

Updated 06/25/19

M-CORE Owners Rep Per Corridor

Service Areas: Project Management, Planning, Project Development, Design, Task Team Support, Public Involvement, Segment Development, Multi-Use Development, Utility Marketing, Pond Siting, Plans Review, ITS Master Plan, Survey, Project Development, Design, Permitting, Mapping, Title Clearing, Relocation, Acquisition, Local Agreements, Scope and RFP Development, Engineering, Architectural, Landscape Architectural, Environmental, Utilities (wastewater, telecommunications) and other technical disciplines relevant to the Project.

Major Work Type:

Group 11 Engineering Contract Administration and Management

Minor Work Types:

2.0 PD&E

6.3.1 ITS Analysis & Design

6.3.3 ITS Systems Communications

8.1 Control Surveying

8.2 Design, Right of Way, and Construction Surveying

8.3 Photogrammetric Mapping

8.4. Right of Way Mapping

13.3 Policy Planning

13.4 Systems Planning

13.5 Subarea/Corridor Planning

13.6 Land Planning/Engineering

14.0 Architecture

15.0 Landscape Architecture

21.0 Acquisition, Negotiation, and Order of Taking

24.0 Acquisition Relocation Assistance

25.0 Right of Way Clearing and Leasing

Conflict of Interest Notes:

- Prime consultant for Owner's Rep cannot pursue any other work on corridor.
- Subs to owner's rep will follow Conflict of Interest Procedure for Department Contracts
- GEC's within District may pursue owner's rep or PDE/Design segments if the following conditions are met:
 1. A conflict of interest letter is approved by Assist Sec. E&O with all work performed on the corridor declared.
 2. A new team must be formed that does not commit any GEC staff supporting that District daily.

Key Emphasis for Marketing Meetings:

- Planning for, Resourcing, and Delivering – Commitment and No Excuses
- Risk Mitigation for Success Day One
- Prime will be evaluated quarterly on performance. Not exclusive.
- Task Work Order Driven – No Lump Sum Tasks
- The firm must understand the concept of M-CORE, not traditional approach or corridor
- Streamlining and Innovation
- Contracts are not exclusive

Marketing Guide: (June 2 – 24)

- Face to Face with TRC and Chair will be provided
- Prior studies will be provided

Pursuit Guidelines:

Pursuit

- It will be a awarding multiple contracts from a single ad now, not separate standalone corridor advertisements
- Targeted job for pursuit will be Northern Turnpike Extensions. Provides the best approach for TRC to grade each package. Northern Turnpike has known beginning and approximate terminus. Final corridor is not developed with this pursuit.
- No penalties if prime is sub on other teams.
- Indicate preference of corridor with no more then ¼ page of 2-page LOR and 5 pages of Technical, neither will be graded.

Selection

- Shortlist 5 from 2-page LOR
- Shortlisted firms will be provided further clarification and guidance on Technical Proposal, Mock Public Hearing, and Technical Presentation
- Final grades will be based on below criteria and full package will be considered – all three areas – LOR, Technical Proposal, and two Presentations.
- **Consideration will be given at final selection to the firm's preferred corridor provided in LOR and Technical Proposal, based on the order of final selection ranking**

LOR – 2 Page Maximum + Organizational Chart (required)

- Experience in Engineering Contract Administration and Management
- Approach to providing staffing needs for service areas
- Communication Plan Outline
- Coordination Plan Outline

Technical Proposal – 20 Page Maximum including all exhibits, excluding two-page resumes

15 Pages – Targeted Technical Approach on Northern Turnpike Extension (Graded Portion)

- Experience in similar type projects
- Detailed Staffing Plan Year 1
- Detail Plan on How to Resource in Future Years
- Detailed Coordination Plan
- Detailed Communications Plan
- Detailed Project Risk Mitigation Plan
- Detailed Approach to Delivering
 - Scheduling and Resourcing

- Task Team Support
- Delivering and Mitigation Strategy
- Ensuring Quality

5 Pages – Targeted Technical Approach on Preferred Corridor (Not Graded)

Resumes shall also be submitted with the Technical Proposal. Resumes are two page maximum length each, and are not included in the page count for Technical Proposals.

Presentation – 10 People Maximum

- 15 Minute - Presentation - Mock Public Hearing on Turnpike Extension, TRC will be affected and interested parties
- 10 minute - Q and A from Citizens (TRC)
- 25 minutes - Presentation – Project Approach and Supplement of Technical
- 10 minutes - Q and A

Grading Criteria – Combine Data from Technical Proposal and Presentation

Project Staffing

Staffing and availability	5
Resourcing and Flexibility	5
Staff Quality	5
Teaming Approach	5

Project Issues

M-CORE Project Understanding	10
Task Team Resource Support	5
Communication and Coordination Plan	10
Approach to Delivering and Risk Mitigation	10
Creativity - Streamlining - Innovation	10
Public Hearing Mockup	10

Schedule

Project Corridor Priorities	5
Schedule of Resources and Deliverables	5
Project Segment Development	5

Quality

Quality of Proposal	5
Quality Control	5

Total	100
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