



DISTRICT SIX
QUARTERLY FDOT-ACEC FL LIAISON COMMITTEE MEETING

DATE: May 23, 2018

TIME: 1:00 PM

LOCATION: EXECUTIVE CONFERENCE ROOM

Attendees:

- Jim Wolfe – District Six Secretary
 - Harold Desdunes – District Six Director of Transportation Development
 - Brian Arena – District Six Transportation Support Manager
 - Catrina Wilson – District Six Procurement Manager
 - Mark Moshier – Keith & Schnars
 - Bob Carballo – Stantec
 - Robert Behar – R.J Behar
 - Gus Quesada – New Millennium Engineering
 - Judy Solaun-Gonzalez – District Consultant Project Management Engineer
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New Business

1. Member Rotation – Robert Behar, P.E. request for term limit:
 - a. Will be picking someone who is DBE. Next meeting will find the next person.
2. FDOT – ACEC FL Relations Committee March 26, 2018 Summary of Discussion – Professional Services Submittal Examples: Consultant Wage Rate Support Date; Lodging/Hotel Expenses; Scrutinized Companies.
 - a. Three issues – submittal requirements – wage rate report. Run the report the same day as the AFP are due.
 - b. One District-wide was used for the alternate selection so far for District 6. No issues
 - c. Scrutinized companies – No issues
 - d. Organizational charts, resumes, technical proposal follow the new standard for acceptable and unacceptable content.
3. FDOT – ACEC FL Liaison Committee April 11, 2018 Summary of Discussion – See Agenda for any topic of discussion (Bob Behar and Mark Moshier attended the D-4 Video Conference Bridge):
 - a. Q & A was really good. Follow the format from D-4.
 - b. Q & A for the next FDOT – ACEC FL Liaison meeting will be here in D-6.
 - c. Number is still 4 for the number of people to attend the ACEC-FL Transportation Conference – May 31-31, 2018.
 - d. Consultant Grading Task Team - New grading scale. Half point was being talked about. No one has contact D-6 regarding the grading scale
 - e. Consultant recruitment process – Consultants are recruiting FDOT employees at our offices.
 - f. Consultant should not be marketing at our office. How can we prevent this from happening?



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- g. TRC shortlist summary recommendation notes should be available and posted for Consultants to see.
- 4. Use of Drones on contracts:
 - a. Not clear on the rules for using drones in presentations or on contracts.
 - b. Questions were raised if it is feasible to have drones on contracts.
 - c. Don't know what the restrictions are in using this device.
- 5. CEI Issues:
 - a. CEI – Statewide meeting to be held June 4th in D4. Consultant will be attending this meeting.
 - b. Update on the 3D design and implementation
 - c. Concerns with changing the procedure in allowing the Contractors to grade the CEI work
 - d. Concern with sending home Inspectors when it rains. Not happening here in District 6.
- 6. Post Design Services Invoicing and Payment (Bob Behar)
 - a. Seen an increase of post design lately.
 - b. Have to supplement contracts with more funding.
 - c. Some PM's check the invoice for CEI/post design
 - d. There is still an issue. Less experience staff out there.
- 7. Follow-up:
 - a. New AFP Update
 - i. Has officially been released for Consultant to use