

LRTP Fiscal Constraint Checklist

For FHWA - Florida Division

Created July 2020; updated January 2021

This checklist was developed using the LRTP Expectations Letters and the Planning Regulation 23 CFR 450 to assist in QA/AC reviews.

Note: This checklist tool does not replace the requirements of the regulation and may not include all the regulation requirements.

MPO:

LRTP Adoption:

Review Date:

Exp. Letter?	Y/N	Questions	Key Points to Keep in Mind	REVIEW COMMENTS
EL		1. Does the LRTP have a planning horizon of at least 20 years as of the effective date? 23 CFR 450.324(a)	What about TIP as appendix? The 1st five years of projects need to be part of cost feasible plan and part of the financial tables, reflecting all of the fiscal constraint requirements for those projects.	
EL		2. Did the MPO show all the projects and project funding for the entire time period covered by the LRTP, from the adoption date to the horizon year? 23 CFR 450.324(a)	Must include projects from 1st five years. See 2018 Expectations Letter, "The TIP, which is based on the previous LRTP, is not a substitute for the first 5 years of the updated LRTP."	
		3. Are projects described in sufficient detail to develop a cost estimate? 23 CFR 450.324(f)(9)	Outer years may be very rough estimates, and first few years much more specific.	
EL		4. For projects included in the cost feasible plan, is an estimate of the cost and source of funding for each phase of the project being funded shown? (including the Project Development and Environment (PD&E) phase) 23 CFR 450.324(f)(9)	Must include projects from entire planning timeframe. All federal funds can be grouped as federal funds, and state funds can be grouped as State, and local funds as Local. If other categories are used (like SIS), there should be a description to indicate if the category is made up of federal, state, or local funds. Phase must be shown, and construction is identified somewhere (even if it is in the wish list of unfunded). No open ended projects.	

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EL		5. Do the project phases include Preliminary Engineering, ROW and Construction in the CFP if fully funded or in the Needs/Illustrative list (or other informational part of the LRTP) if not fully funded. 23 CFR 450.324(f)(9)	Make sure the phase is shown, and that construction is identified somewhere (even if it is in the wish list of unfunded). No open ended projects.	
		Note: Combining PD&E and Design phases into “Preliminary Engineering” is acceptable.		
		6. A <u>financial plan</u> that demonstrates how the adopted transportation plan can be implemented. 23 CFR 450.324(f)(11)	Financial plan means documentation required to be included with a metropolitan transportation plan and TIP (and optional for the long-range statewide transportation plan and STIP) that demonstrates the consistency between reasonably available and projected sources of Federal, State, local, and private revenues and the costs of implementing proposed transportation system improvements. Each band (whether 5 years or 10 years) is expected to be financially constrained with costs compared to revenues. A single table that compares revenues by timeframe to the projects scheduled for that timeframe to show implementation (sufficient funds for each timeframe) is ideal.	
EL		7. Does the financial analysis/fiscal constraint documentation demonstrate a clear separation of costs for operations and maintenance activities from other grouped and/or regionally significant projects? 23 CFR 450.324(f)(11)(i)	How do O&M costs factor into the fiscal constraint analysis? Local agencies, working with the MPO, need to provide cost estimates for locally-maintained facilities covered in the Plan. FDOT, working with the MPO, needs to provide cost estimates for the state-maintained facilities covered in the Plan. System level estimates at the FDOT District level are acceptable for the state-maintained facilities. The LRTP will also need to identify the general source of funding for the O&M activities. Since O&M costs and related revenues are not available to balance the fiscal constraint of capital investment projects, a clear separation of costs for operations and maintenance activities from other grouped and/or regionally significant projects will need to be shown in order to demonstrate fiscal constraint.	

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		8. Were the estimates of available revenues developed cooperatively by the MPO, the State and Public Transportation Operators? Do the estimates include all reasonably expected resources from both public and private sources? 23 CFR 450.324(f)(11)(ii)		
		9. The financial plan shall include recommendations on any additional financing strategies to fund projects and programs included in the metropolitan transportation plan. In the case of new funding sources, strategies for ensuring their availability shall be identified. The financial plan may include an assessment of the appropriateness of innovative finance techniques (for example, tolling, pricing, bonding, public private partnerships, or other strategies) as revenue sources for projects in the plan. 23 CFR 450.324(f)(11)(iii)		
EL		10. Are projects within the first ten years of the Plan notated or flagged to identify which projects are planned to be implemented with federal funds? 23 CFR 450.324(f)(11)(iii)	Federal and state participation on projects in the Cost Feasible LRTP can be shown as a combined source for the cost feasible projects. Projects within the first ten years of the Plan must be notated or flagged to identify which projects are planned to be implemented with federal funds.	
EL		11. For projects beyond the first ten years of the Plan, are the projects clearly labeled as a combined Federal/State funding source? 23 CFR 450.324(f)(11)(iii)	Beyond the first ten year period, the specific federal funding notation is not expected. The project funding, however, must be clearly labeled as a combined Federal/State source in the Cost Feasible LRTP.	
		12. Does the financial plan take into account all projects and strategies proposed for funding with other federal funds, state, local and private sources? 23 CFR 450.324(f)(11)(iv)	Including first 5 years.	

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		13. Are the revenues and expenses in Year-Of-Expenditure dollars, reflecting inflationary rates? Were these rates developed cooperatively among the MPO, the State and the Public Transportation Operators? 23 CFR 450.324(f)(11)(iv)		
		14. If the MPO uses cost ranges/bands beyond the first 10 years of the plan, are future funding sources reasonably expected to be available to support the projected cost ranges/band? 23 CFR 450.324(f)(11)(v)		
		15. For illustrative purposes, the financial plan may include additional projects that would be included in the adopted transportation plan if additional resources beyond those identified in the financial plan were to become available. 23 CFR 450.324(f)(11)(vii)	This helps to ensure no "open ended projects"	
		16. Does the plan include pedestrian walkway and bicycle transportation facilities in accordance with 23 USC 217(g)? 23 CFR 450.324(f)(12)		
EL		17. If Boxed funds are utilized, are the individual projects utilizing the box listed? (or at a minimum, described in bulk in the LRTP i.e. PD&E for projects in Years 2016-2020). 23 CFR 450.326(h)		
		18. <i>An MPO may, while fitting the needs and complexity, voluntarily elect to develop multiple scenario for consideration as part of the development of the metropolitan plan.</i> 23 CFR 450.324(i)		
		<i>An MPO that chooses to develop multiple scenarios under this paragraph is encouraged to consider:</i> 23 CFR 450.324(i)(1)		
		a) <i>Potential regional investment strategies for the planning horizon;</i>		

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		b) <i>Assumed distribution of population and employment;</i>		
		c) <i>A scenario that, to the maximum extent practicable, maintains baseline conditions for the performance areas identified in §450.306(d) and measures established under 23 CFR part 490;</i>		
		d) <i>Revenue constrained scenarios based on the total revenues expected to be available over the forecast period of the plan; and</i>		
		e) <i>Estimated costs and potential revenues available to support each scenario.</i>		
Note: <i>In addition to the performance areas identified in 23 U.S.C. 150(c), 49 U.S.C. 5326(c), and 5329(d), and the measures established under 23 CFR part 490, MPOs may evaluate scenarios developed under this paragraph using locally developed measures . 23 CFR 450.324(i)(2)</i>				