WELCOME AND INTRODUCTIONS

Jennifer Fortunas, Curlene Thomas, Rob Sachnin
<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speaker</th>
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</thead>
<tbody>
<tr>
<td>1:30 p.m. – 1:40 p.m.</td>
<td>Welcome and Introductions</td>
<td>Jennifer Fortunas, Curlene Thomas, &amp; Rob Sachnin</td>
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<tr>
<td>1:40 p.m. – 1:50 p.m.</td>
<td>Staff Turnover / Reassignments</td>
<td>Jennifer Fortunas &amp; Mike Neidhart</td>
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<tr>
<td>1:50 p.m. – 2:20 p.m.</td>
<td>Status of 2022 Statewide Annual Assessment</td>
<td>Jennifer Fortunas, Mike Neidhart, &amp; Romero Dill</td>
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<tr>
<td>2:20 p.m. – 2:35 p.m.</td>
<td>FDOT Office of Inspector General Planning Audits</td>
<td>Jessica Mobley</td>
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<td>2:35 p.m. – 2:45 p.m.</td>
<td>Office of Work Program &amp; Budget Update</td>
<td>FDOT</td>
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<td>2:45 p.m. – 2:55 p.m.</td>
<td>Apportionment Plan / MPA Boundary Map Update</td>
<td>Mike Neidhart</td>
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<tr>
<td>2:55 p.m. – 3:25 p.m.</td>
<td>Prioritization of Funds for TMAs</td>
<td>Jennifer Fortunas &amp; Mike Neidhart</td>
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<td>3:25 p.m. – 3:35 p.m.</td>
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<td>3:35 p.m. – 3:45 p.m.</td>
<td>PL Allocation Formula</td>
<td>Mike Neidhart &amp; Mark Reichert</td>
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<td>3:45 p.m. – 3:55 p.m.</td>
<td>Annual Joint Certifications</td>
<td>Mike Neidhart</td>
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<td>3:55 p.m. – 4:05 p.m.</td>
<td>Complete Streets</td>
<td>Mike Neidhart</td>
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<td>4:05 p.m. – 4:20 p.m.</td>
<td>Transit Update</td>
<td>Chris Wiglesworth</td>
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<td>4:20 p.m. – 4:35 p.m.</td>
<td>FHWA Topics: TMA Certifications / Non-TMA PAR Trends</td>
<td>Carlos A. Gonzalez</td>
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<td>4:35 p.m. – 4:50 p.m.</td>
<td>FTA Topics</td>
<td>Courtney Roberts</td>
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<td>4:50 p.m. – 4:55 p.m.</td>
<td>Request for Federal Training</td>
<td>MPOs &amp; FDOT</td>
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<td>4:55 pm. – 5:00 p.m.</td>
<td>Wrap Up and Adjourn</td>
<td>Jennifer Fortunas</td>
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For Virtual Participants

- Turn on your camera when speaking
- Mute yourself unless speaking
- Use the raise hand function to speak
- Use the chat box
FDOT Secretary’s Vision

• Focus on serving communities
• Communities are both our customers and partners
• Implement local priorities and needs
• FDOT works with MPOs to:
  • Improve connectivity
  • Enhance quality of life for residents and visitors
  • Achieve a shared community vision
STAFF TURNOVER / RESASSIGNMENTS

Jennifer Fortunas & Mike Neidhart
Since last Federal Planning Findings meeting:

New OPP Staff

Jennifer Fortunas - Director
Brian Watts – Intergovernmental Program Administrator
Mike Neidhart – Metropolitan Planning Administrator
Melissa Corbett – Statewide Metropolitan Coordinator
Ben Naselius – Statewide Planning Analyst
Discussion Question

Would new FHWA or FTA staff like to introduce themselves?
No Corrective Actions!

Noteworthy Practices

- Leadership
- Partnering
- NEVI and Resilience
- Statewide Revenue Forecast
2022 Recommendation 1: Tracking of Available Funds

Recommendation

a) Clarify UPWP-TIP-STIP Alignment Table data sources

b) Improve tracking of de-obligated funds

   Track [80/20 Policy] & Complete Streets

Progress

a) Data sources shown as footnote
   - [STIP Application], FY 22/23 - FY 26/27 TIPs, & FY 22/23 - FY 23/24 UPWPs
   - Date the STIP, TIP, and UPWPs were reviewed to prepare the table

b) Federal partners approve de-obligations as part of the UPWP closeout process

   Invoice tracker used to monitor 80/20 policy
   FDOT will recommend MPO UPWPs include a task or subtask for 2.5 % PL set aside for Complete Streets
2022 Recommendation 2: MPO Contractual Procurement

**Recommendation**

a) Create and provide training to MPOs on DBE compliance

b) Provide training to district MPO Liaisons on procurement and DBE compliance

c) Engage with FHWA on status of progress to address DBE compliance

d) Work with FHWA to reassess FDOT contracting procedures and oversight strategies

**Progress**

a) Training

   - August 2022, October 2022, February 2023, April 2023 FMPP: Procurement/DBE guidance and training
   - May/June 2023: Grant Application Program (GAP) system training for document workflow and review
   - Monthly: DBE updates at Liaison Meetings

b) July 25, 2023: FDOT to provide procurement training for MPO Liaisons

c) August 2022, December 2022, and June 2023: OPP met with FHWA to discuss compliance

d) FDOT updating GAP/EOC system to track DBE compliance and reporting

Implement actions from May 4, 2022, MPO Contractual Issues Memorandum
2022 Recommendation 3: STIP Documentation with Sufficient Descriptive Material

**Recommendation**

- Recurring communication & coordination between FDOT, MPOs, and transit agencies to ensure activities are correctly reflected in TIP/STIP

**Progress**

- **April 2023:** Transit Office provided guidance districts
  - Capital/operating activities and descriptions
  - Inclusion of UAs where FTA funds are apportioned
- Adding descriptive materials to FY 24 projects
- OPWB provided instructions for how to include comments on the project (operational/capital)
  - Updating WPI with additional programming examples
2022 Recommendation 4: Timely Submittal of STIP Documentation

Recommendation

• Provide sufficient time to review documentation
• OPP/OWPB should coordinate to adhere to schedule

Progress

• FDOT coordinated internally to meet schedule
• **May 30:** FDOT sent STIP narrative for courtesy review
• **July 10:** FDOT will send July 1 snapshot
• **August 2:** FHWA will receive update for review
• FDOT will send final STIP
  • Allow enough time to review before **September 29** deadline
2022 Recommendation 5: Information Access

**Recommendation**

- Provide FHWA/FTA access to MPO Document Portal

**Progress**

- FHWA has access to the MPO Document Portal
  - One-on-one calls with FHWA staff
- Updated firewall for passwords
  - FHWA can change without FDOT IT
- GAP System being updated to replace MPO Document Portal
FDOT OIG
PLANNING AUDITS

Jessica Mobley
Agenda

• Broward MPO
• Palm Beach TPA
• River to Sea TPO
• OIG Reports
• MPO Risk Assessment
• Questions
1 Finding (Positive)

1 Observation
Objective – Invoices and payments made in accordance with

- Federal Regulations
- Florida Statutes
- MPO Agreement
- Memorandum of Understanding (MOU)
- MPO Program Management Handbook
Finding (Positive)

Invoices FHWA-G1O57-8 and FHWA-G1O57-11 were

✓ Allowable
✓ Necessary
✓ Reasonable
✓ Allocable

No recommendations for this finding.
Observation

11 of 15 invoices submitted to District 4 had minor errors
Itemized Expenditure Detail Report

SU - Incorrect Amounts

• 8 of 15 invoices: under Grand Total for Budget Categories
• 11 of 15 invoices: under Total FHWA Previous Amount/Remaining Balance

PL

• 1 of 15 invoices: incorrect amount under Grand Total for Budget Categories
• 3 of 15 invoices: missing Itemized Expenditure Detail Reports
5 of 15 invoices had incorrect amounts on Invoice Cover Page

- Total FHWA Previous Amount
- Total FHWA Remaining Balance

Broward MPO has made the necessary corrections
Supporting Documents

• FHWA-G1057-8 had incorrect amounts on the Cover Page
  • Did not match supporting documentation
• Did not warrant a finding
Palm Beach TPA

1 Recommendation

2 Findings (1 Positive and 1 Negative)
Objective

• Determine if PBTPA was implementing FDOT financial management processes
Finding 1 (Positive)

- PBTPA policies and procedures provide sufficient controls and oversight structure
Finding 2 (Negative)

• PBTPA not fully implementing financial management process
  • Could improve invoicing process
Invoice Compliance with Agreement

- 7 of 8 quarters submitted in compliance
- 3 of 7 invoices selected for additional testing
  - Description errors
  - Inconsistencies with reimbursement amounts
Segregation of Duties

• PBTPA did not initially have segregation of duties due to staff turnover
• Only one employee assuming invoice package duties
  • Increases risk of error
Recommendation

OPP work with District and PBTPA

- Invoicing compliance
- Reviewing financial policies and procedures annually
River to Sea TPO

Currently in Progress
River to Sea TPO

Objective

• Policies, procedures, and processes in accordance with State and Federal regulations
• Invoicing and expenses follow State and Federal regulations
Locating OIG Reports

Office of Inspector General

The Office of Inspector General (OIG) serves as a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in the Department of Transportation. We conduct audits, investigations, and management reviews relating to the programs and operations of the agency.

It’s Never The Wrong Time To Do The Right Thing!

Report instances of Fraud, Waste, Abuse, Misconduct, or Mismanagement when you believe or know...

Someone is using Department property or people for personal gain;
Someone is intentionally misleading the Department for financial gain;
Someone is receiving a benefit to "look the other way"; or
Someone is committing other types of fraud, waste, abuse, misconduct, or mismanagement.

How to Report Fraud, Waste, Abuse, Misconduct, or Mismanagement

https://www.fdot.gov/ig

Inspector General
Kristofer B. Sullivan
605 Suwannee St Tallahassee, FL 32399
Phone: 850-410-5800
E-Mail Us

Additional Contacts
Staff Directory

Office Resources
OIG Overview
OIG Products
Whistle-blower
Meetings & Events
Updated How We Select MPOs

- The number of active MPO projects
- Total fund amount
- Last time audited by the OIG
- Single Audit Report
- Joint Certification Submission
- MPO Office Risk Assessment Score
- Special Request
## OIG - MPO Risk Assessment Scale

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<th>Rank/Score</th>
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<td>From 18-20</td>
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<tr>
<td>Above 20</td>
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| **Amount of Fund**   | Rank/Score |
| Scale               |            |
| 0                   | 0          |
| From $1-5M          | 1          |
| From $6-10M         | 2          |
| From $11-15M        | 3          |
| From $16-20M        | 4          |
| From $21-25M        | 5          |
| From $26-30M        | 6          |
| Above $30M          | 7          |
## OIG - MPO Risk Assessment Scale

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<td>Within 6 Years</td>
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<td>Over 6 Years or Never</td>
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## OIG - MPO Risk Assessment

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<th>MPO Office Risk Assessment Score (0-7)</th>
<th>Special Request Score (0-7)</th>
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41
Questions or Comments?

Contact Information:

- Joseph.Gilboy@dot.state.fl.us
- Jessica.Mobley@dot.state.fl.us
- Andrea.Sistrunk@dot.state.fl.us
- Barbara.Brown-Walton@dot.state.fl.us

To Report Fraud, Waste, Abuse, Misconduct, or Mismanagement
Call 1-800-255-8099
Work Program Development

Key Dates

• **August 1:** Deadline to receive MPO project/priority lists
• **September 29:** Statewide Programs close
• **October 24:** Public Hearings complete
• **November 2:**
  • Snapshot for draft Tentative WP
  • Realignment
  • Close Tentative
• **January 9, 2024:** Legislature Convenes
Apportionment Plan/MPA Boundary Maps Schedule

- December 2022: US Census published urban area boundaries
- May 16: FDOT shared urban area data with MPOs and kicked off Apportionment Plan process
- MPO determines if membership or boundaries need to change
- MPO prepares Apportionment Plan and MPA Boundary Map
- November 14: MPO submits Apportionment Plan and MPA Boundary Map to OPP and the District (30 day concurrent review)
- December 14: District submits comments to OPP
- January 15: OPP submits Apportionment Plan to Governor’s Office
- Governor approves Apportionment Plan
- MPO appoints membership, if applicable
Apportionment Plans and MPA Boundary Maps

- FDOT officially notified MPOs/Districts **May 16**
- Webinar **June 6**
- Prepared Template & Guidance
The level of detail required for the Apportionment Plan varies based on the magnitude of changes made to the MPO voting structure or MPA boundaries.
Minor/No Changes

Anything that does not rise to the level of a substantial change
Substantial Changes

**No Redesignation**

- Substantial boundary changes, such as
  - Expanding into new county/state
  - Expanding into new urban area over 50k people

**Redesignation**

- A substantial change in
  - Voting membership (major)
  - Decision-making authority or responsibility of the MPO

- Consolidation
Does Not Require Redesignation

- A new urban area within the existing MPA boundary
- Adding members to the MPO that represent new local governments resulting from expanding the MPA boundary
- Adding members to satisfy TMA membership requirements
- The periodic rotation of members representing local governments as established under MPO bylaws

23 CFR 450.310(l)
Requirements for Apportionment Plans

**MINOR/NO CHANGES**

- 2020 Census population
  - UA> 50k pop
  - MPO area pop
- Current MPO membership
- Proposed MPO membership
- Updated MPA boundary map
- MPO Board resolution

**SUBSTANTIAL CHANGES**

- 2020 Census population
  - UA> 50k pop
  - MPO area pop
- Current MPO membership
- Proposed MPO membership
- Updated MPA boundary map
- MPO Board resolution

- **No Redesignation**

- **Redesignation**

**Apportionment Plan Contents**

- 2020 Census population
  - UA> 50k pop
  - MPO area pop
- Current MPO membership
- Proposed MPO membership
- Updated MPA boundary map
- MPO Board resolution

**Update agreements to be consistent with the Apportionment Plan, after approval**

- Amended Interlocal Agreement
- Amended Interstate Compact (only applies to FL-AL TPO)

- **No Redesignation**

- **Redesignation**

- New Interlocal Agreement
- New ICAR
- New MPO Agreement (with UPWP)
- New Interstate Compact (only applies to FL-AL TPO)
PRIORITIZATION OF FUNDS FOR TMAS

Jennifer Fortunas & Mike Neidhart
MURAL

Link to Mural will be provided in the chat.
Discussion: Prioritization of Funds for TMAs

Feedback Loop for Programming MPO Federal Funds
Link to Mural will be provided in the chat.
BREAK

3:25 pm – 3:35 pm
PL ALLOCATION FORMULA

Mike Neidhart & Mark Reichert
PL Formula

• Proposal – MPOAC receives off-the-top allocation ($800,000)
  • Discussing at July 19 MPOAC Policy & Technical Committee meeting
  • Voting on at July 27 MPOAC meeting

• Each MPO receives
  • Base annual apportionment: $350,000
  • Remaining funds proportionate to MPO Urban Area (UA) population (>50,000) relative to UA population in state

• Based on 2020 Census, updated with BEBR data
  • Each MPO apportioned funds based on the UA population within the MPO
Questions

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Metropolitan Planning Administrator
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850-414-4905
Mike.Neidhart@dot.state.fl.us
https://www.fdot.gov/planning/policy/default.shtm

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Executive Director
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850-414-4905
Mark.Reichert@dot.state.fl.us
https://www.mpoac.org/
ANNUAL JOINT CERTIFICATIONS

Mike Neidhart
Joint Certifications

All MPOs completed on time!
# 2023 Risk Assessment

<table>
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<tr>
<th>Risk Level</th>
<th>Frequency of Monitoring</th>
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<tr>
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<td>Bi-annual</td>
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<tr>
<td>Elevated</td>
<td>Tri-annual</td>
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<tr>
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<td>Quarterly</td>
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### 2022
- 1 moderate
- 2 high

### 2023
- 4 moderate
- 1 high
Joint Certification Noteworthy Practices

• **FL-AL TPO** – Rural Regional Transportation Plan (RRTP)

• **Broward MPO** – Complete Streets Implementation

• **Collier MPO** – Environmental Justice/Equity Demographic Analysis

• **North Florida TPO** – SMART St. Augustine

• **MetroPlan Orlando** – Regional TSM&O Program
Discussion Questions

Are there any MPO noteworthy practices that you would like to recognize?
Overview

BIL Section 11206 - Complete Streets

• Safe and adequate accommodation for all users

2.5% of SPR & PL set aside

SPR
$1 million

PL
$682,848 ($25,291 per MPO)

FDOT will be opting out of the Complete Streets
FDOT Complete Streets

Complete Streets Policy

Complete Streets Prioritization Plan
Complete Streets Policy

- Established 2014
- Integrated into FDOT manuals, guidelines, and documents
- All FDOT projects consider Complete Streets elements

Florida Department of Transportation

POLICY

Effective: September 17, 2014
Office: Design Director
Topic No.: 000-625-017-a

COMPLETE STREETS

It is the goal of the Department of Transportation to implement a policy that promotes safety, quality of life, and economic development in Florida. To implement this policy, the Department will routinely plan, design, construct, reconstruct and operate a context-sensitive system of "Complete Streets." While maintaining safety and mobility, Complete Streets shall serve the transportation needs of transportation system users of all ages and abilities, including but not limited to:

- Cyclists
- Freight handlers
- Motorists
- Pedestrians
- Transit riders

The Department specifically recognizes Complete Streets are context-sensitive and require transportation system design that considers local land development patterns and built form. The Department will coordinate with local governments, Metropolitan Planning Organizations, transportation agencies and the public, as needed to provide Complete Streets on the State Highway System, including the Strategic Intermodal System.

This Complete Streets Policy will be integrated into the Department’s internal manuals, guidelines and related documents governing the planning, design, construction and operation of transportation facilities.

Ananth Prasad, P.E.
Secretary
Complete Streets Website
FDOT Complete Streets Map
Additional FDOT Manuals & Guidance

- Complete Streets Implementation Plan
- FDOT Context Classification Guide
- Context Classification Framework for Bus Transit
- PD&E Manual
- Lane Repurposing Guidebook
- Access Management Guidebook
Proposal to MPOs

Proposal – MPOs Include New Task or Subtask in Next 2-year UPWP
• (PL (CS))

New End Products
• Complete Streets Policy
• Prioritized list of Complete Streets Projects

Future Discussion in July Meetings
• MPOAC Policy & Technical Committee
• MPOAC
Request for Federal Training

• MPOs/FDOT
WRAP UP AND ADJOURN

Jennifer Fortunas
WELCOME AND INTRODUCTIONS

Jennifer Fortunas
## Agenda – Day 2

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Speaker</th>
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<tr>
<td>8:30 a.m. – 8:35 a.m.</td>
<td>Welcome and Introductions</td>
<td>Jennifer Fortunas</td>
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<tr>
<td>8:35 a.m. – 8:45 a.m.</td>
<td>MPOAC Update</td>
<td>Mark Reichert</td>
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<td>8:45 a.m. – 9:15 a.m.</td>
<td>MPO Discussion / Feedback</td>
<td>MPO Directors</td>
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<td>9:15 a.m. – 10:00 a.m.</td>
<td>Planning Efforts</td>
<td>OPP Staff</td>
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<tr>
<td>10:00 a.m. – 10:10 a.m.</td>
<td><strong>BREAK</strong></td>
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<tr>
<td>10:10 a.m. – 10:30 a.m.</td>
<td>Noteworthy Practices</td>
<td>OPP Staff</td>
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<tr>
<td>10:30 a.m. – 11:30 a.m.</td>
<td>Facilitated Discussion on UPWPs / Scopes</td>
<td>Everyone</td>
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<tr>
<td>11:30 a.m. – 11:40 a.m.</td>
<td>Partner Outreach, Coordination, &amp; Trainings</td>
<td>OPP Staff</td>
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<tr>
<td>11:40 a.m. – 11:50 p.m.</td>
<td>FDOT Wrap Up</td>
<td>Jennifer Fortunas</td>
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<tr>
<td>11:50 a.m. – 12:00 p.m.</td>
<td>Federal Partner Wrap Up</td>
<td>FHWA &amp; FTA</td>
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</table>
For Virtual Participants

- Turn on your camera when speaking
- Mute yourself unless speaking
- Use the raise hand function to speak
- Use the chat box
MPOAC UPDATE

Mark Reichert
MPOAC Update

- New MPOAC leadership
- MPOAC Weekend Institute
- Moving Forward from Specific Considerations
- MPO Noteworthy Practices
- Other Items
MPO Discussion / Feedback

MPO Directors
MPO Discussion

Do any MPOs have updates on the following?

- UPWPs
- LRTPs
- Project Initiatives
Do MPOs have feedback on any of the following?

- LRTP Expectations Letter
- UPWP Amendment Thresholds
- UPWP Required Information
PLANNING EFFORTS

OPP Staff
Federal Requirements

• Support Federal goals to reduce transportation emissions
• Develop in consultation with MPOs
• Submit to FHWA by November 15, 2023
• Certified by USDOT Secretary
• Updated every four years
Federal Goals

Reduce transportation emissions by:

- Reducing single-occupant vehicle trips
- Facilitating the use of vehicles or modes of travel that result in lower emissions
- Facilitating approaches to construction that result in lower emissions
### FTP Alignment

- Improve system connectivity
- Increase the reliability and efficiency of people and freight trips
- Increase alternatives to single occupancy vehicles
- Decrease transportation-related air quality pollutants and greenhouse gas emissions
- Increase the energy efficiency of transportation
Carbon Reduction Strategy Approach

Data and Research

Internal and External Outreach

Tools and Guidance

Objectives and Strategies
# Outreach

## Internal FDOT Working Group
- Construction
- Design
- Environmental Management
- Work Program
- Modal Development
- Traffic Operations

## MPOs
- Virtual Meetings
- Surveys
- Florida Metropolitan Planning Partnership (FMPP) Meetings
- Florida Metropolitan Planning Organization Advisory Council

## External Groups
- FTP Implementation Committee
- FTP Environmental Partners
- FPTA Annual Conference
- FDOT Grant Training Sessions
Major Themes:

- More capacity **NO!**
- Focus on mode choice
- More regional and local coordination
- Promote partnerships
- Include micromobility
- Diversify energy sources
- Include zero and low-emission vehicles
- Forward-looking
LRTP Quick Guide

- Released December 14, 2022
- Assists MPOs developing carbon reduction objectives
- Helps identify carbon reduction projects for priority lists
- Contains resources for implementation

Available at: https://www.fdot.gov/planning/policy/carbon-reduction-strategy
Carbon Reduction Strategy Themes

Transportation Choices

Congestion Management

Energy Efficiency and Diversification

Construction Practices
Carbon Reduction Strategy Objectives

- Provide safe and convenient transportation options that appeal to consumers.
- Improve traffic flow to manage congestion and reduce idling.
- Improve energy efficiency and diversify energy sources.
- Reduce climate impacts from construction of transportation facilities.
Upcoming Activities

**Early July**: 2 Week Draft Comment Period for MPOs

**July 26**: FMPP

**July 27**: MPOAC Meeting

**September**: 2 Week Public Comment Period

**October 25/26**: MPOAC Meeting

**November 15**: FHWA Deadline
CARBON REDUCTION STRATEGY

Stay Aware. Stay Alert.

Jennifer Z. Carver, AICP
Statewide Resilience Planning Coordinator
Phone: 850-414-4820
Email: Jennifer.Carver@dot.state.fl.us
RAP UPDATE
Leverage existing resources

- Capability Maturity Framework
- Existing Resilience Strategies
- Internal & Community Collaboration
  - Technical Advisory Team
  - MPOs & Regional Collaboratives
  - FL Chief Resilience Officer
- GIS data
RESILIENCE ACTION PLAN DATA VIEWER
IMPLEMENTATION

- Plan monitoring and updates
- Integration into other plans and guidance
- Data and tools
- Training and communication
- Internal coordination
- Community collaboration
WHAT WE HEARD

**Coordination/Collaboration**
- Integrate statewide efforts with regional & local efforts
- Leverage and share data

**Assessment/Prioritization**
- Consider more hazards, more modes
- Consider local facilities as key linkages
- Consider additional factors for prioritization

**Implementation**
- Consider resilience in all projects
- Provide guidance on best practices
- Consider additional strategies, including more nature-based solutions
RESILIENCE IMPROVEMENT PLAN
RESILIENCE IMPROVEMENT PLAN

- Optional in PROTECT Program
- Build off Resilience Action Plan
- Expanded hazards and assets
- Risk-based assessment
- Priority projects
- Coordination with MPOs

PROTECT - Resilience Improvement Plan

The Plan Shall...

1. Encompass immediate and long-range planning activities and resilience investments
2. Demonstrate a system-wide approach to transportation system resilience
3. Consistent with and complement State and local hazard mitigation plans
4. Include a risk-based assessment of vulnerability to current and future weather events and natural disasters

Shall, as appropriate...

5. Describe ways to improve response to impacts and changes
6. Describe the codes, standards, and regulatory framework to ensure improvements
7. Consider benefit of natural Infrastructure
8. Assess community infrastructure resilience
9. Use a long-term planning period

May also...

10. Designate evacuation routes and strategies
11. Plan for response to anticipated emergencies
12. Describe the resilience improvement policies
13. Include investment plan & priority projects
14. Use science and data
HAZARDS & ASSETS

**Hazards**
- Flooding (Inland Flood)
- Tropical Cyclone (Storm Surge)
- Wildfire
- Severe Thunderstorm
- Sinkhole
- Extreme Heat
- Sea Level Rise (Coastal Flood)

**Assets (Multimodal)**
- Highways (State, National, Federal Aid)
- SIS rail, SIS connectors
- Freight Highway Network
- Strahnet/Stracnet
- SUN Trail
- Ports
- Associated stormwater, TSM&O
Don’t Drive Into the Unknown........

......Stay Away from Flooded Streets!

For more information, please contact:

Jennifer Z. Carver, AICP

Jennifer.Carver@dot.state.fl.us

850-414-4820
Approach to Federal Discretionary Grants

- Identify community centric and competitive projects
- Reduce financial burden on Work Program
- Bolster local agency partnership and coordination
- Build statewide capacity to apply for and deliver grants
**Internal Grant Process**

- **District Submissions**
- **Executive Leadership Priorities**
- **Work Program Expert Team**

**CONTINUOUS IDENTIFICATION OF POTENTIAL FEDERAL GRANT PROJECTS**

- Recommended projects are reviewed by FDOT Executive Leadership
- FDOT multidisciplinary team reviews project submissions
- Projects are matched with potential grants based on grant programs

**Federal Grant Application Process**

1. **NOFO posted by USDOT (typically 60-day deadline)**
   - Specific eligibility requirements, including cost & match, components, and project delivery

2. **Applications are prepared (2 weeks)**
   - Match
     - BCA & Narrative
     - Letters of Support
     - Leadership Briefed
     - EOG Briefed

3. **FDOT’s Budget Office reviews application (3 weeks)**

4. **Application submitted to EOG for approval (3 weeks)**

5. **FDOT submits via grants.gov**

**Team Collaboration**

- Central Office
- Partners
- Districts
FDOT Federal Grant Applications

Statewide Federal Grant Applications

Proposed Statewide Award Total:

$279M funded through the Infrastructure Investment and Jobs Act
Internal Coordination Efforts

- Trainings for District Grant coordinators
- Fact sheets for each grant program and application
- Regular multidisciplinary review team meetings
- Briefings at each Executive Leadership Meeting
- Chief of Staff briefs Secretary Perdue on grant opportunities before Executive Office of the Governor
DBE Compliance Update

GAP System

- Completed design phase
- Multiple TWOs with one FM number
- DBE compliance to digital platform
TIP Schedule

Before July 15th
- MPO adopts Final TIP
- MPO submits Final TIP into Document Portal
- District confirms MPO addressed all critical comments

By July 15th
- District recommends approval to OPP
Schedule

MARCH-AUGUST
MPO’s Draft LOPP reviewed by TAC and CAC.

OCTOBER-MARCH
Even years (accelerated schedule) – October-January
District reviews LOPP.

MARCH-JUNE
MPO initiates development of new TIP.
Draft TIP available for public comment.

JULY-AUGUST
By August 1: OPP sends letter to each District Secretary requesting certification of projects in Work Program.

AUGUST-SEPTEMBER
FHWA/FTA approves all MPO Performance Measures.

AUGUST
By August 1: MPO adopts LOPP and submits to District.

MARCH
Even years (accelerated schedule) – January
FDOT submits Tentative Work Program.
District provides TIP Download Files to the MPO.

JULY
- MPO adopts Final TIP.
- MPO submits Final TIP into Document Portal.
- District confirms MPO addressed all critical comments.
- By July 15: District recommends approval to OPP.
  TIPs must include TPM targets.

AUGUST
By August 1: Federal Aid Management Office submits statewide Draft STIP to FHWA.
By August 31: FDOT Secretary approves TIPs and submits Final STIP to FHWA.

SEPTEMBER
By September 30: FHWA/FTA approve STIP.
BREAK
10:00 am – 10:10 am
GAP Enhancement

Benefits

• External Site
• Notification Timing System
• Automated Naming Convention
MPO Progress Reports

Submitted Timely

- Expenditure Reports
- DBE commitment and payment reports
Community & Rural Planning

District 2
Rural Engagement Process

District 3
Regional Rural Transportation Plan
Regional Rural Transportation Plan
Rural Engagement Process

- FDOT partnering with FSU
- Best practices in rural engagement
- Working with local governments and interest groups
Local Government and Partner Trainings

Regional Grant Information Sessions

- Transportation Symposium Grant Webinar
  - SEPTEMBER 2021

- Kickoff Webinar
  - AUGUST 2022

- Tampa
  - SEPTEMBER 2022
  - Number of Attendees: 59

- Chipley
  - Number of Attendees: 65

- Ocoee
  - Number of Attendees: 68

- Bartow
  - JANUARY 2023
  - Number of Attendees: 81

- Destin
  - Number of Attendees: 51

- Jacksonville
  - Number of Attendees: 72

- Miami
  - FEBRUARY 2023
  - Number of Attendees: 40

- Fort Lauderdale
  - Number of Attendees: 79

Example Presentation Content

Bipartisan Infrastructure Law (BIL):
An Introduction from the Federal Highway Administration (FHWA) – Florida Division
January / February 2023
Developing Partner Resources

BENEFIT COST ANALYSIS (BCA)
FOR FEDERAL GRANT PROJECTS

What is a Benefit Cost Analysis?
A BCA is a systematic process for quantifying, understanding, and comparing the expected benefits and costs of a potential infrastructure project. This process allows the evaluation of alternative transportation projects to be compared while providing a critical lens on project benefits. Typical benefits associated with infrastructure projects include improvements in safety, travel time, and economic outcomes. Typical costs include up-front capital expenditures and operating costs incurred over the project’s lifecycle.

This document is intended to support the development of BCA’s in pursuit of federal discretionary grants programs. United States Department of Transportation (USDOT) has stated that data-driven projects will be the most competitive during project solicitation and prioritization. Therefore, data from the BCA and other project-level inputs will be incorporated throughout the entire grant application to tell the story and demonstrate the local, regional, and statewide need.

USDOT has developed a framework that outlines BCA methodologies and sources referenced throughout this document.
USDOT BCA Guidance for Discretionary Grant Programs, 2023

BCA GOAL IS TO ACHIEVE A
BENEFIT COST RATIO
OF 1.5 OR GREATER

USDOT assigns projects to one of four BCR Ranges:

- BCR > 2.0 = Highly Favorable
- BCR 1.5 - 2.0 = Favorable
- BCR 1.0 - 1.5 = Moderately Favorable
- BCR < 1.0 = Unfavorable

BENEFITS:
- Safety
- Travel Time Savings
- Operating Cost Savings
- Intercity Reduction
- Innovation Technologies
- Other Benefits

All costs should be shown per year in constant dollars for the entire useful life of the project.
**DID YOU KNOW?**

66% of riders ages 50+ involved in fatal motorcycle crashes were **not wearing** USDOT-compliant helmets.*

**RIDER AGE GROUPS USING NON-COMPLIANT HELMETS**

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Percentage</th>
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<tr>
<td>Under Age 30</td>
<td>35%</td>
</tr>
<tr>
<td>Age 30-49</td>
<td>56%</td>
</tr>
<tr>
<td>Age 50+</td>
<td>66%</td>
</tr>
</tbody>
</table>

* Sourced from Florida crash data between 2015 and 2019.

Jennifer Fortunas, P.E.  
Director, Office of Policy Planning  
850-414-5396  
jennifer.fortunas@dot.state.fl.us
Guidance describes the following:

- Apportionment Plan Schedule
- Types of Changes to Membership and Boundaries
- Apportionment Plan Contents
- MPA Boundary Maps
- Options for When an Urban Area Crosses into Multiple MPOs
- Federal and State Requirements for MPO Membership
FACILITATED DISCUSSION ON UPWPS / SCOPES AND TMA STBG FUNDS

Everyone
Overview of Activity

• Introductory slides and examples
• Facilitation questions & discussion
MURAL

Link to Mural will be provided in the chat.
UPWP Required Information

23 CFR 450.308(c)

- Who will perform the work
- Schedule for completing the work
- End products
- Proposed funding by activity/task
- Summary of total amounts/sources of Federal and matching funds
Defining the Issue

2022 FMPP Discussion

Does UPWP include enough information on an activity?
UPWP Scope Types

- **Bucket 1**: UPWP shows a specific activity and who is doing the work
- **Bucket 2**: UPWP shows a general activity but there is an unknown
- **Bucket 3**: MPO does not have a well-defined activity
Link to Mural will be provided in the chat.
Bucket 1

End Product: TSM&O Master Plan

Purpose: Provide comprehensive inventory of existing TSM&O related infrastructure, policies, and programs

Key Tasks: Agency and public participation, Visioning, goal, objective setting, Documenting existing conditions and assets, Identifying TSM&O needs and projects

Schedule: July 2024 – June 2026

Est. Cost: $200,000

Responsible Org: Consultant

Fund Source: SU
Link to Mural will be provided in the chat.
Bucket 2

**End Product:** 2050 Financial Resources  
**Purpose:** Develop projections of financial resources for the 2050 LRTP  
**Key Tasks:** *Unknown*  
**Schedule:** July 2024 – June 2025  
**Est. Cost:** $50,000  
**Responsible Org:** Consultant  
**Fund Source:** PL & SU
MURAL

Link to Mural will be provided in the chat.
Bucket 3

End Product: *Unknown* (GPC)

Purpose: Staff support services and development of planning documents

Key Tasks: *Unknown*

Schedule: July 2024 – June 2025

Est. Cost: $300,000

Responsible Org: Consultant

Fund Source: PL
MURAL

Link to Mural will be provided in the chat.
Expectation for Completion

- Discussion @ July 2023 FMPP
- Follow up @ October 2023 FMPP
- Outcome developed by December 2023
- Implement early 2024
Wrap Up

✓ Consensus on the Issue
✓ Proposal for Moving Forward
✓ Expectation for Completion
PARTNER
OUTREACH,  
COORDINATION,  
AND TRAININGS

OPP Staff
Ongoing Coordination Meetings

- Federal Planning Findings Meeting
- Florida Metropolitan Planning Partnership Meetings
- District MPO Liaison Training Meetings
- Monthly Liaison Meetings
- Federal Partner Coordination Meetings
- MPOAC Meetings
- MPOAC Policy & Technical Committee Meetings
- OPP-OWPB Monthly Meetings
Webinars

- Apportionment Plan Webinar
- Revenue Forecast Webinar
- GAP System Training
- Policy & Technical Committee Workshops (as participant)
- Signal 4 Training
- CRS/RAP Webinar
- MPO/Transit Webinar
Upcoming Coordination and Trainings

**July 25:** MPO Liaison Training In-Person @ Turnpike

**July 26:** FMPP In-Person @ Turnpike

**July 27:** MPOAC In-Person @ Florida Hotel

**Sept 12:** Quarterly Coordination Meeting

**Spring 2024:** FTP kick-off

**July 19:** MPOAC Policy & Technical Committee Meeting (St. Petersburg)
Thank you for joining us!