



# Florida Department of Transportation District Three Transportation Regional Incentive Program

**Project Name:**

TRIP was created to improve regionally significant transportation facilities in "regional transportation areas." State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce.

If selected for funding, the Florida Department of Transportation (FDOT) will pay up to 50 percent of project costs for public transportation facility projects. Projects must: "Serve national, statewide, or regional functions and function as part of an integrated regional transportation system".

While there is no rigid application procedure, the District has created this form for Implementing Agencies and Regional Transportation Authorities to facilitate the assembly of pertinent project information related to candidate TRIP projects. The goal of this document is to provide a framework to project sponsors.

**Date:**

**Origin of Request (Applying RTA):**

**Contact Person:**

**Address:**

**Phone:**  **E-mail:**

**Implementing Agency<sup>1</sup>:**

**Contact Person:**

**Address:**

**Phone:**  **E-mail:**

## **Project Information:**

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**Facility:**

**Project Limits:**

**Work to be performed:**

**Project Information Continued:**

Describe how the project will improve regional mobility within the Regional Transportation Area:

**Attachment A:** Project location map and support data for regional mobility, as appropriate.

Describe how the project reflects the below statutory guidelines under which the District will prioritize and select the candidate projects for funding<sup>2</sup> (Check those that apply):

- Provides connectivity to the SIS,*
- Supports economic development and goods movement in Rural Areas of Opportunity,*
- Is subject to local ordinances that establish corridor management techniques,*
- Improves connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET).*

**Does this project include an Environmental Study?**

Yes/No

If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.

**Does this project have design plans available?**

Yes/No

**Attachment B:** If yes, Environmental Study and/or Design plans.

**Project Funding:**

Describe source of matching funds per phase and any restrictions on availability. Each phase requested (i.e., design, right-of-way, construction) requires at least a 50% local agency match unless the agency is within a Rural Area of Opportunity. Each phase shall be separated by at least 2 fiscal years (Department's fiscal year runs from July to June).

Phase Requested	FY	FDOT Amount	Local Match
PDE:			
R/W:			
Design:			
Construction:			

**Attachment C:** The planned project construction schedule.

**Is the Agency eligible for a waiver of up to 50% of the project cost?<sup>3</sup>**

Yes/No

**Has other funding been requested for any part of this project?**

Yes/No

(SCRAP, SCOP, CIGP, HSIP, SRTS, TA, Grant, etc.)

If Yes, Name:

**How will TRIP funding accelerate this project's implementation?**

**Regional Transportation Area<sup>4</sup>:**

Describe the regional coordinating entity responsible for the prioritization of the candidate project and how the entity qualifies for TRIP funding as a Regional Transportation Area:

Has a copy of the RTA's interlocal agreement that addresses the statutory requirements<sup>5</sup> been previously submitted to the Department ?

Yes/No

If no, please explain:

**Attachment D:** Review the authorizing interlocal agreement and any supporting documentation. Include the agreement with the application if updates to signatures, dates, or any other information is revised.

**Is there a Regional Transportation Plan that demonstrates the completion of the following?**

Adopted system map or listing of facilities, showing the facility to be improved has been identified by the Regional Transportation Area as part of an integrated regionally significant transportation system.

The prioritized list of regionally significant projects developed by the Regional Transportation Area.

If no, please explain:

**Attachment E:** Documentation of successful completion of a qualified Regional Transportation Plan (include map).

**Project Qualification Information:**

Does the project appear in the capital improvement schedule of the local comprehensive plan? If no, explain: Yes/No

**Attachment F:** If available, add documentation that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.<sup>6</sup>

**Attachment G:** Document that level-of-service standards for the facility to be improved have been coordinated with FDOT by the local government with jurisdiction and are consistent with the level-of-service standards adopted by FDOT if the project is on a Strategic Intermodal System.<sup>7</sup>

## Project Qualification Information Continued:

**Attachment H:** Document that the project meets the following TRIP statutory eligibility requirements.<sup>8</sup>

Supports facilities that serve national, statewide or regional functions and function as an integrated transportation system,

Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements,

Be consistent with the Strategic Intermodal System (SIS),

Be in compliance with local corridor management policies, and

Have commitment of local, regional or private matching funds (if no waiver).

**This application is a good faith commitment from the applicant that matching funds will be available. As such, the Department requires that the Chairman of the Governing Board of the Municipality/Authority committing the funds sign this application (electronic signature accepted):**

Signature:

Supporting Narrative:

Please submit application with supporting information and documentation, including the following Attachments A-H, electronically to:

Florida Department of Transportation, District Three  
Maria Showalter, TRIP Coordinator  
[maria.showalter@dot.state.fl.us](mailto:maria.showalter@dot.state.fl.us)  
phone (850) 330-1550

**Attachment A:** Project location map and support data, as appropriate.

**Attachment B:** Environmental Study and/or Design Plans, if available.

**Attachment C:** The planned project construction schedule.

**Attachment D:** The authorizing interlocal agreement and any supporting documentation as appropriate. Check Signatures and Dates.

**Attachment E:** Documentation demonstrating successful completion of a qualified Regional Transportation Plan.

**Attachment F:** Document that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.<sup>6</sup>

**Attachment G:** Document that level-of-service standards for the facility to be improved have been adopted by the local government if on the SIS.<sup>7</sup>

**Attachment H:** Document that the candidate project meets the TRIP statutory eligibility requirements.<sup>8</sup>

1. Identify the agency responsible for meeting the financial requirements of the TRIP program.
2. Section 339.2819(4), F.S.
3. A reduction or waiver of match requirements will not increase the amount of funding provided under the TRIP beyond 50% of the total cost.
4. Section 339.155(4)(c), (d), and (e) and Section 163.01, F.S.
5. Section 339.155(4)(d), F.S.
6. Section 163.3177(3), F.S.
7. Though concurrency requirements were repealed, FDOT consultation is still required with regards to Level of Service Standards if the proposed project impacts the Strategic Intermodal System.
8. Section 339.2819(4)(a), F.S.