



FMPP

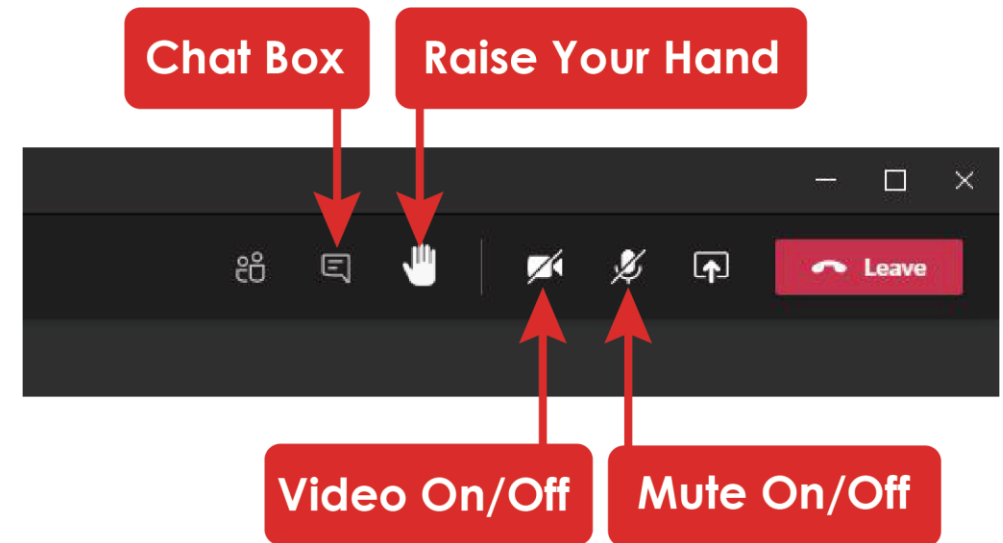
Florida Metropolitan Planning Partnership



Housekeeping



- **Three sessions, three days**
 - » Each day facilitated by a different group
 - » An agenda is in the chat box
- **Meeting etiquette**
 - » Turn your camera off unless you are speaking
 - » Mute yourself unless you are speaking
 - » Raise your hand to be called upon to speak or enter a question/comment in the chat box
 - » Lower your hand once you have spoken or if your question has been answered
- **Opportunity for open dialogue and participation**
 - » Using PollEverywhere to facilitate discussion
- **Transportation trivia between each topic!**



Ways to Participate



● PollEverywhere

- » Visit from your phone or internet browser: www.PollEv.com/fmpp2021
- » No registration required
- » Add your name
- » Enter your response!

● Trivia

- » Use the same name and device each day to keep your score
- » Scoring is based on correctness and SPEED

Agenda – Tuesday, February 2nd



Time	Topic	Facilitators
8:30-9:00 am	Welcome and Opening Remarks	Alison Stettner and Secretary Thibault
9:00-9:45 am	CPG and UPWP Template	Scott Philips, Allison Fluitt, and Mark Reichert
9:45-10:30 am	Federal Relief Package and Revenue Disruptors	Dan Cashin and Sean McAuliffe
10:30-10:45 am	BREAK	
10:45-11:15 am	Document Portal and Partner Site	Samantha Parks and Erika Thompson
11:15-12:00 pm	PTASP and Transit/MPO Coordination	Mark Reichert, Gabe Matthews, John Kaliski, and Rich Denbow



Secretary Thibault

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CPG IMPLEMENTATION AND UPWP TEMPLATE UPDATE

Office of Policy Planning



presented by
Scott Phillips, FDOT CO
Allison Fluitt, AICP, PE,
Kimley-Horn

AGENDA

Consolidated Planning Grant (CPG)
Implementation Update

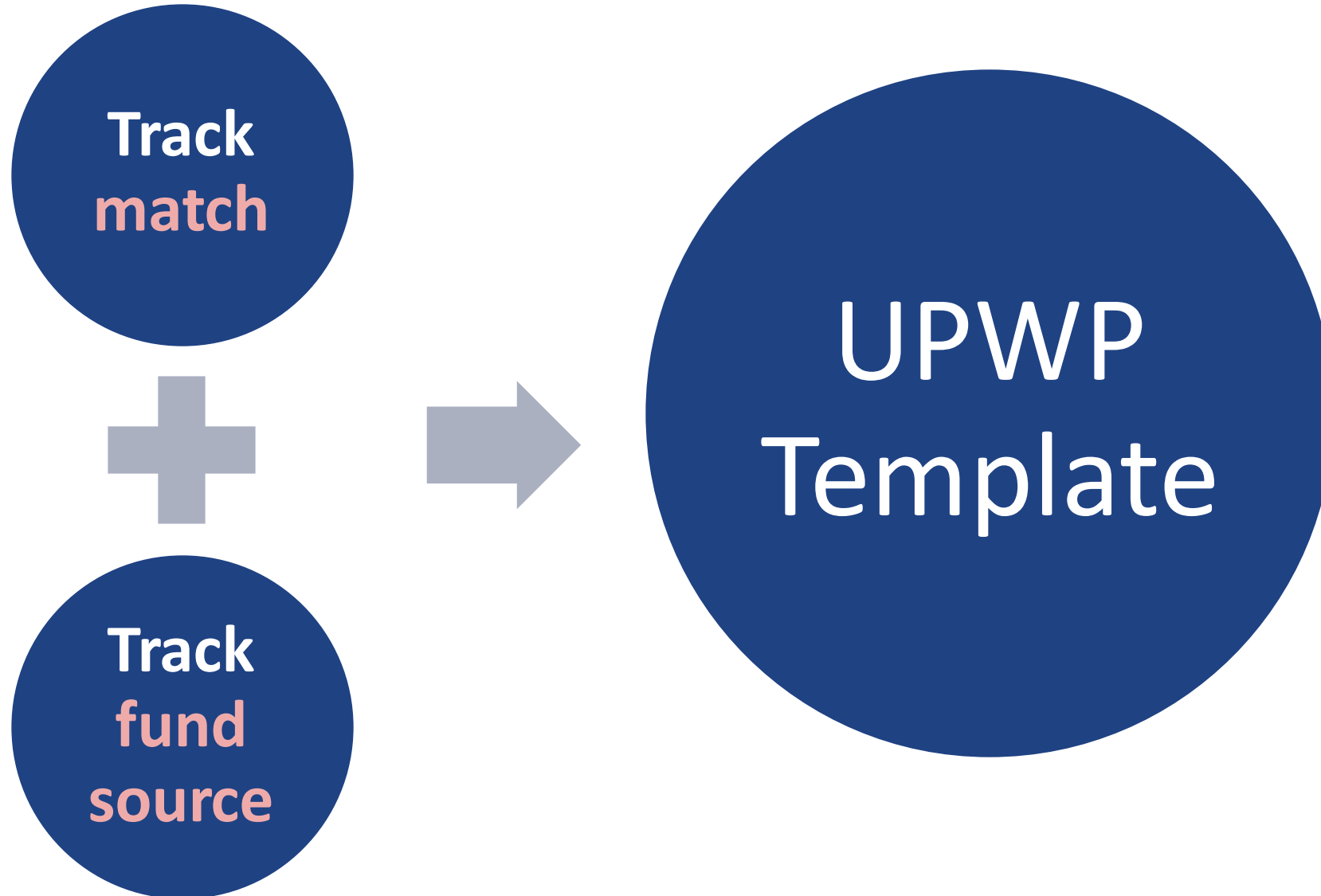
UPWP Template Survey Results

UPWP Template Next Steps

CPG IMPLEMENTATION

- Working group meetings to develop a transition plan
 - Agreements (MPO and PTGA)
 - Match (ratio, source, etc.)
 - Tracking methods
- MPOAC resolution of support
- CPG agreement
- Implement by July 2022 UPWP cycle

CPG – UPWP TEMPLATE



UPWP TEMPLATE

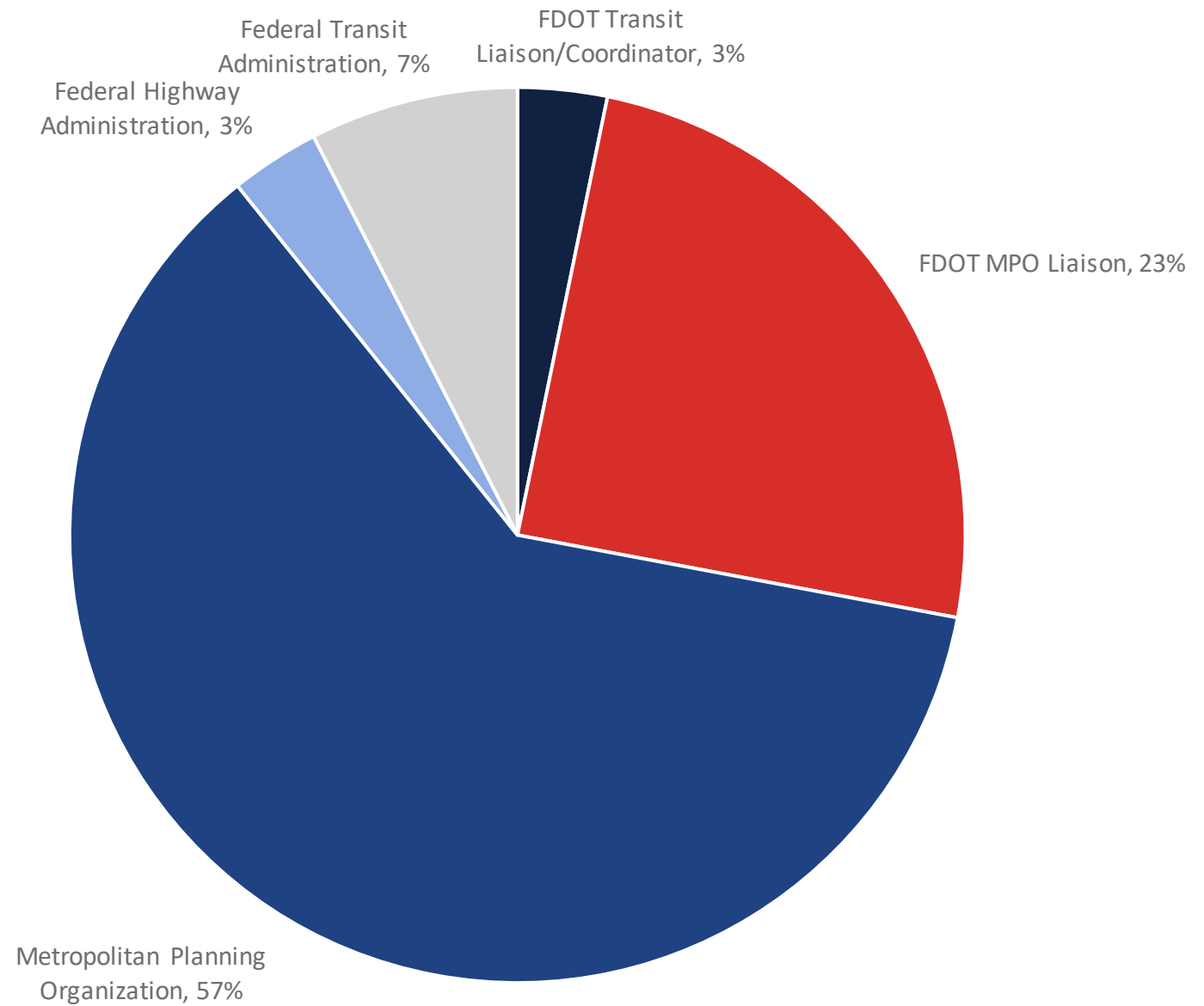
- Recognized opportunity to streamline UPWP development and approval
- State of the practice review
 - Reviewed UPWP comments
 - Gathered templates from other states
 - Gathering checklists used for review
- UPWP template survey
 - Gather initial input to identify needs and concerns

UPWP TEMPLATE SURVEY

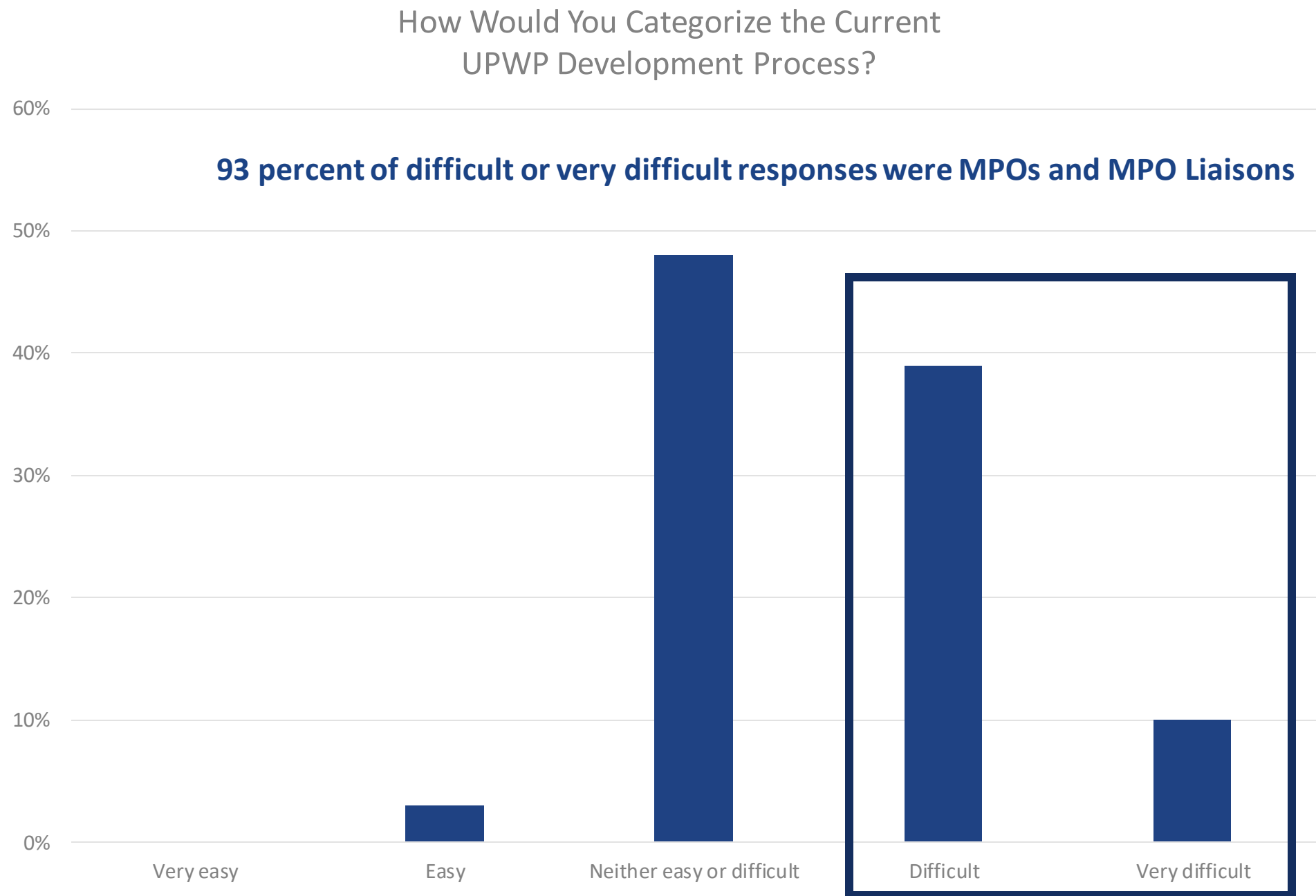
- Identifies issues and needs to guide development of draft document and budget tables
- Sent to MPO Liaisons, FHWA, FTA, and MPOs in December 2020/January 2021
- May reach out with follow up questions

UPWP SURVEY RESULTS

What Type of Organization Do You Represent?



UPWP SURVEY RESULTS



UPWP SURVEY RESULTS

LIKE

- Less detail
- Level of detail
- Budget category detail
- Task based/current structure
- Flexibility to customize
- Timeline
- Opportunity to coordinate

DON'T LIKE

- Too much detail
- Budget tables difficult to follow
- Inconsistent guidance, reviews, and comments
- Late comments
- Delays in receiving funding amounts and authorization
- Timeline too tight
- Lack of coordination

Key Takeaway: Template needs to be flexible

UPWP SURVEY RESULTS

- What elements of your current budget tables are you most invested in retaining?

Format

- Easy to understand layout
- Integrate with automating accounting system
- One table
- Fewer categories

Data

- Matching funds
- Direct expenses
- Carry-over funds
- Funding source
- Tasks (by funding source)

UPWP SURVEY RESULTS

- What do the budget tables need to communicate for you (or your MPO Board)?

“On what and how the funding is being spent”

“Key tasks with associated funding sources and matching amounts, by year”

“Simplicity!”

UPWP SURVEY RESULTS

- Are there requirements or expectations you (or your MPO Board) has that must be provided in the budget table?

Need to be clear and as simply as possible

Easy to update and replace

Show how the funds are allocated across tasks

Consultant services

Matching requirement

Difficult to convert tables to ADA
compliant format

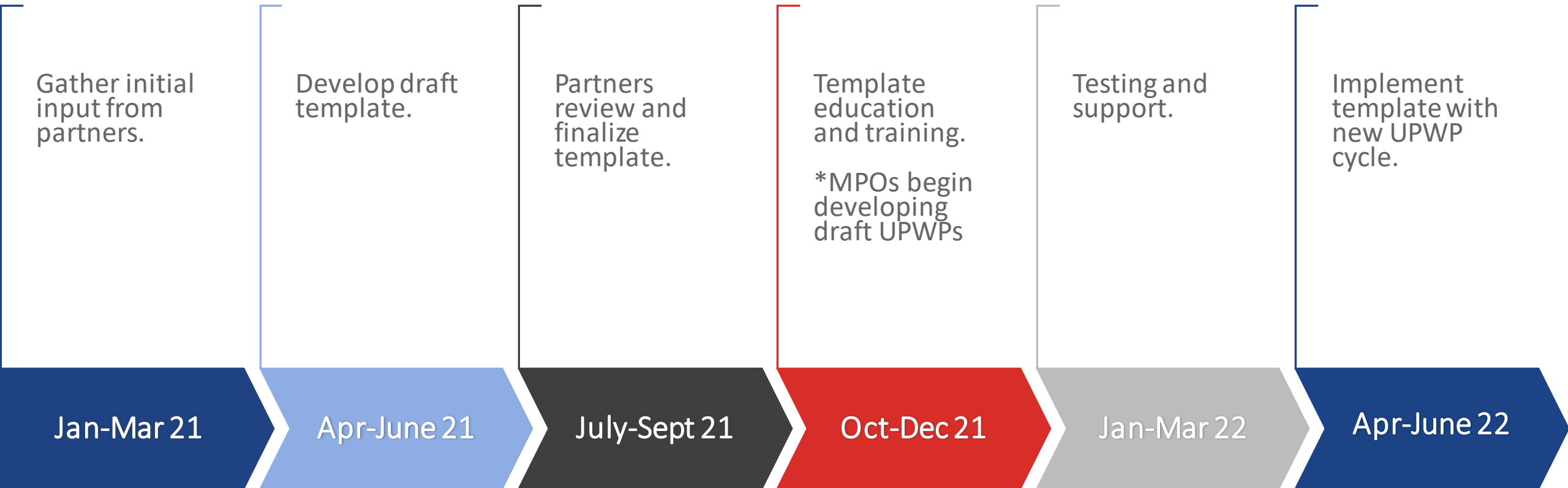
When funds will be spent

UPWP SURVEY RESULTS

- Would you be interested in participating in the development of an UPWP template?
 - MPOs: 14
 - FDOT Liaisons: 4



SCHEDULE



NEXT STEPS

- Follow up on UPWP survey results
- Develop draft template and budget tables
- Gather feedback on draft template and budget tables

QUESTIONS AND CONTACTS

▶ Scott Philips

- Scott.Philips@dot.state.fl.us
- 850-414-4801

▶ Allison Fluitt

- Allison.Fluitt@Kimley-horn.com
- 919-653-2947

▶ Mark Reichert

- Mark.Reichert@dot.state.fl.us
- 850-414-4901

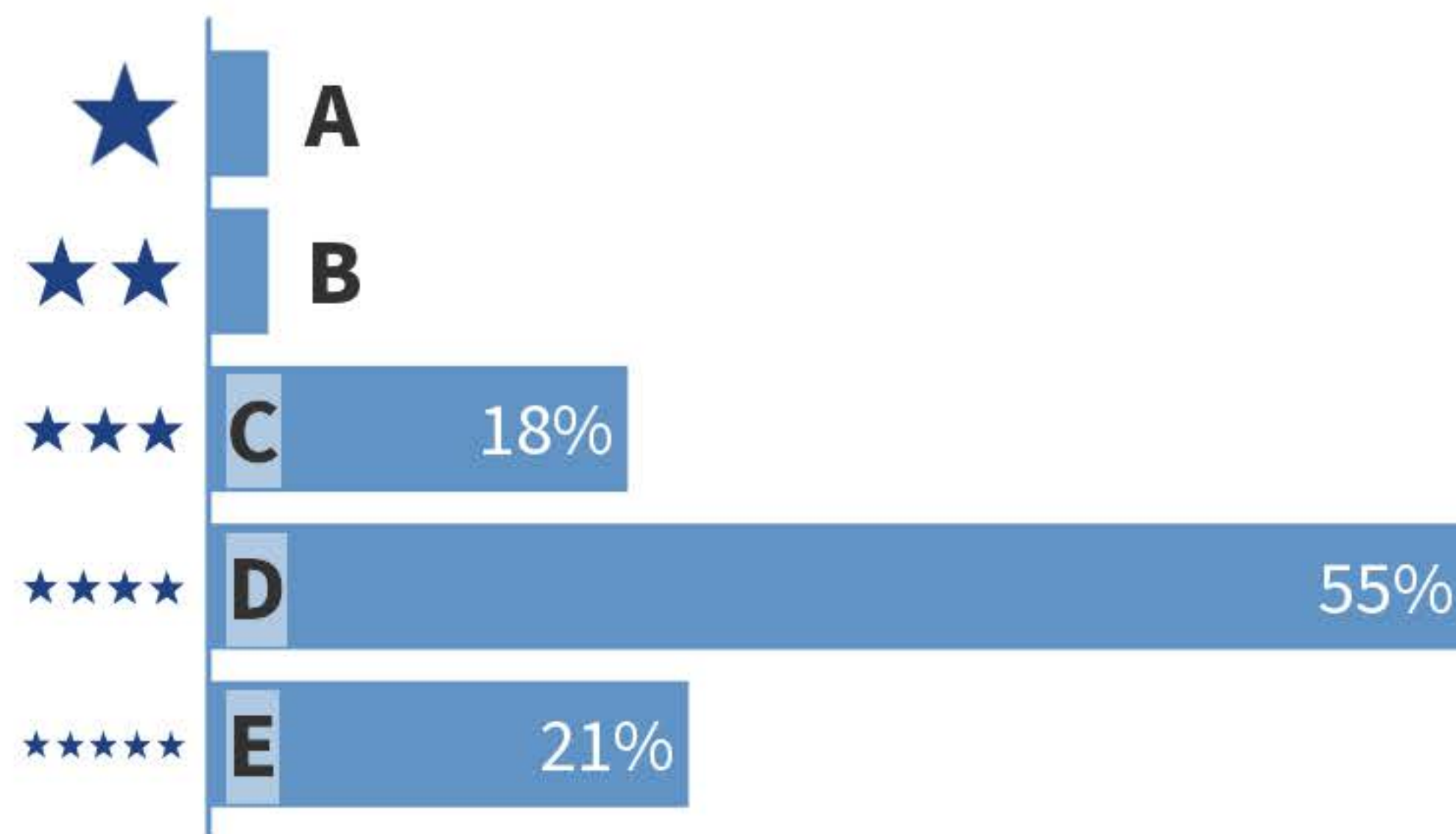


Respond at PollEv.com/fmpp2021

Text **FMPP2021** to **22333** once to join, then **A, B, C, D, or E**

How do you feel about this standard task structure? 1 star means you strongly dislike it, while 5 stars mean you love it.

Task Structure
Cover Page
Introduction
Organization and Management
Task 1: Administration and Management
Task 2: Data Development and Management
Task 3: Transportation Improvement Program (TIP)
Task 4: Long-Range Transportation Plan (LRTP)
Task 5: Special Studies
Task 6: Public Outreach
Task 7: Regional Planning Activities
Summary Budget Tables



What would you change?

Response

UPWP Templet along with a billing Templet

The UPWP tasks are a scope for the JPA contract. The terminology used should be consistent with other contract management functions inside FDOT.

Less Task

more \$\$\$\$

Link the budget tables and funding tables

Reduce intro section requirements

n/a

less tasks gives more flexibility in movement of funds between activities

TD

Put task budget tables between the tasks and summary tables

No change - just more definition or guidance

Consolidate core requirements

Consistency and simplicity, maybe less tasks. If more is needed to said/added to the document, it can be as an attachment/exhibit

Ability to move funds through various tasks easily

Less tasks

Task for transit and td planning activities

There may be a need to have a TMA and a non-TMA template.

allow flexibility in tasks

Merge TIP and MTP

Fewer tasks

Simplify intro and requirements for excess tables like schedules.

Fewest tasks possible

Want UPWP template

change TIP & LRTP to Short & Long Range Planning

Multimodal Planning Activities

Allow flexibility if needed in task information

Less tasks

Simplicity and consistency across UPWPs would greatly help in reviews.

Less tasks

Allow flexibility in tasks.

Add systems planning, consolidate LRTP & TIP

the world

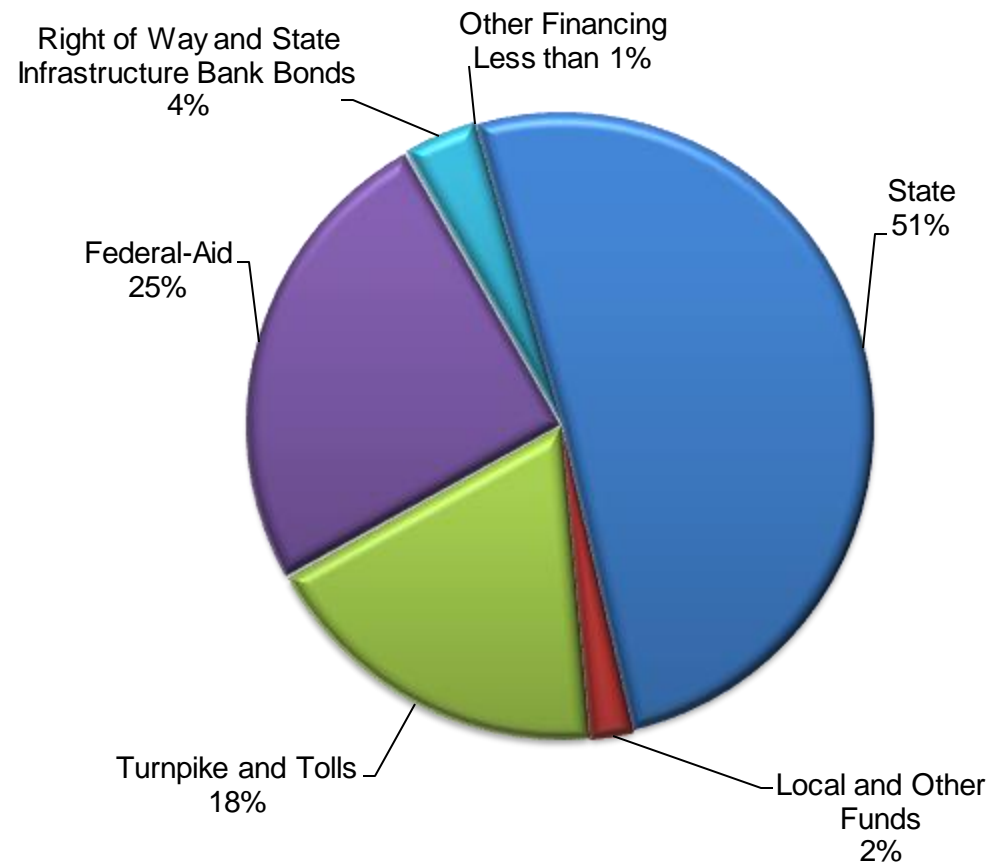
Revenue Impacts to the Work Program

Florida Metropolitan Planning Partnership
February 2, 2021

Dan Cashin and Sean McAuliffe
Office of Work Program and Budget

- Background
 - Funding Sources
 - Cash Flow of Commitments
- Timeline
- Revenue Estimates
- Federal Relief Funds

Funding By Source



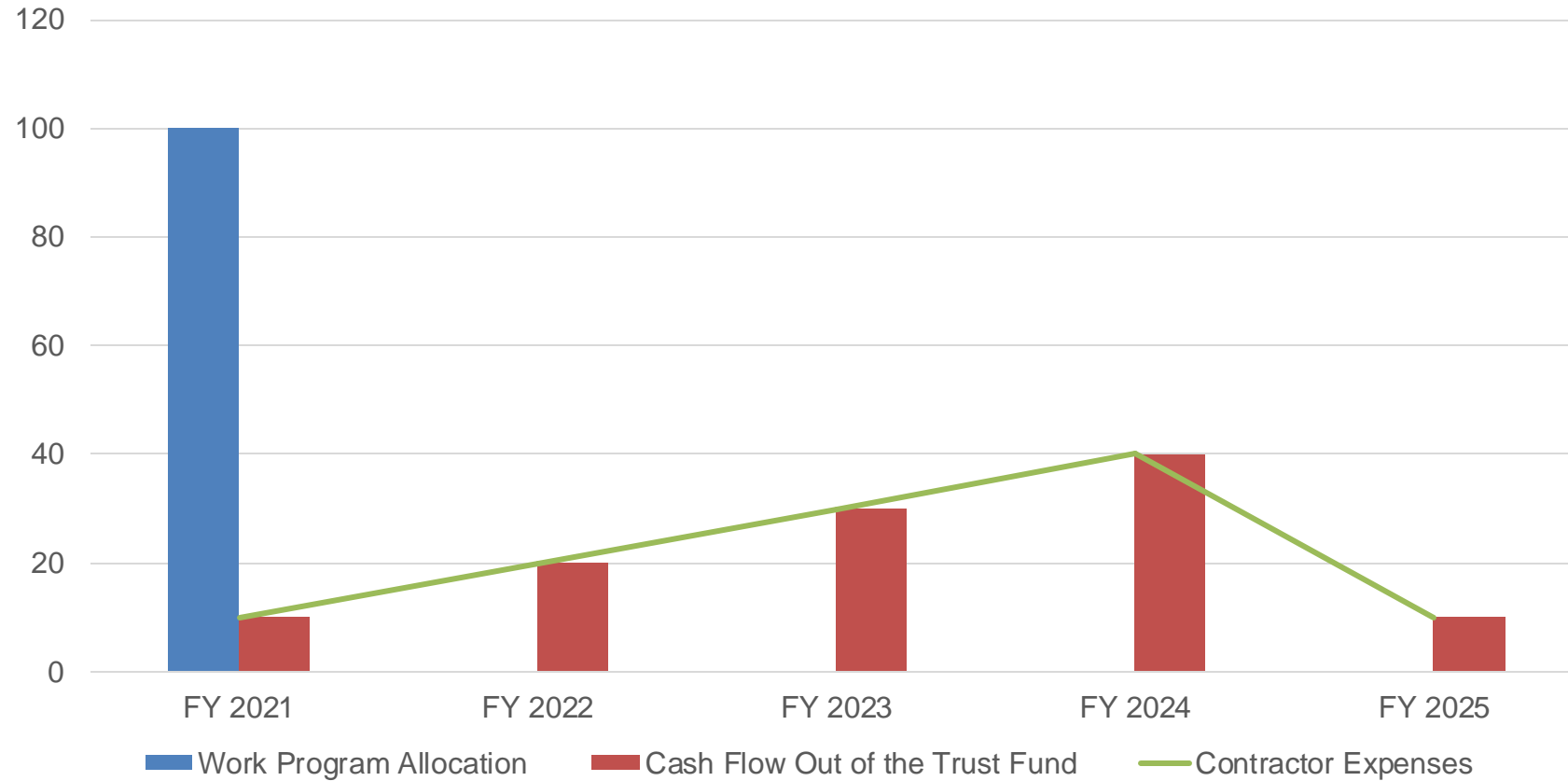
- Multi-year transportation projects start before the total amount of cash is available to fund the entire project
- Future revenues are used to pay for a project as actual expenditures occur
- The finance plan and cash forecast are used to measure and evaluate the anticipated future revenues against total and planned project commitments

FDOT is the only state agency in Florida that operates this way



CASH FLOW OF COMMITMENTS

\$100M Project



- August - Revenue Estimating Conferences
- October
 - Began rebuilding the Work Program
 - Toll facilities – Updated traffic and revenue projections
- December - Revenue Estimating Conferences
- January
 - Work Program amendment
 - Federal relief funding
 - One-year extension of the FAST Act

August 2020 Revenue Estimating Conferences Change in Projected State Transportation Revenues (\$ in millions)

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Traditional Transportation Revenue	(432.2)	(273.8)	(197.7)	(187.6)	(198.9)	(195.6)	(1,485.8)
Documentary Stamp Tax Proceeds	1.6	25.1	25.0	25.7	25.1	23.9	126.3
Total	(430.6)	(248.7)	(172.7)	(161.9)	(173.9)	(171.7)	(1,359.5)

- Rebuilding the Work Program
- Flexibility in adjusting allocations
- Priorities:
 - Safety projects
 - Active construction projects
 - Preservation-related projects
 - Debt service and P3 payments

December 2020 Revenue Estimating Conferences Change in Projected State Transportation Revenues (\$ in millions)

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Traditional Transportation Revenue	(14.1)	(20.2)	4.0	21.6	44.0	47.0	82.3
Documentary Stamp Tax Proceeds	45.5	27.9	29.2	29.8	30.5	17.2	180.1
Total	31.4	7.7	33.2	51.4	74.5	64.2	262.4

Change in Projected Revenues from Toll Facilities (\$ in millions)

Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Non-Turnpike Toll Facilities	(73.6)	(91.6)	(57.2)	(59.7)	(74.6)	(68.1)	(425.0)
Turnpike	(230.0)	(210.0)	(192.0)	(178.0)	(167.0)	(156.0)	(1,133.0)
Total	(303.6)	(301.6)	(249.2)	(237.7)	(241.6)	(224.1)	(1,558.0)

- FY 20/21 Finalized
 - 77 projects impacted
 - 23 projects were deferred
 - 54 projects were deleted
 - Work Program Amendment approved
- Draft Tentative Work Program Finalized

Federal Relief Funds

- Received \$470 million
 - \$89 million to areas with populations greater than 200,000
- Flexible Eligibilities
- Available until September 30, 2024

Full-year extension of the Federal-Aid Highway Program (FAST Act) received:

- \$1.8 billion in Obligation Authority
 - Available through September 30, 2021
 - \$43 million less than FFY 2020
 - \$258 million less FFY 2021 – FFY 2026
- Additional \$39 million non-recurring Highway Infrastructure Program funding

- **\$2.88 billion** projected revenue reductions for FY 2020/21 - FY 2025/26
 - State funds: \$1.097 billion
 - Non-Turnpike Toll facilities: \$393 million
 - Turnpike: \$1.130 billion
 - Federal funds: \$258 million
- \$470 million partial relief
- \$39 million non-recurring in FFY 2021

Thank you
Questions?



15 MINUTE BREAK



MPO DOCUMENT PORTAL AND PARTNER SITE



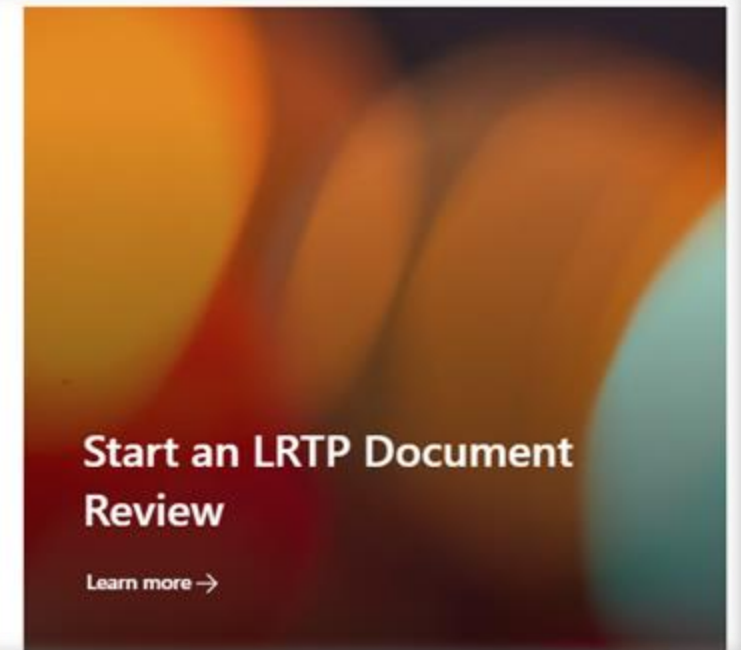
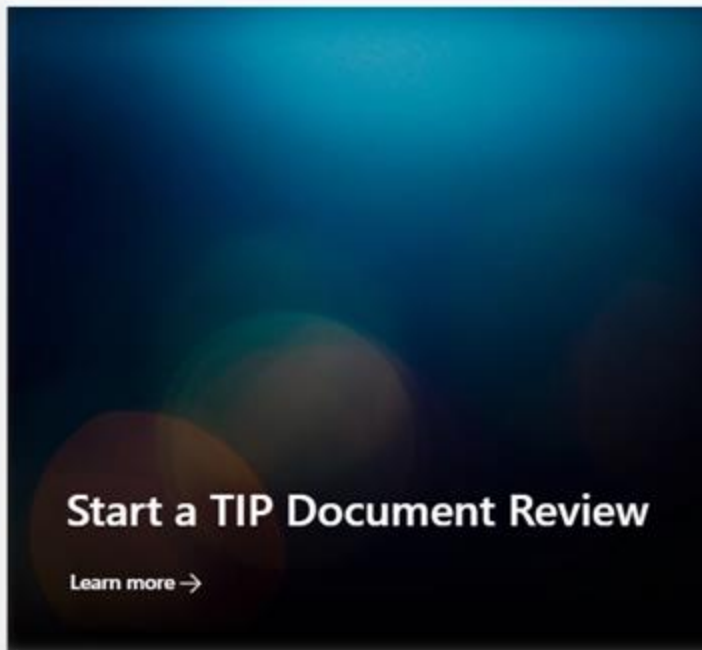
presented by the
Office of Policy Planning

RECAP: WHERE WE STARTED

- 2018: Identified an opportunity to streamline MPO planning document reviews
- 2019: Developed and published the original MPO Document Portal
 - Liaisons had to upload documents for MPOs
- 2020: Ensured accessibility for all users

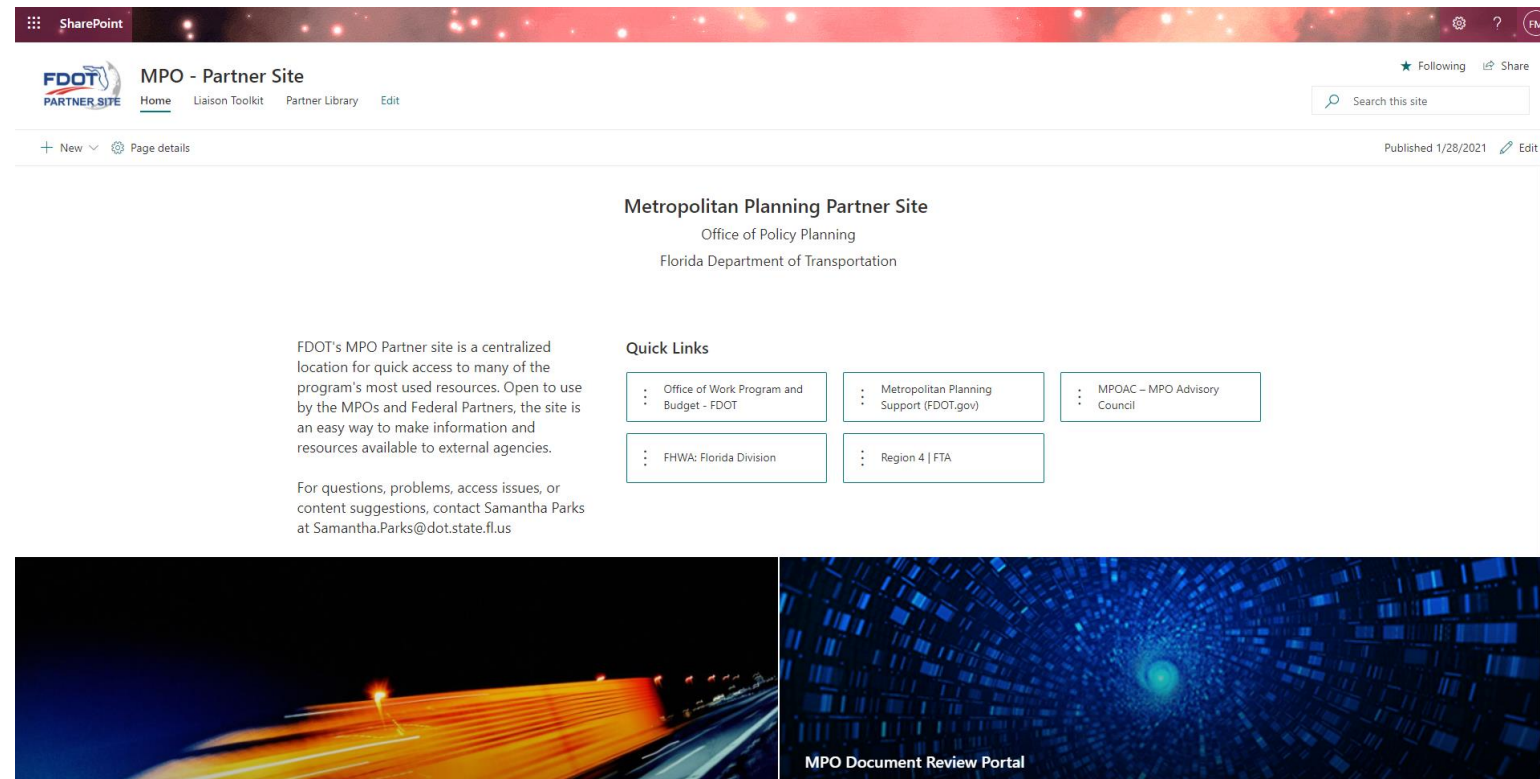
WHERE WE ARE TODAY

- 2021: Refining workflows for federal review processes
- Documents need to be uploaded and accessed through the Portal
 - Please do not email documents!



NEW LOCATION

- Centralized resources
- Easy access to training, guidance, maps, links, and the MPO Program Management Handbook
- <https://fldot.sharepoint.com/sites/FDOT-EXT-MPO>



CONTACT INFORMATION

- Samantha Parks
 - Samantha.Parks@dot.state.fl.us
 - 850-414-4821
- Erika Thompson
 - Erika.Thompson@dot.state.fl.us
 - 850-414-4807

What do you want us to include on the MPO Partner Site?

Response

How about frequently asked questions and answers.

calendar or a list of important date deadline reminders

Forms-UPWP amendment form latest version

Allow multiple documents to be selected and uploaded at once instead of one at a time.

checklist for uploads

Links to FDOT websites

Deadlines

the resources list is great!

In a few words, what is your biggest headache when accessing resources?

Response

Some sort of notification that there is a new resource?

n/a

Not knowing where they are

finding the most recent document

Not knowing when they were updated

Finding them, which is why listing on the portal library is good.

Outdated at times

The time it takes

Finding the most recent versions

Is this working?

What is one change that would make your work easier? It can be related to a process, technology, or anything else.

Response

More financial updates /resources as presented earlier

Upoads?

MPO still doesn't do their own upoads.

n/a

Safety discussion group

TIP Download /TIP Tool

Fewer certification questions, especially when the answers are already known.

Discussion group

Advance notice to changes in federal requirements

statewide training for new elected officials

Auto email reply when review on document done

Instant access to what I need when I need and and knowing where to get it quickly.

Statewide MPO training for new staff

STIP Tool

more money

Second

New TIP/STIP Tool

TRANSIT/MPO COORDINATION

presented to

**FMPP Statewide
Collaboration Workshop**

presented by

**Rich Denbow, Cambridge Systematics, Inc.
John Kaliski, Cambridge Systematics, Inc.**

February 2, 2021



PRESENTATION TOPICS

- ▮ Transit Asset Management
- ▮ Public Transportation Safety

TRANSIT ASSET MANAGEMENT

FTA Asset Categories	Type of Measure	Performance Measures
EQUIPMENT Non-revenue support-service and maintenance vehicles	Age	Percentage of non-revenue, support-service and maintenance vehicles that have met or exceeded their useful life benchmark (ULB)
ROLLING STOCK Revenue vehicles	Age	Percentage of revenue vehicles within a particular asset class that have either met or exceeded their ULB
INFRASTRUCTURE Rail fixed-guideway track	Performance	Percentage of track segments (by mode) with performance restrictions
FACILITIES Buildings and structures	Condition	Percentage of facilities within an asset class rated below condition 3 on the Transit Economic Requirement Model (TERM) scale

TRANSIT ASSET MANAGEMENT

TIER I

Owens, operates, or manages either:
> = 101 vehicles in revenue service during peak regular service across **ALL fixed route** modes or **ANY one non-fixed route** mode

OR

Rail transit

TIER II

Owens, operates, or manages either:
< = 100 vehicles in revenue service during peak regular service across **ALL non-rail fixed route** modes or in **ANY one non-rail fixed route** mode

OR

Subrecipient under the 5311 program

OR

Native American Tribe

TRANSIT ASSET MANAGEMENT

TAM Plan Elements

- | | |
|--|----------------------|
| 1. Inventory of Capital Assets | ALL PROVIDERS |
| 2. Condition Assessment | |
| 3. Decision Support Tools (Tiers I and II) | |
| 4. Investment Prioritization | |
| 5. TAM and SGR Policy | TIER I ONLY |
| 6. Implementation Strategy | |
| 7. List of Key Annual Activities | |
| 8. Identification of Resources | |
| 9. Evaluation Plan | |

TRANSIT ASSET MANAGEMENT: TRANSIT COORDINATION



A transit provider and/or group TAM plan sponsor must coordinate with the state DOT and MPOs in the selection of TAM targets



A transit provider must make TAM plan, targets, investment strategies, and any supporting information available to a state or MPO that provides funding to the provider

This includes the provider's annual condition assessment report

TRANSIT ASSET MANAGEMENT: MPO COORDINATION

- ▮ **MPO may agree to support transit provider(s) TAM targets OR establish its own TAM targets in coordination with transit provider(s) and FDOT; must provide documentation of decision**
 - » If two or more providers operate in an MPO planning area and establish different TAM targets for a measure, the MPO may establish a single target for the MPO planning area or establish a set of targets for the MPO planning area that reflect the differing transit provider targets
- ▮ **MPOs must incorporate TAM targets into TIP and LRTP**

TRANSIT ASSET MANAGEMENT: MILESTONES

- ▮ Each fiscal year (October, January, or April) – transit providers (and FDOT for the Group TAM Plan) report transit asset data to FTA and establish the following year's transit asset targets
- ▮ MPOs may choose to update targets for their planning area
 - » When providers update targets (annually)
 - » When MPO updates TIP (annually)
 - » At other appropriate milestones (e.g., if MPO conducts an asset management study)
 - » When providers update TAM Plan (every four years)
 - » When MPO updates LRTP (every four-five years)

PUBLIC TRANSPORTATION SAFETY

- ▶ Federal requirements currently apply to recipients and sub-recipients of FTA 5307 funds
 - » FTA is deferring applicability for operators that only receive 5310 and/or 5311 funds
- ▶ Florida requires each Section 5307 and/or 5311 transit provider to have an adopted System Safety Program Plan (SSPP) (Chapter 14-90, Florida Administrative Code).
 - » FDOT recommends transit agencies revise their existing SSPPs to be compliant with FTA PTASP requirements including incorporating federally required performance measures

PUBLIC TRANSPORTATION SAFETY PERFORMANCE MEASURES

FATALITIES

Total number of reportable fatalities and rate per total vehicle revenue miles by mode.



INJURIES

Total number of reportable injuries and rate per total vehicle revenue miles by mode.

SAFETY EVENTS

Total number of reportable events and rate per total vehicle revenue miles by mode.



SYSTEM RELIABILITY

Mean distance between major mechanical failures by mode.



PUBLIC TRANSPORTATION AGENCY: TRANSIT COORDINATION



A transit agency must make its transit safety performance targets available to the state DOT and MPOs



A transit agency must coordinate with the state DOT and MPOs in the selection of state and MPO transit safety targets

PUBLIC TRANSPORTATION SAFETY: MPO COORDINATION

- ▮ **MPO may agree to support transit provider(s) safety targets OR establish its own transit safety targets in coordination with transit provider(s) and FDOT; must provide documentation decision**
 - » If two or more providers operate in an MPO planning area and establish different safety targets for a measure, the MPO may establish a single target for the MPO planning area or establish a set of targets for the MPO planning area that reflect the differing transit provider targets
- ▮ **MPOs must incorporate transit safety targets into TIP and LRTP**

PUBLIC TRANSPORTATION SAFETY: UPCOMING MILESTONES

- ▶ On or before **July 20, 2021** – transit providers subject to requirement must certify Public Transportation Agency Safety Plan and establish applicable targets
 - » Extended from July 20, 2020 and December 31, 2020

- ▶ **MPO responsibilities**
 - » Within 180 days of transit provider action: MPOs must commit to support transit provider targets OR establish its own targets

 - » MPOs may choose to update targets for their planning area-
 - When providers update targets (annually)
 - When MPO updates TIP (annually)
 - At other appropriate times (e.g., if MPO conducts a transit safety study)
 - When MPO updates LRTP (every four-five years)

 - » After **July 20, 2021** - LRTP and TIP update or amendments must be developed according to the Transit Safety Rule

REPORTING OF PERFORMANCE DATA

▮ **Purpose:** Reporting of performance data to be used in tracking progress toward achievement of critical outcomes for the MPO planning area

▮ **Roles**

- » **FDOT:** report to FHWA or FTA as applicable, and share with each MPO and transit provider, performance for the state showing progress being made towards attainment of each target established by FDOT
- » **MPO:** if an MPO establishes its own targets, the MPO will report to FDOT on an annual basis performance for MPO area showing progress being made towards attainment of each target established by the MPO
- » **Transit provider:** report transit performance annually to MPO(s) covering the provider's service area, showing progress made toward attainment of each target established by provider

POTENTIAL NEXT STEPS

- ///▶ **Recommend each transit provider and MPO identify primary points of contact, if they have not done so already**
- ///▶ **FDOT can produce a list of key transit/MPO coordination activities**
 - » Required by federal or state law/rule
 - » Recommended as good planning practice
- ///▶ **FDOT can provide technical support as needed**
 - » Facilitate understanding of requirements including development of additional technical guidance for setting targets or reporting process
 - » Assist with development of an action plan for each MPO planning area

What one word would you use to describe your relationship with your transit agency(ies)?

Response

Strong

tricky

assist with infrastructure improvements to enhance bus timely operations

Good

Work well together

Partnership

Good

Challenging

growing

growing

Excellent

Good

excellent

Evolving

hit&run

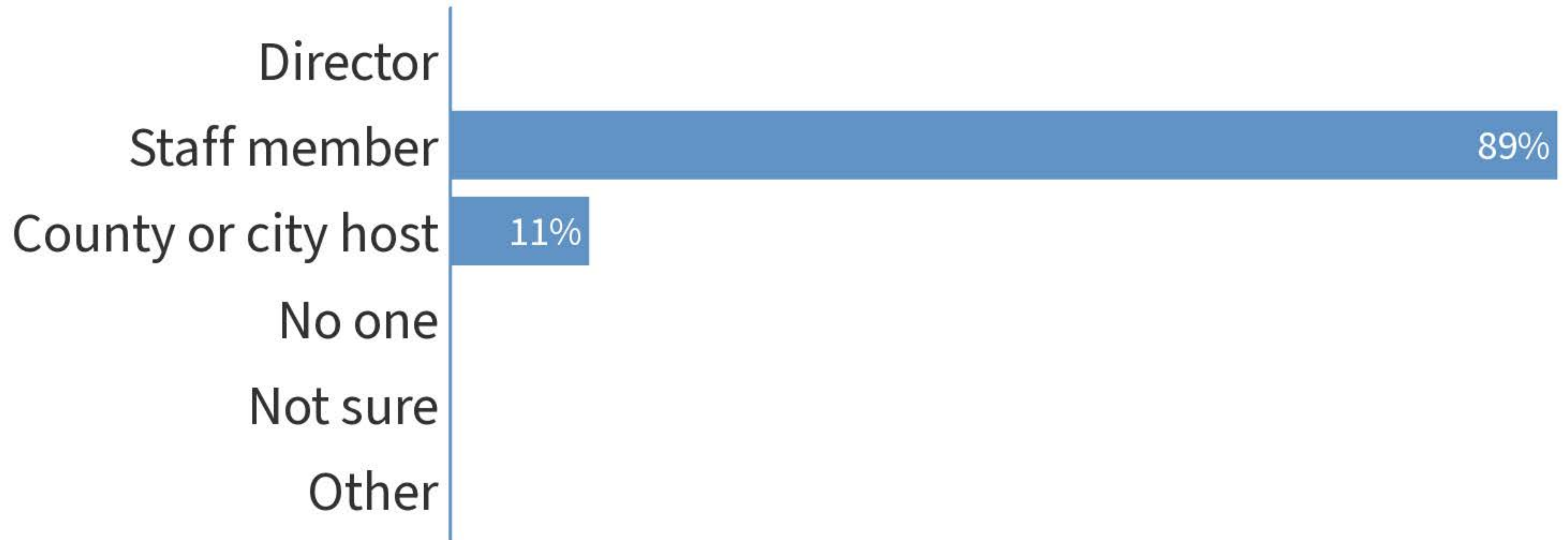
Tentative

Collaborative

🖱 When poll is active, respond at [PollEv.com/fmpp2021](https://Pollev.com/fmpp2021)

💬 Text **FMPP2021** to **22333** once to join

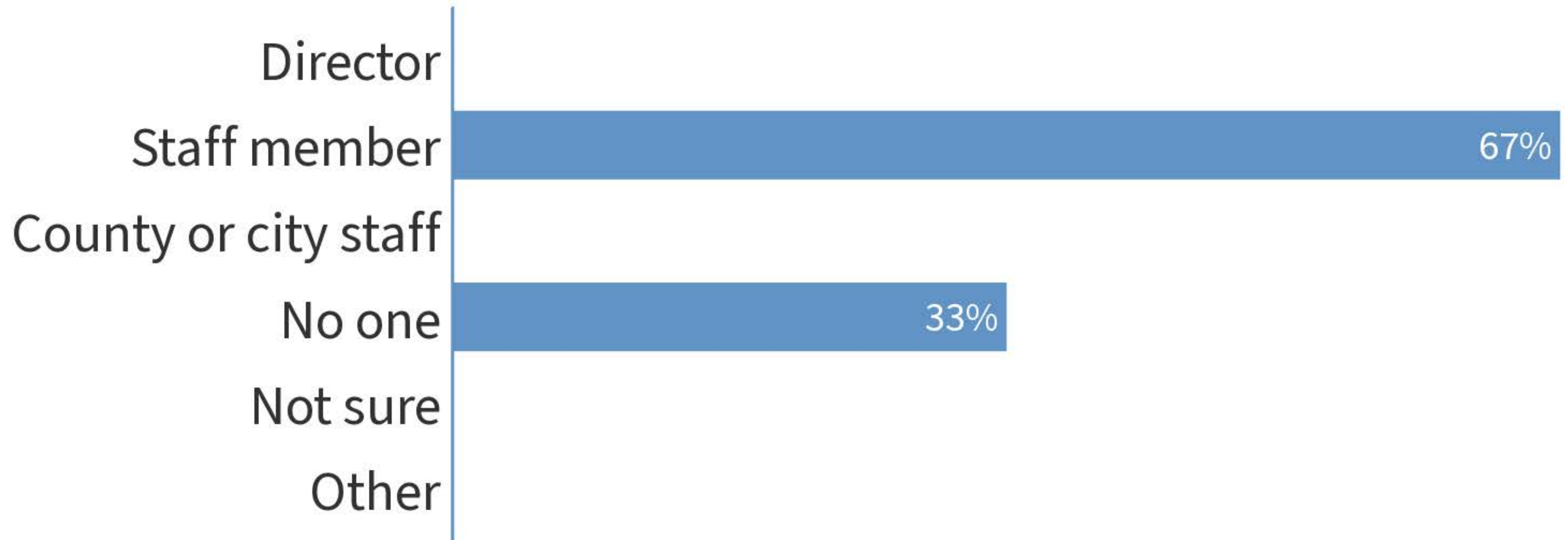
MPOs only - What transit representation do you have on your Boards and Committees?



🖱 When poll is active, respond at PollEv.com/fmpp2021

💬 Text **FMPP2021** to **22333** once to join

MPOs only - Who from your agency participates on your local transit agency's Board and/or transit agency TAC?



🖥️ When poll is active, respond at PollEv.com/fmpp2021

📱 Text **FMPP2021** to **22333** once to join

Based on your coordination with transit agencies on state of good repair for transit inventory, have you committed to assist your transit agency with any funding to improve their capital assets?



How do you feel about the level of coordination with your transit agencies on the inclusion of transit planning activities using 5305(d) funds in your TIPs?



Day 1 Closing Remarks



● Join us

- » Thursday at 1:00 pm for Day 2
- » Friday at 8:30 am for Day 3

Time	Topic	Facilitators
1:00-1:10 pm	Welcome and Introductions	Karen Brunelle
1:10-1:40 pm	LRTP Fiscal Constraint and Expectations Letters	Teresa Parker and Cathy Kendall
1:40-2:25 pm	Performance Targets, TIPs, and LRTPs	Cathy Kendall
2:25-3:10 pm	Allowable and Unallowable Costs	Jim Martin and Holly Liles
3:10-3:25 pm	BREAK	
3:25-3:45 pm	Project Descriptions in the STIP/TIP	Holly Liles
3:45-4:10 pm	UPWP Amendment Thresholds	Stacie Blizzard and Holly Liles
4:10-4:30 pm	Consistent Plans	Cathy Kendall