

ORINATION FORM

Proposed Revisions to the Specifications

(Please provide all information - incomplete forms will be returned)

Date:

Office:

Originator:

Specification Section:

Telephone:

Article/Subarticle:

email:

****Will the proposed revision require changes to:**

Publication	Yes	No	Office Staff Contacted and date contacted
Standard Plans Index			
Traffic Engineering Manual			
FDOT Design Manual			
Construction Project Administration Manual			
Basis of Estimate/Pay Items			
Structures Design Guidelines			
Approved Product List			
Materials Manual			

**This section must be completed prior to processing proposed revisions.

Will this revision necessitate any of the following:

Design Bulletin

Construction Bulletin

Estimates Bulletin

Materials Bulletin

Are all references to external publications current?

Yes

No

If not, what references need to be updated? (Please include changes in the redline document.)

Why does the existing language need to be changed?

Summary of the changes:

Are these changes applicable to all Department jobs?

Yes

No

If not, what are the restrictions?

Contact the State Specifications Office for assistance in completing this form.

850-414-4130 daniel.strickland@dot.state.fl.us Debbie Toole 850-414-4114 deborah.toole@dot.state.fl.us

Rebecca Frimmel 850-414-4155 rebecca.frimmel@dot.state.fl.us



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

MEMORANDUM

DATE: October 17, 2019

TO: Specification Review Distribution List

FROM: Daniel Strickland, P.E., State Specifications Engineer

SUBJECT: Proposed Specification: **SP0030201BDI Award and Execution of Contract (Business Development Initiative).**

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change.

This change was proposed by Alan Autry of the Contracts Administration Office to require the submission of experience form on projects over \$250,000 by bidders that are not prequalified with FDOT.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or online at <http://fdotewp1.dot.state.fl.us/programmanagement/development/industryreview.aspx> . Comments received after **November 14, 2019**, may not be considered. Your input is encouraged.

DS/jj
Attachment

**AWARD AND EXECUTION OF CONTRACT (BUSINESS DEVELOPMENT INITIATIVE).
(REV 10-3-19)**

SUBARTICLE 3-2.1 is deleted and the following substituted:

3-2.1 General: On projects with an advertised budget amount in excess of \$250,000, any Bidder not Prequalified with the Department shall, Aat the time of bid submission, submit, on a form furnished by the Department, documentation demonstrating that the Bidder has competently performed, as a prime Contractor or subcontractor, on three projects involving work similar to the subject project during a 24 month period prior to the date of letting of the subject project. All Bidders satisfying this criteria will be deemed a responsible Bidder for the purposes of the subject letting.

The documentation provided regarding each of the prior projects shall include, but is not limited to the following:

1. the name and contact information for the owner or prime Contractor,
2. the date, duration and location of the work, and
3. the scope, type and cost of the work performed by the Bidder.

If the Department decides to award the Contract, the Department will award the Contract to the lowest responsible Bidder whose Proposal complies with all the Contract Document requirements. If awarded, the Department will award the Contract within 50 days after the opening of the Proposals, unless the Special Provisions change this time limit or the Bidder and the Department extend the time period by mutual consent.

Prior to award of the Contract by the Department, a Contractor must provide proof of authorization to do business in the State of Florida.

SUBARTICLE 3-2.2 is deleted.

ARTICLE 3-6 is deleted and the following substituted:

3-6 Execution of Contract.

Within 10 calendar days, excluding Saturdays, Sundays and state holidays, after receipt of the Contract award, execute the necessary agreements to enter into a Contract with the Department and return the Contract along with a satisfactory Contract Bond, if required, and documentation evidencing all insurance required by 7-13 to the Department's Contracts Office that awarded the Contract. For each calendar day, excluding Saturdays, Sundays, and State holidays, the Contractor is late in delivering to the Department's Contracts Office all required documents in properly executed form, the Department will deduct one day from the Contract Time. The Department will not be bound by any Proposal until it executes the associated Contract.

The Department will execute the Contract within 5 calendar days, excluding Saturdays, Sundays and State holidays, after receipt of the signed Contract, necessary agreements, Contract Bond, and all other required documents from the Contractor.

ARTICLE 3-7 is deleted and the following substituted:

3-7 Failure by Contractor to Execute Contract and Furnish Bond.

In the event that the Contractor fails to execute the awarded Contract and to submit any required Contract Bond, within 10 calendar days, excluding Saturdays, Sundays and State holidays, of receipt of the Contract award, the Department may annul the award, causing the Contractor to forfeit the Proposal Guaranty to the Department as liquidation of damages sustained. The Department may then award the Contract to the next lowest responsible Bidder, re-advertise, or accomplish the work using alternate resources.