

DISTRICT 6 ACEC-FL LIAISON COMMITTEE MEETING MINUTES

Location: Procurement Conf. Room, 1000 NW 111th Avenue, Miami, FL 33172
Dates & Time: Friday, May 19, 2023 at 1:00 PM to 2:30 PM
Facilitator: FDOT District 6 Transportation Support Division

Meeting Attendance

Representative Name	Agency/Company	Title
Stacy L. Miller	Florida Department of Transportation	District Secretary
Daniel Iglesias	Florida Department of Transportation	Director of Transportation Development
Rudy Garcia	Florida Department of Transportation	Director of Transportation Operations
Cindy Capdevila	Florida Department of Transportation	Transportation Support Manager
Mario Cabrera	Florida Department of Transportation	District Construction Engineer
Karina Fuentes	Florida Department of Transportation	District Design Engineer
Judy Solaun-Gonzalez	Florida Department of Transportation	District Consultant Project Management Engineer
Andres Berisiartu	Florida Department of Transportation	Assistant District Construction Engineer
Dat Huynh	Florida Department of Transportation	District Planning and Environmental Administrator
Daniel Kong	Florida Department of Transportation	District Procurement Manager
Andres Cruz	Florida Department of Transportation	Contract Analyst II, Professional Services
Valter Batista	Florida Department of Transportation	Contract Analyst III, Professional Services
Alina Fernandez	Gannett Fleming, Inc.	Representing Mid-to-Large-Sized Engineering Firms
Rick Crooks	EAC Consulting, Inc.	Team Chair, Representing Mid-Sized Engineering Firms
Shelley Ortiz	Highway Studio	Representing SBE Engineering Firms
Enrique Tamayo	RK&K	Representing CE&I Firms
Silvia Beltre	Pevida Highway Designers, LLC	Representing SBE Engineering Firms

Meeting Minutes

1. Opening remarks
2. Approval of Meeting Minutes from February 1, 2023.
3. Action Items from Previous Meeting:
 - a. Review of Consultant Evaluation Criteria and comments from ACEC-FL Committee led to the following template evaluation breakdown:

Interview & Technical Proposals

Evaluation Criteria	Value
Scope of Services / Scope of Work	
Understanding of Scope of Work	5
Understanding of Scope of Services	5
	10
Awareness of Project Issues	
Understanding of Project Issues	20
Approach to Project Issues	30
	50
Project Management	
Project Management Approach / Team Approach	5
Control of Project Schedule	5
Control of Budget	5
Quality Control Process	5
	20
Project Staffing	
Staffing Quality	10
Staffing Experience on Similar Projects	10
	20
TOTAL	100

Oral Presentations

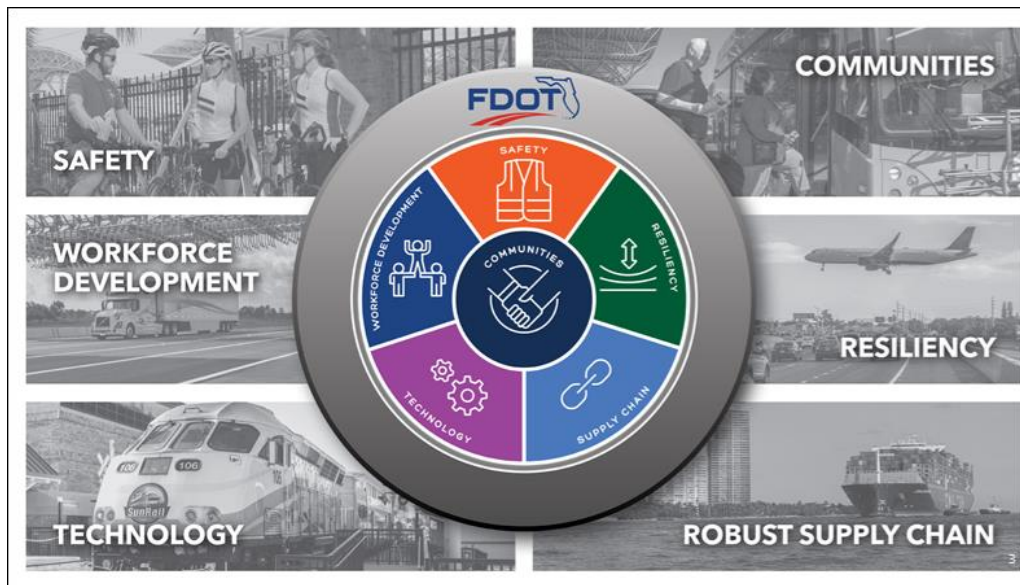
Evaluation Criteria	Value
Scope of Work / Scope of Services	
Understanding of Scope of Work	5
Understanding of Scope of Services	5
	10
Awareness of Project Issues	
Understanding of Project Issues	20
Approach to Project Issues	20
	40
Presentation Material / Q&A	
Quality of Presentation and Delivery	5
Responses to Questions	5
	10
Project Management & Presentation Delivery	
Project Management Approach / Team Approach	5
Control of Project Schedule	5
Control of Budget	5
Quality Control Process	5
	20
Project Staffing	
Staffing Quality	10
Staffing Experience on Similar Projects	10
	20
TOTAL	100

- b. Decreasing participation of Consultants in District 6 advertisements:
 - i) Timing of advertisements is critical:
 - (1) Work Program includes considerations for timing, but this is sometimes changes due to readvertisements and funding issues,
 - (2) D6 would like to see more interest on smaller projects,
 - (3) Projects that slide affect other projects (balance of CAP).
 - (4) Consideration should be given on splitting more projects (one advertisement for various projects/contracts).
 - (5) COVID led to local firms looking for work elsewhere. Other Districts face similar situation.
 - (6) Design fees are getting revisited to assure that they are in line with construction estimates. Projects advertised with lower fees may not get the right attention.
 - (7) Industry Forums for project specific are being provided.

(8) FDOT's work program is larger than ever – D6 needs industry to keep up and pursue the work.

4. Joint Career Fair Feedback and Lessons Learned – attendees surveyed in late March.
 - a. The event appeared to be beneficial to students that were there.
 - b. D6 is unsure if the event as-is will yield long-term results – plenty of room for improvement: re-target audience, outreach strategy, location of event, timing/season.
 - c. More effort for participation is required: District Maintenance, Bridge Group, etc.
 - d. Audience/attendees already had jobs or internships lined-up.
 - e. Liaise with universities for pre-session to showcase FDOT process prior to holding traditional career fair.
 - f. Target next event around fall of 2024.
5. Update on Work Program: Funding, Construction Costs, or any other developments
 - a. Approved \$14B for FDOT Work Program plus \$4B from Moving Florida Forward, however, construction costs have increased substantially.
 - b. Drop extended to 8 years; have to give written notification of end of employment and changes have to be approved by individual agencies.
 - c. Work Program is under review (process just started a few weeks ago, currently at 2nd month of WP analysis).
 - d. FDOT's core business has become so expensive and peripheral programs are no longer part of core thinking,
 - e. Maintenance costs for ITS and other take precedence,
 - f. Resurfacing program up to \$1M per lane mile and ROW costs have also gone up.
6. Consultant Conference on May 31 to June 1, 2023 – District 6 will attend.
 - a. PD&E Subcommittee communicated to ACEC members and requests more face-to-face communication.
 - b. PD&E breakdown during conference being proposed starting next year.
7. Feedback from Industry:
 - a. ORD Design Feedback
 - i) Industry has challenges with software; ORD working well for FDOT; minor issues with utility plots; troubleshoot with Central Office.
 - ii) FDOT will be moving forward with signing and sealing a 3D model, but not there yet.
 - b. ORD CEI Feedback
 - i) 3D webinars; FDOT will still provide PDFs and plans; NextGen, less labeling, drainage different; fully in NextGen; every new project.
 - ii) One idea would be to have a contract support specialist person assigned per contract for this task.
 - c. ACEC Statewide Liaison and Transportation Committee Items:
 - d. ORD – negotiation guidelines are being developed between FDOT-ACEC Group. Bugs in the software and Hybrid cases that requires more effort.

e. FDOT Compass by Secretary Perdue



i) Communities is the central theme. FDOT’s information format is very technical but doesn’t tell story of “why we are doing a project”; standard template is evolving to highlight how project affects community; answer the public’s question of “what’s in it for me”. FDOT believes these are the themes that resonate the most with communities.

f. Career Fairs by Asst. Secretary Watts:

i) Discussed example in Tampa; Michael Shepherd, Director of Design from Central Office called for more interest and D6 still interested.

g. Upcoming Training for Mutual Gains (FYI).

h. Efforts to improve Safety and Vision Zero:

i) Mention of internal training program at D1.

ii) Countermeasures training

iii) PD&E forum to showcase needs of each District and highlight concerns; tell us what is being done wrong and any lessons learned.

i. TRC members knowledge and preparation:

i) Members come knowledgeable to the TRC process,

ii) Pre-marketing meeting availability,

iii) Some TRCs not knowledgeable ahead of time,

iv) D6 encourages TRCs to know projects, issues, etc.

j. Regional meetings of Districts.

i) Last one took place in 2017; FTE to take the lead; used to be quarterly meetings; D4 and D6 used to hold them together (Production Office).

8. Adjournment

To-Do List

Action Items	Owner(s)	Deadline	Status
Schedule next Liaison Meeting	Rick Crooks/Daniel Kong	Schedule for September 2023	Pending
Provide Talking Points for next Liaison Meeting	Rick Crooks	1 week prior to next meeting	Pending
Provide information on efforts for Safety and Vision Zero to D6	ACEC-FL Committee	ASAP	Pending