

ORIGINATION FORM
Proposed Revisions to the Specifications
(Please provide all information - incomplete forms will be returned)

Date: _____ **Office:** _____
Originator: _____ **Specification Section:** _____
Telephone: _____ **Article/Subarticle:** _____
email: _____ **Associated Section(s) Revisions:** _____

Will the proposed revision require changes to the following Publications:

Publication	Yes	No	Office Staff Contacted	Date
Standard Plans Index				
Traffic Engineering Manual				
FDOT Design Manual				
Construction Project Administration Manual				
Basis of Estimate/Pay Items				
Structures Design Guidelines				
Approved Product List				
Materials Manual				
Maintenance Specs				

Will this revision necessitate any of the following:

Design Bulletin Construction (DCE Memo) Estimates Bulletin Materials Bulletin

Have all references to internal and external publications in this Section been verified for accuracy?

Synopsis: Summarize the changes:

Justification: Why does the existing language need to be changed?

Do the changes affect either of the following types of specifications (Hover over type to go to site.):

[Special Provisions](#) [Developmental Specifications](#)

List Specifications Affected: (ex. SP3270301, Dev330TL, Dev334TL etc.)

Contact the State Specifications Office for assistance completing this form.

1. Are changes in line with promoting and making meaningful progress on improving safety, enhancing mobility, inspiring innovation, and fostering talent; explain how?
2. What financial impact does the change have; project costs, pay item structure, or consultant fees?
3. What impacts does the change have on production or construction schedules?
4. How does this change improve efficiency or quality?
5. Which FDOT offices does the change impact?
6. What is the impact to districts with this change?
7. Does the change shift risk and to who?
8. Provide summary and resolution of any outstanding comments from the districts or industry.
9. What is the communication plan?
10. What is the schedule for implementation?

PROSECUTION AND PROGRESS - PROSECUTION OF WORK - PARTNERING.
(REV 5-15-12) (FA 5-21-12) (FY 2023-24)

ARTICLE 8-3 is expanded by the following new Subarticle:

8-3.6 Partnering: For this Contract, a non-bid pay item in the Lump Sum amount of \$ has been established for ~~Partnering~~partnering. ~~The objective of Partnering is to establish a partnership charter and action plan for the Contractor, the Engineer and other parties impacted by the activities covered under this Contract to identify and achieve reciprocal goals. These objectives may be met through participation in a major workshop held as early as possible after the Contract is awarded and follow up workshops held periodically throughout the duration of the Contract.~~

~~As early as possible and prior to the preconstruction conference, meet with the Department's District Construction Engineer and plan an initial partnering/team building workshop. At this planning session, select a workshop facilitator, suitable to the District Construction Engineer, from the Department approved list of facilitators maintained by the State Construction Office. Additionally, the agenda, duration, location, time, and attendees for the initial workshop should be determined. Attendees should include the Department's District Construction Engineer and key project personnel, the Contractor's Superintendent and key personnel as well as other project or field level personnel.~~

~~Partnering workshops may be held periodically throughout the duration of the Contract if authorized by the District Construction Engineer.~~

~~The Department will reimburse the Contractor based on actual invoice amounts for the following costs associated with Partnering:~~

- ~~a. Meeting room.~~
- ~~b. Facilitator fees.~~
- ~~c. Travel expenses of the facilitator, in accordance with Section 112.061, Florida Statutes.~~ The intent of partnering is to mold groups of individuals form into an organized team, whose members all share a common purpose. The objective of partnering is for a collaborative team, that includes the Department, Contractor and other 3rd Party stakeholders, to develop a Ppartnership Ccharter inclusive of Aaction Pplans necessary to meet the challenges and requirements of the Contract. The developed Ccharter shall identify commitments by the Tteam necessary to achieve the intent of the Work. The charter, however, may not amend the Contract Documents which shall in all instances supersede the charter.

Prior to the pre-construction conference, the Engineer and the Contractor shall meet and plan an initial Ppartnering Wworkshop. This planning session is to make determinations and arrangements pertaining to the Iinitial Wworkshop, such as attendees, agenda, duration, and location. Attendees should include key Project personnel from the Department, its representatives, and the Contractor; as well as others mutually agreed upon by the Department and the Contractor. Workshops may be self-guided or utilize a Ppartnering facilitator. Workshops should be scheduled to accommodate boxed breakfast (or lunch), as agreed upon by the Engineer and Contractor.

The Initial Workshop Objectives are as follows:

1. Identification of Project Stakeholders, Project Team Structure, Team Operation and Organizational Parameters
2. Identification of Project's Issue Escalation Matrix.

3. Identify each Stakeholder's Objectives and Performance Commitments
4. List and prioritize Project issues/challenges. Establish action plans for each, assign responsible parties and agreeable response times.

5. Establish follow-up workshop frequency and format. Frequency may be monthly but no less than quarterly (3 months). Frequency to be adjusted as mutually agreeable between the Department and Contractor after 50 percent of eContract tTime has elapsed.

Follow-up Workshop Objectives are as follows:

1. Utilize format and frequency established from iinitial Wworkshop
2. Evaluate Tteams Ppartnering performance
 - a. Charter – Reaffirm or adjust
 - b. Escalation Mmatrix – Working/Not Working; Adjust as necessary to accommodate organization changes (org chart) and for performance improvements.
 - c. Identify accomplishments
 - d. Identify areas of improvements
 - e. Update Project Challengeissue lists and priorities
 - f. Update follow-up formats or frequency

The Department will reimburse the Contractor based on actual invoice amounts for the following costs associated with Ppartnering:

- a. Meeting room.
- b. Facilitator fees.
- c. Travel expenses of the facilitator, in accordance with Section 112.061,

Florida Statutes

The Department will not reimburse the Contractor for any other expenses.
Payment will be the actual cost prorated as a percent of the Lump Sum amount.
Payment shall be made under:

Item No. 999- 16- Partnering - lump sum.