State of Florida
Department of Transportation



Self-Serve Motor Pool System

FDOT Agency Term Contract
DOT-SS-27-9023-DG

Contract Dates:
November 18, 2026 – November 17, 2028

Vendor:
Agile Access Control, Inc.

MFMP Contract #:
CR1448

Contract ("CR") No.: CR1448

Appropriation Bill Number(s) / Line Item Number(s) for 1st year of contract, pursuant to s. 216.313, F.S.: _____
(required for contracts in excess of $5 million)

1. SERVICES AND PERFORMANCE

A. The Department does hereby retain the Vendor to furnish, within the manner and at the location specified, certain services, information, and items as described in Exhibit "A", attached hereto and made a part hereof.

B. Before any additions or deletions to the work and/or items described in this Contract, the Department shall issue a revised version of the Contract covering such modifications and the compensation to be paid therefor. Reference herein to this Contract shall be considered to include any revised versions.

C. All tracings, plans, specifications, maps, computer files, and reports prepared or obtained under this Contract, as well as all data collected, together with summaries and charts derived therefrom, shall be the exclusive property of the Department without restriction or limitation on their use and shall be made available, upon request, to the Department at any time during the performance of such services and/or upon completion or termination of this Contract. Upon delivery to the Department of said document(s), the Department shall become the custodian thereof in accordance with Chapter 119, Florida Statutes. The Vendor shall not copyright any material or products or patent any invention developed under this Contract. The Department shall have the right to visit the site for inspection of the work and the products of the Contract at any time.

D. All final plans, documents, reports, studies, and other data prepared by the Vendor shall bear the professional's seal/signature, in accordance with the applicable Florida Statute and administrative rules promulgated by the Department of Business and Professional Regulation, and guidelines published by the Department. In the event that changes in the statutes or rules create a conflict with the requirements of the published guidelines, requirements of the statutes and/or rules shall take precedence.

E. The Vendor agrees to provide project schedule progress reports in a format acceptable to the Department and at intervals established by the Department. The Department shall be entitled at all times to be advised, at its request, as to the status of work being done by the Vendor and of the details thereof. Coordination shall be maintained by the Vendor with representatives of the Department, or of other agencies interested in the project on behalf of the Department. Either party to this Contract may request and be granted a conference.

F. All services and/or items shall be provided by the Vendor to the satisfaction of the Director who shall decide all questions, difficulties, and disputes of any nature whatsoever that may arise under or by reason of this Contract. The Director's decision upon all claims, questions, and disputes shall be final and binding upon all parties. Adjustments of compensation and contract time because of any major changes in the work and/or items described that may become necessary or desirable shall be left to the absolute discretion of the Director.

Reference herein to the Director shall mean the Department's
Director of Maintenance.

2. TERM

A. Initial Term. Unless otherwise specified, this Contract begins on the date of issuance and shall remain in full force and effect through the date specified on the Contract.

B. RENEWALS (Select appropriate box):

☒ This Contract may not be renewed.

☐ This Contract may be renewed for a period that may not exceed three (3) years or the term of the original contract, whichever is longer. Renewals are contingent upon satisfactory

performance evaluations by the Department and subject to the availability of funds. Costs for renewal may not be charged. Any renewal or extension must be in writing and is subject to the same terms and conditions set forth in this Contract and any written amendments signed by the parties.

C. EXTENSIONS. In the event that circumstances arise which make performance by the Vendor impracticable or impossible within the time allowed or which prevent a new contract from being executed, the Department, in its discretion, may grant an extension of this Contract. Extension of this Contract must be in writing for a period not to exceed six (6) months and is subject to the same terms and conditions set forth in this Contract and any written amendments signed by the parties; provided the Department may, in its discretion, grant a proportional increase in the total dollar amount based on the method and rate established herein. There shall be only one extension of this Contract unless the failure to meet the criteria set forth in this Contract for completion of this Contract is due to events beyond the control of the Vendor.

It shall be the responsibility of the Vendor to ensure at all times that sufficient time remains in the Project Schedule within which to complete services on the project. In the event there have been delays which would affect the project completion date, the Vendor shall submit a written request to the Department which identifies the reason(s) for the delay and the amount of time related to each reason. The Department will review the request and make a determination as to granting all, part of, or none of the requested extension.

3. COMPENSATION AND PAYMENT

A. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. Deliverable(s) must be received and accepted in writing by the Contract Manager on the Department's invoice transmittal forms prior to payment. If the Department determines that the performance of the Vendor is unsatisfactory, the Department shall notify the Vendor of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Vendor shall, within five days after notice from the Department, provide the Department with a corrective action plan describing how the Vendor will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Vendor shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the vendor resolves the deficiency. If the deficiency is subsequently resolved, the Vendor may bill the Department for the retained amount during the next billing period. If the Vendor is unable to resolve the deficiency, the funds retained will be forfeited at the end of the agreement period.

B. If this Contract involves units of deliverables, then such units must be received and accepted in writing by the Contract Manager prior to payments.

C. Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper preaudit and postaudit thereof.

D. The bills for any travel expenses, when authorized by terms of this Agreement and by the Department's Project Manager, shall be submitted on the Department's Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, F.S and the most current version of the Disbursement Handbook for Employees and Managers..

E. Vendors providing goods and services to the Department are reminded of the following time frames. Upon receipt, the Department has five (5) working days to inspect and approve the goods and services, unless the Contract specifies otherwise. The Department has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

F. If a payment is not available within forty (40) days, a separate interest penalty as established pursuant to Section 215.422, Florida Statutes, shall be due and payable, in addition to the invoice amount, to the Vendor. Interest penalties of less than one (1) dollar shall not be enforced unless the Vendor requests payment. Invoices which have to be returned to a Vendor because of Vendor preparation errors shall result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

G. The State of Florida, through the Department of Management Services, has instituted MyFloridaMarketPlace, a statewide eProcurement system. Pursuant to Section 287.057(22), Florida Statutes, all payments shall be assessed a transaction fee of one percent (1%), which the Vendor shall pay to the State. For payments within the State accounting system (FLAIR or its successor), the transaction fee shall, when possible, be automatically deducted from payments to the Vendor. If automatic deduction is not possible, the Vendor shall pay the transaction fee pursuant to Rule 60A-1.031(2), Florida Administrative Code. By submission of these reports and corresponding payments, Vendor certifies their correctness. All such reports and payments shall be subject to audit by the State or its designee. The Vendor shall receive a credit for any transaction fee paid by the Vendor for the purchase of any item(s) if such item(s) are returned to the Vendor through no fault, act, or omission of the Vendor. Notwithstanding the foregoing, a transaction fee is non-refundable when an item is rejected or returned, or declined, due to the Vendor's failure to perform or comply with specifications or requirements of this Contract. Failure to comply with these requirements shall constitute grounds for declaring the Vendor in default and recovering reprocurement costs from the Vendor in addition to all outstanding fees. VENDORS DELINQUENT IN PAYING TRANSACTION FEES MAY BE EXCLUDED FROM CONDUCTING FUTURE BUSINESS WITH THE STATE.

H. A vendor ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516

I. Records of costs incurred under terms of this Contract shall be maintained and made available upon request to the Department at all times during the period of this Contract and for three (3) years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Vendor's general accounting records and the project records, together with supporting documents and records, of the Vendor and all subcontractors performing work on the project, and all other records of the Vendor and subcontractors considered necessary by the Department for a proper audit of costs.

J. The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years. Accordingly, the State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature.

4. INDEMNITY AND PAYMENT FOR CLAIMS

A. INDEMNITY: To the extent permitted by Florida Law, the Vendor shall indemnify and hold harmless the Department, its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Vendor and persons employed or utilized by the Vendor in the performance of this Contract.

It is specifically agreed between the parties executing this Contract that it is not intended by any of the provisions of any part of the Contract to create in the public or any member thereof, a

third party beneficiary hereunder, or to authorize anyone not a party to this Contract to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Contract.

PAYMENT FOR CLAIMS: The Vendor guaranties the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Vendor or any subcontractor, in connection with the Contract. The Department's final acceptance and payment does not release the Vendor's bond until all such claims are paid or released.

B. LIABILITY INSURANCE. (Select and complete as appropriate):

☒ No general liability insurance required.

☐ The Vendor shall carry and keep in force during the period of this Contract a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least $ _____ per person and $ _____ each occurrence, and property damage insurance of at least $ _____ each occurrence, for the services to be rendered in accordance with this Contract.

☐ The Vendor shall have and maintain during the period of this Contract, a professional liability insurance policy or policies or an irrevocable letter of credit established pursuant to Chapter 675 and Section 337.106, Florida Statutes, with a company or companies authorized to do business in the State of Florida, affording professional liability coverage for the professional services to be rendered in accordance with this Contract in the amount of $ _____.

C. WORKERS' COMPENSATION. The Vendor shall also carry and keep in force Workers' Compensation insurance as required for the State of Florida under the Workers' Compensation Law.

D. PERFORMANCE AND PAYMENT BOND. (Select as appropriate):

☒ No Bond required.

☐ Prior to commencement of any services pursuant to this Contract and at all times during the term hereof, including renewals and extensions, the Vendor will supply to the Department and keep in force a bond provided by a surety authorized to do business in the State of Florida, payable to the Department and conditioned for the prompt, faithful, and efficient performance of this Contract according to the terms and conditions hereof and within the time periods specified herein, and for the prompt payment of all persons furnishing labor, materials, equipment, and supplies therefor.

E. CERTIFICATION. With respect to any insurance policy required pursuant to this Contract, all such policies shall be issued by companies licensed to do business in the State of Florida. The Vendor shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Contract. Policies that include Self Insured Retention (SIR) will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.

5. COMPLIANCE WITH LAWS

A. The Vendor shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Vendor in conjunction with this Contract. Specifically, if the Vendor is acting on behalf of a public agency the Vendor shall:

(1) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the services being performed by the Vendor.

(2) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

(4) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the Vendor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

Failure by the Vendor to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department. The Vendor shall promptly provide the Department with a copy of any request to inspect or copy public records in possession of the Vendor and shall promptly provide the Department a copy of the Vendor's response to each such request.

B. The Vendor agrees that it shall make no statements, press releases, or publicity releases concerning this Contract or its subject matter or otherwise discuss or permit to be disclosed or discussed any of the data or other information obtained or furnished in compliance with this Contract, or any particulars thereof, during the period of this Contract, without first notifying the Department's Contract Manager and securing prior written consent. The Vendor also agrees that it shall not publish, copyright, or patent any of the data developed under this Contract, it being understood that such data or information is works made for hire and the property of the Department.

C. The Vendor shall comply with all federal, state, and local laws and ordinances applicable to the work or payment for work thereof, and shall not discriminate on the grounds of race, color, religion, sex, national origin, age, or disability in the performance of work under this Contract.

D. If the Vendor is licensed by the Department of Business and Professional Regulation to perform the services herein contracted, then Section 337.162, Florida Statutes, applies as follows:

(1) If the Department has knowledge or reason to believe that any person has violated the provisions of state professional licensing laws or rules, it shall submit a complaint regarding the violations to the Department of Business and Professional Regulation. The complaint shall be confidential.

(2) Any person who is employed by the Department and who is licensed by the Department of Business and Professional Regulation and who, through the course of the person's employment, has knowledge or reason to believe that any person has violated the provisions of state professional licensing laws or rules shall submit a complaint regarding the violations to the Department of Business and Professional Regulation. Failure to submit a complaint about the violations may be grounds for disciplinary action pursuant to Chapter 455, Florida Statutes, and the state licensing law applicable to that licensee. The complaint shall be confidential.

(3) Any complaints submitted to the Department of Business and Professional Regulation are confidential and exempt from Section 119.07(1), Florida Statutes, pursuant to Chapter 455, Florida Statutes, and applicable state law.

E. The Vendor covenants and agrees that it and its employees and agents shall be bound by the standards of conduct provided in applicable law and applicable rules of the Board of Business and Professional Regulation as they relate to work performed under this Contract. The Vendor further covenants and agrees that when a former state employee is employed by the Vendor, the Vendor shall require that strict adherence by the former state employee to Sections 112.313 and 112.3185, Florida Statutes, is a condition of employment for said former state employee. These statutes will by reference be made a part of this Contract as though set forth in full. The

Vendor agrees to incorporate the provisions of this paragraph in any subcontract into which it might enter with reference to the work performed pursuant to this Contract.

F. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted vendor list.

G. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

H. The Department shall consider the employment by any vendor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the Vendor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Contract.

I. The Vendor agrees to comply with the Title VI Nondiscrimination Contract Provisions, Appendices A and E, available at http://www.dot.state.fl.us/procurement/index.shtm, incorporated herein by reference and made a part of this Agreement.

J. Pursuant to Section 216.347, Florida Statutes, the Vendor may not expend any State funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency.

K. Any intellectual property developed as a result of this Agreement will belong to and be the sole property of the State. This provision will survive the termination or expiration of the Agreement.

L. The Vendor agrees to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.

6. TERMINATION AND DEFAULT

A. This Contract may be cancelled by the Department in whole or in part at any time the interest of the Department requires such termination. The Department further reserves the right to terminate or cancel this Contract in the event an assignment be made for the benefit of creditors

B. If the Department determines that the performance of the Vendor is not satisfactory, the Department shall have the option of (a) immediately terminating the Contract, or (b) notifying the Vendor of the deficiency with a requirement that the deficiency be corrected within a specified time, otherwise the Contract will be terminated at the end of such time, or (c) take whatever action is deemed appropriate by the Department.

C. If the Department requires termination of this Contract for reasons other than unsatisfactory performance of the Vendor, the Department shall notify the Vendor of such termination, with instructions as to the effective date of termination or specify the stage of work at which the Contract is to be terminated.

D. If this Contract is terminated before performance is completed, the Vendor shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the Contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this

Contract. All work in progress shall become the property of the Department and shall be turned over promptly by the Vendor.

E. For Contracts $1,000,000 and greater, if the Department determines the Contractor submitted a false certification under Section 287.135(5) of the Florida Statutes, or if the Contractor has been placed on the Scrutinized Companies with Activities in the Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, the Department shall either terminate the Contract after it has given the Contractor notice and an opportunity to demonstrate the Department's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes, or maintain the Contract if the conditions of Section 287.135(4) of the Florida Statutes are met.

7. ASSIGNMENT AND SUBCONTRACTS

A. The Vendor shall maintain an adequate and competent staff so as to enable Vendor to timely perform under this Contract and may associate with it such subcontractors, for the purpose of its services hereunder, without additional cost to the Department, other than those costs within the limits and terms of this Contract. The Vendor is fully responsible for satisfactory completion of all subcontracted work. The Vendor, however, shall not sublet, assign, or transfer any work under this Contract to any person or entity other than subcontractors specified in the proposal, bid, and/or Contract without the prior written consent of the Department.

B. Check the appropriate box:

☒ The following provisions are not applicable to this Contract:

☐ The following provisions are hereby incorporated in and made a part of this Contract:

It is expressly understood and agreed that any articles that are the subject of, or required to carry out this Purchase Order shall be purchased from a nonprofit agency for the blind or for the severely handicapped that is qualified pursuant to Chapter 413, Florida Statutes, in the same manner and under the same procedures set forth in Section 413.036(1) and (2), Florida Statutes; and for purposes of this Contract the person, firm, or other business entity carrying out the provisions of this Purchase Order shall be deemed to be substituted for the state agency insofar as dealings with such qualified nonprofit agency are concerned. RESPECT of Florida provides governmental agencies within the State of Florida with quality products and services produced by persons with disabilities. Available pricing, products, and delivery schedules may be obtained by contacting:

RESPECT
2475 Apalachee Pkwy
Tallahassee, Florida 32301-4946
Phone: (850) 487-1471

☐ It is expressly understood and agreed that any articles which are the subject of, or required to carry out, this Contract shall be purchased from the corporation identified under Chapter 946, Florida Statutes, in the same manner and under the procedures set forth in Section 946.515(2) and (4), Florida Statutes; and for purposes of this Contract, the person, firm, or other business entity carrying out the provisions of this Contract shall be deemed to be substituted for this agency insofar as dealings with such corporation are concerned. The "corporation identified" is Prison Rehabilitative Industries and Diversified Enterprises, Inc. (PRIDE). Available pricing, products, and delivery schedules may be obtained by contacting:

PRIDE Enterprises
12425 – 28th Street, North
St. Petersburg, Florida 33716-1826
Telephone: (800) 643-8459

☐ This Contract involves the expenditure of Federal funds and Section 946.515, as noted above, does not apply. However, Appendix I is applicable to all parties and is hereof made a part of this Contract.

8. MISCELLANEOUS

A. The Vendor and its employees, agents, representatives, or subcontractors are not employees of the Department and are not entitled to the benefits of State of Florida employees. Except to the extent expressly authorized herein, Vendor and its employees, agents, representatives, or subcontractors are not agents of the Department or the State for any purpose or authority such as to bind or represent the interests thereof, and shall not represent that it is an agent or that it is acting on the behalf of the Department or the State. The Department shall not be bound by any unauthorized acts or conduct of the Vendor or its employees, agents, representatives, or subcontractors. Vendor agrees to include this provision in all its subcontracts under this Contract.

B. All words used herein in the singular form shall extend to and include the plural. All words used in the plural form shall extend to and include the singular. All words used in any gender shall extend to and include all genders.

C. This Contract embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto. The State of Florida terms and conditions, whether general or specific, shall take precedence over and supersede any inconsistent or conflicting provision in any attached terms and conditions of the Vendor.

D. It is understood and agreed by the parties hereto that if any part, term, or provision of this Contract is by the courts held to be illegal or in conflict with any law of the State of Florida, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

E. This Contract shall be governed by and construed in accordance with the laws of the State of Florida.

F. In any legal action related to this Contract, instituted by either party, the Vendor hereby waives any and all privileges and rights it may have under Chapter 47 and Section 337.19, Florida Statutes, relating to venue, as it now exists or may hereafter be amended, and any and all such privileges and rights it may have under any other statute, rule, or case law, including, but not limited to those grounded on convenience. Any such legal action may be brought in the appropriate court in any county chosen by the Department and in the event that any such legal action is filed by the Vendor, Vendor hereby consents to the transfer of venue to the county chosen by the Department upon the Department filing a motion requesting the same.

G. If this Contract involves the purchase or maintenance of information technology as defined in Section 282.0041, Florida Statutes, the selected provisions of the attached Appendix II are made part of this Contract.

H. If this Contract is the result of a competitive solicitation (Invitation to Bid, Request for Proposal or Invitation to Negotiate), the Department of Management Services Forms PUR1000 and PUR1001, included in the solicitation, are incorporated herein by reference and made a part of this Agreement.

I. The Department may grant the Vendor’s employees or subconsultants access to the Department’s secure networks as part of the project. In the event such employees’ or subconsultants’ participation in the project is terminated or will be terminated, the Vendor shall notify the Department’s project manager no later than the employees’ or subconsultants’ separation date from participation in the project or immediately upon the Vendor acquiring knowledge of such termination of employees’ or subconsultants’ participation in the project, whichever occurs later

J. Vendor/Contractor:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and

2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term; and

3. shall adhere to requirements in section 448.095, Florida Statutes.

K. Time is of the essence as to each and every obligation under this Contract.

L. The following attachments are incorporated and made a part of this Contract:
Exhibit A - Scope of Services; Agile Fleet Florida DOT Price Catalog Years 1 and 2; and Ordering Instructions

The provisions in the MFMP CONTRACT TERMS AND CONDITONS constitute an integral part of the Contract. The Vendor acknowledges acceptance of the terms and conditions of this Contract by providing the services and/or items described in the Contract.

EXHIBIT "A"
Scope of Services

FLORIDA DEPARTMENT OF TRANSPORTATION
Specification Name: Self-Serve Motor Pool System
Date: 18 November 2026

ATTENTION PROSPECTIVE SUPPLIERS: *In order for your proposal to be considered, all questions in this specification must be answered and all information asked for must be supplied. Incomplete or inappropriate (i.e., responding "yes" or "no" when specific information is asked for) responses may result in your proposal being rejected. Exhibit "A" shall be included in technical proposal submittal.*

RESPONSE: "Yes" or "No" answers have been provided for all responses. In response to most RFP questions, additional information has been provided to aid reviewers. Where there is limited value in providing additional information, no such information is provided.

1.0 Scope of Work:

The Florida Department of Transportation (FDOT) seeks a Vendor to provide a reliable Motor Pool Software (MPS) package that shall be web based and have redundant hosting capabilities. The Vendor shall include a Key Control Device (KCD) with a user interface that securely stores keys and releases the keys to authorized users of the MPS. The Vendor shall provide support services to effectively manage the FDOT motor pool fleet to include the ability to gather, store, process, monitor, and report on authorized users, vehicle maintenance, and vehicle reservations.

Yes – We understand and acknowledge
Understand and Acknowledge?
(Yes/No)

2.0 General Software Requirements:

The Vendor shall provide the ability to reserve a vehicle on line. The MPS shall be able to display fleet availability and allow requestor to check out and check in a vehicle automatically or manually. The MPS shall provide a layered access control mechanism configurable by the FDOT system administrators. The MPS shall provide user friendly ways to track, manage and report; driver information, vehicle information, reservations and their related data elements.

Sections 3 to 22.1 detail the minimum software, hardware, and service requirements.

Yes – We understand and acknowledge
Understand and Acknowledge?
(Yes/No)

3.0 **Driver Information Requirements:**

3.1 The MPS shall have a method for managing user profiles, including, but not limited to:

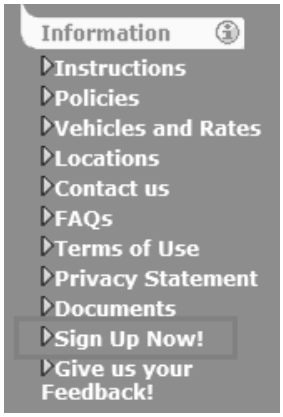
a) An automated user registration process
b) A method for manually adding users
c) A method for viewing, editing, and deleting user profiles
d) A method for retrieving deleted user profiles
e) A method for requiring users to update their profiles at scheduled intervals
f) Ability to store information about a user's certification and training
g) Ability to maintain information about a user's driving infractions
h) Ability to determine fields which are viewable by users
i) Ability to determine fields which are editable by users
j) Ability to add custom fields

Yes – We comply

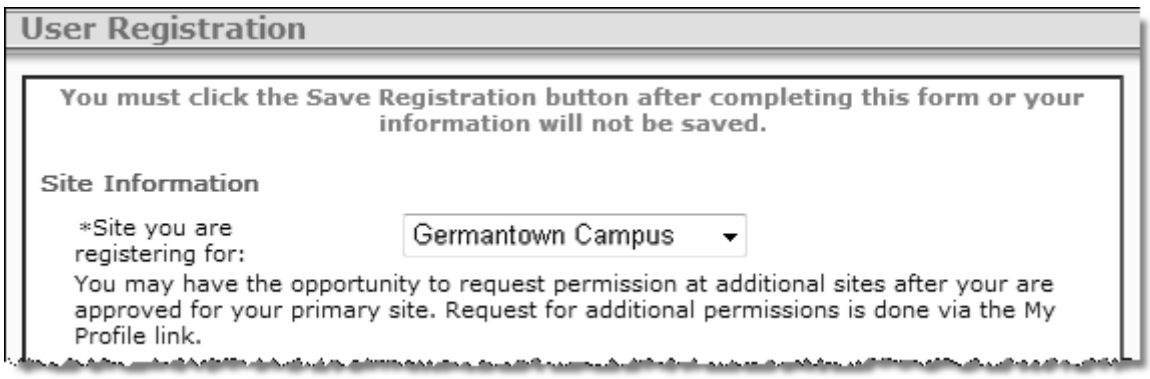
Comply? (Yes/No)

An automated user registration process

This capability is accessible to new users by clicking on the "Sign Up Now!" link.



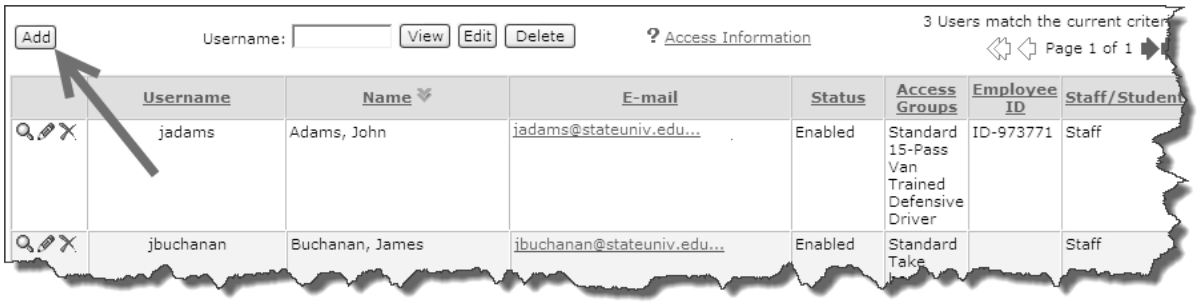
Once invoked, Users complete the on-line registration form.



Upon completion, the form is submitted for approval and assignment of permission by authorized fleet staff.

A method for manually adding users

Authorized administrators can add new users by clicking on the "Add" button in the Manage Users function.



A method for viewing, editing, and deleting user profiles

User profiles can be viewed, edited, or deleted using the icons found on the Manage Users function.



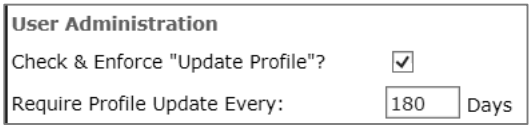
A method for retrieving deleted user profiles

Users are never truly "deleted" from FleetCommander. Authorized administrators can retrieve deleted user profiles by clicking on the "Restore" button



A method for requiring users to update their profiles at scheduled intervals

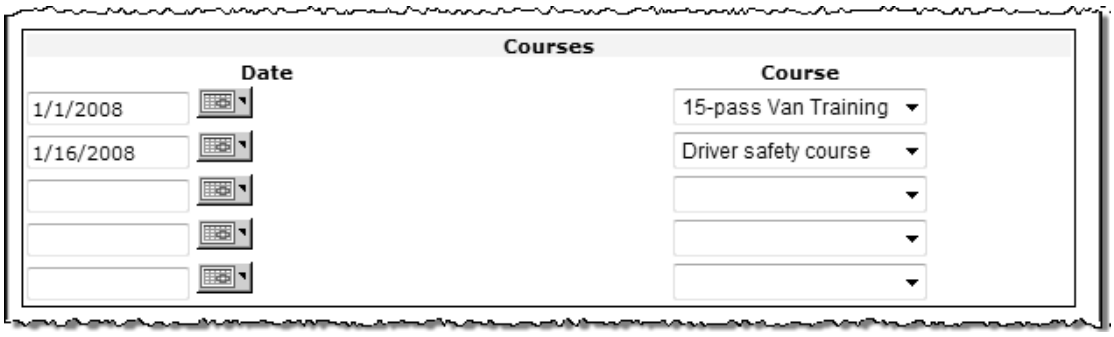
Users can be required to update their profiles at scheduled intervals. Authorized Enterprise-level administrators determine the interval for profile updates by setting the value shown in the screenshot below.



Users that have not updated their profile within the allotted time are prompted to do so the next time they login.

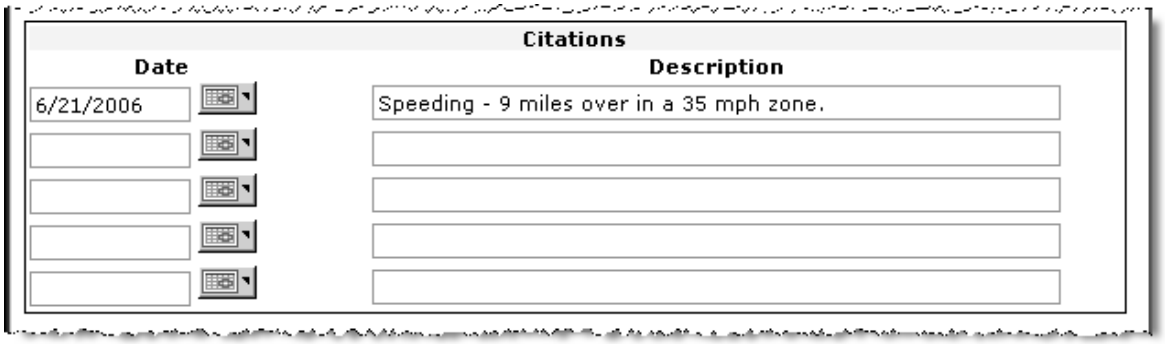
Ability to store information about a user's certification and training

Certification and training information is stored in the user's profile.



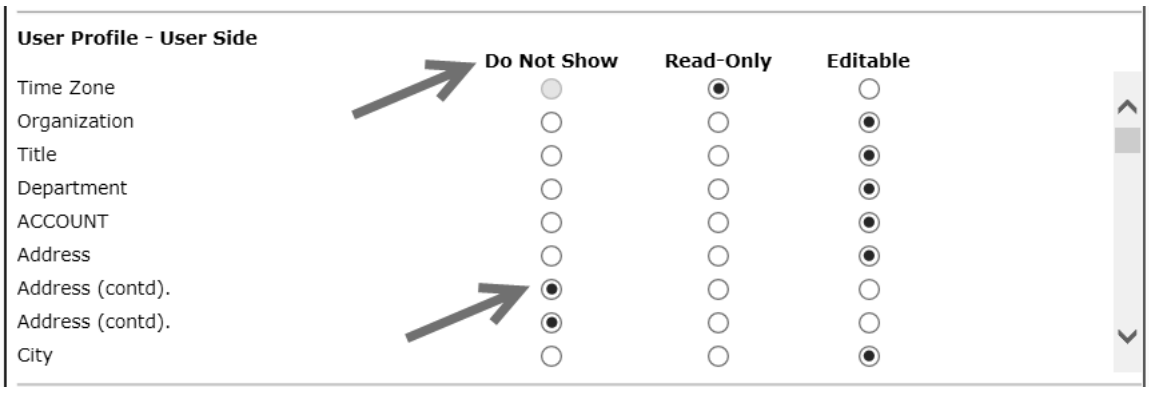
Ability to maintain information about a user's driving infractions

Driving infraction information is stored in the user's profile.



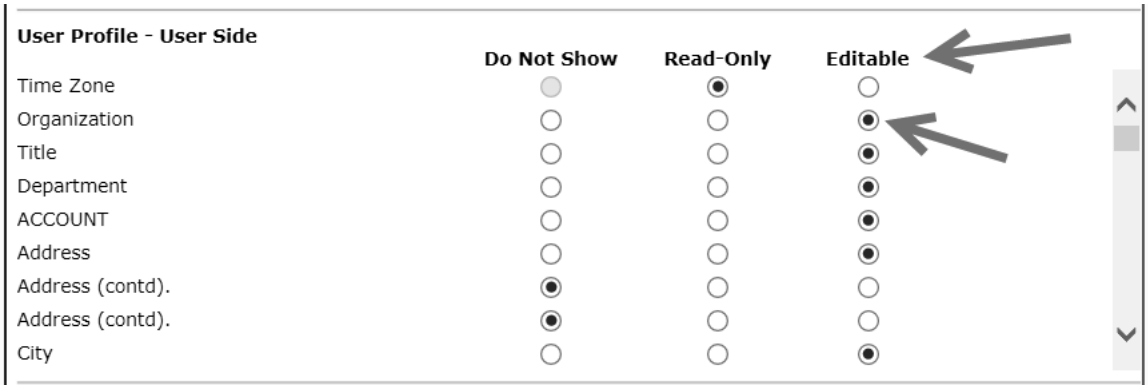
Ability to determine fields which are viewable by users

Authorized Enterprise Administrators configure which fields are viewable by users using the configuration screens as shown below. Fields configured "Do Not Show" are not viewable by users.



Ability to determine fields which are editable by users

Authorized Enterprise Administrators configure which fields are editable by users using the configuration screens as shown below. Fields configured "Editable" are editable by users.



Ability to add custom fields

Authorized Enterprise Administrators can create custom fields for users, vehicles, and reservations. The example bellows shows creation of user custom fields.



3.2 The MPS shall maintain data about the drivers, including, but not limited to:

a) Last name, first name, user id
b) Contact information (phone numbers, email addresses, mailing address)
c) Organizational affiliations including supervisor information (phone numbers, email addresses, office)

Yes – We comply

Comply? (Yes/No)

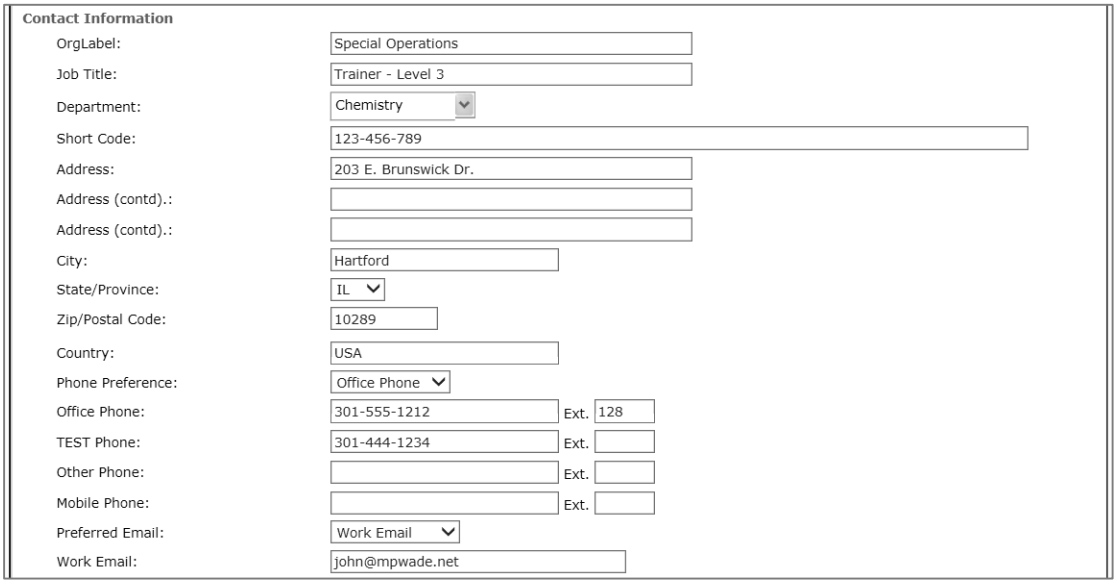
Last name, first name, user id

A sample of the required information is provided below.



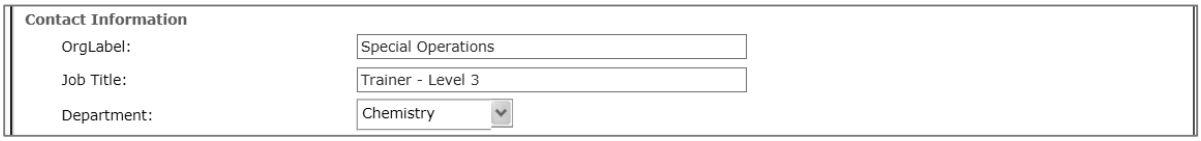
Contact information (phone numbers, email addresses, mailing address)

A sample of the required information is provided below. Note that the field labels can be modified to meet your needs.



Organizational affiliations including supervisor information (phone numbers, email addresses,

A sample of the required information is provided below. Note that the field labels can be modified to meet your needs.



3.3 The MPS shall maintain system permissions for each user relative to use of fleet vehicles, including, but not limited to:

a) Which user is eligible to request vehicles from (e.g. district pools, emergency response pools, executive pools)
b) Groups of vehicles which the user is eligible to request
c) How vehicles can be used (e.g. local daily use, maintenance, or out of town trips)
d) How the MPS assigns vehicles to a reservation request (automatic or manual)
e) How the MPS approves vehicles (automatic or manual)
f) Information the user is able to view as part of the vehicle reservation process
g) Whether the user is able to use a self-serve vehicle check out process

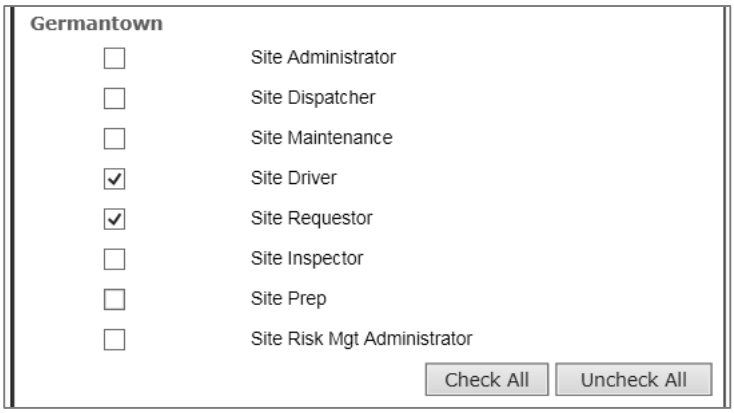
Yes – We comply

Comply? (Yes/No)

Which user is eligible to request vehicles from (e.g. district pools, emergency response pools, executive pools)

A variety of features in FleetCommander determine which user is eligible to request vehicles from different pools. The most common feature is the "Site" value found in a user's profile. If the site is checked in the driver's profile, they are eligible to use that site's vehicles. In the

example below, the user has the “Site Driver” and “Site Requestor” for the site named “Germantown.”



Groups of vehicles which the user is eligible to request

Access groups are established in a user’s profile. Access Groups are used to restrict use of vehicles to only selected users that should be allowed access to those specific vehicles. For example, if a group of vehicles is to be used only by CDL-licensed drivers, you may elect to create an access group named “CDL.” Or if a class of vehicles is only to be used by executive staff, you may elect to create a group named “Executive.” Assign vehicles to the desired access group.



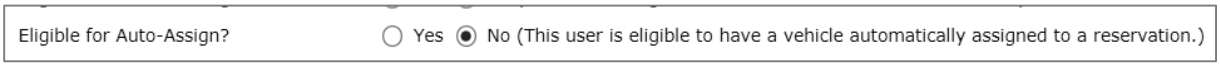
How vehicles can be used (e.g. local daily use, maintenance, or out of town trips)

Usage types are established in a user’s profile. Usage Types are used by FleetCommander to differentiate the ways in which vehicles are used in a fleet. Common examples of differing usage types are: “Daily Rental,” “Permanent Assignment,” “Courtesy,” and “Maintenance.” The Vehicle Profile assigns privileges for the vehicle to be used by a user for a particular Usage Type. Similarly, a User’s Profile designates which Usage Types a driver is allowed to use.



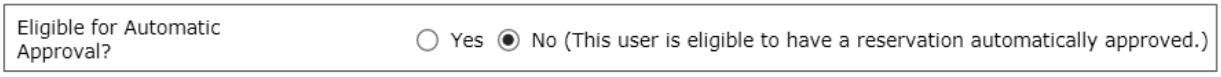
How the MPS assigns vehicles to a reservation request (automatic or manual)

In each user's profile, the MPS can be configured to determine how the MPS assigns vehicles to a reservation, including whether it is automatically or manually assigned. A sample is reflected below.



How the MPS approves vehicles (automatic or manual)

In each user's profile, the MPS can be configured to determine whether the MPS approves vehicles automatically or manually. A sample is reflected below.

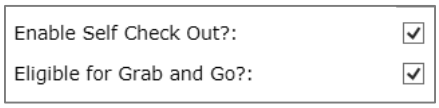


Information the user is able to view as part of the vehicle reservation process

There are several different configuration settings that determine which information the user is able to view while making the vehicle reservation process. These settings are often used to only provide certain information to authorized users. A sample is reflected below.

Whether the user is able to use a self-serve vehicle check out process

Not all users may be eligible to use a self-service kiosk. The values reflected in the example below are used to determine whether a user can use the self-service vehicle check process and the kiosk's "Grab and Go" functions. These are found in the user's profile.



3.4 The MPS shall maintain system access information for each user, including, but not limited to:

a) Permissions that determine whether the user is "enabled" or "disabled" from use of the MPS
b) Permissions which define which system functions the user can access, including, but not limited to:
    1) Administrative permissions
    2) Dispatching capabilities
    3) Inspection and prep and certification at check in

Yes – We comply

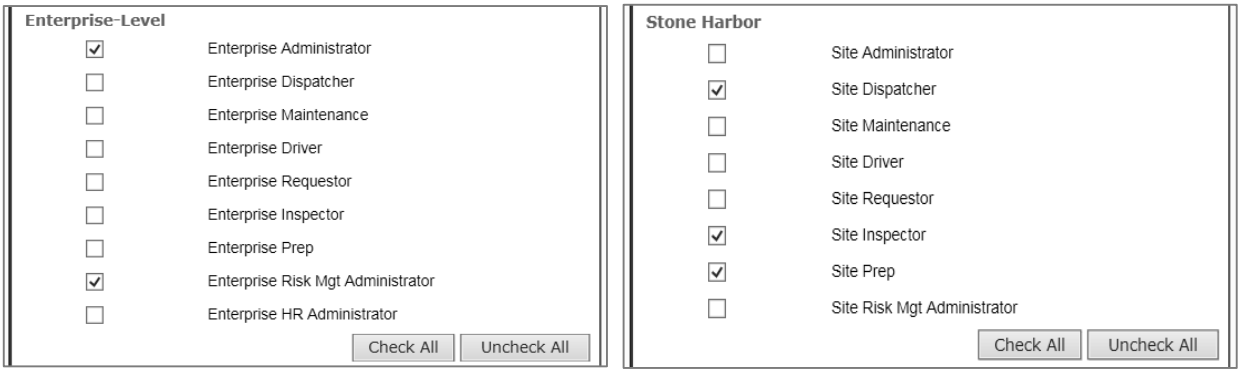
Comply? (Yes/No)

Permissions that determine whether the user is "enabled" or "disabled" from use of the MPS
The FleetCommander user profile has a status of either "Pending," "Enabled," or "Disabled." If pending or disabled, users cannot use the MPS.

Permissions which define which system functions the user can access, including, but not limited to:

1. *Administrative permissions*
2. *Dispatching capabilities*
3. *Inspection and prep and certification at check in*

Permissions are established for the entire Enterprise (all sites in the system) or for individual sites. As reflected in the screenshots below, permissions can be set for features such as administrative functions, dispatching functions, or inspection and prep functions.



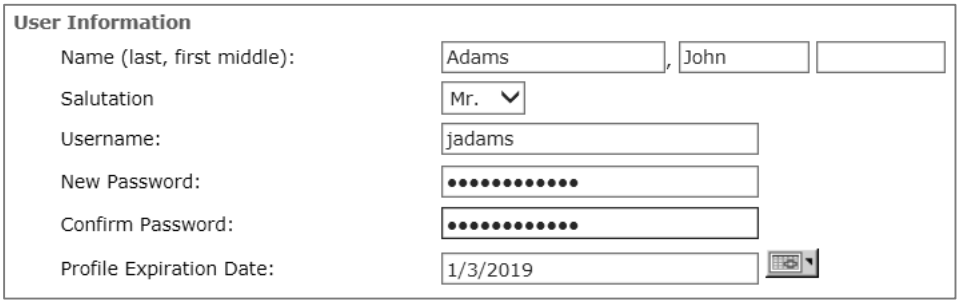
3.5 The MPS shall maintain information for each user, including, but not limited to:

a) user name
b) Password (password strength established by the system administrators using configurable password strength rules)
c) Supervisor's name and contact information
d) Complete reservation history including canceled reservations

Yes – We comply
Comply? (Yes/No)

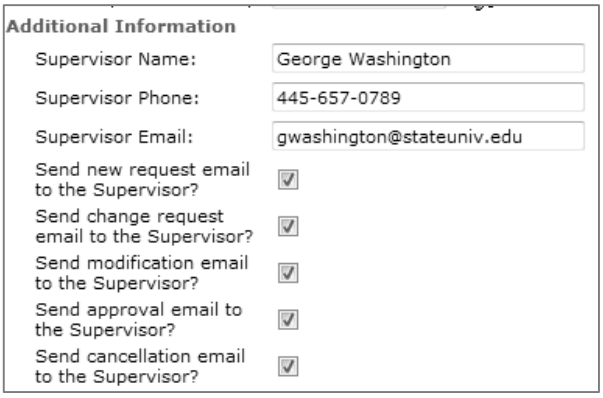
user name
Password (password strength established by the system administrators using configurable password strength rules)

As reflected below, username and password are stored in the user's profile. Authorized administrators can use the configuration capabilities of FleetCommander to set the password strength rules.



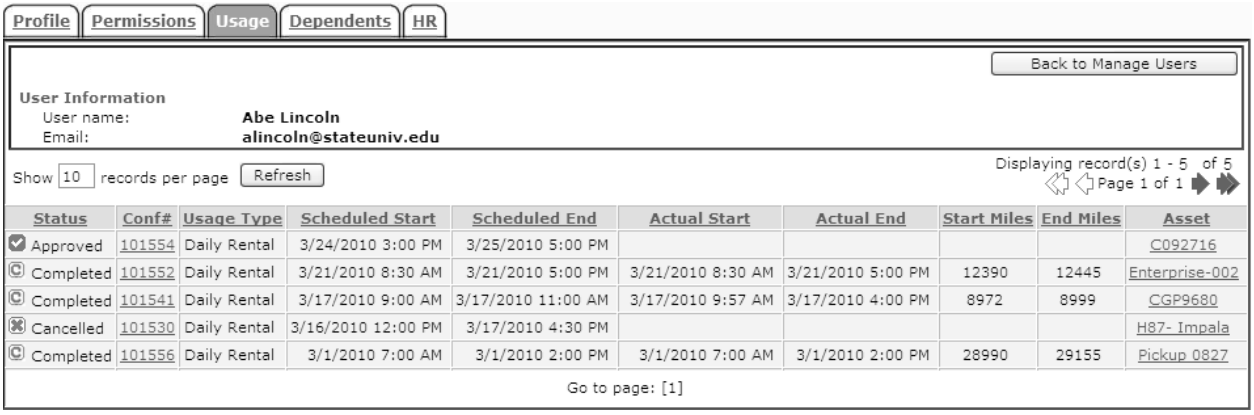
Supervisor's name and contact information

As reflected below, supervisor's name and contact information is collected on the user's profile. Supervisor name, phone, and email are used in the event that a driver's supervisor is to be notified. The "Supervisor Email" field accepts up to 100 characters to accommodate multiple email addresses; each address can be separated by a semicolon or a comma. Supervisors can be notified automatically upon certain events, or they can be notified manually after looking up a driver's supervisor.



Complete reservation history including canceled reservations

The Usage Tab provides a complete reservation history including cancelled reservations.



3.6 The MPS shall include tools to communicate and enforce fleet policy, including, but not limited to:

a) Ability to require users to acknowledge fleet policies upon the initial login

b) Ability to require users to acknowledge fleet policies upon any policy updates in the system

Yes – We comply

Comply? (Yes/No)

Ability to require users to acknowledge fleet policies upon the initial login

If this feature is configured by your administrative team, users are prompted to read the fleet policy. The policy must be read each time the fleet administrator resets the "Read Policy" flag (described at the end of this section of the document).

After the fleet administrator has reset the "Read Policy" flag, users are prompted to read the policy the next time they log in.



Users are prompted to 1) Click on the OK button, and 2) scroll to the bottom of the policy document and click on the "I have read and agree to the terms of this Policy" button, as shown below.

Ability to require users to acknowledge fleet policies upon any policy updates in the system

The "Reset Policy" button is unique to the User Enterprise settings. When this button is clicked, and the "Require users to read Policy at Login" parameter (described above) is checked, all subsequent user logins will require that the User acknowledge reading the policy. The user only needs to acknowledge having read the policy once – until the "Reset Policy" button is invoked again. This functionality is particularly useful if a new policy change is posted to the web site.

4.0 **Fleet Information Requirements:**

4.1 The MPS shall have a method for managing fleet profiles, including, but not limited to:

a) A method for manually adding vehicles
b) A method for viewing, editing, and deleting vehicle profiles
c) A method for retrieving deleted vehicle profiles
d) Ability to add custom fields
e) Ability to attach documents to vehicle data

Yes – We comply
Comply? (Yes/No)

A method for manually adding vehicles
A method for viewing, editing, and deleting vehicle profiles
A method for retrieving deleted vehicle profiles
Ability to add custom fields

Our solution has the capability to do each of these (above) four requirements. The behavior to add, view, delete, retrieve deleted profiles, and add custom fields is exactly the same as described above for user information. That response is provided for requirement #3.1.

Ability to attach documents to vehicle data

The Images tab is used to upload images of a vehicle and attach documents to the vehicle data.



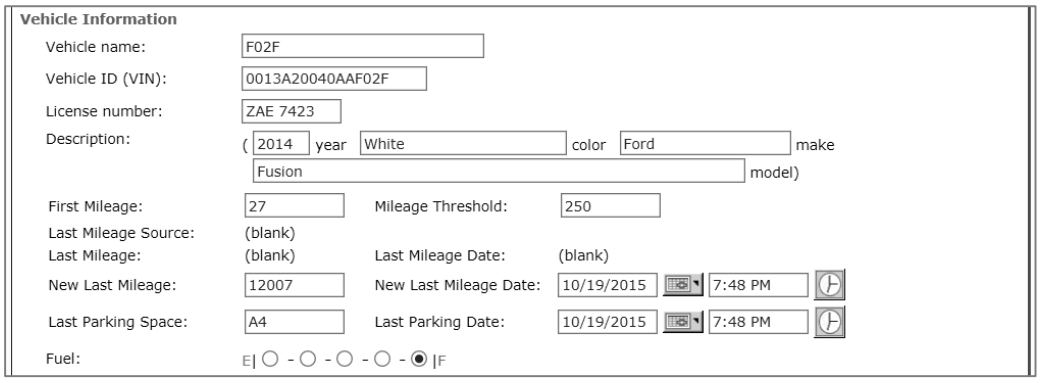
4.2 The MPS shall maintain demographic data about the vehicles, including, but not limited to:

a) A method to maintain vehicle name
b) A method to maintain VIN and related serial numbers on the vehicle
c) A method to maintain year, make, model, color
d) A method to maintain odometer value and associated usage dates
e) A method to maintain vehicle type and fuel type
f) A method to maintain to log last preventive maintenance or other administrator defined tracking by mileage/ hours and date
g) A method to maintain motor pool assigned location

Yes – We comply
Comply? (Yes/No)

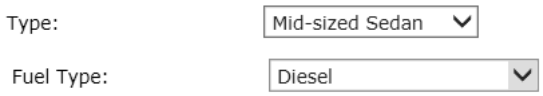
A method to maintain vehicle name
A method to maintain VIN and related serial numbers on the vehicle
A method to maintain year, make, model, color
A method to maintain odometer value and associated usage dates

All of the required fields can be found in the Vehicle profile as shown below.



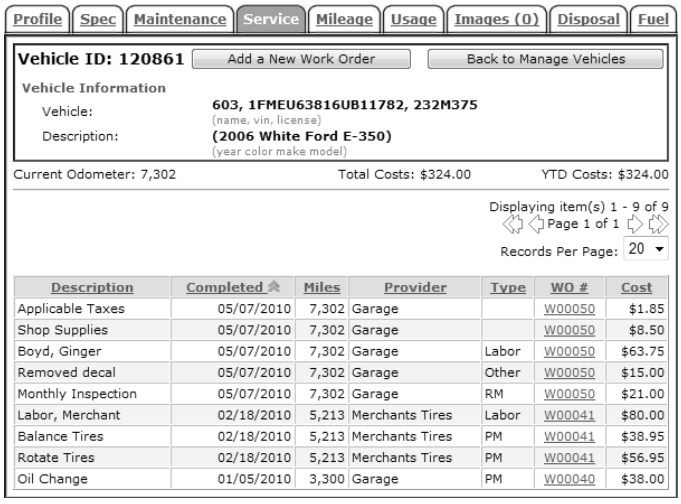
A method to maintain vehicle type and fuel type

Vehicle type and fuel type are found in the Vehicle's profile.



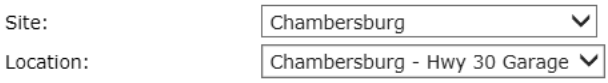
A method to maintain to log last preventive maintenance or other administrator defined tracking by mileage/ hours and date

Preventive maintenance information and other tasks defined by mileage or date are found on the "Maintenance" and "Service" tabs of a vehicle profile.



Description	Completed	Miles	Provider	Type	WO #	Cost
Applicable Taxes	05/07/2010	7,302	Garage		W00050	$1.85
Shop Supplies	05/07/2010	7,302	Garage		W00050	$8.50
Boyd, Ginger	05/07/2010	7,302	Garage	Labor	W00050	$63.75
Removed decal	05/07/2010	7,302	Garage	Other	W00050	$15.00
Monthly Inspection	05/07/2010	7,302	Garage	RM	W00050	$21.00
Labor, Merchant	02/18/2010	5,213	Merchants Tires	Labor	W00041	$80.00
Balance Tires	02/18/2010	5,213	Merchants Tires	PM	W00041	$38.95
Rotate Tires	02/18/2010	5,213	Merchants Tires	PM	W00041	$56.95
Oil Change	01/05/2010	3,300	Garage	PM	W00040	$38.00

A method to maintain motor pool assigned location



4.3 The MPS shall maintain permissions for each vehicle relative to use of fleet vehicles, including, but not limited to:

a) A method to maintain group of vehicles (what vehicles belong to what motor pool site?)
b) A method to maintain how vehicles can be used including daily use, maintenance, out of town use
c) A method to maintain how the MPS assigns vehicles to a reservation request (automatic or manual)
d) A method to maintain how the MPS approves vehicles (automatic or manual)
e) A method to know whether the vehicle is able to be used as part of the self-serve vehicle check out process or needs prior approval

Yes – We comply
Comply? (Yes/No)

Our solution has the capability to do each of these (above) five requirements. The behavior to maintain groups of vehicles, determine how vehicles are used, how the MPS assigns vehicles, how vehicle reservations are approved and how it is determined whether a vehicle is part of the self-serve vehicle check out process and needs approval is exactly the same as described above for user information. That response is provided for requirement #3.3.

5.0 Reservation Requirements:

5.1 The MPS shall have a method for managing reservations, including, but not limited to:

a) A method for manually adding reservations
b) A method for viewing, editing, and canceling reservations
c) A method for retrieving canceled reservations
d) Ability to add custom fields
e) Ability to require verification from drivers acknowledging fleet policy
f) Ability to link to FDOT web pages with Department policy information without leaving the fleet management host site

Yes – We comply
Comply? (Yes/No)

A method for manually adding reservations
A method for viewing, editing, and canceling reservations
A method for retrieving canceled reservations
Ability to add custom fields

Our solution has the capability to do each of these (above) four requirements. The behavior to add, view, delete, retrieve reservations, and add custom fields is exactly the same as described above for user information. That response is provided for requirement #3.1.

Ability to require verification from drivers acknowledging fleet policy

Your administrative can require verification from drivers to acknowledge having read fleet policy. If the capability is enabled by your administrators, users are prompted to read the fleet policy. The policy must be read each time the fleet administrator resets the "Read Policy" flag (described at the end of this section of the document).

After the fleet administrator has reset the "Read Policy" flag, users are prompted to read the policy the next time they log in.



Users are prompted to 1) Click on the OK button, and 2) scroll to the bottom of the policy document and click on the "I have read and agree to the terms of this Policy" button, as shown below.

Ability to link to FDOT web pages with Department policy information without leaving the fleet management host site

Administrators can configure the system to link to FDOT web pages that include Department policy information. This is done through the configuration screens on the administrative side of the application.

5.2 The MPS shall have a configurable navigation system that provides fleet drivers with access to general fleet information related to reservations including, but not limited to:

a) Access to fleet policies
b) Access to motor pool locations
c) Access to mileage calculator tool to include linking to external web pages
d) Access to documents

Yes – We comply
Comply? (Yes/No)

Our MPS has a configurable navigation system that can be modified by authorized administrative staff. Fleet information such as policies and motor pool locations are generally accessed via the menu items on the left navigation of FleetCommander. The mileage calculator tool can be made available through a variety of places such as the menu (add another item) or even during the process of making a reservation. Documents are generally accessible via a "Documents" link added to the left navigation.



5.3 The MPS shall have a method for users to request vehicles. The process shall include, but not be limited to the following capabilities:

a) The ability to make a reservation for an authorized user or on behalf of another authorized user
b) The ability to identify how the vehicle will be used
c) The ability to identify the site from which the vehicle will be used
d) The ability to modify the reservation form contents based on how the vehicle will be used
e) The ability to modify the reservation form contents based on which site the vehicle will be picked up from
f) The ability to include custom, administrator defined fields on reservation forms
g) The ability for the system to automatically validate data that appears on forms
h) The ability for authorized users to select specific vehicles as part of the reservation process

i) The ability for users to clone reservations in order to increase the speed with which "like" reservations can be made

Yes – We comply

Comply? (Yes/No)

The ability to make a reservation for an authorized user or on behalf of another authorized user

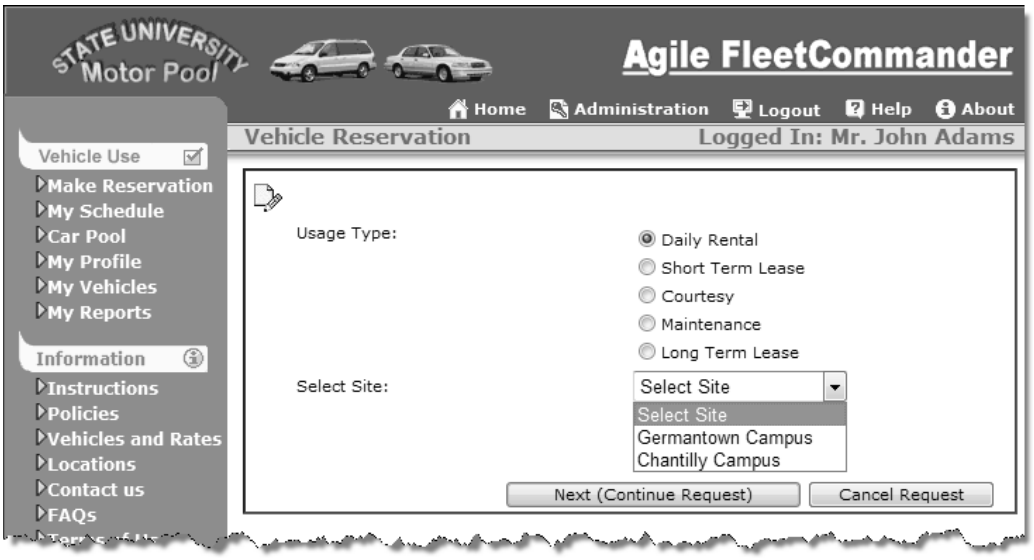
FleetCommander has the ability for people making a reservation to make the reservation for themselves or on behalf of any authorized driver in the system. As reflected in the screenshot below, this is the first prompt during the process of making a reservation.



The ability to identify how the vehicle will be used

The ability to identify the site from which the vehicle will be used

The system has the ability to determine how the vehicle will be used (determined by the FleetCommander Usage Type) as well as which site the vehicle resides at. These prompts are included in the reservation form as shown in the screenshot below.



The ability to modify the reservation form contents based on how the vehicle will be used

The reservation form can be tailored by authorized fleet administrators to change content based on how the vehicle will be used (Usage Type). Tailoring includes determining which fields appear on the form, the format of data that can be entered, which fields are required or not required, etc.

The ability to modify the reservation form contents based on which site the vehicle will be picked up from

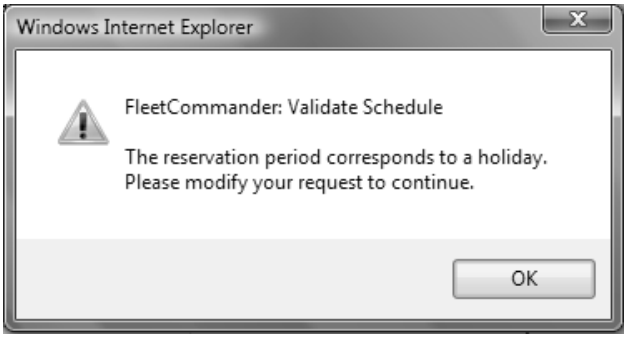
The reservation form can also be tailored by authorized fleet administrators to change content based on which site the vehicle resides at. Tailoring includes determining which fields appear on the form, the format of data that can be entered, which fields are required or not required, etc.

The ability to include custom, administrator defined fields on reservation forms

Up to 20 custom fields, defined by your authorized administrators, can appear on a reservation form.

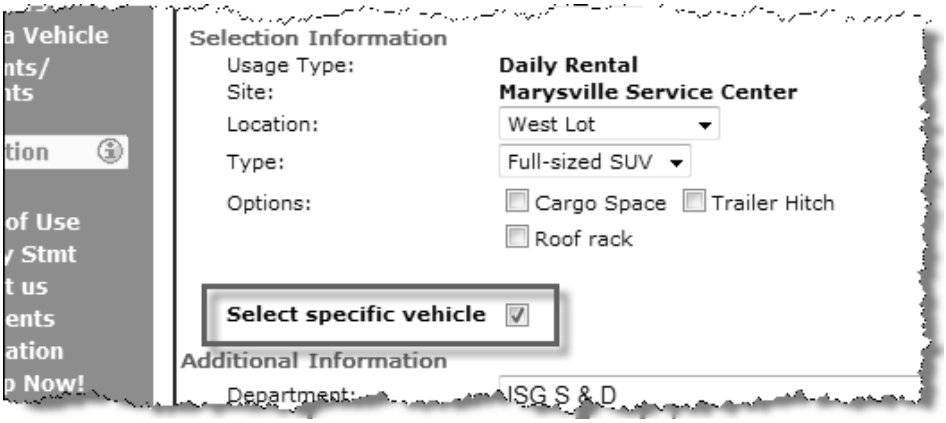
The ability for the system to automatically validate data that appears on forms

The system automatically validates data that appears on forms. Validation includes, but is not limited to ensuring required information is present, ensuring information is in the proper format (e.g. if a number value is requested, it must be a number value answer).



The ability for authorized users to select specific vehicles as part of the reservation process

The system has the capability to allow only authorized users to select a specific vehicle during the reservation process (see screenshot below).



If authorized, a list of specific vehicles is provided during the reservation process to select from.

The ability for users to clone reservations in order to increase the speed with which "like" reservations can be made

There are three methods for submitting a request. The ability to clone a reservation is accessed by clicking on the "Submit and Make Similar Request" button.



The "Submit and Make Similar Request" button acts the same way as the "Submit Request" option and allows the Administrator to make multiple vehicle requests without having to re-enter the same key information. For each request submitted, the Administrator is returned to the "Request Information" form with the fields already populated with the information previously entered. In this way, the Administrator can make changes to the information without going through the entire reservation process from the beginning.

5.4 The MPS shall have a method for administrators to request vehicles. The process shall include, but not be limited to the following capabilities:

a) The ability to make a reservation for an authorized user or on behalf of another authorized user
b) The ability to identify how the vehicle will be used
c) The ability to identify the site from which the vehicle will be used
d) The ability to modify the reservation form contents based on how the vehicle will be used
e) The ability to modify the reservation form contents based on which site the vehicle will be picked up from
f) The ability to include custom, Administrator defined fields on reservation forms
g) The ability for the system to automatically validate data that appears on forms
h) The ability for authorized users to select specific vehicles as part of the reservation process
i) The ability for users to clone reservations in order to increase the speed with which "like" reservations can be made
j) The ability to manually assign a vehicle and approve the request as part of the reservation process
k) Ability to gather travel related data: Destination, Site Name, and FDOT Fleet Administrator defined fields

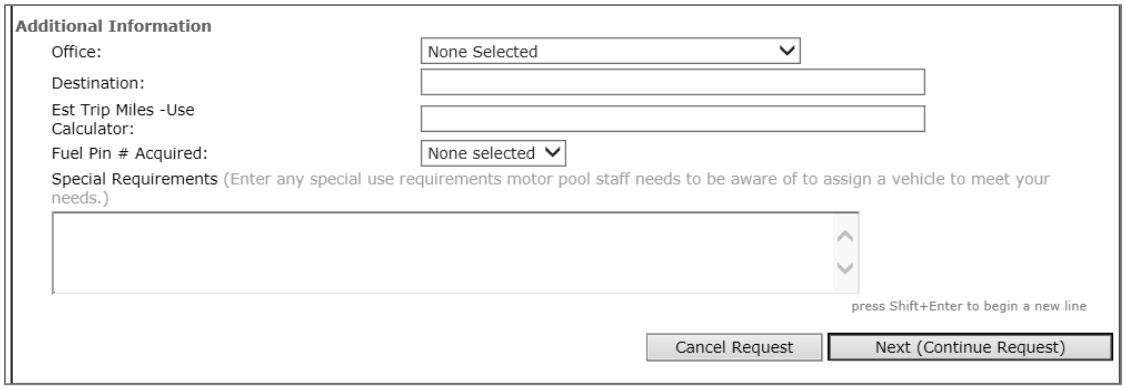
Yes – We comply
Comply? (Yes/No)

The ability to make a reservation for an authorized user or on behalf of another authorized user
The ability to identify how the vehicle will be used
The ability to identify the site from which the vehicle will be used
The ability to modify the reservation form contents based on how the vehicle will be used
The ability to modify the reservation form contents based on which site the vehicle will be picked up from
The ability to include custom, Administrator defined fields on reservation forms
The ability for the system to automatically validate data that appears on forms

The ability for authorized users to select specific vehicles as part of the reservation process
The ability for users to clone reservations in order to increase the speed with which "like" reservations can be made
The ability to manually assign a vehicle and approve the request as part of the reservation process

Each of the requirements above which are specifically addressed for authorized Administrators are met in the exact same way as they are met for authorized users / drivers. These methods are describe in response to the prior requirement, 5.3.

Ability to gather travel related data: Destination, Site Name, and FDOT Fleet Administrator defined fields
Authorized FDOT fleet administrators have the ability to alter the reservation form to collect travel-related data. A sample is provided in the screenshot below. This information can even vary from site to site and based on how the vehicles are to be used.

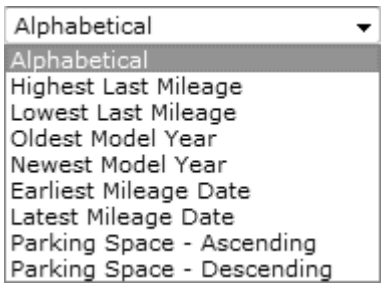


5.5 The MPS shall have a method for FDOT Fleet Administrators to assign rules to vehicles that shall consider items including, but not limited to:

a) Which vehicle was least recently used?
b) Which vehicle has the highest or lowest mileage?
c) Which vehicles are currently in use?
d) Class of vehicle needed to meet the driver needs

Yes – We comply
Comply? (Yes/No)

Which vehicle was least recently used?
Which vehicle has the highest or lowest mileage?
FleetCommander has the capability to assign vehicles to reservations based upon 9 different criteria. The lease recently used ("Earliest Mileage Date"), "Highest Mileage" and "Lowest Mileage" are among those criteria. The other criteria are reflected below.



Which vehicles are currently in use?

FleetCommander always considers which vehicles are in use. No inadvertent double-booking of vehicles will ever occur.

Class of vehicle needed to meet the driver needs

The class of vehicle is considered when assigning vehicles. A type of "Any Type" can be selected when making a reservation if the class really doesn't matter.

5.6 The MPS shall possess reservation rules capabilities including but not limited to:

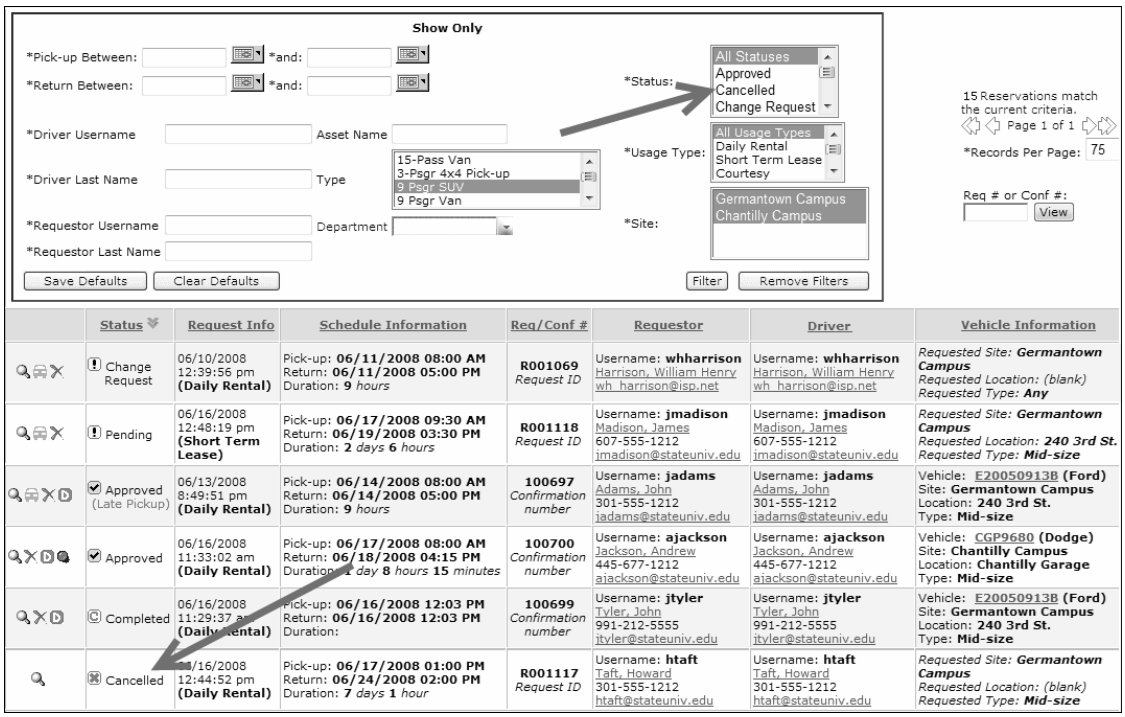
a) Provide the ability for the administrator to review a canceled reservation
b) Provide the ability for the administrator to define the reservation cancellation reasons
c) Provide the ability for the administrator to define weekday, weekend, and holiday operating hours in order to preclude users from making reservations outside of the defined operating hours

Yes – We comply

Comply? (Yes/No)

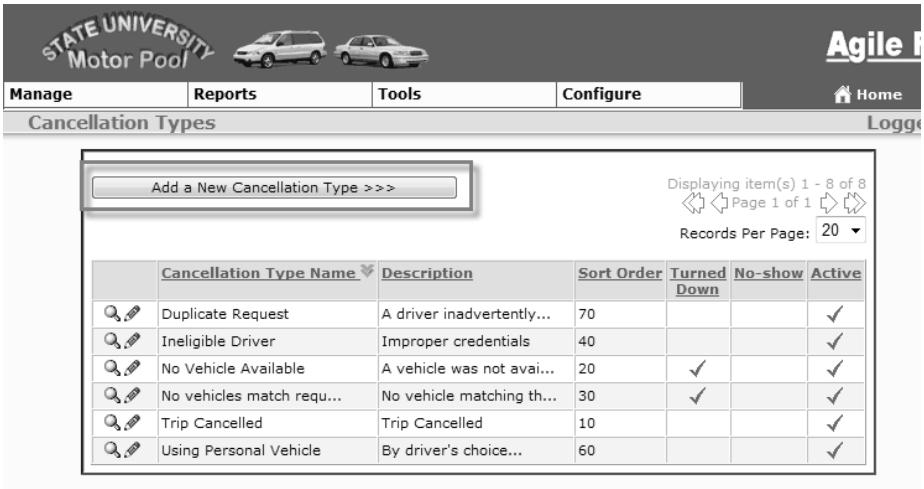
Provide the ability for the administrator to review a canceled reservation

Filters on the Manage Reservation function and in several reports make it easy to find cancelled reservations. As reflected in the screenshot below, administrators just click on the magnifying glass icon to view more.



Provide the ability for the administrator to define the reservation cancellation reasons

Cancellation reasons, aka "Cancellation Types," are defined by authorized administrative staff. To define a new Cancellation Type, just click on the "Add a New Cancellation Type" button.



Provide the ability for the administrator to define weekday, weekend, and holiday operating hours in order to preclude users from making reservations outside of the defined operating hours

The Administrator can establish when reservations can begin and end during a weekday, weekend day, or holiday. Screenshots depicting the ability to do this are reflected below.

Week day / Weekend

Page 1 of 2

	Site	Day	Resv. Start Between	Resv. End Between
	Chantilly Campus	Sunday	12:01 AM - 11:59 PM	12:00 AM - 11:59 PM
	Chantilly Campus	Monday	7:30 AM - 5:30 PM	7:30 AM - 5:30 PM
	Chantilly Campus	Tuesday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Chantilly Campus	Wednesday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Chantilly Campus	Thursday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Chantilly Campus	Friday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Chantilly Campus	Saturday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Sunday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Monday	12:02 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Tuesday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Wednesday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Thursday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Friday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Germantown Campus	Saturday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Takoma Park Campus	Sunday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM
	Takoma Park Campus	Monday	12:00 AM - 11:59 PM	12:00 AM - 11:59 PM

Page 1 of 2 Go to page: [1] 2

To adjust the times, click on the pencil icon next to the desired site and day to edit. The timeframes for operating hours will appear.

Site: **Chantilly Campus**

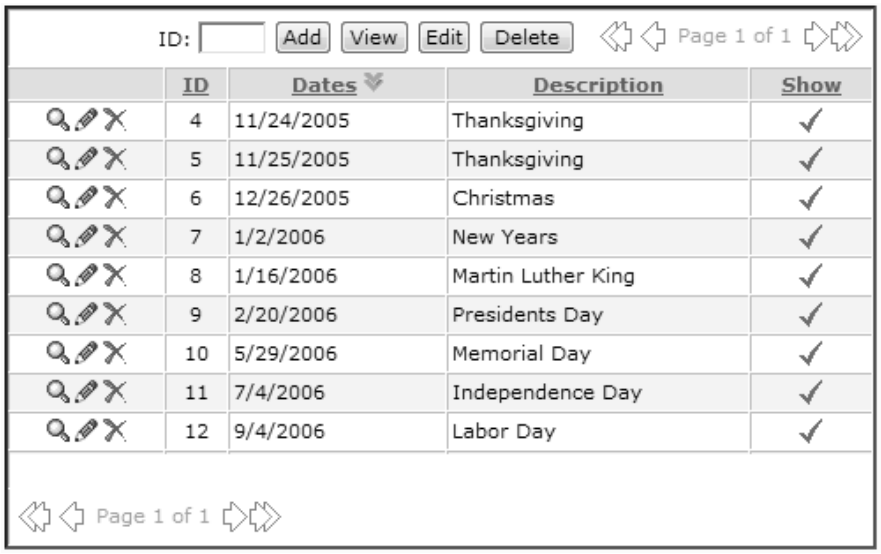
Day of week: Tuesday

Reservation Start Between: 12 00 AM and 11 59 PM

Reservation End Between: 12 00 AM and 11 59 PM

Cancel Save

Holiday



5.7 The MPS shall have a method for communicating reservation status to affected users, including but not limited to:

a) The ability to send a configurable email upon submittal of a reservation to the person making the request, the driver, the driver's supervisor, and others

b) The ability to send a configurable email upon approval of a reservation to the person making the request, the driver, the driver's supervisor, and others

c) The ability to send a configurable email upon cancellation of a reservation to the person making the request, the driver, the driver's supervisor, and others

d) The ability to send a configurable email upon modification of a reservation to the person making the request, the driver, the driver's supervisor, and others

e) The ability to accommodate overlapping reservations, with the capability to allow for a long duration reservation for a vehicle as well as shorter duration reservations that may overlap the same time period with FDOT Fleet Administrator approval

Yes – We comply

Comply? (Yes/No)

The ability to send a configurable email upon submittal of a reservation to the person making the request, the driver, the driver's supervisor, and others

The ability to send a configurable email upon approval of a reservation to the person making the request, the driver, the driver's supervisor, and others

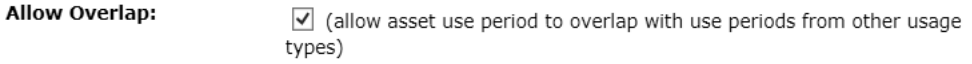
The ability to send a configurable email upon cancellation of a reservation to the person making the request, the driver, the driver's supervisor, and others

The ability to send a configurable email upon modification of a reservation to the person making the request, the driver, the driver's supervisor, and others

Each of the above Email-related requirements is met in FleetCommander. In fact, they can be configured differently for each user of the system if desired.

The ability to accommodate overlapping reservations, with the capability to allow for a long duration reservation for a vehicle as well as shorter duration reservations that may overlap the same time period with FDOT Fleet Administrator approval

Authorized administrators can configure the "Overlap" capability by simply checking one box.



6.0 Fuel Management:

6.1 The MPS shall have fuel management capabilities including, but not limited to:

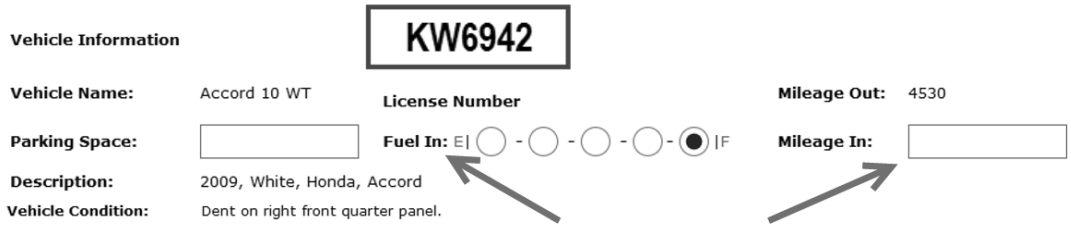
a) The ability to require at check in that users enter fuel related data; mileage, vehicle fuel level
b) The ability to add comments about other charges (e.g. oil, other maintenance) made on that vehicles with the fuel card

Yes – We comply

Comply? (Yes/No)

The ability to require at check in that users enter fuel related data; mileage, vehicle fuel level

The system is capable of collecting mileage and fuel level at check-in. Mileage data can be required. Fuel data is not required.



The ability to add comments about other charges (e.g. oil, other maintenance) made on that vehicles with the fuel card

The comments field on the kiosk check in page can be used to record comments about other charges made on the vehicle's fuel card.

7.0 Maintenance Management:

7.1 The MPS shall have vehicle maintenance module with capabilities including, but not limited to:

a) The ability to track vehicle recalls
b) The ability to track warranty repair work
c) The ability to automatic reminders for preventive maintenance service
d) The ability to provide a comment section

e) The ability to retain maintenance schedules
f) The ability to attach files to maintenance files

Yes – We comply
Comply? (Yes/No)

Of the 6 requirements in this section, we comply with 5 requirements within the maintenance module. Note that the sixth requirement can be met using a different function within FleetCommander.

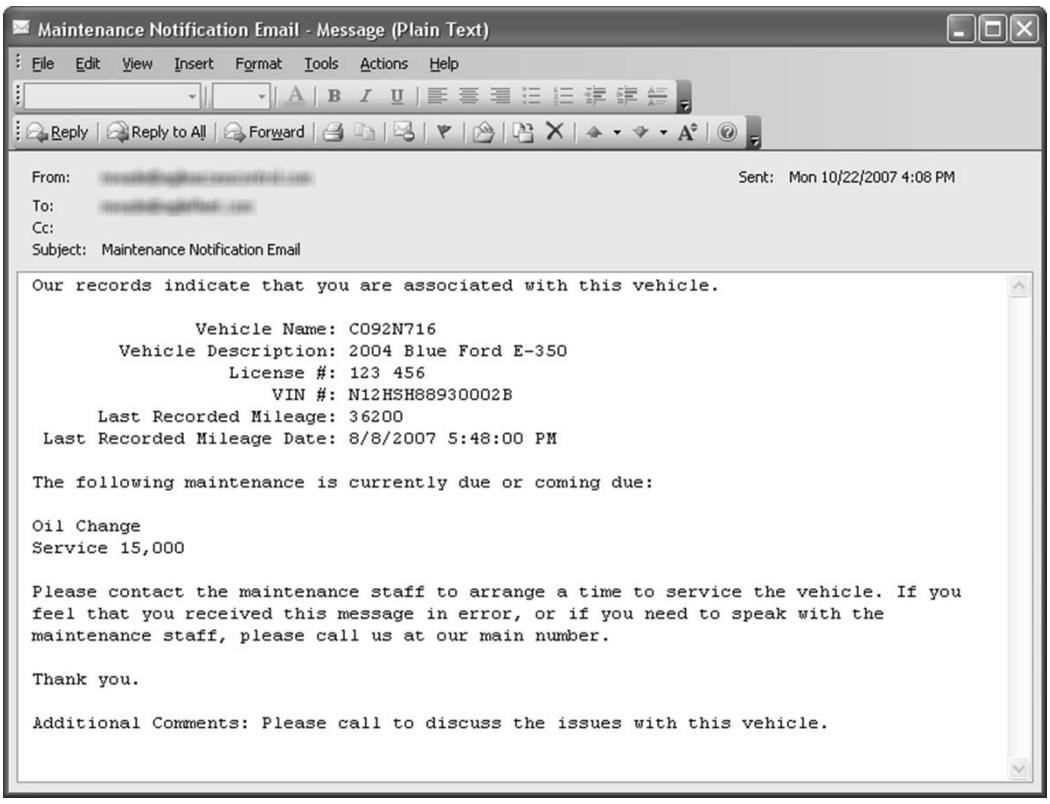
The ability to track vehicle recalls
Vehicle recalls are not specifically tracked within FleetCommander; however, recall information and recall work can be recorded in several places within FleetCommander, including on Work Orders and in the vehicle's profile. When an occasion such as a recall for a certain make, model, and year occurs, it is easy to find all affected vehicles within FleetCommander using the filters on the Manage Vehicles function.

The ability to track warranty repair work
Warranty repair work can be recorded in the Work Order comments section. All past history of work, e.g. warranty repairs, can be viewed when opening a Work order by clicking on the ***history*** link.

The ability to automatic reminders for preventive maintenance service
There are several features related to automatic reminders for preventive maintenance. Reminders automatically show up on the Maintenance Dashboard and on the Manage Maintenance function. A sample of the reminders on the dashboard is shown below.



Automated preventive maintenance reminders can be sent. A sample is shown below.



The ability to provide a comment section
A comments section is included on each Work Order.

The ability to retain maintenance schedules
Maintenance schedule are retained for all vehicles that have a maintenance plan assigned to them. Authorized fleet staff define and assign maintenance plans.

The ability to attach files to maintenance files
NOTE: We may not meet this requirement exactly as desired.

FleetCommander includes the ability to attach files to a vehicle's profile. At this time, we cannot attach files to Work Orders (Which is the intended requirement). This feature will be added in the future at no cost to the Department.

8.0 Reports:

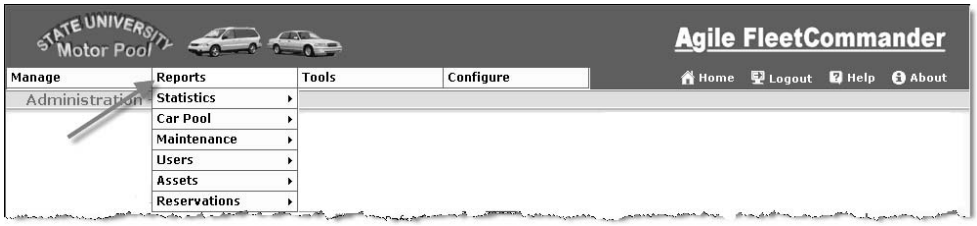
8.1 The MPS shall have list form reporting capabilities including, but not limited to:

a) The ability to provide User/Driver Reports
b) The ability to provide Summary reports
c) The ability to provide Details reports that shows all details for each authorized user
d) The ability to provide driver eligibility reports that highlights driver's training
e) The ability to provide Summary report that provides vehicle inventory information

f) The ability to provide details report that shows all details for each vehicle
g) The ability to provide all vehicle data in Excel file format
h) The ability to provide listings of vehicles leaving and returning for a given time period or site
i) The ability to provide summary of reservations by date or month
j) The ability to provide details report that shows all details for each reservation
k) The ability to provide summary list of completed reservations
l) The ability to provide detailed report for each reservation cancelation
m) The ability to provide Summation of reservation data by usage by users
n) The ability to provide summaries of abuses such as late returns
o) The ability to provide utilization report by motor pool site location
p) The ability to provide utilization report by vehicle type
q) The ability to provide utilization report by capacity versus demand
r) The ability to provide Report which identifies over / underutilized vehicles based on miles and days used

Yes – We comply
Comply? (Yes/No)

All of the above capabilities exist in one or more reports in FleetCommander. A variety of reports is available to assist administrators with the management of the fleet. The reports can be accessed via the "Reports" menu drop-down. The reports are broken out into six sections as reflected in the menu item below.



The table below reflects the requirement and the report in which the desired information can be found.

Requirement	Report[s] which fulfill the requirement
The ability to provide User/Driver Reports	User Summary Report, User Detail Report, User Details Extra, Driver Eligibility, Driver License Currency, User Citations
The ability to provide Summary reports	User Summary, Department Summary, Statistics Summary, Asset / Vehicle Summary, Reservation Summary
The ability to provide Details reports that shows all details for each authorized user	User Detail, User Details Extra
The ability to provide driver eligibility	Driver Eligibility

Requirement	Report[s] which fulfill the requirement
reports that highlights driver's training	
The ability to provide Summary report that provides vehicle inventory information	Asset / Vehicle Summary
The ability to provide details report that shows all details for each vehicle	Asset Details, Asset Data Dump
The ability to provide all vehicle data in Excel file format	*All summary list reports export to Excel*
The ability to provide listings of vehicles leaving and returning for a given time period or site	Reservation Summary, Asset In/Out, Completed Reservation Summary
The ability to provide summary of reservations by date or month	Reservation Summary, Completed Reservation Summary
The ability to provide details report that shows all details for each reservation	Reservation Details, Reservation Details Extra
The ability to provide summary list of completed reservations	Completed Reservation Summary
The ability to provide detailed report for each reservation cancelation	Reservation Cancellations
The ability to provide Summation of reservation data by usage by users	Reservation Summary, Completed Reservations Summary,
The ability to provide summaries of abuses such as late returns	Late Return Report
The ability to provide utilization report by motor pool site location	Vehicle Usage, Vehicle Usage, Motor Pool Utilization, Vehicle Demand
The ability to provide utilization report by vehicle type	Motor Pool Utilization By Type
The ability to provide utilization report by capacity versus demand	Vehicle Demand
The ability to provide Report which identifies over / underutilized vehicles based on miles and days used	Aging by Miles, Aging by Time

9.0 **Scalability:**

9.1 The MPS shall be capable of being modified to accommodate future fleet needs, including, but not limited to:

a) The ability to add, update and modify data requirements and report outputs
b) The ability to Import and / or export data from / to other database

Yes – We comply
Comply? (Yes/No)

The ability to add, update and modify data requirements and report outputs
The system, as delivered, includes more than fifty (50) custom fields that can be added in addition to the hundreds of configuration options that also exist in the system. Reports for system data such as vehicles, users, and reservations, include what we call "Data Dump Reports." These report outputs include all data fields exportable to Excel for data mining purposes. As FleetCommander is enhanced, and new data fields are added to the system, these are added to our data dump output reports.

The ability to Import and / or export data from / to other database
We have more than 100 interfaces to external systems. Data is either export to, or imported from these systems using FleetCommander's user interface or via scheduled tasks running in the background. New system interfaces are tackled via our Change Request process.

10.0 Licensing & Hosting:

10.1 The MPS shall have perpetual licensing of the fleet vehicles, trailers and vessels being managed by the software, to include, but not limited to:

a) The ability to add driver and administrator access without additional licensing cost
b) The ability to be hosted by or through the software company

Yes – We comply
Comply? (Yes/No)

The ability to add driver and administrator access without additional licensing cost
An unlimited number of drivers and administrators can be granted access without additional licensing costs.

The ability to be hosted by or through the software company
The solution can be hosted by the Department. The proposed solution will be hosted by Agile.

11.0 Technical Support:

11.1 The Vendor shall provide technical support available for administrators to include, but not limited to:

a) The ability to provide toll free technical support and advice
b) The ability to coordinate the solution of problems; control, manage and trouble shoot the software systems and conduct logical operating system fault monitoring
c) The ability to provide customer service and support of new or existing customer information
d) The ability to provide annual maintenance of the installed systems to include routine maintenance and urgent maintenance

Yes – We comply
Comply? (Yes/No)

The ability to provide toll free technical support and advice
Toll-free technical support and advice is available via 866-539-2668. Our phone routing system will route calls to the best available support rep to meet your needs.

The ability to coordinate the solution of problems; control, manage and trouble shoot the software systems and conduct logical operating system fault monitoring
We have the staff and the supporting tools to coordination resolution of problems and assist in keeping your site up and running at 100%. To aid our team, we have a help desk system, a work tracking system, a centralized Email address & phone number, web conferencing tools, monitoring tools, and more.

The ability to provide customer service and support of new or existing customer information
Toll-free technical support / customer service is available via 866-539-2668. Our phone routing system will route calls to the best available support rep to meet your needs.

The ability to provide annual maintenance of the installed systems to include routine maintenance and urgent maintenance
Regular updates, and emergency fixes as desired, are provided as part of the standard maintenance and technical support agreement.

12.0 **Software Setup:**

12.1 The Vendor shall setup the MPS including, but not limited to:

a) The ability to setup the FDOT vendor hosted fleet management web site
b) The ability to upload current MS Excel data to setup fleet and initial user profiles
c) The ability to ensure that the FDOT Administrators have adequate training to efficiently utilize the MPS audits features also, provide printed administration reference

Yes – We comply
Comply? (Yes/No)

The ability to setup the FDOT vendor hosted fleet management web site
We do the entire setup in our secure, fault-tolerant, hosted facility.

The ability to upload current MS Excel data to setup fleet and initial user profiles
At our project kick-off meeting, we will provide you with our data import templates in MS Excel format. These are used for the Department to collect data to provide to our team for importing. Data typically includes user profiles, vehicle data, and department data.

The ability to ensure that the FDOT Administrators have adequate training to efficiently utilize the MPS audits features also, provide printed administration reference
Your staff will receive more than adequate training on the MPS, including audit features. Administration manuals and other relevant information will be provided to you via our secure customer portal.

13.0 **Quality Assurance/Testing:**

The Vendor shall implement an overall Quality Assurance (QA) plan for the project lifecycle. The Vendor MPS shall provide adequate confidence that the MPS implementation process and the maintenance process of the MPS conforms to established functional and technical requirements. The Vendor shall conduct testing of the MPS in a realistic environment similar to the production environment. The Vendor shall develop a schedule for testing, test methodology; conduct internal and external testing, bug reporting, tracking, and a confirmation of fixes.

Yes – We comply
Comply? (Yes/No)

We fully comply with the intent of the requirement as written. We take great pride in our test program and in the reliability of our system. Our development environment is 100% separated from our test environment which is separated from our production environment. Note that our development and test environments operate on the exact same type of servers as our production environment. We have a robust test program that includes unit, system, and full-regression testing. We also have a help desk system (with tracking) and a bug reporting and tracking system. All are used during our internal and external testing. Note that we also send our software to an independent, third party for security testing.

14.0 **Operational Support:**

The Vendor shall provide maintenance and support of the MPS. Maintenance includes, but is not limited to, operations, monitoring of application/system software operations, routine/high priority system problem identification and high priority corrective action. The Vendor shall ensure 24/7/365 available access to the system hosted on their servers.

Yes – We comply
Comply? (Yes/No)

All FleetCommander customers that are under a maintenance and technical support contract receive all enhancements and fixes on a routine basis. All of these upgrades are provided by Agile's system administrative staff at no cost to the Department.

Our highly available system is monitored 24 x 7 using multiple monitoring tools. The system has historically maintained an availability rate exceeding 99.95%. In fact, we had 100% up-time (no unscheduled downtime) for more than four (4) years consecutive.

Should there be any issues perceived by the Department, they may call our central toll-free phone number or Email our centralized help desk. Our robust phone and Email routing system ensure the most appropriate member of the team will respond to your needs. Should the need arise, problems are logged in our Help Desk ticketing. Problems to be escalated beyond our Level 2 support team are entered in to our work tracking system as well. All items from our Help Desk ticketing system are automatically, and instantly, sent to our CRM to provide visibility of any issues to your account manager.

15.0 **Software Support:**

The Vendor shall provide support for MPS to include, but not limited to, evaluating current operational MPS for enhancements, installing and maintaining MPS upgrades or modifications. The Vendor shall ensure that upgrade/modifications of the MPS are stable and backup data is maintained.

Yes – We comply
Comply? (Yes/No)

We are confident our software support will exceed your expectations. More than 125 different organizations ranging from Federal to state to county to city governments, universities, utility companies, and commercial interests are using the same version (you have your own copy) of FleetCommander that you are using. Rest assured, it is tested. In fact, it takes our test team nearly five weeks to fully test a new release.

Backup data is archived off-site daily

16.0 **Data Rights:**

The Vendor shall guarantee that the data is secure and never shared or sold to anyone outside of the FDOT without written authorization from the FDOT. The FDOT's rights include the right to use, disclose, reproduce, FDOT derivative works, distribute copies to the public, and perform and display publicly, in any manner and for any purpose, and to have or permit others to do so, but not limited to permissible uses including providing data to another agency, Vendor, general public and may post and or repost data to public Internet and FDOT Intranet sites. The FDOT retains unlimited data rights.

Yes – We comply
Comply? (Yes/No)

Understood and agreed to.

17.0 **Administrator Training:**

The Vendor shall provide comprehensive administrator training. This training shall be for FDOT Administrators to efficiently operate the MPS. Offsite administrator support shall be available to FDOT administrators for the life of the system software. The Vendor shall ensure that FDOT administrators are provided with printed instruction on how to utilize, troubleshoot and maintain the administrator functions within the system. The Vendor shall also notify the FDOT prior to any MPS changes or modifications to include providing printed notification of changes.

Yes – We comply
Comply? (Yes/No)

A full description of training is provided in our technical proposal, sections 2 and 4. We will ensure all FDOT Administrators are well aware of how to operate the MPS. Need help? Just call our centralized toll-free number (866-539-2668) or Email our centralized email address (FCsupport@AgileFleet.com). Manuals, including release notes for new software, are included on our customer portal for downloading. Notification of pending releases and copies of release notes describing the changes are provided well in advance of system changes.

19.0 Key Control Device:

19.1 The Vendor shall include Key Control Devices (KDC) including, but not limited to:

a) The KCD must have a minimum of fifty keys (50) expandable up to sixty (60), that securely stores keys and releases them for valid reservation holders
b) The KCD must remain securely locked in the event of a power failure or system failure by having a battery backup system
c) The KCD must have a manual access method that can be used in the event of a system failure or power failure
d) The KCD must operate using standard building service commercial AC power
e) The KCD must provide a status / condition report to the administrator when in a fail mode
f) System Administrators must be able to access the KCD without a reservation
g) The interface for users to the KCD must be browser-based. Microsoft's Internet Explorer 10.0 or higher is preferred
h) The login for users to the KCD must employ the user's username and password that is employed in the other parts of the Vendor MPS.

Yes – We comply
Comply? (Yes/No)

The KCD must have a minimum of fifty keys (50) expandable up to sixty (60), that securely stores keys and releases them for valid reservation holders

A KCD capable of securing 64 keys is proposed. The unit securely stores keys and releases them only for valid reservation holders and for authorized administrators.



64-Key Key Control Device
(Shown without door)

Width: 28” (+28” of door swing to the left)
Height: 28”
Depth: 6”
Weight: 95 pounds

The KCD must remain securely locked in the event of a power failure or system failure by having a battery backup system

The KCD “Fails safe.” That is, it remains securely locked in the event of a power failure or system failure. There is a battery backup system. Even if the battery runs out, the system remains locked. In that event, it could be unlocked by authorized staff with a manual key.

The KCD must have a manual access method that can be used in the event of a system failure or power failure
There is a battery backup system. Even if the battery runs out, the system remains locked. In that event, it could be unlocked by authorized staff with a manual key.

The KCD must operate using standard building service commercial AC power
The KCD uses standard building power. It can get the power directly to a junction box or the unit can be plugged in to a wall. As responses to RFP questions indicate we may be asked to install the units, and we are not inclined to contract with on-site electricians to plug into junction boxes, we have proposed using standard wall power outlets as the source of power.

The KCD must provide a status / condition report to the administrator when in a fail mode
A status / condition report of the KCD is available via the Kiosk Dashboard. To further check status of the KCD, authorized administrators can access a mini web site located within the KCD to view detailed status.

System Administrators must be able to access the KCD without a reservation
Authorized system administrators can access the KCD without a reservation using the kiosk's "Assigned Keys" function, by interacting with the keypad on the KCD, or by using a manual key to gain entry to the KCD.

The interface for users to the KCD must be browser-based. Microsoft's Internet Explorer 10.0 or higher is preferred
The kiosk interface to the KCD is browser-based and can accommodate Internet Explorer 10.0 or higher.

The login for users to the KCD must employ the user's username and password that is employed in the other parts of the Vendor MPS.
The KCD login employees the user's username and password used in other parts of the MPS. No unique reservation ID or transaction number is required.

19.2 The interface for users to the KCD must be user friendly. That is, the monitor screen must be at a minimum 17 inches diagonal with a wall mount that can be tilted for ease of use.

Yes – We comply
Comply? (Yes/No)

Our touch-screen kiosk meets the stated requirement. Shown below is the mount capable of tilting for easy-of-use.



19.3 The user interface to the KCD must provide a full QWERTY keyboard either physically or onscreen.

Yes – We comply
Comply? (Yes/No)

An on-screen QWERTY keyboard is proposed.

19.4 The KCD should have a feature that allows designated users (set by the System Administrator) the ability to access keys of unreserved vehicles and automatically reserve the corresponding vehicle directly from the KCD (Grab and Go feature).

Yes – We comply
Comply? (Yes/No)

This capability exists and can be turned on and off for each individual user in the system if desired.

19.5 The KCD should have an alarm system that will audibly alert administrators if the KCD is left open.

Yes – We comply
Comply? (Yes/No)

19.6 The MPS should restrict the pickup of keys at the KCD to a window of time, preset by the system administrator, and prior to the reservation time (Example: allow key pickup starting at 08:30 AM for reservations at 09:00 AM)

Yes – We comply
Comply? (Yes/No)

The KCD can limit pickup times to the times configured by your administrative staff. Configuring times and holidays is provided above in response to Requirement #5.6.

19.7 The MPS shall track reservation and key status (i.e., keys not returned on time, reserved car not picked up, etc.) in real time as well as time stamp key pickup and key drop off.

Yes – We comply
Comply? (Yes/No)

The KCD can limit pickup times to the times configured by your administrative staff. Configuring times and holidays is provided above in response to Requirement #5.6.

19.8 The MPS shall be capable of tracking vehicle mileage through manual input by the user returning the keys or by a wireless device.

Yes – We comply
Comply? (Yes/No)

The MPS if flexible with respect to how mileage data can be entered in to the system. Manual input at the kiosk, manual input by fleet staff, or automated interfaces with wireless or cellular devices can all update reservation and vehicle odometer information. The wireless device or cellular device have the benefit of eliminating human error. The automated means do, at times, need to keep up with the technology changes on the vehicle's On Board Diagnostic (OBD) port and periodically new hybrid or all battery vehicles may create challenges. These are overcome, over time, by updating firmware in the wireless or cellular devices.

20.0 **Wireless Device:**

20.1 The Vendor shall provide a wireless device capable of communication with the KCD via a secure wireless access point to report vehicle data including but not limited to:

a) Vehicle odometer
b) Vehicle fuel level
c) Vehicle engine diagnostics
d) Trip detail report

Yes – We comply
Comply? (Yes/No)

Vehicle odometer
Vehicle odometer data is available via the wireless device. Odometer data is transmitted to the MPS after turning the car off when the vehicle is within range of the wireless access point.

Vehicle fuel level
Fuel data, when available from a vehicle's OBD port, is presented in the Trip Detail Report.

Vehicle engine diagnostics
Diagnostic data available via the OBD port is presented in the Diagnostic Trouble Code (DTC) Detail Report.

DTC Detail Report

Agile Dev
24000 Dev Parkway
Chantilly, VA 20151

Vehicle Name	Type	Site	DTC	DTC Date
3A049126	Sedan (4dr)	Marysville Service Center	P0410	08/31/2015 01:48 PM
BULTESTVEH	Compact SUV	Anna' SVC -3	P0410	08/31/2015 01:48 PM
EIU - 0013a20040ab3d60	Sedan (4dr)	Test - UDC TEST SITE	B0200	07/05/2014 10:14 AM
EIU - 0013a20040ab3d60	Sedan (4dr)	Test - UDC TEST SITE	B0200	07/05/2014 10:14 AM
EIU - 0013a20040ab3d60	Sedan (4dr)	Test - UDC TEST SITE	C0300	07/05/2014 10:14 AM

Trip detail report

The Trip Detail Report shows information retrieved via the wireless access point.

Trip Detail Report

Primary Phone: 408 213-9555
Secondary Phone: 888-424-9355
Fax: 408 213-9555

Agile Dev
24000 Dev Parkway
Chantilly, VA 20151

Vehicle Name	Asset Type	Owner User	Owner Dept.	Resp. User	Resp. Dept.	Site	Date Added	Start Date	End Date	Distance	Duration (Min.)	Max Speed	Avg. Speed	Max RPM	Avg. RPM	Max Accel	Max Decel
Sonata	Sedan (4dr)			James Monroe		Marysville Service Center	07/19/2012 09:01 AM	07/19/2012 08:58 AM	07/19/2012 09:01 AM	0.6	3.2	41	12	2,938	1,268	0.41	0.33

20.3 The wireless device must install by plugging into the vehicle's OBD II port.

Yes – We comply

Comply? (Yes/No)

The UDC plugs in to the vehicle's OBD Data Link Connector port and sends vehicle and trip information to FleetCommander via the Access Point.





20.4 The wireless access point must be rugged enough for outdoor or indoors installation.

Yes – We comply

Comply? (Yes/No)

The AP's are rugged enough for outdoor installation. A different Access Point is used for indoors installations.

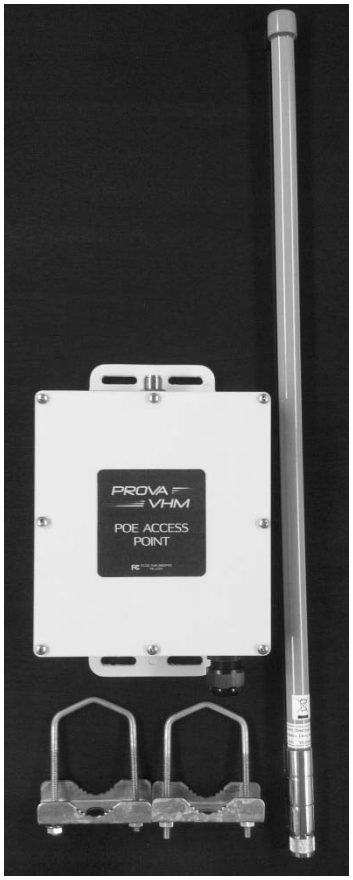


Image of an AP with omnidirectional antenna



Image of an AP with directional antenna

21.0 As part of the contract, the Vendor must include a system diagram for all required equipment for a typical installation. The Vendor must include specifications detailing such items as the dimensions, access requirements (front and rear), power access point, maximum distance for connections, etc. for all components.

Yes – We comply
Comply? (Yes/No)

RESPONSE:

Installing the Key Control Device and Kiosk

Installing the key boxes and the kiosk is straightforward. In practice, nearly 100% of FleetCommander customers install the hardware components themselves. Florida DOT, for their initial self-service motor pool sites in Tallahassee, chose to install their own devices. The installation was straightforward. The Department installation at the Rhyne building is reflected in the pictures below.



Self-service motor pool at FDOT in Tallahassee, FL



Monitor (tilted right)

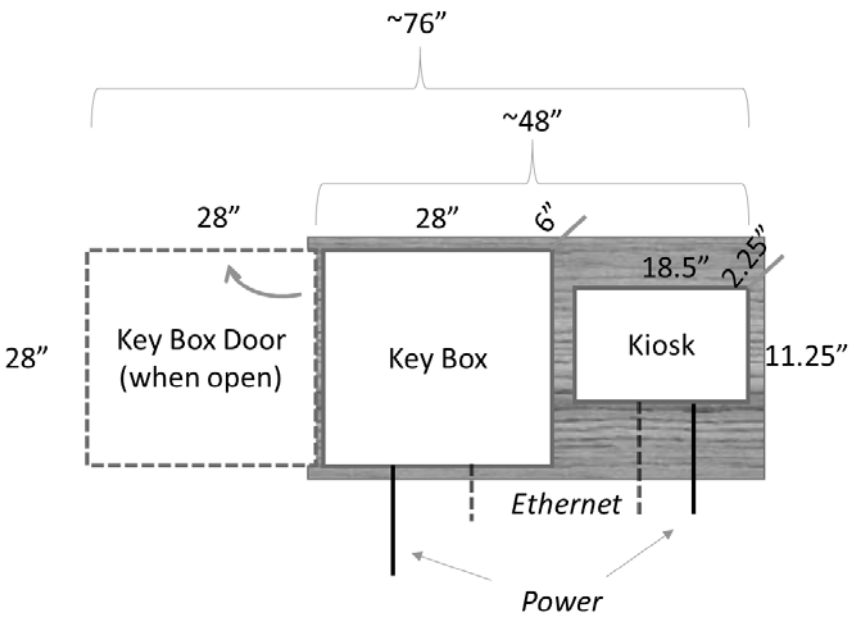


Monitor (tilted down)

FDOT in Tallahassee determined that a tilt-mount on their monitor met the needs of their drivers the best. In fact, it was feedback collected from FleetCommander's on-line survey tool that encouraged FDOT to switch from a fixed mount monitor bracket to a tilting bracket.

Two 120V outlets (one for the key control system and one for the kiosk) and two Ethernet connections (one for the key control system and one for the kiosk) are required. The KCD can be installed directly on a wall or on a sheet of ½" thick plywood that has been attached to the wall. The power and Ethernet can be run out the back, the top, or the sides of the key control system chassis. A hole will need to be drilled to allow the wire to enter the key control system. If the hole's location is understood at the time of ordering the KCD, Agile will ensure it is drilled before shipping to the Department. KCD access is from the front. The only maximum distance for connections is for Ethernet. That maximum exceeds 300'.

A diagram reflecting placement of the KCD to the left of the kiosk is provided below. Also reflected are the power and network requirements.



Our implementation team will review your installation requirements during the kick-off meeting. A solid mounting surface is key.

Network Requirements

Key Control System

1. One Ethernet drop
2. Static, externally-facing IP address
3. FleetCommander will need to communicate with the key control system over ports 80 and 1010 from IP addresses that will be supplied during the initial implementation meeting

Kiosk

1. One Ethernet drop
2. Does not require a dedicated IP address. You can assign the kiosk IP address or use DHCP.

Power Requirements

Key Control System

1. A dedicated circuit is recommended. If your power does not meet standards, then it may be necessary to condition it.
2. Power line may be terminated within the junction box of the KCD if desired or a standard wall outlet can be used.
3. Power requirements: 120 VAC, 2.5 Amps, 300 Watts, 50−60 Hz.

Kiosk

1. Standard wall outlet w/ 120 VAC

21.1 The Vendor must provide a list of any other types of accommodations that are required of the purchaser for this specific type of equipment (shelters, connections, mounting surface, etc.). This information will assist the purchaser with planning the installation of equipment.

Yes – We comply
Comply? (Yes/No)

Other types of accommodations that may be considered include:

1. OUTDOOR CONSIDERATIONS: If self-service motor pool units are to be installed outdoors, it is required that equipment be protected from the elements and slightly different equipment be used to fulfill the requirements. The major changes include:

   - A metal, outdoor enclosure is used to protect the unit from the elements and to provide an HVAC capability.
   - An outdoor, ruggedized kiosk is used in lieu of the standard kiosk.

   Note: As the pricing format for this RFP did not accommodate the inclusion of alternative configurations, pricing was not provided for this option.

2. KCD KEY CAPACITY: It is quite likely that various size self-service motor pools would be cost-effective throughout the Department. The RFP only requested pricing for one-size of KCD. Many other sizes and form factors of KCD are available.

   Note: As the pricing format for this RFP did not accommodate the inclusion of alternative configurations, pricing was not provided for this option.

3. POWER CONSIDERATIONS: There are several options for terminating power. Power can be run directly in to the KCD and terminated therein in the junction supplied with the KCD.

4. WIRELESS ACCESS POINTS: If the wireless access points are used, they must be mounted outdoors within a maximum of 600' of the vehicles parking location. Pole mount our wall-mount options are the most common. A site survey will be used to determine the best type of antenna and wireless access point to be used.

5. KCD CONSUMABLES: Keys are held in the KCD using tamper-proof rings. As vehicles or keys are replaced over time, additional key rings may be required.

   Note: As the pricing format for this RFP did not accommodate the inclusion of consumables, pricing was not provided for this option.

22.0 Warranty:

22.1 The Vendor will provide vehicle wireless device, wireless access point, installation and training of Service Vehicle staff on MPS and components. New hardware, purchased under this contract, shall have a contract lifetime warranty. Replacement equipment shall be new, unused and not be manufactured longer than twelve (12) months prior to distribution. This will ensure the FDOT has the newest and most technically advanced equipment provided by the contract vendor. The FDOT will retain the ability to install the contract equipment at its convenience and by its personnel without any limitations by the awarded vendor. Since the FDOT expects the vendor to provide adequate installation training, equipment warranties shall not be voided when the equipment is installed by FDOT personnel. The FDOT does not expect the guaranteed warranties to include items such as intentional misuse, abuse, or accident.

Yes – We comply
Comply? (Yes/No)

All equipment is under warranty (mostly Year 1) or maintenance and tech support agreement throughout the term of the contract. Pricing was provided in the price proposal in the format specified if any costs apply. All replacement parts are new / unused.

Agile Fleet Florida DOT Price Catalog Years 1 and 2

Quantity	Mfg. #	Description	Agile MSRP	JULY 26 to JULY 27	JULY 27 to JULY 28
		Set-up and Hosting and External Interfaces		**Year 1**	**Year 2**
1	SU-FCSETUP1-250	FleetCommander Set-up 1 to 250 vehicles (One-time setup fee)	$2,247.00	$2,247.00	$2,247.00
1	SU-FCSETUP1-250	FleetCommander Set-up 251 to 750 vehicles (One-time setup fee)	$2,889.00	$2,889.00	$2,889.00
1	SU-FCSETUP751+	FleetCommander Set-up 751 to 5000 vehicles (One-time setup fee)	$7,704.00	$7,704.00	$7,704.00
1	HOSTFV-Alternate	Max-Secure Fleet Vault Alternate/Backup/Test site (Price Per Month)	647.35	647.35	647.35
1	HOSTFV1-250	Annual Max-Secure Fleet Vault Hosting 1 to 250 vehicles (Price Per Year)	$7,768.20	$7,768.20	$7,768.20
1	HOSTFV251-750	Annual Max-Secure Fleet Vault Hosting 251 to 750 vehicles (Price Per Year)	$9,180.60	$9,180.60	$9,180.60
1	HOSTFV751-5000	Annual Max-Secure Fleet Vault Hosting 751 to 5000 vehicles (Price Per Year)	$12,941.12	$12,941.12	$12,941.12
1	SAAS-EXTERNALHOSTING	Integration with External Systems (Annual Price)	$1,328.00	$1,328.00	$1,328.00
	Mfg. #	**Description**	**Agile MSRP**		
		Software as a Service (SaaS) Solution		**Year 1**	**Year 2**
1	SAAS	**FleetCommander Annual Service**			
1	SAAS	* The cost for the FleetCommander Annual Service is based on the number of units in each line item below. Using SAAS-MOTORPOOL as an example, (#vehicles x annual price per vehicle) would be (1*134.82) = $134.82 base year	Annual Cost	$134.82	$134.82
1	SAAS-MOTORPOOL	Motor Pool Module (annual price per vehicle)	$134.82	$134.82	$134.82
1	SAAS-ASSIGNVEHICLE	Assigned Vehicle Module (annual price per vehicle)	$21.57	$21.57	$21.57
1	SAAS-MAINTENANCE	Maintenance Module (annual price per vehicle)	$28.89	$28.89	$28.89
1	SAAS-PARTS	Parts Management Module (annual price per vehicle)	$7.45	$7.45	$7.45
1	SAAS-FUEL	Fuel Module (annual price per vehicle)	$14.51	$14.51	$14.51
1	SAAS-RISKMGMT	Risk Management Module (annual price per vehicle)	$11.56	$11.56	$11.56
1	SAAS - INVENTORY	Vehicle Inventory Module (annual price per vehicle)	$5.00	$5.00	$5.00
1	SAAS-TCO	Total Cost of Ownership Module (annual price per vehicle)	20.28	20.28	20.28
1	SAAS-KEYCONTROL	Key Control Module (annual price)	$3,852.00	$3,852.00	$3,852.00
1					
1	SAAS-KEYCONTROLVPN	VPN solution for key box secure tunnel via kiosk VPN client (annual per kiosk with technical support and maintenance included)	$405.74	$405.74	$405.74
1	SAAS-ANNUALTECHSUPPORT	Annual Standard Technical Support SAAS-MOTORPOOL/Per vehicle, Technical Support applies to all system components except key control VPN. Only motor pool example illustrated	10%*	$13.48	$13.48
1	SAAS_ANNUALMAINTENANCE	Annual Software Maintenance SAAS-MOTORPOOL/Per vehicle, Maintenance applies to all system components except key control VPN. Only motor pool example illustrated	15%*	$20.22	$20.22
		*of the SAAS annual service price plus any customizations. The cost for technical support and software maintenance will rise by 3% per year after Year 2			
	Mfg. #	**Description**	**Agile MSRP**		
		Centralized Key Control Hardware		**Year 1**	**Year 2**
1	K1C1013C008A	8-key Key Box (key control system) includes one year of Maintenance	$7,318.48	$7,538.03	$7,764.18
1	K1C1616C016A	16-key Key Box (key control system) includes one year of Maintenance	$9,282.32	$9,560.79	$9,847.61
1	K1C1827C024A	24-key Key Box (key control system) includes one year of Maintenance	$11,281.84	$11,620.30	$11,968.91
1	K1C1827C032A	32-key Key Box (key control system) includes one year of Maintenance	$12,731.98	$13,113.94	$13,507.36
1	K1C2828C040A	40-key Key Box (key control system) includes one year of Maintenance	$14,012.67	$14,433.05	$14,866.04
1	K1C2828C048A	48-key Key Box (key control system) includes one year of Maintenance	$15,166.72	$15,621.72	$16,090.37
1	K1C2828C056A	56-key Key Box (key control system) includes one year of Maintenance	$16,229.79	$16,716.69	$17,218.19
	K1C2828C064A	64-key Key Box (key control system) includes one year of Maintenance	$17,214.40	$17,730.83	$18,262.75
1	K1C2836C072A	72-key Key Box (key control system) includes one year of Maintenance	$18,147.26	$18,691.68	$19,252.43
1	K1C2836C072A	80-key Key Box (key control system) includes one year of Maintenance	$19,024.84	$19,595.58	$20,183.45
1	K1C2836C080A	88-key Key Box (key control system) includes one year of Maintenance	$19,861.39	$20,457.24	$21,070.95
1	K1C2836C088A	96-key Key Box (key control system) includes one year of Maintenance	$20,687.24	$21,307.86	$21,947.09
1	K1C2836C096A	104-key Key Box (key control system) includes one year of Maintenance	$22,403.15	$23,075.24	$23,767.50
1	K2C2828C104A	112-key Key Box(96+8) (key control system) includes one year of Maintenance	$24,186.84	$ 24,912.44	$25,659.81
1	K2C2828C112A	120-key Key Box(96+8) (key control system) includes one year of Maintenance	$26,020.47	$26,801.09	$27,605.12
1	K2C2828C120A	128-key Key Box(96+8) (key control system) includes one year of Maintenance	$26,808.86	$27,613.13	$28,441.52
1	K2C2836C128A	136-key Key Box(96+8) (key control system) includes one year of Maintenance	$28,690.66	$29,551.38	$30,437.92
1	K2C2836C136A	144-key Key Box(96+8) (key control system) includes one year of Maintenance	$29,466.56	$30,350.56	$31,261.07
1	K2C2836C144A	152-key Key Box(96+8) (key control system) includes one year of Maintenance	$30,224.63	$31,131.37	$32,065.31
1	K2C2836C152A	160-key Key Box(96+8) (key control system) includes one year of Maintenance	$30,961.30	$31,890.13	$32,846.84
1	K2C2836C160A	168-key Key Box(96+8) (key control system) includes one year of Maintenance	$31,678.33	$32,628.68	$33,607.54
	K2C2836C168A	176-key Key Box(96+72) (key control system) includes one year of Maintenance	$32,375.76	$33,347.03	$34,347.44
	K2C2836C176A	184-key Key Box(96+80) (key control system) includes one year of Maintenance	$33,062.48	$34,054.35	$35,075.98
	K2C2836C184A	192-key Key Box(96+80) (key control system) includes one year of Maintenance	$33,734.93	$34,746.98	$35,789.39
1	C1C1818C012AC	12-card Mail Slot Key Box (key control system) includes one year of Maintenance	$9,681.87	$9,972.33	$10,271.50
1	C1C1827C020AC	20-card Mail Slot Key Box (key control system) includes one year of Maintenance	$12,432.32	$12,805.29	$13,189.45
1	C2C1818C024AC	24-card Mail Slot Key Box (key control system) includes one year of Maintenance	$14,319.47	$14,749.05	$15,191.52
1	C1C2828C035AC	34-card Mail Slot Key Box (key control system) includes one year of Maintenance	$16,581.18	$17,078.62	$17,590.97
1	C2C1818C042AC	42-card Mail Slot Key Box (key control system) includes one year of Maintenance	$19,295.96	$19,874.84	$20,471.09

Agile Fleet Florida DOT Price Catalog Years 1 and 2

Quantity	Mfg. #	Description	Agile MSRP	JULY 26 to JULY 27	JULY 27 to JULY 28
1	C1C2836C056AC	56-card Mail Slot Key Box (key control system) includes one year of Maintenance	$21,589.79	$22,237.48	$22,904.60
1	C2C1818C070AC	70-card Mail Slot Key Box(35+35) (key control system) includes one year of Maintenance	$25,601.30	$26,369.34	$27,160.42
1	C2C1818C0112AC	112-card Mail Slot Key Box(56+56) (key control system) includes one year of Maintenance	$34,396.68	$35,428.58	$36,491.44
1	C1E1818C012AC	12-card Daisy-Chained Mail Slot Key Box (key control system) includes one year of Maintenance	$7,598.52	$7,826.47	$8,061.27
1	C1E1827C0202AC	20-card Daisy-Chained Mail Slot Key Box (key control system) includes one year of Maintenance	$10,350.75	$10,661.27	$10,981.11
1	C1E2828C035AC	35-card Daisy-Chained Mail Slot Key Box (key control system) includes one year of Maintenance	$13,976.99	$14,396.30	$14,828.19
1	C1E2836C056AC	56-card Daisy-Chained Mail Slot Key Box (key control system) includes one year of Maintenance	$18,985.60	$19,555.17	$20,141.82
1	K1C1318J008AL	8 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$7,918.00	$8,155.54	$8,400.21
1	K1C1818J016AL	16 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$10,345.40	$10,655.76	$10,975.44
1	K1C1827J024AL	24 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$12,205.79	$12,571.96	$12,949.12
1	K1C1827J032AL	32 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$13,771.87	$14,185.03	$14,610.58
1	K1C2828J040AL	40 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$15,157.80	$15,612.54	$16,080.91
1	K1C2828J048AL	48 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$16,409.95	$16,902.25	$17,409.31
1	K1C2828J056AL	56 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$17,556.86	$18,083.57	$18,626.07
1	K1C2828J064AL	64 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$18,623.51	$19,182.22	$19,757.68
1	K1C2836J072AL	72 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$19,629.51	$20,218.40	$20,824.95
1	K1C2836J080AL	80 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$20,576.65	$21,193.95	$21,829.76
1	K1C2836J088AL	88 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$21,484.55	$22,129.09	$22,792.96
1	K1C2836J096AL	96 Position SmartFob - Key Box w/ Touch-Screen (key control system) includes one year of Maintenance	$22,378.17	$23,049.52	$23,741.00
1	TBA	8-Fob Panel Only (does not include board upgrades)	$2,132.00	$2,195.96	$2,261.84
1	TBA	16-Fob Panel Only (does not include board upgrades)	$2,488.25	$2,562.90	$2,639.79
1	2690678	24-Fob Panel Only (does not include board upgrades)	$5,210.16	$5,366.47	$5,527.46
1	2690686	32-Fob Panel Only (does not include board upgrades)	$8,108.46	$8,351.71	$8,602.27
1	2690698	48-Fob Panel Only (does not include board upgrades)	$8,722.24	$8,983.91	$9,253.42
1	2690694	56-Fob Panel Only (does not include board upgrades)	$9,380.42	$9,661.84	$9,951.69
1	TBA	64-Fob Panel Only (does not include board upgrades)	$13,549.41	$13,955.89	$14,374.57
1	C1C1818P016A	Key Box: 16-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$11,438.80	$11,781.97	$12,135.43
1	C1C1827P024	Key Box: 24-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$13,779.01	$14,192.38	$14,618.15
1	C1C2828P032A	Key Box: 32-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$16,135.26	$16,619.32	$17,117.90
1	C1C2828P040	Key Box: 40-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$18,746.58	$19,308.98	$19,888.25
1	C1C2828P048A	Key Box: 48-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$19,404.76	$19,986.90	$20,586.51
1	C1C2828P056A	Key Box: 56-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$23,555.41	$24,262.07	$24,989.93
1	C1C2836P064A	Key Box: 64-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$24,131.54	$24,855.48	$25,601.15
1	C1C2836P080A	Key Box: 80-SmartFob Mail Slot Cabinet with No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$25,435.42	$26,198.48	$26,984.44
1	C1C2836P112A	Key Box: 112-SmartFob Mail Slot Cabinet w/ No Card Monitoring w/ Touch-Screen (key control system) includes one year of Maintenance	$33,877.62	$34,893.95	$35,940.77
1	2690695	Key Box: 16-SmartFob Mail Slot Panel with No Card Monitoring	$4,259.46	$4,387.24	$4,518.86
1	2690689	Key Box: 24-SmartFob Mail Slot Panel with No Card Monitoring	$5,490.20	$5,654.91	$5,824.56
1	TBD	Key Box: 40-SmartFob Mail Slot Panel with No Card Monitoring	$7,204.32	$7,420.45	$7,643.06
1	2690696	Key Box: 48-SmartFob Mail Slot Panel with No Card Monitoring	$8,017.69	$8,258.22	$8,505.97
1	2690693	Key Box: 56-SmartFob Mail Slot Panel with No Card Monitoring	$9,451.77	$9,735.32	$10,027.38
1	TBD	Key Box: 64-SmartFob Mail Slot Panel with No Card Monitoring	$10,049.31	$10,350.79	$10,661.31
1	2690690	Key Box: 80-SmartFob Mail Slot Panel with No Card Monitoring	$11,376.38	$11,717.67	$12,069.20
1					
1	MISC-DAISY CHAINED	Miscellaneous (Standard or SmartFob Daisy Chained Key Box or Mail Slot Key Box- Various Sizes) Inquire	Quoted Price	Quoted Price	Quoted Price
1	MISC-KEY BOX	Miscellaneous- Hook Box or Key Box for Spare Keys with FDOT Access Control or GFMS Software	Quoted Price	Quoted Price	Quoted Price

Agile Fleet Florida DOT Price Catalog Years 1 and 2

Quantity	Mfg. #	Description	Agile MSRP	JULY 26 to JULY 27	JULY 27 to JULY 28
1	83810002	7" Touchscreen Retrofit Assembly for SmartFob Cabinets	$780.36	$780.36	$780.36
1	16K50004-3	Keybox Chain Tray for 16/32 Chassis	$303.23	$303.23	$303.23
1	64K50003-2	Keybox Chain Tray for 64/96 Chassis	$443.70	$443.70	$443.70
1	STK	Standard touchscreen kiosk includes one year of Maintenance	$3,593.22	$3,593.22	$3,593.22
1	RTK	Ruggedized touchscreen kiosk includes one year of Maintenance	$4,434.72	$4,434.72	$4,434.72
1	UPGRADESAMSIZE	Key Box (key control system) Upgrade box to the next size	$616.18	$616.18	$616.18
1	ECEKS	Environmentally controlled enclosure for kiosk/SAM includes one year of Maintenance and Technical Support	$2,675.54	$2,675.54	$2,675.54
	SAMMTS	Key Box Maintenance & Technical Support - Example based on 1 in Year 1 - K1C1827C016A - 16 key key box, 1-K1C1827C032A - 32 key keybox, and 2 STK Indoor Kiosk, and 1 - Environmentally controlled enclosure	**15%***	$4,781.44	$4,924.89
		*of the Key Boxes (key control systems) and kiosks and enclosures. The cost for maintenance and technical support with warranty will rise by 3% per year after Year 1. SAMMTS for SmartFob replacement panels are covered under the original key box purchase. *The cost of all key boxes and key box panels will rise by 3% annual			
	Mfg. #	**Description**	**Agile MSRP**	**JULY 26 to JULY 27**	**JULY 27 to JULY 28**
1	2690319	Key Box - Battery for old styel 8-key Key Box	$87.40	$87.40	$87.40
1	2690020	Key Box - Battery	$93.65	$93.65	$93.65
1	2690411	Key Box Replacement Keys	$31.21	$31.21	$31.21
1	2690346	Key Box - Door or Panel lock with 2 keys	$39.45	$39.45	$39.45
1	2690061	Key Box - Door Latch with Shim	$292.63	$292.63	$292.63
1	2690640	Key Box - Door Latch Door Assembly	$301.44	$301.44	$301.44
1	2690224C	Key Box - Door Latch Door Assembly 8 Key Version 1	$301.44	$301.44	$301.44
1	2690650	Key Box - Door Latch Assembly – DL (Behind Exterior Door)	$301.44	$301.44	$301.44
1	2690020	Key Box - Battery 8-Key Version 1	$87.40	$87.40	$87.40
1	279	Key Box - 1in. Rigid Tamper-Proof Key Ring	$6.05	$6.05	$6.05
1	279F	Key Box - 1in. Flexible Tamper-Proof Key Ring	$8.92	$8.92	$8.92
1	278	Key Box - 1 5/8in. Rigid Tamper-Proof Key Ring	$6.58	$6.58	$6.58
1	278F	Key Box - 1 5/8in. Flexible Tamper-Proof Key Ring	$9.30	$9.30	$9.30
1	270	Key Box - 2in. Rigid Tamper-Proof Key Ring	$7.19	$7.19	$7.19
1	270F	Key Box - 2in. Flexible Tamper-Proof Key Ring	$10.31	$10.31	$10.31
1	277	Key Box - 3in. Rigid Tamper-Proof Key Ring	$8.13	$8.13	$8.13
1	277F	Key Box - 3in. Flexible Tamper-Proof Key Ring	$11.44	$11.44	$11.44
1	2.72E+02	Key Box - 4in. Rigid Tamper-Proof Key Ring	$9.17	$9.17	$9.17
1	272F	Key Box - 4in. Flexible Tamper-Proof Key Ring	$12.51	$12.51	$12.51
1	81400006	Key Box - LCD with Keypad	$1,105.89	$1,105.89	$1,105.89
1	WRAP	Key Box - Custom Wrap - All Sizes	Inquire	Inquire	Inquire
1	271V	Key Box - Closer Tool	$178.37	$178.37	$178.37
1	271D	Key Box - Crimper Tool	$166.12	$166.12	$166.12
1	271C001	Key Box - Custom Flex Cable Crimper For Cards	$166.12	$166.12	$166.12
1	271C002	Key Box - Custom Flex Cable Crimper For Key Ring	$166.12	$166.12	$166.12
1	271C003	Key Box - Custom Card Cable Crimper	$166.12	$166.12	$166.12
1	278F001	Key Box - Card/Key Retainer 3.5in. Min Order is 10	$9.30	$9.30	$9.30
1	278F003	Key/Card Tether - 6" with 2 crimp ends Min Order is 10. Min Order is 10	$9.30	$9.30	$9.30
1	KEYBOARD	Standard Keyboard w/ Stand	$183.26	$183.26	$183.26
1	RFID-001	RFID Reader	$288.90	$288.90	$288.90
1	MIFARE	RFID MIFARE Cards (each)	$3.56	$3.56	$3.56
1	MIFARE-SETUP	RFID MIFARE Card Graphics Layout Charge	$356.74	$356.74	$356.74
1	KIOWARE_WINDOWS	KioWare Kiosk Software Note: Included in kiosk price, Only use for a new kioware license	291.31	291.31	291.31
1	KIOAM	KioWare Kiosk Annual Maintenance (Per Kiosk)	15% of purchase cos	$43.70	$43.70
1	KIOAS	KioWare Kiosk Software - Annual Support (Per Kiosk)	10% of purchase cos	$29.13	$29.13
1	MIFI-003	Cradlepoint Cellular Router	$891.85	$891.85	$891.85
1	MIFI-003S	Cradlepoint Maintenance & Technical Support	15%* of purchase cost	$133.78	$137.79
1	MIFI-003C	Cradlepoint Annual Communications Service	$2,140.43	$2,140.43	$2,140.43
1	MISC-KEYHW	Miscellaneous One-Time Item	Quoted Price	Quoted Price	Quoted Price
1	SHIPPING	Shipping - Actual/Estimated Cost	Quoted Price	Quoted Price	Quoted Price
	Mfg. #	Description	Agile MSRP		
		Professional Services		Year 1	Year 2
1	PS-PROFSVCSCUSTOM	Professional Services – per hour	$230.00	$230.00	$230.00
1	PS-PROGMGMTLVL1	Project Management – Level 1 – per hour	$215.00	$215.00	$215.00
1	PS-PROGMGMTLVL2	Project Management – Level 2 – per hour	$225.00	$225.00	$225.00
1	PS-SOFTWAREDEVELOPER	Software Developer – per hour	$230.00	$230.00	$230.00
1	PS-LEADSOFTWAREDEVELOPER	Lead Software Developer – per hour	$240.00	$240.00	$240.00
1	PS-FCTRAINING	FleetCommander Trainer – per hour	$215.00	$215.00	$215.00
1	PS-RFID	RFID Implementation	$1,754.00	$1,754.00	$1,754.00
1	PS-NONSTANDARD SUPPORT	Client Specific Nonstandard Support	$2,247.00	$2,247.00	$2,247.00
1	GPS - WEBHOOK	GPS Webhook for Mileage Updates (Annual Price)	$2,568.00	$2,568.00	$2,568.00

1	PS-SAML/LDAP AUTH	Set up for SAML or LDAP Authentication services	$5,264.40	$5,264.40	$5,264.40
1	PS-OAUTH AUTH	Set up for OAUTH Authentication services	$1,754.80	$1,754.80	$1,754.80
1	MISC	Miscellaneous (additional items not listed)	Negotiated	Quoted Price	Quoted Price

ORDERING INSTRUCTIONS

Contract No. CR1448

Bid Number: DOT-SS-27-9023-DG

Title: Self-Serve Motor Pool System

NOTE: ALL ORDERS SHOULD BE DIRECTED TO:

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEID): F770553957-001

VENDOR: Agile Fleet Inc.

ADDRESS: 14101 Willard Road Suite D

CITY, STATE, ZIP: Chantilly, Virginia 20151

TELEPHONE: (571) 498-7555

DELIVERY: DELIVERY WILL BE MADE WITHIN 75 DAYS AFTER RECEIPT OF PURCHASE ORDER.

PRODUCT INFORMATION: DIRECT QUESTIONS TO:

NAME & TITLE: Ionela Greceanu

ADDRESS: 14101 Willard Road, Suite D

CITY, STATE, ZIP: Chantill, Virginia 20151

TELEPHONE: (571).498.7555 ext. 519

E-MAIL ADDRESS: igreceanu@agilefleet.com

WEB ADDRESS: www.agilefleet.com