


Transportation Regional Incentive Program (TRIP)

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Planning Specialist
TRIP Coordinator*

FDOT



What is Transportation Regional Incentive Program (TRIP)?

- The TRIP Program provides funding to improve regionally significant transportation facilities in regional transportation areas defined by Florida Statute 339.2819.
- The purpose of the programing is to encourage regional planning by providing state matching (50/50) funds for improvements to facilities that function as part of an integrated national, statewide, or regional transportation system.
- Funds are allocated to Districts as specified in Florida Statute 201.15 to the State Transportation Trust Fund.
- Applicants for TRIP funding must provide matching **50%** or more and, if required, execute an interlocal agreement to ensure that TRIP funding will be exclusively used to improve facilities identified in the capital improvement element of a comprehensive plan that has been determined to be in compliant with Chapter 163, Part II, F.S.

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1. TRIP was established by the 2005 Legislature, to improve growth management planning and the provision of transportation and infrastructure.
2. This is NOT a grant program, rather a fund matching program for regionally-significant road and public transportation projects.
 - The funds are intended to provide incentives for critically needed projects that benefit regional travel and commerce.
3. Funding is allocated to the districts via statutory formula from
 - doc stamps
 - vehicle registration.
4. 50% local match can be considered in-kind matches such as right of way donations and private funds available to the regional partners.
 - Some Rural counties qualify for a waiver or reduction of required 50% local match.



Definition of REGIONAL:

A transportation project that is on a facility which serves regional transportation needs (such as access to and from the area outside of the region, major activity centers in the region, major planned developments such as new retail malls, sports complexes, etc., or transportation terminals) and would normally be included in the modeling of a Transportation Planning Organization (TPO) area transportation network, including at a minimum all principal arterial highways and all fixed guideway transit facilities that offer an alternative to regional highway travel.

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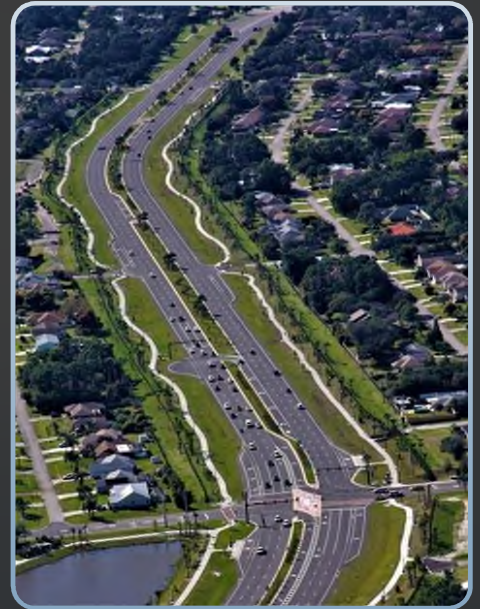
One of the key aspects of TRIP is Regional significance.

To qualify as regionally significant a project will need to:

- Be on a facility which serves regional transportation needs
- Would normally be included in the traffic modeling of a TPO area transportation network

TRIP Funding

- Annual program.
- Funding varies each year.
 - Based on population and motor fuel collections.
- Approximately **\$3 million** annual budget for District 3.



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Who is eligible to participate?

- All Metropolitan Planning Organizations (MPOs), Counties, and Multi-County Transportation Authorities are eligible to participate, if they form partnerships.
 - MPOs comprised of three or more counties
 - Two or more adjacent MPOs
 - One or more MPO and one or more adjacent counties that are not MPO members
 - Two or more adjacent counties that are not MPO members
 - A multi-county regional transportation authority created by or pursuant to law

All MPOs, Counties, and Multi-County Transportation Authorities are eligible to participate, if they form partnerships.

Within District 3 there are 4 Transportation Planning Organizations (TPO's)
Emerald Coast Regional Planning Council (ECRC) :Florida-Alabama TPO,
Okaloosa-Walton TPO, and Bay County TPO

ECRC also oversees the Rural Regional Transportation Program for the following counties and areas which lie outside the TPO boundaries: Bay, Escambia, Gulf, Holmes, Santa Rosa, Walton, & Washington

Capital Regional Transportation Planning Agency (CRTPA): Gadsden, Leon, Jefferson and Wakulla Counties

Apalachee Regional Planning Council (ARPC)- Provides various technical, support and oversight services to rural areas in the following counties: Jackson, Calhoun, Gulf, Liberty, Gadsden, Franklin, Leon, Wakulla, Jefferson



What are the responsibilities of the Partners?

- Regional partners must develop an interlocal agreement that provides the following:
 - Includes development of the regional transportation plan;
 - Delineates the boundaries of the regional transportation area;
 - Provides the duration of the agreement and how it may be changed;
 - Describes the planning process and defines a dispute resolution process.

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Regional partners must develop an **interlocal agreement** that defines the partnership.



Project requirements for TRIP funding

- Must support facilities that...
 - Serve national, statewide or regional functions
 - ✓ Project must serve a regional need and the transportation facility must be noted within the Regional Transportation Authorities (RTA's) plan and map.
 - Function as an integrated regional system
- Must be supported by local planning efforts:
 - Identified in Capital Improvement Element in the appropriate local government comprehensive plan;
 - Project must be in compliance with the area TPO plans,
 - Be in compliance with local corridor management policies within the comprehensive plan.
- Must be consistent with the Strategic Intermodal System (SIS); example: adding capacity
- Must have a commitment of local, regional or private matching funds, unless eligible for a match waiver.

This is the project criteria...consist of 4 must

Must support regional facilities

Must be supported by local planning efforts

Must be consistent with Strategic Intermodal Systems (SIS)

Must have a commitment of matching funds, unless eligible for a match waiver



Project **PRIORITY** outline (F.S. 339-2819)

- Provide connectivity to the Strategic Intermodal System (SIS)
- Support economic development and goods movement in rural areas of economic opportunity (RAO),
- Are subject to local ordinances that establish corridor management techniques,
- Improve connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET), and
- The extent to which local matching funds are available to be committed to the project.

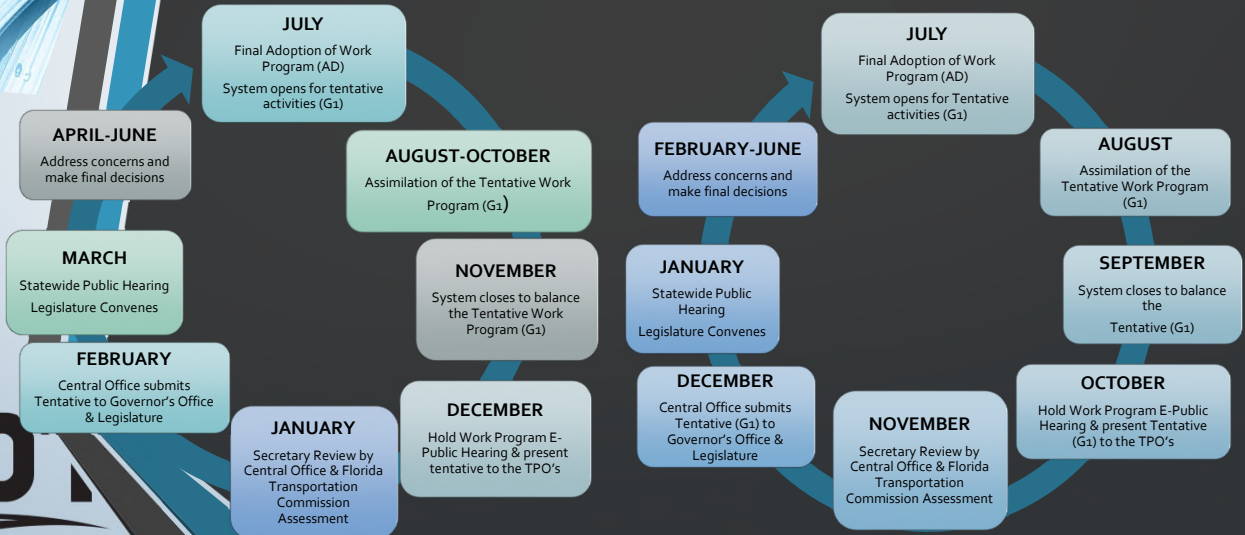
FDO

By law the Department must prioritize projects according to F.S. 339.2819.

Work Program Development Cycle

Standard Cycle

Accelerated Cycle



This slide explains the Work Program Development cycle in its entirety.

The Accelerated cycle indicates when the Legislature sessions meets in January vs March, which in turns shortens the time to build the work program.

This shows in detail when the cycles begins and when it ends with comparison to standard cycle vs accelerated cycle.

Fiscal Year (FY) 2025/26 – 2029/30 Development Cycle

Projects funded July 1, 2025 to June 30, 2030



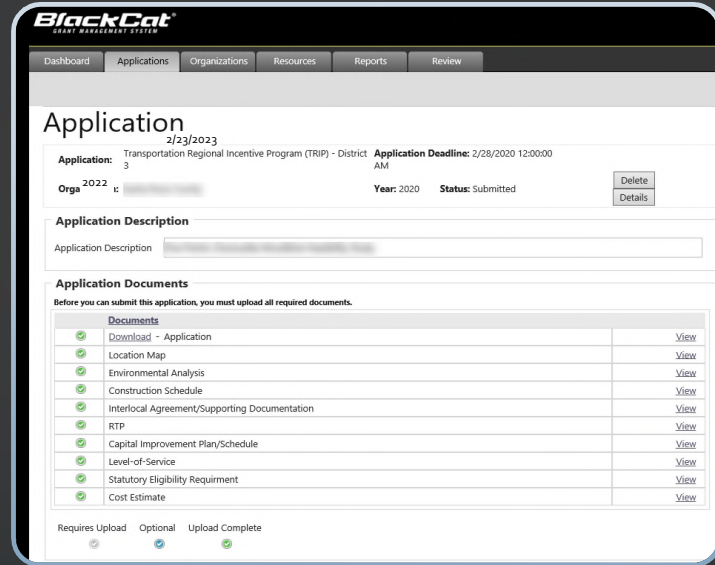
**Transportation Alternative Set-Aside Program (TA)
Transportation Regional Incentive Program (TRIP)
FY2026-2030 Development Schedule**

<i>Wednesday, November 1, 2023</i>	<i>Application Solicitation Starts</i>
<i>Friday, January 19, 2024 (Set By Planning Council)</i>	<i>Application Deadline to the Planning Council/Agency and Department</i>
<i>Friday, February 23, 2024</i>	<i>Planning Agency/Council Priority List Drafts Due to Department</i>
<i>Friday, April 26, 2024</i>	<i>Planning Agency/Council Priority List FINAL Due to Department</i>



Dates and deadlines

GAP (Grant Application Process) System



The screenshot displays the BlackCat Grant Management System interface. The navigation menu includes Dashboard, Applications, Organizations, Resources, Reports, and Review. The main content area shows an application for the Transportation Regional Incentive Program (TRIP) - District 3, dated 2/23/2023. The application deadline is 2/28/2020 12:00:00 AM. The status is Submitted. A table lists required documents for upload, including Download - Application, Location Map, Environmental Analysis, Construction Schedule, Interlocal Agreement/Supporting Documentation, RTP, Capital Improvement Plan/Schedule, Level-of-Service, Statutory Eligibility Requirement, and Cost Estimate. A legend at the bottom indicates that 'Requires Upload' is marked with a red circle, 'Optional' with a blue circle, and 'Upload Complete' with a green circle.

Documents	View
Download - Application	View
Location Map	View
Environmental Analysis	View
Construction Schedule	View
Interlocal Agreement/Supporting Documentation	View
RTP	View
Capital Improvement Plan/Schedule	View
Level-of-Service	View
Statutory Eligibility Requirement	View
Cost Estimate	View

- The Implementing Agency will need to submit and upload all requested information in the GAP system.

The Florida Grant Application Process (“GAP”) system, launched in 2021, is the authorized platform for the submission and receipt of applications for TRIP funding; and the management of agreements for the disbursement of TRIP funding awards made by the department. Required documents, which include project plans, agency certifications, project reports and invoices, performance monitoring and compliance documentation should also be stored and maintained in GAP.

Please make sure you have completed and submitted the TRIP application and all supporting documentation in the GAP system.



Frequently Asked Questions

Can a project be submitted for TRIP funds that does not originate from a Regional Transportation Plan?

- No. The project must come from an approved Regional Transportation Plan (RTP).

What does it mean for a project to be "consistent with the Strategic Intermodal System (SIS) Plan"?

- Being consistent with the SIS means that the project serves a national, statewide, or regional function, and it serves an integral part of an interconnected regional network.

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Here are a few questions that come up every year.

- Can a project be submitted for TRIP funds that doesn't come from the Regional Transportation Plan (RTP)?

NO. Project must be approved by the RTP

- What does it mean for a project to be "consistent with the Strategic Intermodal System (SIS) Plan?"

Being consistent with the SIS means that the project serves a national, statewide, or regional function and it serves an an integral part of an interconnected regional network.



Frequently Asked Questions

If an eligible rural county is granted a waiver or reduction for its share of the non-TRIP match of project costs, can TRIP funds be used to cover the balance?

- In those instances where a match has been waived or reduced, the scope of the project will have to be reduced.

Who decides what is regionally significant and what are the criteria?

- Regional transportation areas designate regionally significant facilities. The definition of "regionally significant" is expected to vary according to the characteristics and policies of each region. FDOT has provided guidance for these designations and identified characteristics for consideration. This information can be found within the resources webpage.



FDOT

Here are a few questions that come up every year.

- If an eligible rural county is granted a waiver or reduction of the local funds share, can TRIP funds be used to cover balance?

In those instances where match waiver or reduction is approved, the scope of the project will have to be reduced.

- Who decides what is regionally significant?

RTP designates regionally significant facilities. FDOT provides guidance for these designations and has identified characteristics for consideration. More information can be found on the resources webpage.

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District 3 Planning Resources

The District 3 Planning Team oversees a wide range of efforts and programs that lay the groundwork for transportation programming and project development. The [Fiscal Year 2022-2026 Development Schedule](#) outlines critical dates for the Transportation Alternatives Set-Aside and the Transportation Regional Incentive Program.

Transportation Regional Incentive Program (TRIP)

- [TRIP Fact Sheet](#)
- [TRIP Q&A](#)
- [TRIP Solicitation Letter](#)
- [TRIP Application](#)

Transportation Alternative Set-Aside Program (TA)

- [Sample Construction Cost Estimate](#)
- [TA Set-Aside Program Guidance and Procedures](#)
- [TA Solicitation Letter](#)
- [TA Application](#)

<https://nwflroads.com/planning>

<https://www.fdot.gov/programmanagement/LP/TRIP/Default.shtm>

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The TRIP application is located in the Grant Application Process (GAP) system or by visiting the D3 Planning website (link is located on the slide above)

TRIP Application

**Florida Department of Transportation
District Three
Transportation Regional Incentive Program**

Project Name: _____

TRIP was created to improve regionally significant transportation facilities in "regional transportation areas." State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce.

If selected for funding, the Florida Department of Transportation (FDOT) will pay up to 50 percent of project costs for public transportation facility projects. Projects must: "Serve national, statewide, or regional functions and function as part of an integrated regional transportation system."

While there is no rigid application procedure, the District has created this form for Implementing Agencies and Regional Transportation Authorities to facilitate the assembly of pertinent project information related to candidate TRIP projects. The goal of this document is to provide a framework to project sponsors.

Date: _____

Origin of Request (Applying RTA): [Choose Regional Transportation Area] _____

Contact Person: _____
Address: _____
Phone: _____ E-mail: _____

Implementing Agency: _____

Contact Person: _____
Address: _____
Phone: _____ E-mail: _____

Project Information:
Facility: _____
Project Limits: _____
Work to be performed: _____


1



Solicitation for TRIP is open. Applications and all supporting documentation is to be submitted in in the Grant Application Process (GAP) System.

Section 1 - Applicant Information

- Provide project name
 - If it's part of a phased project include the phase number
- Provide complete contact information for applying RTA **TBO**
- Provide complete implementing agency contact information



**Florida Department of Transportation
District Three
Transportation Regional Incentive Program**

Project Name:

TRIP was created to improve regionally significant transportation facilities in "regional transportation areas." State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce.

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While there is no rigid application procedure, the District has created this form for Implementing Agencies and Regional Transportation Authorities to facilitate the assembly of pertinent project information related to candidate TRIP projects. The goal of this document is to provide a framework to project sponsors.

Date:

Origin of Request (Applying RTA): Choose Regional Transportation Area

Contact Person:

Address:

Phone: **E-mail:**

Implementing Agency¹:

Contact Person:

Address:

Phone: **E-mail:**



Slide 16

TB0 What is RTA?
Branton, Tanya, 2023-10-24T20:54:28.016

TB0 0 Defined on slide 7
Tracy Boutwell, 2023-10-25T14:15:44.369

Section 2 – Project Information

Project Information:

Facility:

Project Limits:

Work to be performed:

- Provide the Facility Name – State or local roadway number or corridor name
- Project Limits
 - Project descriptions should run south to north or west to east.
 - Provide street names, mile post limits, or other descriptive information for project termini.
- Work to be performed
 - Provide a detailed description of the work items that will be included (survey, geotech, mill & resurface, new construction, curb and gutter, sidewalk, signing and pavement markings, etc)



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Section 2 – Project Information

- Provide information on how the project will improve regional mobility.
 - Alleviates traffic from an SIS, new connector roadway, etc.
- Attachment A – Project Map and Support Data
 - Attach an aerial location map with begin/end project limits labeled.
 - Provide north arrow, street names, etc. on the map.
 - Attach support data to further expand on how the project will improve regional mobility.
- Select and describe how the project meets the statutory guidelines.
 - More than 1 item may be selected.
 - Discuss each item that is selected.



Project Information Continued:

Describe how the project will improve regional mobility within the Regional Transportation Area:

Attachment A. Project location map and support data for regional mobility, as appropriate.

Describe how the project reflects the below statutory guidelines under which the District will prioritize and select the candidate projects for funding? (Check those that apply):

- Provides connectivity to the SIS.
- Supports economic development and goods movement in Rural Areas of Opportunity.
- Is subject to local ordinances that establish corridor management techniques.
- Improves connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET).

Does this project include an Environmental Study? Yes/No

If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.

Does this project have design plans available? Yes/No

Attachment B. If yes, Environmental Study and/or Design plans.

Section 2 – Project Information

Project Information Continued:

Describe how the project will improve regional mobility within the Regional Transportation Area:

Attachment A: Project location map and support data for regional mobility, as appropriate.

Describe how the project reflects the below statutory guidelines under which the District will prioritize and select the candidate projects for funding? (Check those that apply):

- Provides connectivity to the SIS.
- Supports economic development and goods movement in Rural Areas of Opportunity.
- Is subject to local ordinances that establish corridor management techniques.
- Improves connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET).

Does this project include an Environmental Study? Yes/No

If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.

Does this project have design plans available? Yes/No

Attachment B: If yes, Environmental Study and/or Design plans.

- Indicate if an environmental study was performed or not.
- Indicate if design plans are available.
- Attachment B – Environmental Study and/or Design Plans
 - Attach the environmental study if applicable and/or available.
 - Attach design plans if available.

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Section 3 – Project Funding

Project Funding:
 Describe source of matching funds per phase and any restrictions on availability. Each phase requested (i.e., design, right-of-way, construction) requires at least a 50% local agency match unless the agency is within a Rural Area of Opportunity. Each phase shall be separated by at least 2 fiscal years (Department's fiscal year runs from July to June).

Phase Requested	FY	FDOT Amount	Local Match
PDE:			
R/W:			
Design:			
Construction:			

Attachment C: The planned project construction schedule.

Is the Agency eligible for a waiver of up to 50% of the project cost? Yes/No

Has other funding been requested for any part of this project? Yes/No
(SCRAP, SCOP, CIGP, HSIP, SRTS, TA, Grant, etc.) If Yes, Name: _____

How will TRIP funding accelerate this project's implementation?

- Fill in the table to include
 - Fiscal Year each applicable phase is planned
 - Each phase must be separated by 2 fiscal years
 - Amount being requested from FDOT for each phase.
 - Amount of Local Match provided for each phase.
- Attachment C – Construction Schedule
 - Provide a brief timeline for begin/end of each phase.



Section 3 – Project Funding

Project Funding:
 Describe source of matching funds per phase and any restrictions on availability. Each phase requested (i.e., design, right-of-way, construction) requires at least a 50% local agency match unless the agency is within a Rural Area of Opportunity. Each phase shall be separated by at least 2 fiscal years (Department's fiscal year runs from July to June).

Phase Requested	FY	FDOT Amount	Local Match
<i>FDE:</i>			
<i>R/W:</i>			
<i>Design:</i>			
<i>Construction:</i>			

Attachment C: The planned project construction schedule.

Is the Agency eligible for a waiver of up to 50% of the project cost?² Yes/No

Has other funding been requested for any part of this project?
(SCRAP, SCOP, CIGP, HSIP, SRTS, TA, Grant, etc.) Yes/No
 If Yes, Name:

How will TRIP funding accelerate this project's implementation?

➤ Other Funding

- Indicate if other funding sources have been applied for and if so, provide what source was applied for (SCOP, SCRAP, CIGP, etc).

➤ Acceleration of Project

- Provide information on how TRIP funding will help expediate the project.



Section 4 – Regional Transportation Area

Regional Transportation Area⁴

Describe the regional coordinating entity responsible for the prioritization of the candidate project and how the entity qualifies for TRIP Funding as a Regional Transportation Area.

Has a copy of the RTA's interlocal agreement that addresses the statutory requirements⁵ been previously submitted to the Department? Yes/No

If no, please explain:

Attachment D: Review the authorizing interlocal agreement and any supporting documentation. Include the agreement with the application if updates to signatures, dates, or any other information is needed.

Is there a Regional Transportation Plan that demonstrates the completion of the following?

Adopted system map or listing of facilities, showing the facility to be improved has been certified by the Regional Transportation Area as part of an integrated regionally significant transportation system.

The prioritized list of regionally significant projects developed by the Regional Transportation Area.

If no, please explain:

Attachment E: Documentation of successful completion of a qualified Regional Transportation Plan (include map).

- Provide the regional coordinating entity and how that entity qualifies for TRIP funding.
- Indicate if the RTA's interlocal agreement addresses the statutory requirements and if not, explain.
- Attachment D – Interlocal Agency Agreement
 - Provide a copy of the agreement.
 - Ensure appropriate signatures are included on the agreement.



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Section 4 – Regional Transportation Area

Regional Transportation Area*:

Describe the regional coordinating entity responsible for the prioritization of the candidate project and how the entity qualifies for TRIP funding as a Regional Transportation Area:

Has a copy of the RTA's interlocal agreement that addresses the statutory requirements* been previously submitted to the Department? Yes/No

If no, please explain:

Attachment D: Review the authorizing interlocal agreement and any supporting documentation. Include the agreement with the application if updates to signatures, dates, or any other information is revised.

Is there a Regional Transportation Plan that demonstrates the completion of the following?

Adopted system map or listing of facilities, showing the facility to be improved has been identified by the Regional Transportation Area as part of an integrated regionally significant transportation system.

The prioritized list of regionally significant projects developed by the Regional Transportation Area.

If no, please explain:

Attachment E: Documentation of successful completion of a qualified Regional Transportation Plan (include map).

- Indicate if there is a Regional Transportation Plan (RTP) or not, and if not explain.
- Attachment E – RTP **TBO**
 - Include a map of the RTP.

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Slide 23

TB0 Spell out wording then place (RTP)
Branton, Tanya, 2023-10-24T20:56:38.706

TB0 0 Defined on slide 12
Tracy Boutwell, 2023-10-25T14:18:04.502

Section 5 – Project Qualification

Project Qualification Information:

Does the project appear in the capital improvement schedule of the local comprehensive plan? If no, explain:

Yes/No

Attachment F: If available, add documentation that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.⁶

Attachment G: Document that level-of-service standards for the facility to be improved have been coordinated with FDOT by the local government with jurisdiction and are consistent with the level-of-service standards adopted by FDOT if the project is on a Strategic Intermodal System.⁷

- Indicate if the project is included on a capital improvement schedule of the local comprehensive plan.
 - Provide additional information if the project is not in the local comprehensive plan.
- Attachment F – Capital Improvement Schedule
 - If available, provide the Capital Improvement Schedule from the local comprehensive plan that shows the project is included in the plan.
- Attachment G – Level of Service
 - If the project is on an SIS facility - provide documentation for level-of-service standards for the facility.

The logo for FDOT (Florida Department of Transportation) is displayed in a large, bold, black font. Below the letters, there are three curved lines representing a road or a bridge structure.

Section 5 – Project Qualification

Project Qualification Information Continued:

Attachment H: Document that the project meets the following TRIP statutory eligibility requirements.

- Supports facilities that serve national, statewide or regional functions and function as an integrated transportation system.
- Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements.
- Be consistent with the Strategic Intermodal System (SIS).
- Be in compliance with local corridor management policies, and
- Have commitment of local, regional or private matching funds (if no waiver).

This application is a good faith commitment from the applicant that matching funds will be available. As such, the Department requires that the Chairman of the Governing Board of the Municipality/Authority committing the funds sign this application (electronic signature accepted).

Supporting Narrative: _____
Signature: _____

Please submit application with supporting information and documentation, including the following Attachments A-H, electronically to:

- Attachment H –TRIP Eligibility
 - Provide documentation on how the project meets TRIP eligibility.
- Select the reasons the project meets TRIP eligibility.
 - Select all that apply and expand on eligibility in Attachment H.
- Ensure the application is signed.
- Provide any supporting information that may be relevant to the project that did not fit into an application question.

