

FDOT District 4/ACEC FL Liaison Committee Meeting Summary Notes
Thursday, April 7, 2022, 3:00 PM

Summary Notes from the subject meeting are below, in red font. The agenda topics are in italics below.

1) *Update on prior meeting action items*

- a) *Grading: The final grade does not supersede the interim grades received; they are averaged together for an overall score. Carla is sending out the guidance (the formula used) and will share that with the committee. Kereisha Ottey confirmed with Carla Perry that the final grade developed by the current grading system is a composite average score of all interim grades, as well as the final grade provided at the completion of the contract.*
- b) *Mutual gains training discussed by ACEC at the Relations Committee, and they are also thinking about that – maybe as a webinar with multiple participants at once. Tim Lattner confirmed this was already part of FDOT’s plan. – Kereisha Ottey confirmed with Carla Perry that this training could be coming back soon, and that it would come out of the office of design, led by Tim Lattner.*

2) *Update from Florida ACEC Leadership Meeting with Central Office* – The following information was summarized by ACEC, based on the most recent ACEC liaison meeting with Central Office

- a) *Off-System/Off-System (not state highway and not federal system) bridges are expected to receive approximately \$50M/year for each of the next 5-years, as part of the IIJA Federal Transportation Bill.*
- b) *Additional federal funding over the next 5-years is expected to provide over \$3B more to the annual total FDOT Work Program, for many programs, including grant funded.*
- c) *Central Office leadership may be looking for opportunities to conduct consultant office visits concurrent with visits to Districts, for the monthly executive leadership meetings.*

3) *New FDOT Topics:*

- a) *Expectations for reviewing critical path method (CPM) schedules in construction*
It was noted by Matt Carlock that the schedule prepared by the Contractor and reviewed by the CEI is very important to analyze delay claims. Matt feels that CEI firms and Senior Project Engineers need to improve the quality of their schedule review and tools used to accept the construction schedule prepared by the contractors.
- b) *GEC for Transportation Development Consultant Update*
Steve Braun provided the following key highlights of the new GEC for Transportation Development:
 - *Industry forum will be April 12th at 10am, virtually*

- Time and dates for interviews will be on the planned advertisement website.
 - All offices within the Transportation Development Division at the District are included in the contract. The teams will be expected to be able to provide staff and expertise to meet the needs of all the offices under Transportation Development.
 - Contract will be for 5-years with a \$30M cap.
 - Advertisement will be May 31, 2022
 - This is the first Transportation Development Division GEC in District-4. The District is encouraging interested firms to pursue this contract to maximize competition.
- c) *QA/QC (in general, but especially on cost estimates/quantities and public involvement material)*
- Quality of deliverables and quantity estimation needs to improve, specifically related to estimates.
 - Public Involvement outreach material (letters, maps, flyers, etc.) still lacking the quality that is expected or needed. Taking too long for too many FDOT senior managers to review. The Department feels that the level of consultant senior level review is missing. The Department also feels that the materials are mostly prepared by engineers, and that a public involvement specialty review is missing.
- d) *Annual consultant forum*
- Robert Bostian has begun preparing for the next District-4 consultant forum. The date of the forum has not yet been set.
 - Ideas for topics should be gathered by ACEC members and provided to Robert Bostian
- e) *CEI firms (pursuing Planned Advertisements) request to D4 for project information*
- Planned Advertisements have been updated to include the contact information to request the construction plans. *The current construction plans will be available **one month** prior to advertisement. To request plans contact d4.profserv@dot.state.fl.us, include Exempt form # 050-020-26 and a copy of your driver's license.*
 - The packages will contain the most up to date plans available, so that all CEI competitors have the same information prior to the formal ad.
 - What will be provided, right now just plans. But questions were asked about permits, drainage reports? Not currently to be provided

4) **New Local ACEC FL Topics:**

- a) *Additional projects to be added to FY 2023 CAP, via legislative session and/or "Infrastructure Bill" (IIJA) or prior COVID bills – The specifics of the federal funding bills are still being worked out by Central Office. Specifics of impact on the CAP and Work Program for D4 are not yet known.*

b) Consultant participation options (virtual and/or in person) for TRC meetings (at both longlist and final selection timeframes) and Selection Committee meetings (shortlist and final selection)

- For upcoming advertisements, Presentations and/or Interviews for procurements will be in person, not virtual.
- TRC public meetings (at longlist and following presentation/interview) are currently virtual but are expected to change back to in person only in the future
- Selection meetings are being held in person only for members of the public

5) General Discussion

a) The D4 Monthly Consultants Marketing Meetings (held the 1st Thursday of each month) – topic of whether Industry would prefer to have them in person or virtually was discussed. Industry noted that having the meetings in person, especially for consultants that haven't worked in the District before and are starting to build relationships, would be preferred. FDOT notes that the participation by FDOT employees has improved significantly when they are allowed to participate virtually, and FDOT noted that it appears that the consultants that have been participating virtually are able to maximize participation from a large geographic reach, without the need for travel and associated expenses.

b) Next Meeting date: July 8, 2022

Meeting Participants (Invitees shown, attendees in **Bold**):

- FDOT – **Robert Bostian, Steve Braun, Matt Carlock, Paul Lampley, John Olson, Gerry O'Reilly, and Kereisha Ottey**
- ACEC – **Morteza Alian, Karina Enrico, Randy Scott, Coriann Salas, and Will Suero**