

## FDOT District 4/ACEC FL Liaison Committee Meeting Summary Notes

Friday, June 16, 2023, 3:00 PM

Below find the summary notes from the subject FDOT D4/ACEC FL Liaison quarterly meeting. The agenda items are in black below and the summary notes and action items (bold) are in red font.

### **1) Update topics from most recent statewide Relations Meeting (ACEC/CO) – 3-29-2023 meeting**

- a) Legislative Session Priorities
  - a. Funding for Moving Florida Forward (funding amount tbd) Continue to work through the budget. **The full program and final allocations may be available by early July 2023. \$4B total over FY 2024 and 2025 is expected. D4 has two projects, SW 10<sup>th</sup> St and Midway Road.**
  - b. FDEP rules (unlikely to pass) - **The stormwater rule did not pass in the 2023 legislative session. It could come back up again.**
  - c. Recruitment and Retention budget – **Received 9.5MM this year vs. \$40MM last year. Plan is due to legislature by August, with money effective October 1<sup>st</sup>.**
  - d. Phased Design Build – **The legislature passed the Phased Design Build bill in the 2023 session.**
- b) FDOT Compass - **The Compass reflects the relevant public/agency outreach messaging points that are being prioritized by Secretary Perdue. The District noted that the intent is that these key points/priorities, all build around the public, are the priority.**
- c) Design-Build Risk Committee work - ENGINEERING AND OPERATIONS MEMORANDUM NO. 23-01 – **FDOT CO is open to feedback from ACEC. Every project needs to go through this process. There currently are no D4 projects impacted by this new procedure/DB requirements bulletin.**
- d) Phased Design Build – two awarded to date (TWI and Sanibel Bridge) and SW 10<sup>th</sup> St a candidate project as well. – **no further discussion on this point.**
- e) Update on MOT LTAP class centered around designers –FDOT has developed some preliminary training for Designers. 8 modules focused for designers. 6 modules are developed. By the end of the year full 8 modules will be available. – **The specifics of this program are not clear and the ACEC team will get more information and bring it back to the next liaison meeting.**

- f) Staff hour status and truthing (comparison to old way) – positive feedback from both sides. Teams are meeting periodically. D4 has members from multiple offices attending and participating in statewide meetings, to provide input with respect to their areas of expertise.
- g) Monitoring existing structures (checklist) - ACEC concerned with the amount being asked of the geotechnical engineers and the current staff hours do not account for this level of effort. CO to review. Need to find the exact nature of this issue if related to design, CEI or contractor. ACEC will bring back information on this matter for the next quarterly meeting.
- h) Request to put in planned CEI ad whether the 3D model is being required. CO to identify in planned ad going forward. Discussed new position in the scope of services boilerplate; CEI Survey Modeler. All projects are produced in ORD. The 3D aspect of a project is decided by the FDOT project PM. Not all projects need to be produced with 3D model because not all projects will be constructed using machine guidance. The presentation from the rural resurfacing project provided at the ACEC Transportation Conference is seen as a good summary of the considerations, benefits, lessons learned, etc. of building a resurfacing project using machine guidance.
- i) Work Program funding / Construction Cost Trends – Jared – Size the Work program is very strong. Gov's budget \$14.8B per year. 5-year work program continues to grow. – no further discussion on this point.
- j) ACEC Consultant Conference- May 31st- June 1st, Hilton Orlando, 6001 Destination Parkway – FDOT will send 10 people per district.

## **2) New FDOT D4 Topics (including follow up on items from prior meetings):**

- k) District proper payroll is required to confirm the accuracy of pay rates. A payroll register is defined as a record of pay details for an employee during a specified pay period.

The payroll register will display the following information about the employee: name of employee, date, date range, hours (regular and overtime), gross pay, deductions, taxes withheld, and net pay. A payroll register is not a monthly projection, payroll forecast, or certified pay rate. Confidential information may be redacted. When negotiating a new contract, Procurement uses resumes to validate and confirm employee job classification in

accordance with the Typical Definitions in Attachment B, with the exception of any CTQP needs. CTQP shall be verified by the FDOT Project Manager.

All payrolls should show the full and legal name of the firm.

Kereisha noted that expectation related to payroll registers is that the full company name is on the payroll information.

Kereisha also asked that we remind and also stress with industry of this the industry of proper billing. On a maximum limiting amount contract, it is required to show individual and the position they are billing for. The consultants need to bill individuals for the position they are eligible for based on their qualifications and negotiations. Any changes need to be approved by the PM, per the recently updated negotiations handbook on this matter.

### **3) Local ACEC FL Topics (including follow up on items from prior meetings):**

- l) Update from D4 on Safety Committee participation. ACEC to send email to industry to get participation. To date ACEC D4 liaison team members have joined two of the monthly safety meetings (Will Suero in May 2023 and Morteza Alian in June 2023). Feedback from FDOT is positive but it was discussed with D4 leadership that one option to consider having quarterly or bi-annual meetings with Katie Kehres and core members of her safety team, with the ACEC members that have specific expertise and interest in safety and innovation.
- m) SW 10<sup>th</sup> St Connector Projects – update from D4 for consultant industry. District is still working on scheduling this project. Consultants to continue checking the project website as well as the planned advertisement website.
- n) Timing and format (hybrid) for next Consultant Forum? ½ day session with the date TBD. This forum is tentatively scheduled for September 13, 2023. Feedback from ACEC is that half-day sessions once per year are seen as effective and beneficial.
- o) Specific points for end Phase 32 Lump Sum Fee and begin Phase 62 MLA Fee? District intends to execute post design services at least one month prior to the letting. District believes that upon letting is when we transition to Phase 62, from Phase 32.

### **4) General Discussion:**

- The District note that it is not desirable for a company to submit an LOR as prime on one contract and also submit as sub to another team on the same advertisement.
- The District noted that it is seeking ways to reduce professional service costs, specifically related to labor cost escalation. This applies to Phase 22, 32, and 62.

a) Next Meeting date/time: Currently July 14, 2023. **Shift to September 15 or 29, 2023?**

**Participants (Invitees shown, attendees in Bold):**

- FDOT – **Steve Braun, Matt Carlock, Deborah Ihsan, Paul Lampley, John Olson, Gerry O’Reilly, Kereisha Ottey, Anson Sonnett**
- ACEC – **Morteza Alian, Karina Enrico, Coriann Salas, Randy Scott, and Will Suero**