

Florida Metropolitan Planning Partnership (FMPP) Statewide Collaboration Summary

Action Items

1. OPP Items

- a. Coordinate with Work Program to prepare a presentation or training session at a future FMPP on how federal funding flows and how reimbursement works.
- b. Share Achaia Brown's invoice tracking spreadsheet.

2. MPOs and District MPO Liaisons

- a. Complete ALN/FAIN updates as soon as possible and use the revised FDOT/MPO Agreement for future amendments.
- b. Send SFT priority Source Book/PDIS data gaps and enhancement requests and identify local datasets that could support expanded local-road coverage.
- c. Submit final UPWP invoices by September 15, and complete closeout by September 30.

Welcome and Introductions

Presenter: Donna M. Green, Statewide MPO Administrator, FDOT Office of Policy Planning (OPP)

- Victoria Williams, MPO Liaison Administrator for Florida's Turnpike Enterprise, was recognized for upcoming retirement.

FDOT Office of Policy Planning (OPP) Updates

Presenter: Donna M. Green, Statewide MPO Administrator, FDOT OPP

- OPP issued guidance allowing MPOs to add new Assistance Listing Numbers (ALNs) and Federal Award Identification Numbers (FAIN) to the FDOT/MPO Agreement and Unified Planning Work Programs (UPWPs) through a modification rather than an amendment.
- MPOs should use the revised FDOT/MPO Agreement Amendment for future amendments. The Page 1 table and Exhibit B were updated to accommodate ALNs and FAINs.

Takeaways

- MPO thoughts, concerns, and/or requests.
 - This process is intended to simplify ALN and FAIN updates and improve consistency across MPO documents and agreements.
 - Timely use of the revised agreement and modification process will help keep UPWPs and related documents current.

Performance Data Integration Space (PDIS) and FDOT Source Book

Presenter: Jerry Scott, Systems Performance Manager, FDOT Systems Forecasting & Trends Office (SFT)

- SFT supports trend tracking, performance reporting, and future forecasting to provide planners and engineers with data for transportation decision-making.
- The FDOT Source Book provides vetted transportation data for state and federal performance measures, compiled from FDOT offices and external sources, including the Regional Integrated Transportation Information System (RITIS) and HERE Technologies (HERE). Supporting resources include methodology reports, an acronym glossary, and frequently asked questions.
- The Source Book Segment-Level Visualization (SLV) tool provides interactive mapping for exploring performance data at the roadway-segment level. Users may also visualize and report data for specific FDOT Districts, MPOs, and counties.
- SFT is assessing the possibility of adding local road data to the SLV.
- Source Book data are updated annually, and federal performance measures are updated by August 31 each year.
- The Performance Data Integration Space (PDIS) provides additional data and resources that support transportation decision-making.
- SFT plans to hold an Office Hours session in September 2026 to discuss improvements to its data tools.

Overall key takeaways:

- MPOs use the Source Book for performance measure data, congestion management process work, trend tracking, presentations, and public-facing data visualizations.
- Many MPOs supplement Source Book information with additional data sources to address data gaps, particularly gaps found at the local level.
- Attendees asked about additional enhancements to the Source Book and SLV, including local roads, time-of-day traffic data, legislative-district boundaries, Work Program connections, and application programming interface (API) access.
- Turning-movement data and dedicated hurricane-evacuation layers are not currently included in the Source Book, and expanding local-road data will be a longer-term effort.
- Consistent communication about annual updates, tool capabilities, and training opportunities will help MPOs use the available data more effectively.

Related resources:

- [FDOT Source Book](#)
- [Segment Level Visualization Tool](#)
- [Performance Data Integration Space](#)

Transportation Performance Management (TPM)

Presenter: Rolando Valdés, Transportation Performance Coordinator, FDOT SFT

- The federal TPM framework includes five primary categories: PM1 (highway safety), PM2 (bridge and pavement condition on the National Highway System), PM3 (system performance and freight movement on the National Highway System), Transit Asset Management, and Transit Safety.

- OPP and SFT support PM1, PM2, and PM3. The FDOT Public Transit Office supports Transit Asset Management and Transit Safety.

Overall key takeaways:

- Performance measures inform strategic planning, decision-making, and project delivery, and MPOs need clear processes for connecting targets to investment decisions.
- Common PM1 challenges include funding, partner coordination, public acceptance of safety countermeasures, and changing driver behavior. MPO boards also face tension between the long-term Target Zero goal and requests for realistic interim targets.
- Common PM2 challenges include coordination between MPOs and infrastructure owners (such as counties and municipalities), coordination with FDOT on bridge and pavement maintenance schedules, and difficulty understanding the difference between federal and state performance terminology.
- Common PM3 challenges include difficulty addressing performance on non-Interstate National Highway System facilities that are outside the Strategic Intermodal System, where funding options may be limited, and constrained rights-of-way in heavily urbanized areas where lane expansion is not a viable option.
- Helpful practices include presenting all performance measures to the MPO board together, documenting board action through resolutions or meeting minutes, and using Safety Action Plans and other objectives to connect targets with implementation.
- The SFT team is available to provide performance-management training for MPO staff and boards.

Related resources:

- [Transportation Asset Management Plan](#)
- [PDIS Performance Resources website](#)
- [System Performance Report](#)
- [MPO Fact Sheets](#)

MPO Board and Committee Best Practices

Presenter: Amanda Carpenter, Executive Director, Metropolitan Planning Organization Advisory Council (MPOAC)

- The session focused on practical approaches and peer examples for structuring, supporting, and engaging MPO governing boards and committees.

Overall key takeaways:

- Clear roles, consistent staff support, and deliberate member engagement help boards and committees carry out their planning responsibilities effectively.
- Consider creating a centralized repository of board and committee best practices and resources.
- Provide additional guidance on Sunshine Law requirements, bylaws, committee procedures, and engagement strategies.

- Encourage ongoing peer exchanges to share successful board and committee practices across MPOs.

Financial Management and Invoicing Best Practices

Presenters: Heather Kay, Statewide Planning Coordinator, FDOT OPP; Achaia Brown, Transportation Planning Manager, FDOT District 2

Overall key takeaways:

- MPOs use a range of financial systems, but consistent UPWP task and project identifiers are important for connecting authorizations, encumbrances, expenditures, project files, and invoices.
- For hosted MPOs, internal spending records should be reconciled with host-agency reports as a quality-control measure.
- Assigning a project manager to each UPWP item and reviewing spending monthly helps identify financial issues early. MPOs may track burn rates or compare current spending with inflation-adjusted historical benchmarks.
- Visible project schedules and dashboards, including Gantt charts, can help staff and leadership monitor progress and intervene before delays affect expenditures.
- Authorization timing, staffing capacity, budget conditions, and external factors can all increase deobligation risk, making early coordination and active risk management essential.
- Attendees expressed interest in a future FDOT Work Program workshop explaining.
- Attendees asked for clarification and explanation on how federal planning funds flow from the federal government to FDOT to MPOs. FDOT staff noted that FDOT serves as the pass-through agency and may reimburse MPOs before receiving the corresponding federal funds.

Unified Planning Work Program (UPWP) Closeout Process

Presenter: Mike Neidhart, Ph.D., AICP, Statewide MPO Coordinator, FDOT OPP

Overall key takeaways:

- The September 30 closeout date should not be treated as the deadline for submitting final invoices. Instead, MPOs should submit final invoices by September 15 to allow time for invoice processing and completion of all closeout procedures by September 30.
- Final invoices submitted too close to September 30 may require deadline extensions and delay closeout.
- Email your FHWA partner and District MPO Liaison if you need an extension.

OPP Look Ahead and Wrap Up

Presenter: Donna M. Green, Statewide MPO Administrator, FDOT OPP

- Statewide Webinar - Innovations in Metropolitan Transportation Planning: August 21, 2026, from 12:00 p.m. to 1:00 p.m.

- GAP Quick Help Sessions: Tiffany Johnson will organize short weekly meetings to answer GAP-related questions.
- Next FMPP – October 28, 2026: The agenda will include MPO and District MPO Liaison panels among other topics.