


Florida Department of  
**TRANSPORTATION**

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## One Stop Permitting


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Welcome to the Florida Department of Transportation's One Stop Permitting site. From this website you will be able to see the permits that are administered by the Florida Department of Transportation (FDOT), the Florida Administrative Code (F.A.C.) Rule Chapters that govern the permit requirements, and information concerning the permit applications and how to submit them. Contact information for permit staff can be found under the Permit Offices tab. You can find the appropriate contact information for your county of interest by using the interactive map. If you are interested in obtaining information on permits that have been issued by the FDOT, you can use the GIS Permit Search or Reports tab to run various reports.

Please Note: Office of Information Hours of Availability for enterprise applications.

**Wrong type of Permit?**


Visit the Licensing and Permitting section of [MyFlorida.com](#)

For permits NOT associated with the Florida State Highway System, please contact your local County or City government office.



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- Access/Driveway
- Airspace Obstruction
- Banner
- Building Moving
- Drainage
- General Use
- Guide Signs
- Highway Landscaping
- Outdoor Advertising & Billboard
- Overweight & Over-Dimensional
- Rail Corridor Crossing
- Road Closure
- Solicitation at Rest Area
- Utility
- Vegetation Management

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## Access/Driveway Permits

**Brief Description:**  
Driveways, streets, turnouts or other means of providing access to the State Highway Systems.

[Apply Online](#)


**Downloads:**  
Access/DriveWay Permit forms (Click on the link and then select Systems Planning in Office)

**Reference Documents:**  
 Florida Administrative Code Rule: Chapter 14-96 and Chapter 14-97  
 Driveway Information Guide - PDF file size 3,130KB  
 Access Connection Median Handbook - PDF file size 3,767KB  
 Brochure: Access Management, Answer to your Business Questions - PDF file size 1,285KB  
 Design Standards  
 Standard Specifications

**Contact**  
Find Your Local Contact

**ATTENTION! PRE-APPLICATION MEETING RECOMMENDED!**  
When applying for an Access (driveway connection) permit, it is highly recommended that you schedule a pre-application meeting with Department staff. Our experience has shown

# One Stop Permitting Guidance From D4



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## District 4

### Announcements

We had a successful Permits Seminar on October 16, 2012! Click [here](#) for copies of the presentations. From the evaluations received, it appears we achieved our goal of improving the audience's understanding of our permitting process. We will address the constructive comments and plan for future seminars based on customer feedback. There is also a wealth of District 4 permitting information available below. Please take the opportunity to review this information, and let us know what can be improved or added to further clarify our Permitting Process for you.

### Permit Requirements

Submit the Permit Application Package to the appropriate Operations Center:

- 4 permit applications with original signatures
- 4 sets of signed and sealed plans
- Electronic copy of plans (optional, but recommended)
- 4 signed and sealed cost estimates
- CSX Approval (if work proposed in CSX corridor)
- Signalization
  - A concurrence letter from the maintaining agency
  - Approval letter from FDOT Traffic Operations (For New Signalization)
- Access
  - Access Permit Fee
  - Pre-Application Meeting (optional, but recommended)
  - Pre-application meetings are held on Thursdays. Access Management Review Committee meetings are held the first Thursday of every month.
  - Pre-Application Request Form
  - Driveway Lengths
 

Required driveway lengths are listed in the 2008 Driveway Information Guide (Ch.6, Exhibit 36) and are measured from the ultimate right-of-way line in District 4 (not from edge of pavement). Minimum driveway length is 25 feet on all commercial sites. If the minimum cannot be met, it must be presented to the Access Management Review Committee for approval. The greater the volume of traffic using the driveway, the longer the driveway length that will be required.
  - Cross Access Easement
 

Cross access easement may be required for Access Permit approval

    - Cross Access Easement Example (Broward County)
    - Cross Access Easement Example (St. Lucie County)
- Drainage
 

Drainage Connection Permits authorize work outside of (and adjacent to) the Department's right of way. Drainage improvements inside (or within) the Department's right of way shall be permitted as part of an Access, General Use, or Utility Permit.

  - Drainage Connection Permit Guidebook
- Construction Agreement (PDF 14.79KB)
  - Construction Agreement - Exhibit A