

ORINATION FORM

Proposed Revisions to the Specifications

(Please provide all information - incomplete forms will be returned)

Date:

Office:

Originator:

Specification Section:

Telephone:

Article/Subarticle:

email:

****Will the proposed revision require changes to:**

Publication	Yes	No	Office Staff Contacted and date contacted
Standard Plans Index			
Traffic Engineering Manual			
FDOT Design Manual			
Construction Project Administration Manual			
Basis of Estimate/Pay Items			
Structures Design Guidelines			
Approved Product List			
Materials Manual			

**This section must be completed prior to processing proposed revisions.

Will this revision necessitate any of the following:

Design Bulletin

Construction Bulletin

Estimates Bulletin

Materials Bulletin

Are all references to external publications current?

Yes

No

If not, what references need to be updated? (Please include changes in the redline document.)

Why does the existing language need to be changed?

Summary of the changes:

Are these changes applicable to all Department jobs?

Yes

No

If not, what are the restrictions?

Contact the State Specifications Office for assistance in completing this form.

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SECRETARY

M E M O R A N D U M

DATE: December 10, 2020
TO: Specification Review Distribution List
FROM: Daniel Strickland, P.E., State Specifications Engineer
SUBJECT: Proposed Specification: **1050101 Contractor Quality Control General Requirements.**

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change.

This change was proposed by Dino Jameson from the State Materials Office to include references to the density log book being updated in the Department's database.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or online at <http://fdotewp1.dot.state.fl.us/programmanagement/development/industryreview.aspx> . Comments received after **January 7, 2021**, may not be considered. Your input is encouraged.

DS/vc

Attachment

CONTRACTOR QUALITY CONTROL GENERAL REQUIREMENTS (REV 10-5-20)

ARTICLE 105-1.1.2 is deleted and the following substituted:

105-1.1.2 Databases: Obtain access to the Department's databases prior to testing and material placement. Database access information is available through the Department's website. Enter all required and specified documentation and test results into the Department's s databases.

ARTICLE 105-3 is deleted and the following substituted:

105-3 Quality Control Program.

Certain operations require personnel with specific qualifications. Certain materials require production under an approved Quality Control (QC) Plan to ensure that these materials meet the requirements of the Contract Documents. Applicable materials include hot mix asphalt, portland cement concrete (Sstructural), earthwork, cementitious materials, timber, steel and miscellaneous metals, galvanized metal products, prestressed and/or precast concrete products, drainage products, and fiber reinforced polymer products. For all applicable materials included in the Contract, submit a QC Plan prepared in accordance with the requirements of this Section to the Engineer. Do not incorporate any of these materials into the project prior to the Engineer's approval of the QC Plan.

Steel and Miscellaneous Metal products, including aluminum, are defined as the metal components of bridges, including pedestrian and moveable bridges, overhead and cantilevered sign supports, ladders and platforms, bearings, end wall grates, roadway gratings, drainage items, expansion joints, roadway decking, shear connectors, handrails, galvanized products, fencing, guardrail, light poles, high mast light poles, standard mast arm assemblies and Monotube assemblies, stay in-place forms, casing pipe, strain poles, fasteners, connectors and other hardware.

ARTICLE 105-7 is deleted and the following substituted:

105-7 Lab Qualification Program.

Testing laboratories participating in the Department's Acceptance Program must have current Department qualification when testing materials that are used on Department projects. In addition, they must have one of the following:

1. Current AASHTO (AAP) accreditation.
2. Inspected on a regular basis per ASTM D 3740 for earthwork, ASTM D 3666 for asphalt and ASTM C 1077 for concrete for test methods used in the Acceptance Program, with all deficiencies corrected, and under the supervision of a Specialty Engineer.
3. Current Construction Materials Engineering Council (CMEC) program accreditation or other independent inspection program accreditation acceptable to the Engineer and equivalent to (1) or (2) above.

After meeting the criteria described above, submit a Laboratory Qualification Application to the Department. The application is available from the Department's website:

<https://www.fdot.gov/materials/quality/programs/laboratoryqualification/index.shtm>. Obtain the Department's qualification prior to beginning testing. The Department may inspect the laboratory for compliance with the accreditation requirements prior to issuing qualification.

Meet and maintain the qualification requirements at all times. Testing without Department's qualification may result in a rejection of the test results. Continued qualifications are subject to satisfactory results from Department evaluations, including Independent Assurance evaluations. In case of suspension or disqualification, prior to resumption of testing, resolve the issues to the Department's satisfaction and obtain reinstatement of qualification. The following conditions may result in suspension of a laboratory's qualified status:

1. Failure to timely supply required information.
2. Loss of accredited status.
3. Failure to correct deficiencies in a timely manner.
4. Unsatisfactory performance.
5. Changing the laboratory's physical location without notification to the accrediting agency and the Engineer.
6. Delays in reporting the test data in the Department's database.
7. Incomplete or inaccurate reporting.
8. Using unqualified technicians performing testing.

Should any qualified laboratory falsify records, the laboratory qualification will be subject to revocation by the Engineer. Falsification of project-related documentation will be subject to further investigation and penalty under State and Federal laws.

It is prohibited for any contract laboratory or staff to perform Contractor QC testing and any other Acceptance Program testing on the same contract.

SUBARTICLE 105-8.2 is deleted and the following substituted:

105-8.2 Quality Control (QC) Manager: Designate a QC Manager who has full authority to act as the Contractor's agent to institute any and all actions necessary to administer, implement, monitor, and as necessary, adjust quality control processes to ensure compliance with the Contract Documents. The QC Manager must speak and understand English. The QC Manager must be on-site at the project on a daily basis or always available upon four hours' notice. Ensure that the QC Manager is qualified as such through the Construction Training and Qualification Program. The QC Manager and the Superintendent must not be the same individual.

Under the direction of the QC Manager, ~~and using Department's standard forms provided by the Engineer, summarize the daily QC activities including testing and material sampling. Since erasures are strictly prohibited on all reports and forms, use blue or colored ink. Do not use black ink. If manual corrections to original data are necessary, strike through, correct, and date the entry, including the initials of the person making the correction. Make copies of the completed forms available for the Department to review daily unless otherwise required in the Specifications. Ensure~~ ensure that the QC test data is entered into the Department's database on a daily basis. ~~Use Department approved programs to generate the plots for the Earthwork Records System (ERS).~~ Maintain all QC related reports and documentation for a period of three years from final acceptance of the project. Make copies available for review by the Department upon request.

SUBARTICLE 105-8.4.1 is deleted and the following substituted:

105-8.4.1 Earthwork Level I: Ensure the technician who samples the soil and earthwork materials from the roadway project, takes earthwork moisture and density readings, and records those data into the Density Log Book ERS section of the Department's database, holds a CTQP Earthwork Construction Inspection Level I qualification.