excellence in FY 2015-2016 earning project awards and recognitions on local, state, and national levels.



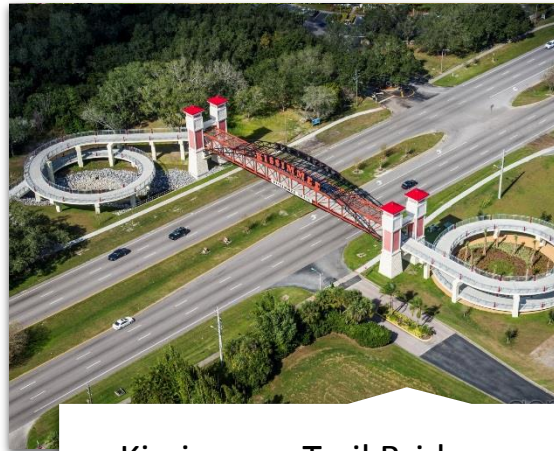
Veterans Memorial
Bridge, Volusia County



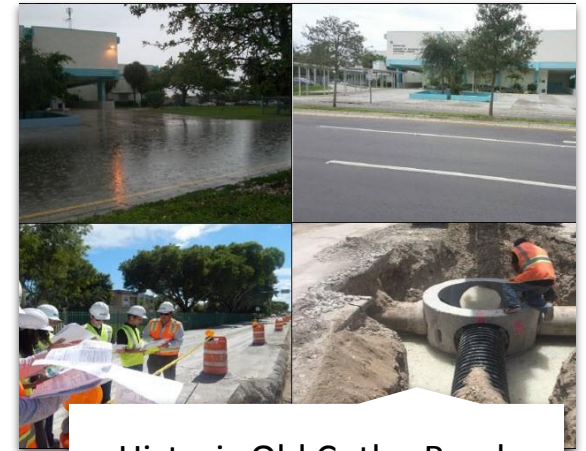
Gateway Harborwalk
Phase 1, Charlotte County



Natural Bridge Road,
Leon County



Kissimmee Trail Bridge,
City of Kissimmee



Historic Old Cutler Road,
Town of Cutler Bay

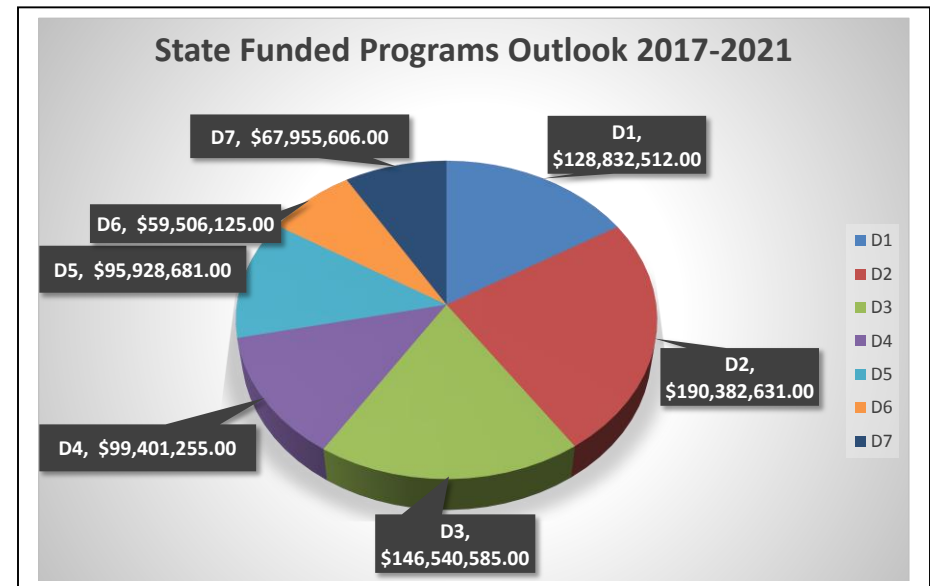
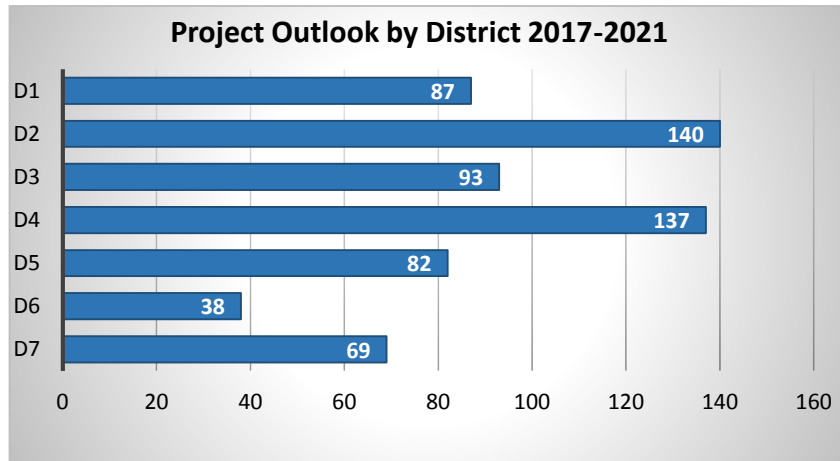
Locally Administered State Funded Grant Programs Overview

There are five state funded grant programs providing funds for priority transportation projects: County Incentive Grant Program (CIGP), Small County Outreach Program (SCOP), SCOP-Municipalities, Small County Road Assistance Program (SCRAP), and the Transportation Regional Incentive Program (TRIP). The state grant programs fund bridge rehabilitations, roadway drainage improvements, roadway resurfacing and reconstruction, and other multi-modal enhancements such as bike paths and trails.

State Funded Grant Program by the Numbers

The tables below illustrate the Project Outlook for Fiscal Years July 1, 2017- June 30, 2022 including the number of agreements and the total dollar value of the agreements by district across the five local programs.

Estimated state grant programs project commitments for 2017-2022 are currently \$788,547,395.00. To date, 646 projects are included in the Department's Adopted Work Program!



In FY 2016, state funded project commitments* totaling \$161,999,468 and 140 project agreements!

**Project commitments include department identified fund sources and may not represent total project costs in dollars.*

State Grant Programs

Small County Outreach Program (SCOP)

The SCOP program funds small county transportation improvements including repairing or rehabilitating county bridges, paving unpaved roads, addressing road-related drainage improvements, resurfacing or reconstructing county roads, or constructing capacity or safety improvements on county roads. Funds are available to counties that have a population of 170, 000 or less.

Small County Outreach Program for Municipalities and Communities (SCOP Municipalities)

The SCOP Municipalities program funds repairing or rehabilitating bridges, paving unpaved roads, addressing road-related drainage improvements, resurfacing or reconstructing county roads, or constructing safety improvements on local roads. Eligible municipalities and communities are within a rural area of opportunity or a rural area of opportunity community designated under F.S. 288.0656(7)(a).

Small County Road Assistance Program (SCRAP)

The purpose of the SCRAP is to assist small county governments in resurfacing and reconstructing county roads. Funds are available to counties that have a population of 75, 000 or less.

County Incentive Grant Program (CIGP)

The County Incentive Grant Program (CIGP) was created for the purpose of providing grants to counties, to improve a transportation facility, including transit, located on the State Highway System (SHS) or which relieves traffic congestion on the State Highway System.

Transportation Regional Incentive Program (TRIP)

TRIP provides funding to improve regionally significant transportation facilities in regional transportation areas defined by Florida Statute. State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically projects that benefit regional travel and commerce.

Rock Bluff Bridge Painting, CR 340,
Gilchrist County SCOP Project



Locally Administered State Funded Grant Projects



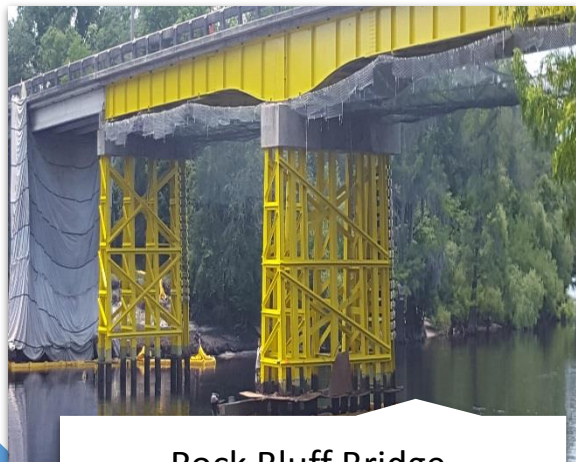
Miami Intermodal Center,
Miami Dade County
TRIP Project



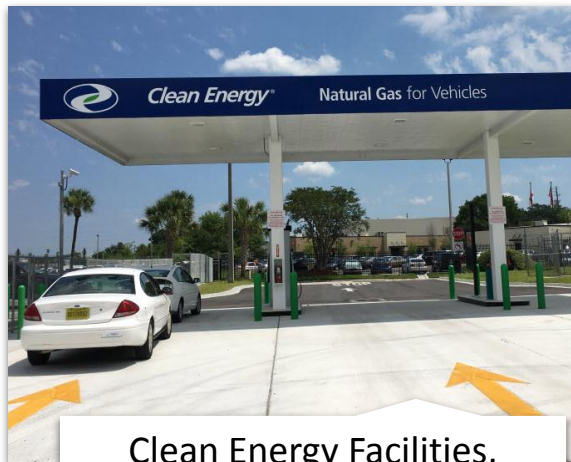
Lake Josephine Road,
Highlands County
SCRAP/SCOP Project



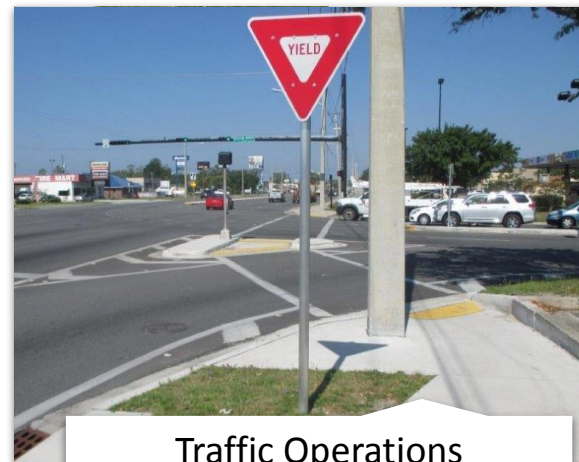
Card Sound Road Bridge,
Monroe County SCOP Project



Rock Bluff Bridge,
Gilchrist County SCOP Project



Clean Energy Facilities,
Jacksonville Transit Authority
TRIP Project



Traffic Operations
Improvement, Columbia
County CIGP Project

LAP Community of Practice (CoP)

The FDOT, FHWA and local community stakeholder partnership, known as the LAP Community of Practice (CoP), promotes collaboration, communication, coordination and cooperation in identifying and delivering program and process improvements. Consistent, predictable, and repeatable processes to approach FHWA's requirements for locally administered Federal-aid projects is critical to a successful and sustained program statewide.

In Fiscal Year 2015/2016 the LAP CoP was reestablished with the publication of a charter and an expanded membership statewide. It is important to include a broad sample of stakeholders on the Community of Practice due to the diversity of the State of Florida and its local agencies. The group meets biannually in a central location to work on adopted initiatives selected by majority. Beginning in FY 2015-2016 and continuing into FY 2016-2017, the group's initiative is aimed at identifying and implementing a broader network of support for safety projects delivered on local roadways. The partners are creating a toolbox for safety projects and identifying funding sources, contracting methods, project identification assistance, data collection and review assistance and a variety of other mechanisms enabling collaboration across agencies to deliver local safety projects.



LAP CoP January 2016 Meeting in Tampa, Florida.

The District Seven Safety Office facilitated the discussion on our local safety projects initiative!

Message from the State Local Program Administrator

The Local Programs teams statewide are projected to manage and deliver an estimated **950 projects** reflecting approximate commitments of **\$1 billion+** over the next five state fiscal years. The Central Office Local Programs team is focusing on policy improvements, agreement boilerplates, and technology tools in FY 2017 and beyond. We are working with the Districts and identifying policy and guidance needs for state grant programs and also on updating the remaining LAP Manual Chapters. We are working with the Department's General Counsel to bring consistency and a touch of simplicity to our grant agreement boilerplates. Additionally, we are working with the Office of Information Technology to improve our technology resources for both local staff and Department staff, including web based project application tools and additional project management options.

Our goal is to increase training participation by 50% over FY 2016. For the first time ever, registration links for the entire FY 2016-2017 training calendar were posted on the FDOT LAP webpage at the start of the fiscal year. To date, there are over **1200 registrants** for the **23 training courses** posted! Each one of the LAP Program's computer based training courses will also be comprehensively updated this year. In addition, a survey tool has been created through **SurveyMonkey®** to track training efficacy and allow continuous updates to course content and presentation techniques maximizing the benefits of information sharing and teaching.

Quality assurance reviews will be completed in FY 2016-2017 to better inform the process and program improvements put in place since implementation of revised guidance beginning in 2014.

Innovations in training, quality assurance, technology, and policy are the tools that will move our programs into the future. The Department's Local Programs projects enhance our communities, provide our citizens with safer transportation systems, and expand modal options across our state. The Department's Local Programs staff in each District work diligently to serve the public and I hope this report not only communicates but also highlights the hard-working, gifted, dedicated team I have the pleasure of working with each and every day.



Lorraine Moyle, State Local Program Administrator