



DISTRICT DIX
QUARTERLY FICE LIAISON COMMITTEE MEETING

DATE: January 23, 2018

TIME: 1:00 PM

LOCATION: EXECUTIVE CONFERENCE ROOM

Attendees:

- Jim Wolfe – District Six Secretary
- Harold Desdunes – District Six Director of Transportation Development
- Rudy Garcia – Director of Transportation Operations
- Brian Arena – District Six Transportation Support Manager
- Catrina Wilson – District Six Procurement Manager
- Mark Moshier – Keith & Schnars
- Bob Carballo – Stantec
- Robert Behar – R.J Behar
- Gus Quesada – New Millennium Engineering
- Judy Solaun-Gonzalez – District Consultant Project Management Engineer

New Business

1. Member Rotation :
 - a. Introduction of new member - Gus Quesada, P.E.
2. Alternative Selection Method – Voted by ACEC - FL
 - a. Has been voted on to go forward with this alternative method. This will not be a requirement, but a tool to use.
 - b. Director's will be making the final decision to use this method not Department Heads.
 - c. Executive team adopted this method for minor project category procurement with a dollar amount of \$1.5 million dollars only.
 - d. Some Districts liked the 5-page letter. This will give us more latitude for the procurement process.
3. Design-Build Submittal Extensions and Increased Cost:
 - a. Continue to have problems around the State regarding the schedule being changed, time added.
 - b. Costing more money with these changes.
 - c. One a schedule is made we should try to meet.
 - d. Maybe poll all Districts to see what they are doing.
 - e. TRC is not always experienced – need to train and spend the effort for them to understand what they are reading and evaluating.
4. Transportation Conference:
 - a. Conference May 30 & 31, 2018.
 - b. Limit to 4 each District - District Secretary plus three.



DISTRICT DIX
QUARTERLY FICE LIAISON COMMITTEE MEETING

DATE: January 23, 2018

TIME: 1:00 PM

LOCATION: EXECUTIVE CONFERENCE ROOM

- c. Concern with the number invited to attend the conference. The number is too small and will be discussing the issue on this matter.
5. New Consultant Grading – Requesting input from Districts:
 - a. District 6 has not heard anything on this yet.
 - b. Will check with Carla Perry.
6. Procurement during State of Emergency:
 - a. Needs more clarification and/or suspended.
 - b. Central office will be looking into the procedures on this matter.
7. E & O Recovery rate/percentage:
 - a. This procedure needs to be re-addressed.
 - b. District 6 does not have any outstanding issues as of right now.
 - c. Benefit cost ratio plays a factor on E & O recovery.
 - d. Construction was not notifying EOR in a timely fashion.
8. FHWA Audit related to NEPA – Workshop or Training:
 - a. Consultant audit will happen this year – Will be in the Fall.
 - b. Many Districts will be having a workshop or training.
 - c. District 6 asked for continuous training on this.
9. D6 FICE Membership:
 - a. 3 to 5-year term for rotation.
 - b. Have to find volunteers.
10. Some Regions are using SPE's at 10% and 20% capacity on large scale projects:
 - a. On CEI projects receiving complaints that some Districts are putting percentages of SPE part-time for administrative roles.
 - b. Not having any issues in District 6 on this matter. District 6 practice is usually 100% for large or combined CEI projects.
11. CEI Cost Increase Trends:
 - a. CEI Cost increasing trends.
 - b. Concern with sending home Inspectors when it rains. Not happening here in District 6.
12. District Rejecting Inspectors:
 - a. Consultants who does not have all of their certifications are getting rejected, but they have the years.
 - b. Procedures states you have up to 6 months to get your certifications.
13. CEI MOT Weekly Review Report – Responsibility of CEI:
 - a. Report work zone safety supervisor appears in the CPAM report on responsibility.
 - b. Responsibility is on the Contractor.
14. Follow-up:
 - a. New AFP Update – To be released Jan. 18, 2018.
 - i. New AFP has started January 17.
 - ii. Is open to all.



DISTRICT DIX
QUARTERLY FICE LIAISON COMMITTEE MEETING

DATE: January 23, 2018

TIME: 1:00 PM

LOCATION: EXECUTIVE CONFERENCE ROOM

- b. Updates to Negotiations Handbook – Continuing to discuss adding new/additional classifications:
 - i. Updates with negotiations – 3 classifications of PM to the negotiations handbook.
 - ii. New/additional classifications added – speak with Consultant and Consultant PM for approval before reclassification.
- 15. Open Discussion:
 - a. Harold Desdunes – we are losing a lot of people here in the District.
 - b. FICE at one time was offering training, however the Design Conference came along and training disappeared.
 - c. We are in need of training.