

DISTRICT 6 ACEC-FL LIAISON COMMITTEE MEETING MINUTES

Location: Procurement Conf. Room, 1000 NW 111th Avenue, Miami, FL 33172
Dates & Time: Wednesday, October 19, 2022 at 11:00 AM to 12:30 PM
Facilitator: FDOT District 6 Transportation Support Division

Meeting Attendance

Representative Name	Agency/Company	Title
Stacy L. Miller	Florida Department of Transportation	District Secretary
Daniel Iglesias	Florida Department of Transportation	Director of Transportation Development
Mario Cabrera	Florida Department of Transportation	Interim Director of Transportation Operations
Karina Fuentes	Florida Department of Transportation	District Design Engineer
Judy Solaun-Gonzalez	Florida Department of Transportation	District Consultant Project Management Engineer
Heidi Solaun	Florida Department of Transportation	Assistant District Construction Engineer
Dat Huynh	Florida Department of Transportation	District Planning and Environmental Administrator
Daniel Kong	Florida Department of Transportation	District Procurement Manager
Monserrat Sierra	Florida Department of Transportation	Professional Services Unit Supervisor
Naldo Gonzalez	Gannett Fleming, Inc.	Representing Mid-to-Large-Sized Engineering Firms
Rick Crooks	EAC Consulting, Inc.	Team Chair, Representing Mid-Sized Engineering Firms
Shelley Ortiz	Highway Studio	Representing SBE Engineering Firms
Enrique Tamayo	RK&K	Representing CE&I Firms
Silvia Beltre	Pevida Highway Designers, LLC	Representing SBE Engineering Firms

Meeting Minutes

1. Opening remarks
2. Approval of Meeting Minutes from April 12, 2022. No outstanding issues.
3. Update to FDOT Negotiations Handbook – consultant staff can reclassify to higher classification if staff >1 year tenure in contract, FDOT PM has a need for higher class, and/or budget allows without reducing services. This provides flexibility and to be addressed case by case.
4. Joint Career Fair for University Students – scheduled to take place Mid Jan/February 2023. D6 ACEC-FL to partner with FDOT for outreach to ASCE, FES, and local universities (possibly outside universities, too).
5. “Adopt a community” presentation to promote Safety and Engineering as a career – “adopt” concept applies to any type of institution in the community.
 - a. First approach through educational institutions (schools and universities).
 - b. Jennifer Marshall initiative targets North and Central Florida universities. Locally, we can partner with National Assembly Foundation (MDC Public Schools STEM Program)
 - c. University of Florida initiative of Masters in Transportation: online program and engineering degree not required
 - d. FHWA Program – STEM for K-12 students; want engineering industry to sponsor packages; one school in Broward and Leon County; Miami-Dade not currently included; teaching teachers how to do it in the High School; need support to help pay for teacher training
 - e. Other programs: RISE (K-8) and TRAC (6-12); Transportation and Civil Engineering
 - f. D6 PIO will be involved in community engagement efforts.
6. Update on Work Program:
 - a. Largest WP we have had (\$14bn), however budget has been consumed very quickly to balance cost overages and project shortfalls,
 - b. D6 continues to look for opportunities for project advancements.
 - c. Project estimates are coming in higher due to market conditions. FDOT may start requesting estimates more often.
7. Project Management Training will include 24 attendees from D6 (PD&E, Design, and Construction), however event postponed to March/April 2023.
8. Quarterly District 6 ACEC-FL Liaison Meetings will be extended to 2-hour slots, similarly to other districts.
9. Evaluation Criteria on Professional Services selections and the allocation of points will be reviewed by District staff.
10. Consultant Interviews Q&As to include more general questions for consultants to be able to discuss items that may not have been addressed by more specific questions and demonstrate Consultant’s project research and preparation.

11. FDOT seeing more delayed CEI starts and their impacts to firms in slippage, costs of materials, utility schedules, etc.
12. “Flip flopping” of consultant teams is not D6’s preference as it does not add value to the Department. D6 is looking at diversity, new firms, and personnel.
13. Topics for ACEC discussion:
 - a. CEI staffing availability changes/updates to be informed to PSU as soon as known, to promote transparency.
 - b. Feedback on D6 approach to TRC memos during longlist/shortlist meeting. Noted that TRC have to be careful to not give away unique team ideas and concepts.
14. FDOT-ACEC website to be updated with previous meeting minutes.
15. Closing Remarks – Items to be discussed in the next quarterly meeting:
 - a. PD&E Committee updates.
 - b. ACEC-FL feedback on TRC memos.
16. Adjournment

To-Do List

Action Items	Owner(s)	Deadline	Status
Schedule next Liaison Meeting	Rick Crooks/Daniel Kong	Schedule for Feb/Mar 2023	Pending
Provide Talking Points for next Liaison Meeting	Rick Crooks	1 week prior to next meeting	Pending
Review Consultant Evaluation Criteria	Judy Solaun-Gonzalez	TBD	Complete
Update FDOT-ACEC website	Daniel Kong	ASAP	Complete
Feedback from ACEC-FL Committee to TRC memos during longlist/shortlist meeting. Noted that TRC have to be careful to not give away unique team ideas and concepts.	ACEC-FL Team	Next quarterly meeting	Pending
Coordination between FDOT and ACEC-FL regarding Joint Career Fair	Rick Crooks/Cindy Capdevila	ASAP	On-going