

## 104 Department Procedures

### Community Engagement Policy (000-525-050-j)

This is the Department's [policy](#) for community engagement.

### Public Involvement Handbook

This handbook, found on the Community Engagement [website](#), provides guidance for developing and implementing effective public involvement activities that meet federal and state requirements.

### Project, Development and Environment (PD&E) Manual

The PD&E Manual is the Department's procedure for complying with the National Environmental Policy Act (NEPA) and associated federal and state laws and regulations.

#### **Public Involvement (Part 1, Chapter 11 of the PD&E Manual)**

[Part 1, Chapter 11](#) provides guidance on public involvement activities regardless of project phase.

#### **Sociocultural Effects (SCE) Evaluation (Part 2, Chapter 4 of the PD&E Manual)**

The SCE evaluation process described in [Part 2, Chapter 4](#) identifies and addresses potential effects of transportation projects on communities and community resources, including potential issues associated with Environmental Justice, Civil Rights, and other nondiscrimination laws.

### FDOT Design Manual (FDM)

The FDM, [Chapter 104](#), provides procedures and guidance for the preparation of contract plans for roadways and structure.

### Project Management (PM) Resource Guide

The PM Guide is the Department's resource to help project managers develop and deliver projects.

#### **Public Involvement**

[Section 245](#) discusses public involvement for project managers.

#### **Community Awareness Plan (CAP)**

[Section 245](#) discusses the components of a CAP that will carry forward during the construction phase.

### MPO Program Management Handbook

The MPO Program Management Handbook, found on this [website](#), discusses federal and state public involvement requirements for metropolitan planning organizations in Florida.