



# The Florida Metropolitan Planning Organization Advisory Council

*Commissioner Mayra Uribe  
Chair*

## **Joint Meeting of the MPOAC Governing Board and Staff Directors' Advisory Committee**

**Date:** Wednesday, July 24, 2024  
**Time:** 9:00 a.m.-12:00 p.m.  
**Location:** PGA National Resort  
400 Avenue of the Champions  
**British Open Ballroom**  
Palm Beach Gardens, FL 33418

Please join my meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/MPOAC-LS>

You can also dial in using your phone.  
Access Code: 505-406-661  
United States: [+1 \(312\) 757-3121](tel:+13127573121)

Get the app now and be ready when your first meeting starts:  
<https://meet.goto.com/install>

**Governing Board Chair Mayra Uribe, Presiding  
Staff Directors Chair Dave Hutchinson, Presiding**

<b>Time</b>	<b>Item #</b>	<b>Subject</b>	<b>Presenter</b>
9:00 a.m.	1	Call to Order/Pledge of Allegiance	Chair Uribe/Chair Hutchinson
9:05 a.m.	2	Welcome Remarks	Mayor Chelsea Reed and County Vice Mayor Maria Marino
9:10 a.m.	3	Public Comments	Chair Uribe/Chair Hutchinson
9:15 a.m.	4	Action Items: Approval of Minutes: April 25, 2024	Chair Uribe/Chair Hutchinson

9:20 a.m.	5	MPOAC Strategic Directions Plan	Renaissance Team
10:00 a.m.	6	Address from Assistant Secretary Holland	FDOT Assistant Secretary for Strategic Development Kim Holland
10:20 a.m.	7	A Powerful Partnership: Target Zero, Vision Zero and YOU!	Melissa Wandall, Target Zero Florida Ambassador, President of NCSR
10:40 a.m.	8	Executive Directors Report <ul style="list-style-type: none"> <li>• MPOAC Budget Report</li> <li>• Preparing for the 2025 Legislative Session <ol style="list-style-type: none"> <li>a) Impacts to MPOs</li> <li>b) Plan B Scenarios for the MPOAC</li> <li>c) Other Items of Interest</li> </ol> </li> </ul>	Mark Reichert, MPOAC
11:05 a.m.	9	Agency Reports <ul style="list-style-type: none"> <li>• Florida Department of Transportation</li> <li>• Federal Highway Administration</li> </ul>	Donna Green, FDOT Karen Brunelle, FHWA
11:50 a.m.	10	Member Comments	Members
12:00 p.m.	11	Adjournment	Chair Uribe/Chair Hutchinson

**Any person who desires or decides to appeal any decision made by this Council with respect to any matter considered at this meeting will need a record of the proceedings. For such purposes, such person may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which appeal is to be based.**

**The needs of hearing or visually impaired persons shall be met by contacting the Council sponsoring such meeting at least 48 hours prior to the meeting. Please contact Lisa Stone at (850) 414-4037 or by email to [lisa.o.stone@dot.state.fl.us](mailto:lisa.o.stone@dot.state.fl.us).**

## **Item Number 1**

### **Call to Order & Pledge of Allegiance**

#### **DISCUSSION:**

The Chair will open the meeting and a quorum will be determined. All are asked to rise for the Pledge of Allegiance.

#### **REQUESTED ACTION:**

None requested.

#### **ATTACHMENT:**

None.

## **Item Number 2**

### **Welcome Remarks**

#### **DISCUSSION:**

Mayor Chelsea Reed, MPOAC Governing Board Member and Mayor of Palm Beach Gardens and County Vice Mayor of Palm Beach County, Maria Marino, will welcome you to Palm Beach County.

#### **REQUESTED ACTION:**

None.

#### **ATTACHMENT:**

None.

### **Item Number 3**

#### **Public Comments (non-agenda items)**

**DISCUSSION:**

Recommendations or comments by the public.

**REQUESTED ACTION:**

As may be desired.

**ATTACHMENT:**

None.

## **Item Number 4**

### **MPOAC Governing Board and Staff Directors' Advisory Committee Action Items**

#### **REQUESTED ACTION:**

Approval of Meeting Minutes from the April 25, 2024, meeting of the MPOAC Governing Board and Staff Directors' Advisory Committee Meetings.

#### **ATTACHMENTS:**

Draft April 25, 2024, MPOAC Staff Directors' Advisory Committee/Governing Board Meeting Minutes

**Florida Metropolitan Planning Organization Advisory Council**  
**Joint Meeting of the MPOAC Staff Directors' Advisory Committee and Governing Board**  
**April 25, 2024 - Florida Hotel and Conference Center, Orlando, Florida**

**ATTENDEES**

**GOVERNING BOARD**

**IN-PERSON:**

Andrea Young, Space Coast TPO  
Charles Klug, Hillsborough County TPO (Alternate)  
Colten Wright, Florida/Alabama TPO  
Dick Ryneerson, Okaloosa-Walton TPO  
Jaime Fowler, St. Lucie TPO (Alternate)  
Jeff Kinnard, Hernando/Citrus MPO (Alternate)  
Jim Hilty, Ocala Marion TPO  
Joseph Tiseo, Charlotte County-Punta Gorda MPO  
Mayra Uribe, MetroPlan Orlando  
Nick Maddox, Capital Region TPA  
Susan Adams, Indian River County MPO  
Tim Stanley, Heartland Regional TPO  
Troy McDonald, Martin MPO  
William (Bill) Dozier, Bay County TPO  
Yvette Colbourne, Broward MPO

**VIRTUAL:**

Chris Cloudman, River to Sea MPO  
Maria Marino, Palm Beach TPA (Alternate)  
Marihelen Wheeler, Gainesville MTPO

**STAFF DIRECTORS**

**IN-PERSON (STAFF DIRECTORS):**

Aileen Bouclé, Miami-Dade TPO  
Alex Trauger, MetroPlan Orlando (Alternate)  
Anne McLaughlin, Collier MPO  
Brian Freeman, Indian River County MPO  
Bryan Caletka, Broward MPO (Alternate)  
Chris Rosenberg, Miami-Dade TPO (Alternate)  
Colleen Nicoulin, River to Sea MPO  
David Hutchinson, Sarasota/Manatee MPO  
D'Juan Harris, Charlotte County-Punta Gorda MPO  
Donald Scott, Lee County MPO  
Gary Huttman, MetroPlan Orlando  
Georganna Gillette, Space Coast TPO

Greg Slay, Capital Region TPA  
Julia Davis, Polk TPO (Alternate)  
Peter Buchwald, St. Lucie TPO  
Ricardo Vazquez, Martin MPO (Alternate)  
Rob Balmes, Ocala/Marion County TPO  
Robert Esposito, Hernando/Citrus MPO  
Tania Gorman, Pasco County MPO  
Valerie Neilson, Palm Beach TPA  
Whit Blanton, Forward Pinellas

**VIRTUAL:**

Andrew Uhlir, Palm Beach TPA (Alternate)  
Austin Mount, Bay County TPO (Interim), and Florida/Alabama TPO  
Elizabeth Watkins, Hillsborough County TPO (Alternate)  
Mike Woods, Lake-Sumter MPO  
Ron Gogoi, Lee County MPO (Alternate)  
Scott Koons, Gainesville MTPO  
Stephan Harris, River to Sea MPO (Alternate)

**OTHERS**

**IN-PERSON:**

Cathy Kendall, FHWA  
Dana Reiding, FDOT  
Donna Green, FDOT  
Frank Kalpakis, Renaissance Planning  
Karen Brunelle, FHWA  
Lisa Stone, MPOAC  
Mark Reichert, MPOAC  
Mike Neidhart, FDOT  
Nicole Estevez, Renaissance Planning  
Paul Flavien, Broward MPO  
Paul Gougelman, MPOAC General Counsel  
Ysela Llort, Renaissance Planning

**VIRTUAL:**

Erika Thompson, FHWA  
Gary Kramer, West Florida Regional Planning Council  
Jeff Kramer, CUTR  
Ralph Yoder, Florida Transportation Commission  
Sloasi Fine  
Sonya Morris



## CALL TO ORDER & PLEDGE OF ALLEGIANCE – STAFF DIRECTORS

Chair Dave Hutchinson called the meeting to order at 1:00 p.m. All in attendance rose for the pledge of allegiance.

## APPROVAL OF MINUTES: JANUARY 25, 2024

The Staff Directors' Advisory Committee members reviewed the January 25, 2024, meeting minutes. Aileen Bouclé motioned to approve the minutes; Gary Huttman seconded the notion. The minutes were approved unanimously by the Staff Directors' Advisory Committee.

## PUBLIC COMMENTS

No public comments.

## MPOAC UPWP REVIEW/APPROVAL

Mark Reichert presented the Unified Planning Work Program (UPWP). He explained that efforts were made to align the UPWP with the state budgeting process and mentioned that six comments had been received from FHWA and FDOT, which were being addressed.

Peter Buchwald asked why the membership dues for the Mileage-Based User Fee Alliance (MBUFA) were not included in the UPWP. Mark Reichert responded that the MPOAC Executive Committee had recommended not renewing the MBUFA membership due to the controversial nature of mileage-based user fees. Therefore, the proposed UPWP did not allocate funds for this membership.

Aileen Bouclé motioned to recommend that the Governing Board approve the UPWP, including final changes based on the comments received from FDOT and FHWA; Valerie Nielson seconded, and the motion was approved unanimously.

## GENERAL COUNSEL CONTRACT APPROVAL

Mark Reichert introduced this item. Mark Reichert recommended increasing the General Counsel contract from \$22,000 to \$27,000 due to an increased workload and hourly rate adjustments. He explained that the past two years had seen increased usage of the General Counsel's services due to legislative issues, and there was a need to accommodate the higher hourly rate and potential future demands.

Peter Buchwald questioned the rationale for the increase, noting that the current contract amount was almost fully expended and that future legislative sessions might require similar levels of support. Mark Reichert clarified that the increase would be covered by funds not spent on the membership to the Mileage-Based User Fee Alliance, which was not being renewed.

After a detailed discussion, Gary Huttman motioned to recommend the Governing Board approve the General Counsel contract with the increased amount; Georganna Gillette seconded the motion. The motion was approved unanimously.

## CONSULTANT CONTRACT APPROVAL

Mark Reichert highlighted the work and support provided by Renaissance Planning, including managing the website, conducting training, and providing legislative analysis. He highlighted that the current contract amount of \$250,000 was necessary due to the broad scope of tasks and the need for flexibility in addressing various responsibilities.

Peter Buchwald raised concerns about the high cost of the contract and the allocation of hours. He questioned how the hours and costs were determined and justified. He emphasized that the MPOAC's funding comes from the MPOs' PL funds and expressed a need for careful consideration of expenditures.

Mark Reichert responded by explaining that the estimate was based on the past year's usage and the need for flexibility in addressing various tasks. He noted that transitioning from a university-based contract to a private consulting firm resulted in higher costs due to different overhead structures. Reichert reassured the committee that the allocation was reasonable and necessary to ensure the continuity and effectiveness of the MPOAC's operations. In addition, the MPOAC has new requirements, such as reporting to the Florida Transportation Commission to review the alignment of the Long-Range Transportation Plans. Mark Reichert noted that the table detailing the hours is an estimate; however, the hours are closely managed through monthly invoicing.

Aileen Bouclé supported the one-year contract renewal but recommended initiating a procurement process for future contracts. She expressed that while she valued the work done by Renaissance and recognized the immediate need for their services, she believed that the high contract amount warranted a more transparent and competitive procurement process. Aileen Bouclé acknowledged the benefits of piggybacking on an existing FDOT contract but felt that a direct procurement process would provide more transparency and opportunities for a multi-year contract.

Bryan Caletka raised a question about project management and contract oversight. Mark Reichert confirmed that he managed the invoices and received progress reports with each invoice, ensuring proper oversight and accountability. Bryan Caletka expressed comfort with the process and moved to approve the contract.

Gary Huttman asked if there was any consideration of piggybacking on another MPO's contract instead of FDOT's. Mark Reichert responded that the proposal had not been made and mentioned the need to explore the possibility, given his status as a state employee.

Valerie Neilson commended the work of Renaissance and inquired about the timing for revisiting the procurement process. Mark Reichert suggested scheduling this discussion as an agenda item for the next meeting to explore the procurement options further.

After a robust discussion, Bryan Caletka motioned that the Governing Board approve the consultant task assignment with Renaissance for one year. Greg Slay seconded the motion. The motion passed with one opposition.

Separate from the motion, it was agreed that discussions for the procurement process would be revisited in future meetings.

## COMMITTEE REPORTS: FREIGHT AND RAIL COMMITTEE

Bryan Caletka, the Acting Chair of the Freight and Rail Committee, reported on the morning's meeting. He noted positive feedback on the training process for identifying freight priorities and recommended approval of the freight priorities list. He explained that the list was thoroughly vetted, and the process involved significant input from staff members and consultants. Aileen Bouclé recommended that the Governing Board adopt the freight priorities list and submit it to the FDOT. Valerie Nielson seconded the motion. The motion was approved unanimously.

## STRATEGIES TO PREPARE FOR THE 2025 LEGISLATIVE SESSION

Mark Reichert introduced the topic by recapping the recent Policy and Technical Committee meeting discussions, particularly the attempts to alter MPO requirements and abolish the MPOAC. Mark Reichert emphasized the need for a proactive approach, noting that much of the previous session was spent reacting to legislative proposals without sufficient preparation. Mark Reichert stressed the importance of educating legislators about the MPO planning process, noting widespread misunderstandings about the role and contributions of MPOs. He proposed a coordinated effort to communicate the benefits of the current planning system, recognized nationally for its effectiveness.

Chair Dave Hutchinson emphasized the role of elected officials and organizations such as the Florida Association of Counties and the League of Cities in educating state legislators. He highlighted the importance of consistent messaging and collaboration among all stakeholders to reinforce the value of MPOs and their contributions to transportation planning. Chair Mayra Uribe suggested preparing a contingency plan for the MPOAC if it is abolished in future legislative sessions. She recommended that legal counsel be engaged to outline potential organizational structures and funding mechanisms that could be adopted if the MPOAC were to be dissolved. This proactive measure would ensure that the MPOs have a clear path forward and can continue their collaborative work even if legislative changes occur.

Mark Reichert agreed with the need for a proactive plan and mentioned that upcoming meetings would focus on gathering information from other states and organizations to develop a robust strategy. He noted that the Policy and Technical Committee would play a key role in this effort, with plans for an in-person meeting in June to discuss further and refine these strategies.

Additional comments from other members included:

- Aileen Bouclé emphasized the importance of addressing funding issues, particularly protecting the State Transportation Trust Fund, a significant concern in the last legislative session. She highlighted the need to prioritize discussions on securing transportation funding and ensuring that funding formulas for public transportation are favorable to MPOs. Aileen Bouclé also

stressed the importance of addressing the impact of member district project prioritization on the metropolitan planning process and MPO priorities.

- Whit Blanton noted that the American Planning Association is taking note of statewide legislative pushbacks against Vision Zero. The APA's Government Affairs is looking to develop some talking points around this and suggests that MPOs may also want to pay attention to this issue.
- Peter Buchwald suggested that the Policy and Technical Committee should take the lead in discussing the potential reorganization of the MPOAC and preparing for any legislative changes. He recommended that the Governing Board provide formal direction to the Policy and Technical Committee to develop a reorganization plan and consider future funding strategies.
- Paul Gougelman offered his support in preparing options for the MPOAC's potential reorganization and ensuring that the committee is well-prepared for any legislative outcomes. He agreed to work with Mark Reichert and the Policy and Technical Committee to develop a comprehensive plan.

The discussion concluded with a commitment to continue these conversations and alternative reorganization options and ensure that the MPOAC and its member MPOs are well-prepared for the 2025 legislative session. The committee agreed to revisit these topics in future meetings, particularly within the Policy and Technical Committee, to refine their strategies and ensure cohesive communication and planning.

#### CALL TO ORDER & PLEDGE OF ALLEGIANCE – GOVERNING BOARD

Chair Mayra Uribe called the meeting to order at 2:10 pm and led the group in the pledge of allegiance. Susan Adams motioned to allow online participants to participate in the meeting. Another member seconded the motion. Chair Uribe also announced she was invited to co-chair the Future Transportation Steering Committee.

#### PUBLIC COMMENT

No public comments.

#### ACTION ITEMS

##### APPROVAL OF MINUTES: JANUARY 25, 2024

The Governing Board reviewed the January 25, 2024, meeting minutes. Commissioner Susan Adams motioned to approve them, and Commissioner Maria Marino seconded. The motion was approved unanimously.

## UPWP APPROVAL

Mark Reichert presented the Unified Planning Work Program (UPWP) for approval, explaining that it had been reviewed by FHWA and FDOT, with minor comments still being addressed. Councilmember Andrea Young motioned to approve the UPWP and allow any necessary changes to address comments received. Commissioner Susan Adams seconded. The motion was approved unanimously.

## GENERAL COUNSEL CONTRACT APPROVAL

The discussion on the General Counsel contract revolved around the uniform hourly rate of \$290 for all services, including tasks typically performed by paralegals or clerical staff. Paul Gougelman clarified that while he performs many tasks, no charges are made for clerical work. Councilmember Jim Hilty motioned to approve the contract; Commissioner Troy McDonald seconded the motion. The motion was approved unanimously.

## CONSULTANT CONTRACT APPROVAL

Chair Uribe introduced the item and noted the importance of transparency in the procurement process. Mark Reichert explained that Renaissance Planning Group was a subcontractor under an FDOT contract, which had undergone a transparent and competitive bidding process. Mark Reichert shared the Staff Directors' direction to explore other procurement options, like piggybacking on an existing MPO's contract and the MPOAC putting out an RFP. There was general agreement with this direction. Councilmember Jim Hilty motioned to approve the contract. Commissioner Yvette Colbourne seconded. The motion was approved unanimously.

## APPOINTMENT OF POLICY AND TECHNICAL COMMITTEE MEMBERS

Mark Reichert introduced the item and announced the nomination of Mary Beth Soderstrom and Aileen Bouclé to fill the two vacant Policy and Technical Committee seats. Commissioner Bill McDaniel motioned to approve the nominations; Commissioner Yvette Colbourne seconded the motion. The motion was approved unanimously.

## FREIGHT LIST OF PRIORITY PROJECTS

Charles Klug motioned to approve the Priority Projects List. Commissioner Yvette Colbourne seconded the motion. The Freight List of Priority Projects was passed unanimously.

## VOTE TO FILL GOVERNING BOARD VICE CHAIR AND AT-LARGE POSITIONS

Nominations were made for the Governing Board Vice Chair and At-Large positions. Councilmember Andrea Young nominated Mayor Dick Ryerson for Vice Chair. Commissioner Bill McDaniel motioned to close the nomination, seconded by Commissioner Marihelen Wheeler. Mayor Dick Ryerson was unanimously elected as Vice Chair.

Mayor Ryerson nominated Councilmember Andrea Young for the At-Large position. Commissioner Marihelen Wheeler motioned to close the nomination, seconded by Commissioner Bill McDaniel. Councilmember Andrea Young was unanimously elected as the At-Large member.

## EXECUTIVE DIRECTORS REPORT

### MPOAC BUDGET

Mark Reichert reported that the MPOAC is 70.29 percent through its budget for the fiscal year, which is on target with the fiscal year timeline.

Commissioner Joe Tiseo asked two questions related to the General Counsel and consultant contracts. Regarding the General Counsel contract, he asked if there was any paralegal or clerical work and if all staff were billing at the same rate of \$290 per hour. Paul Gougelman noted that he does not charge the MPOAC for clerical or paralegal work. Commissioner Tiseo asked if the consultant contract was procured through a no-bid contract. Mark Reichert clarified that the consultant is a subconsultant on an FDOT contract procured through a competitive bidding process. Commissioner Tiseo suggested that future contracts over a certain dollar amount should undergo a competitive process rather than piggybacking on existing contracts. Chair Uribe noted that the agreement is for Mark Reichert to identify the MPOAC's procurement options further.

Councilmember Andrea Young motioned to approve the budget. Another member seconded the motion. The motion was approved unanimously.

### 2024 LEGISLATIVE SESSIONS

Mark Reichert provided a detailed recap of the 2024 legislative session, focusing on key bills that could have significantly impacted the MPOAC, MPOs, and transit agencies. He began by discussing House Bill 287, supported by the construction industry, which limits the FDOT from committing more than 20 percent of the State Transportation Trust Fund revenues to public transit projects. Mr. Reichert then moved to House Bill 1301, the Department of Transportation bill, which introduced several new requirements for public transit agencies. These include stricter regulations on how agencies wrap their buses, mandates for reporting administrative spending, and the necessity for FDOT approval before increasing administrative budgets by more than 5 percent. Mr. Reichert expressed concerns about the potential administrative burden these new rules could impose on transit agencies. Significant discussion revolved around House Bill 7049, which proposed abolishing the MPOAC. Mr. Reichert recounted the tension leading up to the last day of the session when the bill ultimately died. He emphasized the importance of being proactive to prevent similar threats in future sessions. Mr. Reichert proposed increasing efforts to educate legislators about the planning process and the vital role of the MPOAC.

Mark Reichert also detailed the role of the Policy and Technical Committee in addressing these legislative challenges. He mentioned that the Committee met virtually to begin strategizing for the next session. The Committee plans to convene in person in June to develop comprehensive strategies to

enhance legislative education efforts and explore organizational restructuring to ensure the MPOAC's sustainability.

Mr. Reichert outlined his plan to present various options to the Policy and Technical Committee, including potential models for the MPOAC's future structure. These models will be based on other successful statewide associations and advocacy groups within Florida and nationwide. He specifically mentioned learning from the North Carolina Association of MPOs, which operates independently and has a robust advocacy and member engagement framework.

Mr. Reichert also emphasized the importance of maintaining the MPOAC's relevancy and effectiveness, suggesting that the organization may need to consider becoming independent if legislative threats persist. He researched different organizational structures and funding models that could support this transition.

Chair Uribe, Commissioners Nick Maddox, and Bill McDaniel contributed to the discussion, stressing the need for the MPOAC to demonstrate its value and relevance. Chair Uribe suggested forming strategic partnerships with the Florida Association of Counties and the League of Cities to strengthen advocacy efforts. Commissioner Maddox recommended positioning the MPOAC as Florida's foremost authority on transportation issues. He noted presenting to other organizations about transportation planning. Commissioner McDaniel highlighted the importance of planning for potential independence from state oversight should the threat of abolishment resurface. Commissioner McDaniel also noted the need for the MPOAC's relevancy as a key to thriving. He suggested that the Policy and Technical Committee think through restructuring the MPOAC's operations, for example, using Zoom for MPOAC's quarterly meetings, for efficiencies, cost-savings, and facilitating the needs of its members.

Peter Buchwald noted that the MPOAC's 2016 Strategic Directions Plan and the update to that plan are important tools to ensure relevancy. Aileen Bouclé noted that the MPOAC needs to find the value-add it has to its members and maximize opportunities. For example, the staff directors only had one hour for discourse during their meeting today, which does not maximize the value when considering travel times and the effort it takes to attend them. She supported Commissioner McDaniel's comment to facilitate the needs of the members. She noted that there is value in having more opportunities to meet with colleagues to discuss best practices, issues, and topics.

**The discussion concluded with a consensus on the need for a proactive and strategic approach. Chair Uribe and other Commissioners supported Mr. Reichert's plan to research options for restructuring the MPOAC with the Policy and Technical Committee, emphasizing the importance of collaboration, transparency, and continuous improvement to secure the MPOAC's role in Florida's transportation planning landscape.**

#### JULY 25, 2024, MPOAC MEETING LOCATION

Mark Reichert announced the next MPOAC meeting will be held on July 24, 2024, in Palm Beach Gardens, in conjunction with the Floridians for Better Transportation conference. This timing will allow members to attend a legislative roundtable featuring key legislators.

## SAFE MOBILITY FOR LIFE COALITION UPDATE

Mark Reichert highlighted the coalition's resources and encouraged MPOs to partner with the coalition to improve aging road user safety and mobility.

## AGENCY REPORTS

### FDOT

Donna Green from FDOT provided updates on UPWPs, TIPs, and the Collaborative Workshops. She emphasized the importance of coordination and communication between MPOs and FDOT. The following captures a summary of these updates:

- UPWPs (Unified Planning Work Programs):
  - All 27 MPOs successfully uploaded their UPWPs to the new repository system, GAP (Grant Application and Processing System). GAP allows for efficient review and comment by FHWA and FDOT, enhancing transparency and communication.
  - Seventeen MPOs plan to de-obligate funds, and a list will be shared on May 1 during the monthly liaison meeting.
- UPWP Deadlines:
  - May 1: All draft UPWPs should be in GAP.
  - May 15: MPOs should address all comments and adopt the final UPWP.
  - June 1: District MPOs transmit final UPWPs to FHWA and recommend approval.
  - June 30: Final UPWPs and FDOT agreements to be approved by FHWA and FTA.
- TIPs (Transportation Improvement Programs):
  - This year, TIPs will flow through GAP for review and comment.
  - A timeline for TIP submissions has been provided to ensure timely processing.
  - Resources such as the MPO handbook, work program instructions, STIP application tool, and a checklist are available to assist in the review process.
- MPO Coordination Workshop:
  - The January workshop provided valuable feedback on improving the process for identifying and selecting priority projects for federal funding.
  - Common themes included the need for more engagement, consistent formats, and enhanced understanding between MPOs and FDOT.
  - Future steps involve selecting 13 MPOs to help develop guiding principles and notable practices for better coordination.
- Governor's Office Apportionment Plans:
  - Apportionment plans have been submitted to the Governor's office and await concurrence.
- Transportation Planning Exchange:
  - Scheduled for May 7-9 in St. Petersburg, offering further opportunities for coordination and learning.



- Next Steps:
  - FDOT will continue facilitating monthly meetings with liaisons and MPOs to discuss ongoing issues and improvements.
  - The collaborative efforts aim to streamline processes and enhance the partnership between MPOs and FDOT.

## FEDERAL HIGHWAY ADMINISTRATION

Cathy Kendall and Karen Brunelle provided an agency report on behalf of FHWA. The following is a summary of key points:

- Statewide Planning Finding:
  - Cathy Kendall announced an upcoming meeting on May 30 for the statewide planning finding, similar to a certification review but at the state level. MPOs are invited to attend in person or virtually to provide comments.
- Funding Opportunities:
  - Cathy Kendall highlighted several grant opportunities with upcoming deadlines, including:
    - Prioritization Process Pilot Discretionary Program (4P) – Due next week.
    - INFRA, MEGA, and Rural Grants – Due May 6.
    - Innovative Finance and Asset Concessions Grant – Due May 10.
    - Safe Streets for All – Due May 16.
    - Strategic Innovation for Revenue Collection Program (CIRC) – Due May 27.
    - Low Carbon Materials – Letters of Interest due June 10.
    - Active Transportation – Due June 17.
    - Highway Construction Training Program Grants – Due June 17.
    - Pollinator Program – Due June 18.
    - Bridge Investment – Large bridges due August 1; smaller projects due November 1.
  - Cathy Kendall encouraged MPOs to apply for these grants and watch for recurring opportunities.
- Recent Grant Awards:
  - Karen Brunelle reported on several recent grant awards in Florida:
    - Reconnecting Communities and Neighborhood Access and Equity Program: Four Florida projects awarded \$209 million.
    - INFRA Grants: FDOT awarded \$180 million for AI for Truck Parking Facilities projects.
    - Protect Grants: Five Florida projects awarded \$32 million for resilience improvements.
    - Reduction of Truck Emissions at Ports: Crowley Logistics received \$8.3 million, and International received \$1.8 million for emissions reduction projects at Florida ports.

- Karen Brunelle celebrated the substantial funding coming to Florida, emphasizing its impact on the state's infrastructure.
- Legislative and Regulatory Updates:
  - A recent court ruling vacated the greenhouse gas emissions rule, so states and MPOs are no longer required to submit initial targets and reports.
  - A Notice of Proposed Rulemaking for Buy America requirements for manufactured products is open for comments until May 13.
- FHWA Mission Statement:
  - Karen Brunelle introduced the updated FHWA Florida Division mission statement: "To inspire transportation solutions in collaboration with our stakeholders to meet community needs."
  - She highlighted the division's commitment to public service, integrity, family and work-life balance, respect, personal development, diversity, and collaboration.

## TRANSPORTATION DISADVANTAGED REPORT

David Darm, Executive Director of the Commission for the Transportation Disadvantaged (CTD), provided an overview of the CTD program, emphasizing its mission to serve individuals unable to transport themselves due to age, disability, or income constraints. Mr. Darm highlighted the following key points:

- Program Overview:
  - The CTD program aims to ensure mobility and accessibility for transportation disadvantaged individuals, facilitating their access to essential services such as healthcare, education, employment, and social activities.
- Legislative Impacts:
  - Mr. Darm discussed recent legislative changes affecting the CTD program, noting challenges and opportunities. He emphasized the importance of advocacy efforts in securing continued support and funding for the program.
  - He highlighted the success of advocacy in Tallahassee, which resulted in additional funding for ridership programs to benefit the most vulnerable populations.
- Funding Updates:
  - Mr. Darm provided an update on the program's funding, detailing recent allocations and future projections. He explained how the funding is utilized to improve and expand transportation services for disadvantaged individuals.
  - He mentioned specific grants and initiatives implemented to enhance service delivery and efficiency, ensuring that transportation needs are met effectively.
- Collaborations and Partnerships:
  - Mr. Darm underscored the importance of partnerships with local MPOs, community organizations, and other stakeholders. These collaborations help to leverage resources, share best practices, and improve service coordination.

- He invited MPOs to engage with the CTD program, offering to present at local MPO meetings to foster better understanding and collaboration.
- Future Initiatives:
  - Mr. Darm outlined several upcoming initiatives aimed at further enhancing the program. These include pilot projects, technological innovations, and expanded outreach efforts to ensure that transportation services are accessible to all who need them.

David Darm concluded by reaffirming the CTD's commitment to serving Florida's transportation-disadvantaged population and invited questions from the board members. He encouraged ongoing dialogue and cooperation to ensure the program's continued success and impact.

## SPACE FLORIDA ANNUAL REPORT

Matt Chesnut, Vice-President of Business & Economic Development, and Mike Miller, Vice-President of External Affairs, provided a detailed presentation on Space Florida's annual report to the MPOAC, highlighting key projects, achievements, and future plans. The presentation focused on the following areas:

- Organizational Overview:
  - Mr. Chesnut and Mr. Miller introduced Space Florida, emphasizing its role in fostering the growth of Florida's aerospace industry. They highlighted the organization's mission to diversify the state's economy through space-related business development.
- Key Projects:
  - Kennedy Space Center Launch Complex Upgrades:
    - Mr. Chesnut detailed the upgrades and enhancements made to the launch complexes at Kennedy Space Center, aimed at increasing capacity and supporting a broader range of space missions.
- Commercial Spaceflight Partnerships:
  - Mr. Miller discussed partnerships with leading commercial spaceflight companies, including SpaceX, Blue Origin, and Boeing. These collaborations have resulted in significant investments and job creation in Florida.
- Spaceport Infrastructure Improvements:
  - Mr. Chesnut outlined infrastructure improvements at various spaceports, including runway expansions, fuel storage facilities, and support buildings. These improvements enhance operational efficiency and attract more aerospace companies to Florida.
- Economic Impact:
  - Mr. Miller presented data on the economic impact of Space Florida's initiatives, highlighting substantial job creation, increased state revenue, and the attraction of high-tech industries to the region.
  - He showcased specific examples of companies that have established operations in Florida, contributing to the state's economic growth and technological advancement.

- Legislative Support:
  - Mr. Chesnut discussed the importance of legislative support in advancing Space Florida's goals. He highlighted recent legislative successes that have provided funding and policy support for space industry growth.
  - He emphasized the need for continued advocacy and collaboration with state and federal legislators to maintain Florida's leadership in the aerospace sector.
- Future Plans:
  - Mr. Chesnut and Mr. Miller outlined ambitious plans, including developing new launch facilities, expanding space tourism, and increasing support for research and development initiatives.
  - They emphasized the goal of making Florida the premier destination for space industry investment and innovation, leveraging the state's strategic advantages and existing infrastructure.

Matt Chesnut and Mike Miller concluded their presentation by inviting questions and feedback from the board members. They expressed confidence in Space Florida's trajectory and its potential to drive the state's economic growth and technological innovation.

## MPOAC STRATEGIC DIRECTIONS PLAN UPDATE

Chair Mayra Uribe emphasized the importance of the MPOAC's Strategic Directions Plan and encouraged participation in the subsequent reception for further discussions. The meeting then proceeded with a presentation by Frank Kalpakis of Renaissance Planning. The presentation included the strategic plan's development process and schedule, noting the kickoff in October and the feedback gathered, which shaped the focus areas and strategies. In addition, the presentation highlighted the key priorities identified through surveys, which included representing MPO interests, sharing best practices, and providing education.

Peter Buchwald expressed concerns about the proposal of eliminating a guiding principle related to organizational effectiveness, emphasizing the need for stronger language and a more focused plan. The guiding principle was previously identified in the 2016 Strategic Directions Plan and read: Evaluate MPOAC's organizational effectiveness in implementing the strategic goals, objectives & actions. Frank Kalpakis clarified that the new performance measures for each strategy are the mechanism for evaluating the MPOAC's effectiveness in carrying out and meeting its goals, objectives, and actions. Peter Buchwald clarified that the Guiding Principles intended to assess the MPOAC going independent and recognized the wording may not have captured that original intent. This led to a discussion on ensuring the plan's effectiveness and relevance, with suggestions to reframe and incorporate these elements more robustly. Ysela Llord of Renaissance Planning suggested adding a strategy or action to capture the original intent of the Guiding Principles of formulating a restructuring of the MPOAC and evaluating options.

Aileen Bouclé, Valerie Neilson, and other attendees proposed further opportunities for feedback through virtual meetings and surveys before the next in-person meeting. Several members, including

Gary Huttman and Commissioner Troy McDonald, emphasized the necessity of dedicated time for in-depth, virtual, and in-person discussions to ensure thorough and meaningful input.

Dave Hutchinson also noted that some performance measures may be too ambitious; he referenced the evaluation forms and tracking attendance at trainings as an example.

Paul Gougelman noted that the Plan could benefit from defining a 'why' for the broad goals, indicating specific objectives, noting how measures align with achieving those objectives, and a timeframe and date for accomplishing them. Frank Kalpakis clarified that the strategies, actions, timeline, and performance measures in this draft Plan start to define these items. He noted that these items are part of the draft plan presented today and are absent from the 2016 Plan.

Bryan Caletka also noted that the Executive Board has experienced a lot of turnover; the Governing Board has also experienced turnover. Thus, it may be beneficial to brief the new members to ensure the draft is still headed in the desired direction. It was agreed that Mark Reichert would send the 2016 Strategic Directions Plan to all Governing Board members and Staff Directors in addition to today's Draft Plan.

Chair Uribe acknowledged consensus on the need for a virtual meeting to gather feedback on the Strategic Plan and to have the Policy and Technical Committee review the plan and provide direction during their June meeting.

## ADJOURNMENT

The next meeting of the MPOAC Governing Board and Staff Directors' Advisory Committee will be on July 24, 2024. The meeting adjourned at 5:00 p.m.

## **Item Number 5**

### **Discussion Item: MPOAC Strategic Directions Plan Update**

#### **DISCUSSION:**

The MPOAC consulting team, Renaissance Planning Group, will present an update to the MPOAC Strategic Directions Plan.

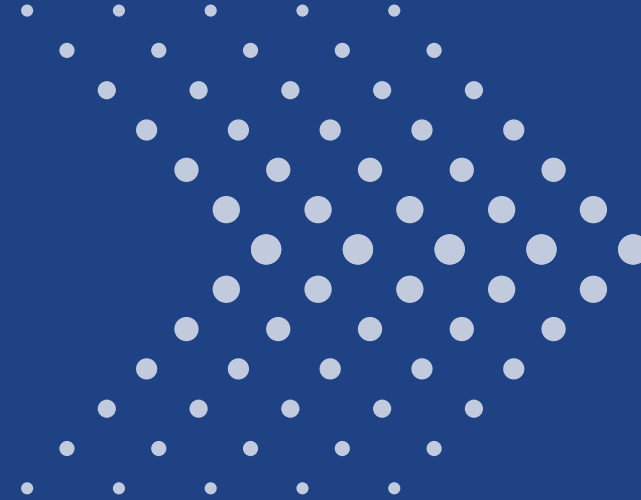
#### **REQUESTED ACTION:**

For discussion and possible action to adopt the Plan as presented.

#### **ATTACHMENTS:**

MPOAC Strategic Directions Plan Presentation.

# STRATEGIC DIRECTIONS PLAN 2024



# The Strategic Directions Plan is a...

- **Living Document:** Regularly updated and adaptable to changing conditions.
- **Call for Action:** Drives organizational progress and encourages stakeholder participation.
- **Framework:** Defines strategies and focuses on achieving results.



# **MPOAC Mission**

**The MPOAC improves transportation planning and education by engaging and equipping its members to deliver results through shared innovations, best practices, enhanced coordination, communication, and advocacy.**

# Guiding Principles

- 1. Maximize the role of the MPOAC in transportation policy, planning, and education.**
- 2. Serve as a state transportation leader and agent of positive change.**
- 3. Empower and enable individual M/TPOs to do their jobs better.**
- 4. Provide opportunities for MPOAC members (MPO elected officials and staff) to participate in committee and workgroup efforts to enhance the organization's mission and impact.**

DRAFT

# Goals

- **Goal 1:** Represent the interests and priorities of MPOs with FDOT, federal partners, and other organizations to ensure policies and programs encompass MPOs' needs and perspectives.
- **Goal 2:** Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.
- **Goal 3:** Lead and support collaboration, innovation, and knowledge sharing among MPOs for continuous improvement of transportation planning products.

**DRAFT**

# Goals

**Goal 1: Represent the interests and priorities of MPOs with FDOT, federal partners, and other organizations to ensure policies and programs encompass MPOs' needs and perspectives.**

**Strategy 1.1: Confirm the needs of MPOs.**

**Strategy 1.2: Continue to engage state and federal partners.**

**Strategy 1.3: Engage national organizations and associations.**

DRAFT

# Goals

**Goal 2: Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.**

**Strategy 2.1: Continue to offer the MPOAC Weekend Institute to elected officials.**

**Strategy 2.2: Offer training on advanced or specialized topics.**

**Strategy 2.3: Offer training opportunities to MPO staff.**

**Strategy 2.4: Collaborate with other partners, agencies, and educational institutions to expand training resources and opportunities.**

DRAFT

# Goals

**Goal 3: Lead and support collaboration, innovation, and knowledge sharing among MPOs for continuous improvement of transportation planning products.**

**Strategy 3.1: Maintain a webpage to share best practices and resources.**

**Strategy 3.2: Host knowledge-sharing webinars and workshops.**

DRAFT

# Implementation Actions

## DRAFT

**Goal 1: Represent the interests and priorities of MPOs with FDOT, federal and state partners, and other organizations to ensure policies and programs encompass MPOs' needs and perspectives.**

---

### Strategy 1.1: Confirm the needs of MPOs.

#### Actions:

1. Poll the MPOs on their current and upcoming interests, ideas, concerns, and/or initiatives.
2. Organize and prioritize the MPO interests and needs.
3. Integrate priorities into engagement efforts with FDOT and federal partners, like the FMPP meetings.

#### Responsibility:

- MPOAC Governing Board and Staff
- MPOAC Executive Committee
- MPO Staff Directors

**Timeline:** Annually: Polling; Ongoing: Engagement

#### Measures:

- Percentage of actions implemented to respond to MPO needs and be reported on at the respective quarterly meeting.



## DRAFT

**Goal 1: Represent the interests and priorities of MPOs with FDOT, federal partners, and other organizations to ensure policies and programs encompass MPOs' needs and perspectives.**

---

**Strategy 1.2: Continue to engage state and federal partners.**

### Actions:

1. Schedule periodic updates or briefings to share MPO perspectives and interests with partner agencies.
2. Continue to include state and federal partners in MPOAC Quarterly Meetings.
3. Identify other opportunities, as needed, for engaging state and federal partners with MPOs.
4. Identify transportation funding opportunities for MPOs.

### Responsibility:

- MPOAC Governing Board and Staff
- MPO representatives
- State and federal agencies

**Timeline:** Quarterly

### Measures:

- Effectiveness of collaborative initiatives of MPOAC and state and federal agencies that support and advance MPO interests through a post-meeting evaluation. The post-meeting evaluation to be reported on at the respective quarterly meeting.

## DRAFT

**Goal 1: Represent the interests and priorities of MPOs with FDOT, federal partners, and other organizations to ensure policies and programs encompass MPOs' needs and perspectives.**

---

**Strategy 1.3: Engage national and statewide organizations and associations.**

### Actions:

1. Identify key organizations and associations that align with the interests and goals of MPOs.
2. Explore opportunities for collaboration, partnership, information exchange, and to inform on MPOs and the MPOAC.
3. Identify ways the MPOAC and the organizations can participate in each other's events, conferences, and forums. In addition to sharing best practices, resources, and relevant updates.

### Responsibility:

- MPOAC Governing Board and Staff
- MPO representatives
- Identified organizations and associations

**Timeline:** Quarter 1: identify organizations and explore opportunities; Ongoing: Collaboration

### Measures:

- Effectiveness and satisfaction of collaborative initiatives that support and advance MPO interests through a post-engagement evaluation.

**DRAFT**

## **Goal 2: Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.**

---

### **Strategy 2.1: Continue to offer the MPOAC Weekend Institute to elected officials.**

#### **Actions:**

1. Continue to offer in-person Weekend Institute sessions for elected officials.

#### **Responsibility:**

- MPOAC Governing Board and Staff

**Timeline:** Sessions are provided up to three times per year.

#### **Measures:**

- Number of participants
- Post-training participant evaluation score to be shared at the respective quarterly meeting.

**DRAFT**

## **Goal 2: Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.**

---

### **Strategy 2.2: Offer training on advanced or specialized topics.**

#### **Actions:**

1. Identify other training topics that offer advanced topics or specialized topics.
2. Provide virtual training opportunities for identified topics.

#### **Responsibility:**

- MPOAC Executive Director
- MPOAC Governing Board Members

**Timeline:** Training will be available on-demand year-round, as needed.

#### **Measures:**

- Number of virtual participants that complete the online training.
- Post-training participant evaluation score to be shared at the respective quarterly meeting.

**DRAFT**

## **Goal 2: Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.**

---

### **Strategy 2.3: Offer training opportunities to MPO staff.**

#### **Actions:**

1. Conduct a thorough assessment of the training needs and skill gaps among MPO staff through surveys and consultations.
2. Develop specialized training programs and courses that address MPO staff's technical and professional development needs.
3. Deliver training sessions through various formats, including in-person workshops, webinars, and on-demand modules.

#### **Responsibility:**

- MPOAC Governing Board and Staff
- MPO representatives

**Timeline:** Annually, or as needed.

#### **Measures:**

- Number of training opportunities offered
- MPO participation rates and attendance in training sessions.
- Post-training participant evaluation score to be shared at the respective quarterly meeting.

## DRAFT

# Goal 2: Enhance knowledge and capacity to aid decision-making and strengthen the understanding of metropolitan planning practices.

---

## Strategy 2.4: Collaborate with other partners, agencies, and educational institutions to expand training resources and opportunities.

### Actions:

1. Establish partnerships with organizations and associations to access additional training resources.
2. Share training materials, courses, and expertise to broaden the range of available training.
3. Promote cross-training and knowledge exchange.
4. Host joint training events and workshops.

### Responsibility:

- MPOAC Executive Director, Executive Committee, Governing Board, and Staff Directors
- Partners, agencies, educational institutions

### Timeline: Ongoing

### Measures:

- Number of partnerships established with organizations
- MPO participation in joint training initiatives
- Post-training participant evaluation score to be shared at the respective quarterly meeting.

**DRAFT**

## **Goal 3: Lead and support collaboration, innovation, and knowledge sharing among MPOs for continuous improvement of transportation planning products.**

---

### **Strategy 3.1: Maintain a webpage to share best practices and resources.**

#### **Actions:**

1. Maintain a dedicated webpage for MPOs to access best practices, resources, templates, and guides by topic area.
2. Populate the webpage with relevant content, including best practice guides and case studies. Content could include local and national best practices.
3. Provide training and support to MPOs for using the webpage effectively.

#### **Responsibility:**

- MPOAC Governing Board and Staff
- MPO representatives

**Timeline:** Ongoing

#### **Measures:**

- Number of downloaded resources from webpage
- Number of visits to the webpage

**DRAFT**

## **Goal 3: Lead and support collaboration, innovation, and knowledge sharing among MPOs for continuous improvement of transportation planning products.**

---

### **Strategy 3.2: Host knowledge-sharing webinars and workshops.**

#### **Actions:**

1. Plan and organize regular webinars or workshops that address a topic of interest.
2. Distribute relevant presentations, guides, and any other information post-meeting.
3. Poll participants about the effectiveness of webinars and workshops after each event.

#### **Responsibility:**

- MPOAC Governing Board and Staff
- MPO representatives

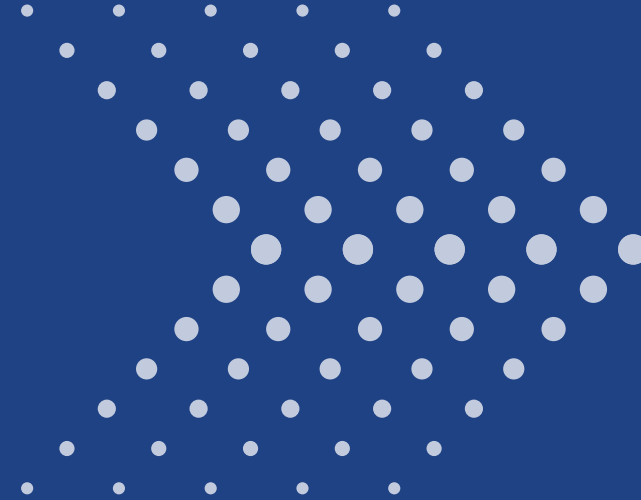
**Timeline:** Semiannual

#### **Measures:**

- Number of hosted webinars or workshops.
- MPO participation in webinars or workshops.
- Effectiveness of webinars and workshops based on participant evaluation to be shared at the respective quarterly meeting.



# STRATEGIC DIRECTIONS PLAN 2024



## **Item Number 6**

### **Address from FDOT Assistant Secretary**

#### **DISCUSSION:**

Kim Holland, FDOT Assistant Secretary for Strategic Development, will provide remarks on items of interest to the MPOs.

#### **REQUESTED ACTION:**

As may be desired.

#### **ATTACHMENT:**

None.

## **Item Number 7**

### **Presentation: A Powerful Partnership: Target Zero, Vision Zero and You!**

#### **DISCUSSION:**

Target Zero and Vision Zero both aim to eradicate ALL traffic-related fatalities and injuries. Melissa Wandall, Target Zero Florida Ambassador and President of the National Coalition for Safer Roads, will outline the joint endeavors of these initiatives as they pursue the path toward achieving ZERO. The presentation will offer valuable insights into how Target Zero advances safety programs and campaigns beyond the scope of Florida's laws. It will clarify how the initiative seeks to *proactively* address identified dangerous-driver behaviors to prevent crashes resulting in serious injuries and fatalities within our state.

#### **REQUESTED ACTION:**

None requested. For discussion and action as may be desired.

#### **ATTACHMENTS:**

Target Zero Vision Zero Presentation.



# MELISSA WANDALL

Keynote Speaker, Advocate Consultant, Moderator & Spokesperson  
*Empowering individuals and organizations for greater impact*

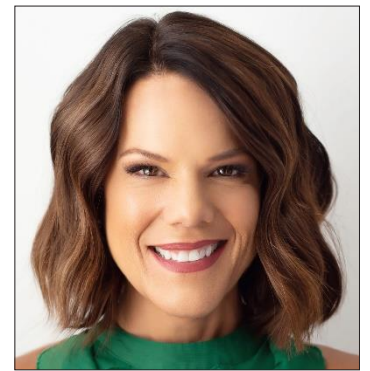
EDUCATE ENCOURAGE EMPOWER

## ADVOCACY IN ACTION

With her natural ability to engage others, Melissa's ingenuity sparks creativity while simultaneously aiding and supporting individuals and organizations to reach their goals. Melissa's authentic message focuses on love, instead of loss, setting a tone for resiliency and continued momentum. Known by many transportation safety organizations, life insurance companies, government agencies, and business leaders, Melissa's genuine spirit influences the hearts of her listeners by spotlighting humanity and by inspiring motivation with a purpose. As the Owner of M3 Motivational Concepts, Melissa actively travels the U.S. and abroad, participating in speaking engagements and workshops, sharing her message by encouraging authentic leadership, inspiration, and resolution.

As President of the **National Coalition for Safer Roads (NCSR)**, Melissa is advancing highway safety and reducing the number of injuries and deaths caused by traffic crashes. NCSR connects and empowers survivor advocates of traffic-related tragedies with the tools and resources needed to end road violence.

In addition to her commitment to NCSR's mission, Melissa is dedicated to facilitating support for youth who have experienced the death of a parent, sibling, or guardian. Created in memory of her late husband and in honor of her daughter, she is the **Founder and President of The Mark Wandall Foundation**, a non-profit organization, which offers resources, programs, and assistance to these grieving children, teens, and young adults.



As an advocate, Melissa was instrumental in passing Florida's **Mark Wandall Traffic Safety Act** allowing Florida communities to utilize Red Light Safety Cameras to help curb negligent behaviors, making streets safer and saving lives. Furthermore, Melissa is an **active spokesperson and ambassador for both Target Zero and Vision Zero** platforms. She works to implement these programs in Florida and nationwide. The goal of these two campaigns focuses on eliminating all road deaths and serious injuries. Melissa is often the **keynote speaker** for many **traffic safety and transportation conferences**, as she is passionate about eliminating roadway tragedy,

While Melissa aims to educate, encourage, and empower individuals and agencies regarding traffic safety, she also is well known to financial service professionals in the life insurance industry. **Melissa inspires agents and agencies on the responsibility of educating their clients on the power of life insurance.** She has addressed groups such as LOMA and LIMRA, and she has been the main platform speaker for MDRT. Melissa was also featured by the Life Insurance Foundation for Health and Education as one of its realLIFEstories.

### VIEW MELISSA'S AWARDS AND ACHIEVEMENTS



/melissa.wandall



### CONNECT WITH MELISSA WANDALL

[Melissa@MelissaWandall.com](mailto:Melissa@MelissaWandall.com) 941-545-3359

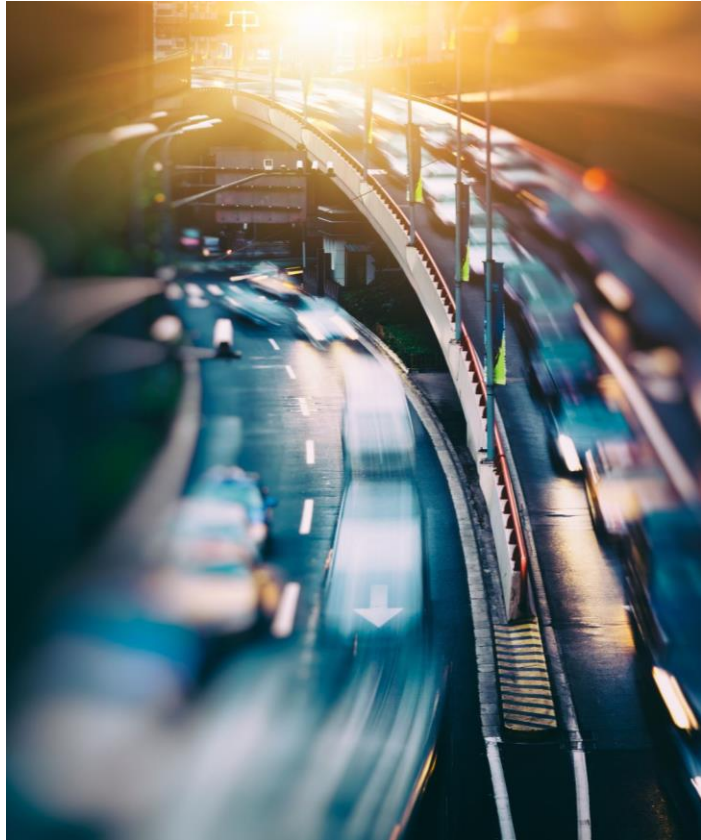
[MelissaWandallAdvocate.com](http://MelissaWandallAdvocate.com)

# A Powerful Partnership:

Target Zero, Vision Zero, & YOU!



# What is Vision Zero?



**Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries while increasing safe, healthy, equitable mobility for all.**


- Believes serious injuries and fatalities are preventable.
- Focuses attention on making roadways and surrounding environment as safe as possible.
- Includes built environment, policies, and technologies to mitigate serious consequences of mistakes made by road users.

# What is Target Zero?



Target Zero is Florida's initiative to eliminate all traffic fatalities and severe injuries across the state's transportation system.

- Believes serious injuries and fatalities are preventable in Florida.
- Tackles transportation issues unique to Florida by creating and employing a distinct approach to resolution.
- Coordinates statewide resources and outlines actions for all safety partners to enhance how our citizens connect, interact, plan, design, operate, and maintain Florida's transportation system.
- Builds on Vision Zero belief to influence dangerous driver behaviors **BEFORE** serious and fatal crashes occur in Florida.



**How are  
Target Zero &  
Vision Zero  
Similar?**



# Similarities

---



**Shared Goal of Zero**



**Policy & Infrastructure Change**



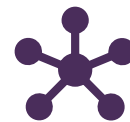
**Holistic Approach**




**Public Awareness, Education, Community Engagement**



**Data-Driven Strategies**



**Collaboration & Coordination**



**How Does  
Target Zero  
BUILD on  
Vision Zero  
Principles?**

# Target Zero builds on Vision Zero framework by taking traffic safety programs and campaigns a critical step further

**01**

Identifying dangerous driver behaviors

**02**

Understanding why those behaviors are occurring

**03**

Identifying the target audience

**04**

Creating impactful messages to influence safe driving

# Target Zero's Current Targeted Behaviors



## Speeding

Precursor behavior is time management



## Distraction

Precursor behavior is need for constant connection and over commitment



## Aggression (Tailgating)

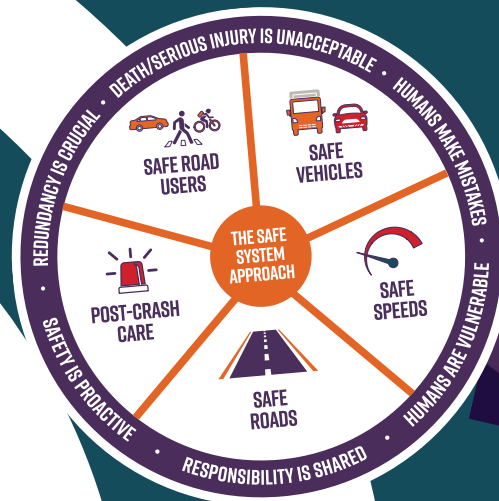
Precursor behavior is stress management

# Collaboration



+ You + VZ

# How Can You Support Target Zero?



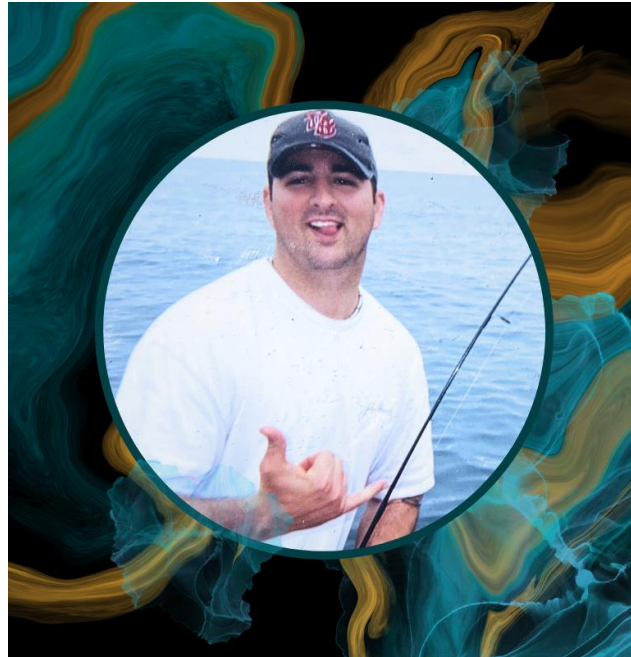
TARGETZEROFL.COM

# How do I make an impact?



# My Mission & Our Legacy

Friday Night, October 24, 2003



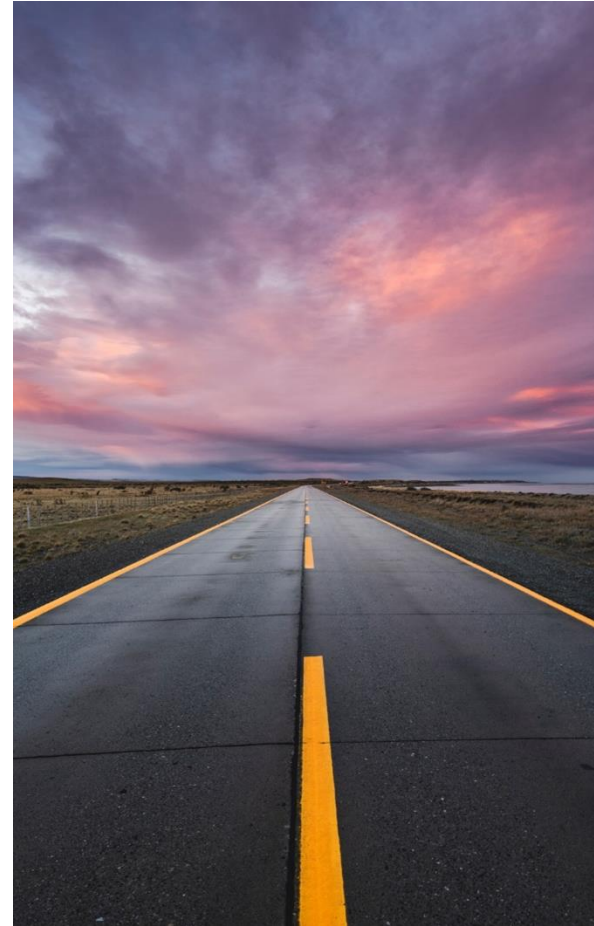
**Mark Wandall Traffic Safety Act**  
**President, National Coalition for Safer Roads**



# Honor & Memorialize

## DrivingDownHeartache.org

- A peaceful space to remember, heal, and support one another while also encouraging personal accountability for all road users.



# Empower & Encourage



President, The Mark Wandall Foundation



Ambassador, Target Zero & Vision Zero

# How Advocacy Fuels Target Zero



Humanizes Issues

Supports Victims

Creates Empathy

Raises Awareness

Motivates Action

Builds Connections

Supports Advocacy Efforts

Inspires Change

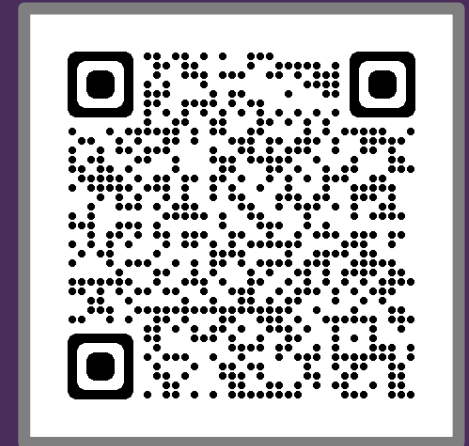
Fosters Dialogue

Reduces Stigma



# Thank You!

Melissa W. Wandall  
Melissa@MelissaWandall.com  
941-545-3359  
MelissaWandallAdvocate.com



[TARGETZEROFL.COM](https://www.targetzerofl.com)

## **Item Number 8**

### **Executive Director's Business Items**

#### **DISCUSSION:**

Mark Reichert, MPOAC Executive Director, will be presenting the MPOAC budget report, preparations for the 2025 Legislative Session, options for recreating the MPOAC should the Legislature abolish it, and other items of interest.

#### **REQUESTED ACTION:**

As may be desired.

#### **ATTACHMENTS:**

MPOAC Budget Report  
Presentation of MPOAC alternative options.

**Florida Metropolitan Planning Organization Advisory Council**  
**FY 2023/2024 Budget**  
**July 1, 2023 to June 30, 2024**

Category	Annual Allocation (100% PL Funds)	1st Qtr Expenditures 7/1/23-9/30/23	2nd Qtr Expenditures 10/1/23-12/31/23	3rd Qtr Expenditures 1/1/24-3/31/24	4th Quarter Expenditures 4/1/24-6/30/24	Expenditures to Date	Percent of Budget Expended	Remaining Balance
<b>Operating Budget (PL Funds)</b>								
<b>Salaries/Benefits</b>	<b>\$261,170.00</b>	<b>\$51,636.16</b>	<b>\$64,560.59</b>	<b>\$56,460.33</b>	<b>\$55,150.55</b>	<b>\$227,807.63</b>	<b>87.23%</b>	<b>\$33,362.37</b>
<b>Expenses *</b>	<b>\$59,737.00</b>	<b>\$12,859.16</b>	<b>\$9,060.74</b>	<b>\$18,232.76</b>	<b>\$17,867.59</b>	<b>\$58,020.25</b>	<b>97.13%</b>	<b>\$1,716.75</b>
Travel		\$4,925.90	\$7,012.46	\$5,394.99	\$4,144.41	\$21,477.76		
Supplies		\$281.02	\$233.10	\$72.42	\$68.99	\$655.53		
Communications		\$127.24	\$232.68	\$153.65	\$136.71	\$650.28		
Property Rental		\$2,790.00	\$0.00	\$7,906.20	\$8,938.03	\$19,634.23		
Equipment Rental		\$4,560.00	\$832.88	\$3,355.17	\$2,844.45	\$11,592.50		
Subscriptions/Registration/Training		\$175.00	\$749.62	\$1,350.33	\$1,735.00	\$4,009.95		
<b>Contracted Services</b>	<b>\$23,000.00</b>	<b>\$2,820.56</b>	<b>\$6,935.53</b>	<b>\$7,026.97</b>	<b>\$5,552.80</b>	<b>\$22,335.86</b>	<b>97.11%</b>	<b>\$664.14</b>
General Counsel	\$22,000.00	\$2,771.00	\$6,822.41	\$6,924.49	\$5,482.10	\$22,000.00		\$0.00
Public Service (Meeting) Notices	\$1,000.00	\$49.56	\$113.12	\$102.48	\$70.70	\$335.86		\$664.14
<b>Total Operating Budget</b>	<b>\$343,907.00</b>	<b>\$67,315.88</b>	<b>\$80,556.86</b>	<b>\$81,720.06</b>	<b>\$78,570.94</b>	<b>\$308,163.74</b>	<b>89.61%</b>	<b>\$35,743.26</b>
<b>Work Program Budget (PL Funds)</b>								
<b>Consultant Services</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$73,076.52</b>	<b>\$52,208.97</b>	<b>\$124,044.36</b>	<b>\$249,329.85</b>	<b>99.73%</b>	<b>\$670.15</b>
Renaissance Planning Group**								
MPOAC Weekend Institute								
<b>MPOAC Membership Dues</b>	<b>\$199,556.65</b>	<b>\$110,056.65</b>	<b>\$88,000.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$199,556.65</b>	<b>100.00%</b>	<b>\$0.00</b>
AMPO	\$110,056.65	\$110,056.65	\$0.00	\$0.00	\$0.00	\$110,056.65		\$0.00
NARC	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00		\$0.00
FBT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00		\$0.00
MBUFA	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00		\$0.00
ITS Florida	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00		\$0.00
FPTA	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00		\$0.00
<b>Total Work Program Budget</b>	<b>\$449,556.65</b>	<b>\$110,056.65</b>	<b>\$161,076.52</b>	<b>\$53,708.97</b>	<b>\$124,044.36</b>	<b>\$448,886.50</b>	<b>99.85%</b>	<b>\$670.15</b>
<b>Total Budget</b>	<b>\$793,463.65</b>	<b>\$177,372.53</b>	<b>\$241,633.38</b>	<b>\$135,429.03</b>	<b>\$202,615.30</b>	<b>\$757,050.24</b>	<b>95.41%</b>	<b>\$36,413.41</b>

# Discussion Item: Preparing for the 2025 Legislative Session

## Concerns:

- Too many MPOs in Florida, even on per capita basis
- Need to cut the bureaucracy
- Funding the MPOAC is a drain on the Department
- Underperforming MPOs

## **Discussion Item: Preparing for the 2025 Legislative Session**

### **The Policy and Technical Committee on April 12th concurred:**

- MPOs and the MPOAC need strategic alignment and proactive communication to navigate upcoming legislative challenges.
- Legislators may need education on MPOs' role in transportation planning.
- The MPOAC should have a plan before the next legislative session to be proactive and not reactive.
- More research on the options and methods for forming an independent organization is necessary.

**P&T will meet in person between the April and July Quarterly meetings to establish a strategy and contingency plans.**



## **Discussion Item: MPOAC “Plan B” Proposals**

### **MPOAC “hosted” by MPO:**

- **MPOAC staff become employees of host MPO**
- **Remain independent of MPO**
- **PL funds transferred to host MPO for operations**
- **Office location may remain in Tallahassee (remote work)**
- **Most likely will have to continue to produce own UPWP**
- **Need for interlocal agreement (Staff Services Agreement)**

## **Discussion Item: MPOAC “Plan B” Proposals**

### **MPOs run the MPOAC (NCAMPO Model):**

- **No dedicated staff**
- **MPO Staff Directors ARE the MPOAC**
- **MPO Staff Directors elect one of their own to lead organization for one year term (no term limit)**
- **Officers composed of President, Vice-President, Secretary, and Treasurer**
- **Office location is where President works**
- **Funded as part of normal administrative duties of staff directors along with annual conference fees**

## **Discussion Item: MPOAC “Plan B” Proposals**

### **MPOs run the MPOAC (NYSAMPO Model):**

- **Contract with consultant for staffing**
- **\$250,000 (\$150,000 PL and \$100,000 SPR funds)**
- **Consultant contract is managed out of Albany MPO (CRTC)**
- **Does not exist as legal entity**
- **Four-member Executive Committee (largest MPO, Contract holder MPO, medium size MPO, small size MPO) has weekly call**
- **Directors Group of all 14 MPOs holds biweekly call**
- **Nine working groups**
- **NYSDOT directly engaged in working with Directors Group and nine working groups**

## **Discussion Item: MPOAC “Plan B” Proposals**

### **MPOAC adopts FPTA model:**

- **501(c)(6) corporation**
- **Tax exempt**
- **Can lobby**
- **Membership made of 41 urban and rural transit operators, 171 private members, 17 associate members, 5 ex-officio members**
- **Pay membership fee of \$500 to \$25,000 annually**
- **Quarterly meetings, one serving as Annual Conference**
- **\$35,000 contribution from FDOT Transit Office**
- **Governing Board composed of Transit Directors**
- **Executive Committee**

**Discussion Item:  
MPOAC “Plan B”  
Proposals**

**MPOAC “No Build Option”:**

- **FDOT provides support**

## **Discussion Item: MPOAC “Plan B” Proposals**

### **What does a recreated MPOAC look like?:**

- **Organization recreated “as is”**
- **Governing Board of elected officials/staff directors**
- **Funding**
- **Office Location (city, office/home based)**
- **Staffing (number, contract employee(s))**
- **Use of consultants**
- **General Counsel**
- **Advocacy includes lobbying**

## Other items

### MPOAC Updates:

- **Noteworthy Practices Showcase**
- **MPOAC Website: [www.mpoac.org](http://www.mpoac.org)**
- **October MPOAC Meetings**
  - Freight and Rail Committee
  - Staff Directors' Advisory Committee
  - Executive Committee
  - Governing Board

## **Item Number 9a**

### **Agency Reports – Florida Department of Transportation**

#### **DISCUSSION:**

Donna Green, Metropolitan Planning Administrator, Office of Policy Planning, will present information on the Apportionment Plans, Unified Planning Work Program, Transportation Improvement Program, and Collaborative Workshop among other items.

#### **REQUESTED ACTION:**

None requested. For discussion and action as may be desired.

#### **ATTACHMENT:**

FDOT Presentation Slides



# FDOT Agency Update

*July 24, 2024*



Donna M. Green, OPP

# Topics

- Florida Transportation Plan (FTP)
- Project Prioritization Process Interviews
- Federal Planning Findings
- Transportation Improvement Program (TIP)
- Upcoming Dates



# MPO Role in the 2055 FTP Update



FDOT will present at TAC/CAC meetings for all 27 MPOs



This will take place over an 18-month span



Plan update will be adopted by November 2025

***Please fill out the statewide survey on the [FTP Homepage!](#)***



# Project Prioritization Process Interviews

## January MPOAC

- FDOT and MPOs discussed how to enhance coordination and collaboration
- 1-hour workshop on project prioritization and programming
- Recap on workshop was provided at the April FMPP
- OPP is conducting follow-up interviews with representative MPOs



# Project Prioritization Process Interviews

## Follow-Up Interviews

- FDOT has interviewed 11 of the 12 representative MPO Executive Directors
- The results from these interviews will be summarized and shared at the October 24, 2024 MPOAC meeting



# Federal Planning Findings

## THANK YOU

*to everyone who attended the May 30  
Federal Planning Findings Meeting!*

**FDOT submitted the Final Responses for the 2023  
Recommendations to FHWA/FTA on June 28, 2024**



**2024  
Florida Federal  
Planning Finding  
(Statewide Annual  
Assessment)**

**Federal Highway Administration  
Federal Transit Administration  
Region 4**

September 2024

# Transportation Improvement Program (TIP)

**All 27 MPOs adopted their TIPs by the July 15 deadline**

- Submitted in GAP

**The TIPs are in the process of being certified by FDOT**

- FDOT will send to FHWA/FTA by August 1



# Upcoming Dates

- **Fall FMPP In-Person in Daytona Beach:** October 23, 2024
- **MPOAC In-Person in Orlando:** October 24, 2024
- **[FTP – Community Engagement Events](#)**
  - **Statewide Webinar:** July 12, 2024
    - Recording on [FTP Website](#)
  - **Regional Workshops (Locations and Dates TBD):**  
September 16-27 2024
  - **Virtual Open House:** September 2024
  - **Statewide Webinar and Virtual Open House:** March 2025
  - **Regional Workshops (Locations and Dates TBD):**  
September 2025
  - **Public Comment Period:** September and October 2025





# Thank you!



Email the Office of Policy Planning (OPP) Team at [CO-Policy@dot.state.fl.us](mailto:CO-Policy@dot.state.fl.us)

## Jennifer Fortunas, PE

Director, OPP  
850-414-5396

[Jennifer.Fortunas@dot.state.fl.us](mailto:Jennifer.Fortunas@dot.state.fl.us)

## Donna M. Green

Statewide MPO Administrator, OPP  
850-414-4610

[Donna.Green@dot.state.fl.us](mailto:Donna.Green@dot.state.fl.us)

## Romero Dill, FCCM

Statewide MPO Coordinator, OPP  
850-414-4932

[Romero.Dill@dot.state.fl.us](mailto:Romero.Dill@dot.state.fl.us)

## Mike Neidhart, PhD, AICP

Statewide MPO Coordinator, OPP  
850-414-4905

[Mike.Neidhart@dot.state.fl.us](mailto:Mike.Neidhart@dot.state.fl.us)

## **Item Number 9b**

### **Agency Reports – Federal Highway Administration**

#### **DISCUSSION:**

Karen Brunelle, Director, Office of Project Development, and Cathy Kendall, Planning Team Leader, will provide general announcements, regulation updates, and announce funding opportunities.

#### **REQUESTED ACTION:**

None requested. For discussion and action as may be desired.

#### **ATTACHMENT:**

FHWA presentation slides



# Updates

MPO Advisory Council

July 2024

FLORIDA DIVISION





# Upcoming Key Notices of Funding Opportunity (USDOT)

Program	Closing Date	Division POC	Link
FY24 Advanced Digital Construction Management System (ADCMS)	July 30, 2024	Jose Ortiz	<a href="https://grants.gov/search-results-detail/354601">https://grants.gov/search-results-detail/354601</a>
Bridge Investment Program: FY25 Large Bridge	Aug 1, 2024	Rafiq Darji/ Hector Laureano	<a href="https://www.fhwa.dot.gov/bridge/bip/">https://www.fhwa.dot.gov/bridge/bip/</a>
Planning and Other Bridge Projects	Planning: Oct 1, 2024 Bridge: Nov 1, 2024	Rafiq Darji/ Hector Laureano	<a href="https://www.grants.gov/search-results-detail/351567">https://www.grants.gov/search-results-detail/351567</a>
Charging and Fueling Infrastructure (CFI) – Round 2	August 28, 2024	Joseph Sullivan/ Luis D. Lopez	<a href="https://grants.gov/search-results-detail/354602">https://grants.gov/search-results-detail/354602</a>



# Upcoming Key Notices of Funding Opportunity (USDOT)

Program	Closing Date	Division POC	Link
Wildlife Crossings Pilot Program	September 4, 2024	Joseph Sullivan/ Kevin Burgess	<a href="https://www.grants.gov/search-results-detail/354738">https://www.grants.gov/search-results-detail/354738</a>
FY23 National Culvert Removal, replacement, and Restoration Grants (Culvert AOP)	September 23, 2024	Joseph Sullivan/ Luis D. Lopez	<a href="https://grants.gov/search-results-detail/355106">https://grants.gov/search-results-detail/355106</a>
FY 2024 Reconnecting Communities Pilot (RCP) Program NOFO	September 30, 2024	Carlos Gonzalez/ Dana Knox	<a href="https://grants.gov/search-results-detail/355098">https://grants.gov/search-results-detail/355098</a>





# Legislation and Regulation Updates

- FHWA/NHTSA Waiver for FY2025 Common TPM Safety Targets
  - Feb 6, 2023: Final Rule published by NHTSA
  - Jan 25, 2024: Proposed Rulemaking published by FHWA
  - May 6, 2024: Joint FHWA/NHTSA Final Rule waives the requirement that the common safety performance measures be identical for FY 2025.
  - Aug 31, 2024: CY2025 State Targets due

<https://www.federalregister.gov/documents/2024/05/06/2024-09732/uniform-procedures-for-state-highway-safety-grant-programs>

FLORIDA DIVISION





# Legislation and Regulation Updates

- Uniform Relocation Assistance and Real Property Acquisition Policies Act (Uniform Act)
  - May 3, 2024: FHWA issued a Final Rule modifying entitlements and benefits to displaced persons
  - Uniform Act applies to ROW procedures on federal projects.
  - June 3, 2024: Effective date

<https://www.federalregister.gov/documents/2024/05/03/2024-08736/uniform-relocation-assistance-and-real-property-acquisition-for-federal-and-federally-assisted>



# Legislation and Regulation Updates

- Council on Environmental Quality (CEQ) Phase 2 Revisions to National Environmental Policy Act (NEPA) regulations
  - May 1, 2024: CEQ published Final Rule
  - Known as the “Bipartisan Permitting Reform Implementation Rule”
  - Fully implements new permitting efficiencies in the Fiscal Responsibility Act of 2023
  - Provides agencies with other new and faster tools to improve the efficiency and effectiveness of environmental reviews
  - July 1, 2024: Effective date. All environmental reviews initiated after July 1 are subject to the new rules, regardless of class of action.

<https://www.federalregister.gov/documents/2024/05/01/2024-08792/national-environmental-policy-act-implementing-regulations-revisions-phase-2>

FLORIDA DIVISION



U.S. Department  
of Transportation  
Federal Highway  
Administration





# TMA Certification Review Feedback

- From MPOs with reviews in 2023
- Overall: review process is working well
  
- Successes:
  - Pre-site visit Coordination Meetings
  - Face to Face Participation by the FHWA and FTA
  - Optional Field visit to provide for area's context and character



# TMA Certification Review Feedback

- Improvement Opportunities:
  - More face-to-face visits
    - At times other than the Certification Review
    - Potentially visit annually or every 2 years
  - Public meeting:
    - Have same day as Citizen's Advisory Committee
    - Monitoring timing/location in relation to the site visit - be mindful of demands on MPO staff



# TMA Certification Review Feedback

- Improvement Opportunities:
  - Training:
    - Better communication from FHWA/FTA regarding the fulfilling of requested training needs
    - More opportunities for FHWA/FTA to share their knowledge
      - Separate from the Certification Review
      - Better understand requirements
    - Suggestions to cover/develop: do's/don'ts, checklists, FTA/FHWA roles, general stewardship and oversight information, available resources, etc.
    - Better utilize FMPP to share Federal knowledge



# MPO Billing Review

- Purpose: Assess MPO expenditures and supporting documentation in support of progress payments for reimbursement
- Pilot: Capital Region TPA
- Schedule:
  - August 2024: Virtual kickoff
  - September 2024: FDOT provides requested documentation
  - October 2024: CRTPA provides requested documentation
  - November 2024: Site visit
  - February 2025: CRTPA reviews Draft Report
  - March 2025: Final Report



# MPO Billing Review

- 2024 MPOs:
  - FL-AL
  - Gainesville
  - Lake-Sumter
  - Lee
- Schedule:
  - December 2024: Virtual kickoff
  - January 2025: FDOT provides requested documentation
  - February 2025: MPOs provide requested documentation
  - March - May 2025: Site visits
  - August 2025: MPOs review Draft Report
  - September 2025: Final Report



# MPO Billing Review

- 2025 MPOs:
  - Broward
  - Indian River
  - Miami
  - MPOAC
  - Ocala-Marion
  - Polk
  - Space Coast
- June 2025: Virtual Kickoff
- 2026 MPOs:
  - Heartland
  - Hillsborough
  - Martin
  - MetroPlan
  - Palm Beach
  - River to Sea
  - Sarasota
- Nov 2025: Virtual Kickoff



# MPO Billing Review

- 2027 MPOs:
  - Bay
  - Collier
  - Hernando/Citrus
  - North Florida
  - Okaloosa-Walton
  - Pasco
  - St. Lucie
- Virtual Kickoff TBD
- 2028 MPOs:
  - Forward Pinellas
  - Charlotte/Punta Gorda
- Virtual Kickoff TBD



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

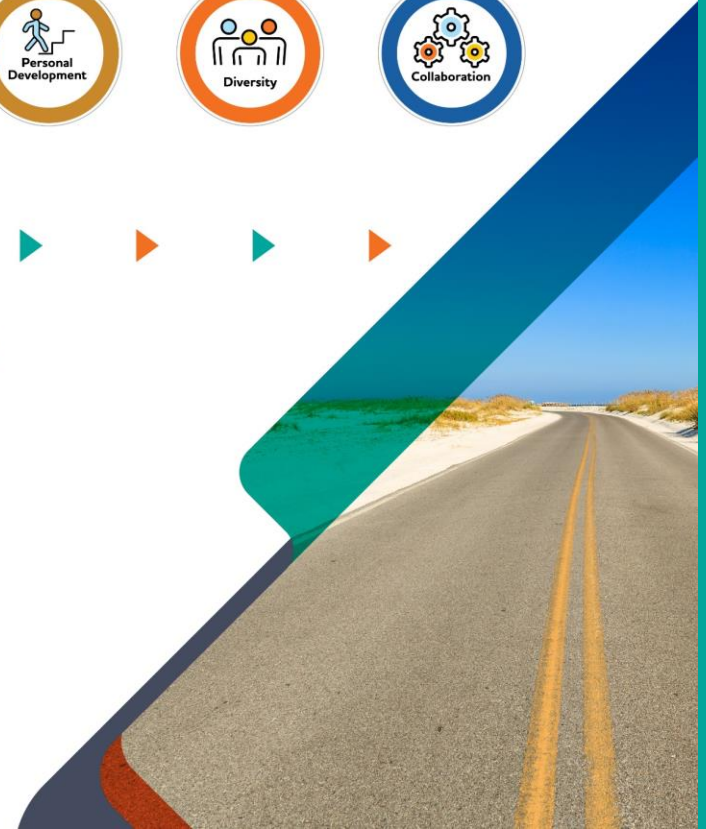
# FLORIDA DIVISION

- Public Service
- Integrity
- Family and Work-Life Balance
- Respect
- Personal Development
- Diversity
- Collaboration

## MISSION STATEMENT



The Florida Division inspires transportation solutions in collaboration with our stakeholders to address community needs.





# FY24 Program Accountability Results (PAR) Review

Florida Non-TMA MPOs

Fiscal Constraint of the Long-Range Transportation Plans

July 2024

## PAR Overview

For Fiscal Year (FY) 2024, the Florida Division Planning staff conducted (3) Program Accountability Results (PAR) reviews on three of the State's non-Transportation Management Area (TMA) Metropolitan Planning Organizations (MPOs). The purpose of these reviews is to assess fiscal constraint of the Long-Range Transportation Plans (LRTPs) and determine their compliance with [23 CFR 450.324](#). This review was conducted as a risk response mitigation strategy to address the Division's 6<sup>th</sup> risk statement for FY21, namely that if MPOs do not include all regionally significant projects within an LRTP, then LRTPs will not be fiscally constrained, and projects may be advanced that do not come from the MPO planning process. This year's review effort concludes the assessment of all nine non-TMA MPOs in Florida conducted over a three-year period. The non-TMA MPOs selected for review this FY were: Bay; Hernando-Citrus; and Okaloosa-Walton MPO.

To initiate the PARs, the Division utilized the fiscal constraint-related questions from the internally developed "2019 LRTP Checklist with 2018 Expectations Letter" to create the PAR LRTP Fiscal Constraint Checklist questions. The Planners reviewed the subject MPO's current LRTPs to answer each of the questions.

All answers in the current review were documented and evaluated for trend analysis. This document summarizes the FY24 PAR reviews with respect to 18 specific planning questions on LRTP fiscal constraint. The responses provided below are kept with the PAR data in the Division files.

## **PAR Questions and Observations**

In partnership with FDOT and the MPOs, the FHWA Florida Division and Federal Transit Administration developed a set of strategies to provide clarification of some of the requirements to be addressed in the next cycle of LRTP updates. The regulations describe the basic requirements that need to be met for the LRTPs and metropolitan transportation planning process. However, federal stewardship observations noted misunderstanding of the regulations and the strategies were presented to help clarify some of those requirements. These strategies are referred to as the “Expectations Letter”. FHWA and FTA sent a Planning Expectations Letter to FDOT and the MPOs in 2008, 2012, and most recently in 2018 to focus attention on specific regulatory planning requirements and increase compliance. In 2019, the FHWA Division Planning Team updated our LRTP review checklist, to include the 2018 Expectations Letter clarifications to the standard regulatory requirements. Division Planners use this LRTP Checklist during TMA certification reviews to assess MPO compliance with LRTP regulatory requirements. The 2024 PAR checklist questions are the fiscal constraint-related questions from the 2019 LRTP Checklist. The fiscal constraint questions address topics such as the timeframe of the LRTP, whether all projects and funding for the planning timeframe are identified, and whether a cost estimate and funding source for each project phase is identified.

### **A. Areas of Compliance Found in the 2024 PAR Review**

There were fifteen (15) questions in which all three MPOs reviewed were found to comply. Requirements in which all MPOs were compliant include:

- PL1 - Does the LRTP have a planning horizon of at least 20 years as of the effective date? 23 CFR 450.324(a)
- PL2 – Did the MPO show all the projects and project funding for the entire time period covered by the LRTP, from the adoption date to the horizon year? 23 CFR 450.324(a)
- PL3 - Are projects described in sufficient detail to develop a cost estimate? 23 CFR 450.324(f)(9)
- PL4 – For projects included in the cost feasible plan, is an estimate of the cost and source of funding for each phase of the project being funded shown? (including the Project Development and Environment (PD&E) phase) 23 CFR 450.324(f)(9)
- PL5 - Do the project phases include Preliminary Engineering, ROW and Construction in the CFP if fully funded or in the Needs/Illustrative list (or other informational part of the LRTP) if not fully funded. 23 CFR 450.324(f)(9)
- PL6 – A financial plan that demonstrates how the adopted transportation plan can be implemented. 23 CFR 450.324(f)(11)

- PL7 - Does the financial analysis/fiscal constraint documentation demonstrate a clear separation of costs for operations and maintenance activities from other grouped and/or regionally significant projects? 23 CFR 450.324(f)(11)(i)
- PL8 - Were the estimates of available revenues developed cooperatively by the MPO, the State and Public Transportation Operators? Do the estimates include all reasonably expected resources from both public and private sources? 23 CFR 450.324(f)(11)(ii)
- PL9 - The financial plan shall include recommendations on any additional financing strategies to fund projects and programs included in the metropolitan transportation plan. In the case of new funding sources, strategies for ensuring their availability shall be identified. The financial plan may include an assessment of the appropriateness of innovative finance techniques (for example, tolling, pricing, bonding, public private partnerships, or other strategies) as revenue sources for projects in the plan. 23 CFR 450.324(f)(11)(iii)
- PL10 - Are projects within the first ten years of the Plan notated or flagged to identify which projects are planned to be implemented with federal funds? 23 CFR 450.324(f)(11)(iii)
- PL11 - For projects beyond the first ten years of the Plan, are the projects clearly labeled as a combined Federal/State funding source? 23 CFR 450.324(f)(11)(iii)
- PL12 - Does the financial plan take into account all projects and strategies proposed for funding with other federal funds, state, local and private sources? 23 CFR 450.324(f)(11)(iv)
- PL13 - Are the revenues and expenses in Year-Of-Expenditure dollars, reflecting inflationary rates? Were these rates developed cooperatively among the MPO, the State and the Public Transportation Operators? 23 CFR 450.324(f)(11)(iv)
- PL15 - For illustrative purposes, the financial plan may include additional projects that would be included in the adopted transportation plan if additional resources beyond those identified in the financial plan were to become available. 23 CFR 450.324(f)(11)(vii)
- PL16 - Does the plan include pedestrian walkway and bicycle transportation facilities in accordance with 23 USC 217(g)? 23 CFR 450.324(f)(12)
- PL17 - If Boxed funds are utilized, are the individual projects utilizing the box listed? (or at a minimum, described in bulk in the LRTP i.e. PD&E for projects in Years 2016-2020). 23 CFR 450.326(h)

The review team determined two of the questions (PL14 and PL18) to not be applicable to the MPOs since none used cost ranges or scenario planning in their LRTPs. This narrowed the questions from 18 to 16.

## **B. Areas of Frequent Non-Compliance Found in the 2024 PAR Review**

There were no requirements missed by two or more of the three MPOs.

## **C. Areas of Occasional Non-Compliance Found in the 2024 PAR Review**

There were no requirements occasionally missed by the three MPOs.

## **D. Florida Division Recommendations Based on Compliance Observations**

Based on the findings of this 2024 PAR Review, FHWA has no recommendations to offer as all MPOs substantially complied with the fiscal constraint requirements.

### **PAR Checklists**

The focus of the targeted review this performance year was on the non-TMA MPO fiscal constraint of LRTPs. We used 18 Division specific planning questions to conduct the reviews. Use of the comment section by the Planning Team during the review process was emphasized and encouraged to help explain the specific reasons for compliance and noncompliance. The quality control/quality assurance step relied heavily on the comment section to understand the reason for the determination, and in some situations, adjusted responses for consistency. Any changes were also justified in the comment section to provide consistency in the review, and to explain reasons for compliance and noncompliance determinations. This effort ensures that the Team Leader reviews the checklists for recording errors, working with the appropriate Planner to revise and/or clarify the recorded entries as needed, prior to the responses being collated for this report.

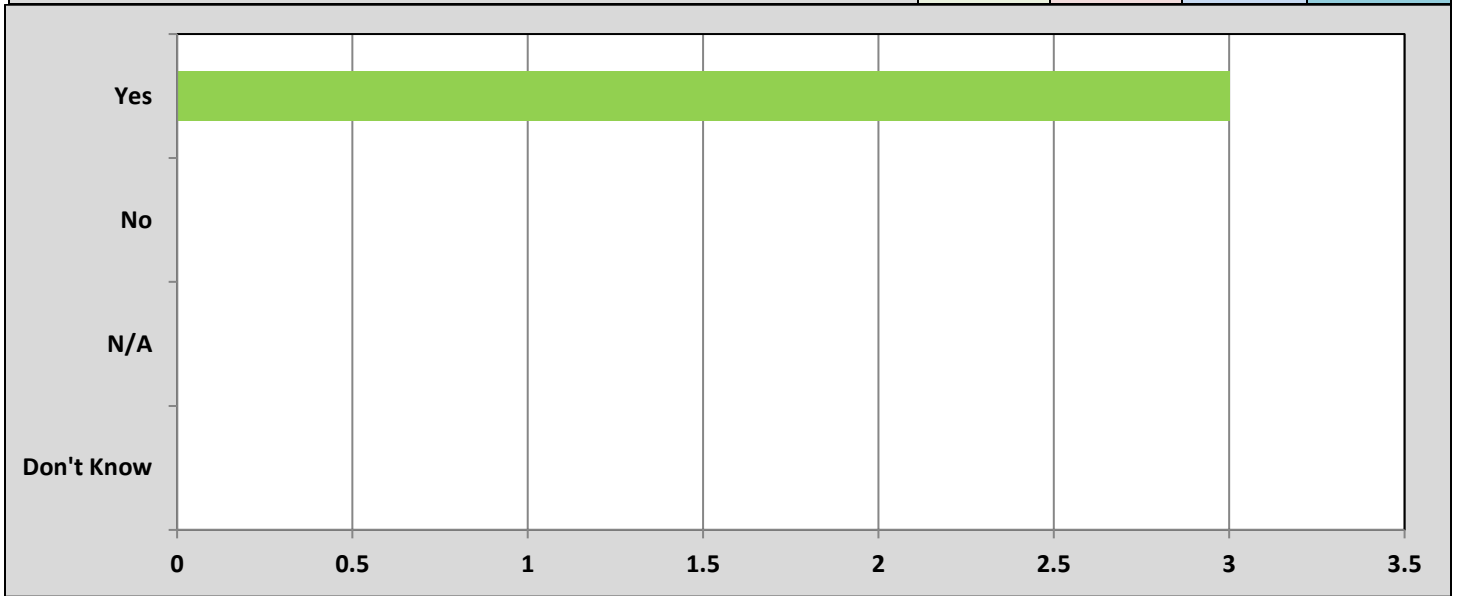
The checklist was an effective tool for capturing key information and documenting results of the review.

### **Conclusion**

FY24 was the third year of a three-year effort to focus on the fiscal constraint of LRTPs for the nine non-TMA MPOs. The review was based on LRTP fiscal constraint being a top risk area during the Florida Division's Program and Risk Assessment processes. The PAR reviews largely indicate that the three MPOs reviewed substantially meet the fiscal constraint requirements in [23 CFR Part 450.324](#). FHWA will provide this report to FTA, FDOT and the MPOs to make them aware of the findings provided herein. PAR reviews are an effective tool to complete a quick and focused review of various program elements. Results from each of the reviews will be incorporated in the Division's subsequent Program and Risk Assessment processes and the annual Statewide Planning Finding and those processes will be used to determine if PARs will continue in the future and the potential review topic.

# PLANNING PAR QUESTIONS/RESPONSE

<b>PL1.</b> Does the LRTP have a planning horizon of at least 20 years as of the effective date? 23 CFR 450.324(a)	Yes	No	N/A	Don't Know
	3	0	0	0
	100%	0%	0%	0%



**Examples of Remarks for ‘Yes’ Response to Question PL1:**

*The TPO clearly documents the Plan's planning horizon of at least 20 years in multiple sections of Plan. This requirement is addressed in the Introduction (Page 1-3), and again in the Plan's Goals & Objectives (Page 2-10). Additionally, Roadway and Highway projects are grouped in five "Tiers" showing funding prioritization. Tier 1 being the "Existing and Committed" (before 2025), Tier 2, "Cost Feasible Interim Projects" (2025 - 2035), Tier 3 "Cost Feasible Projects" (2036-2045), Tier 4 "Illustrative Projects" and Tier 5 "Other Unfunded Needs" (Page 4-12). Finally, the Hernando/Citrus MPO Board Resolution #2019-8 adopted on December 4, 2019, listed that the LRTP must address no less than a 20-year planning horizon.*

**Examples of Remarks for ‘No’ Response to Question PL1:**

There is not a “No” response.

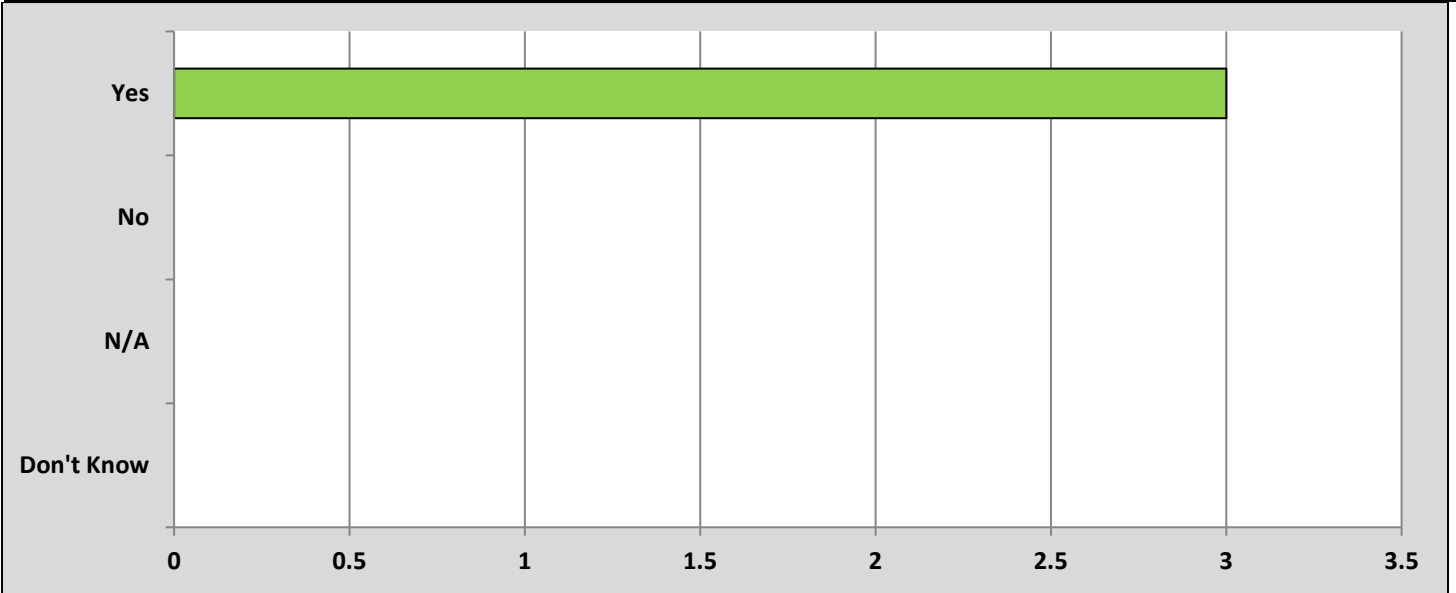
**Examples of Remarks for ‘N/A’ Response to Question PL1:**

There is not an “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL1:**

There is not a “Don’t Know” response for this question.

<b>PL2. Did the MPO show all the projects and project funding for the entire time period covered by the LRTP, from the adoption date to the horizon year? 23 CFR 450.324(a)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL2:**

*All projects presented cover the full range of years.*

**Examples of Remarks for 'No' Response to Question PL2:**

There is not a "No" response for this question.

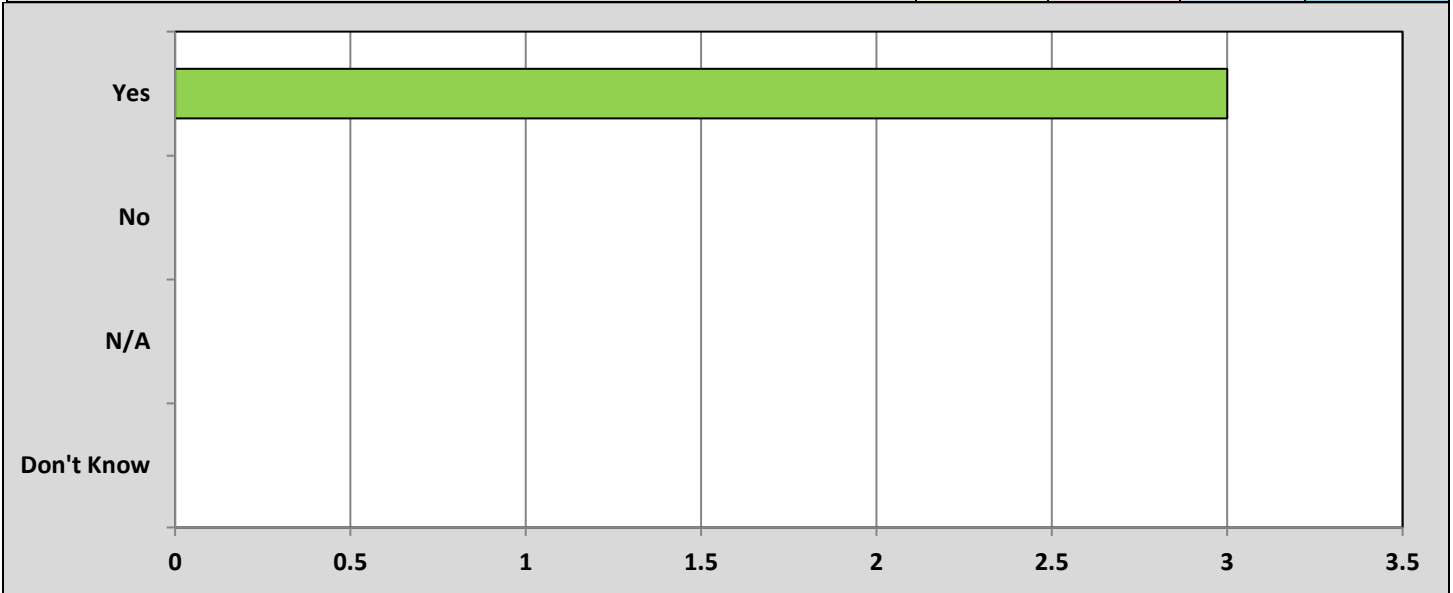
**Examples of Remarks for 'N/A' Response to Question PL2:**

There is not a "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL2:**

There is not a "Don't Know" response for this question.

<b>PL3.</b> Are projects described in sufficient detail to develop a cost estimate? 23 CFR 450.324(f)(9)	Yes	No	N/A	Don't Know
	3	0	0	0
	100%	0%	0%	0%



**Examples of Remarks for 'Yes' Response to Question PL3:**

*Chapter 4 of the Plan addressed in detail Financial Resources, which outlines relevant projects information to develop cost estimate for each project as needed. Additional details and project information are also included in Appendix A, C, D & E.*

**Examples of Remarks for 'No' Response to Question PL3:**

There is not a "No" response for this question.

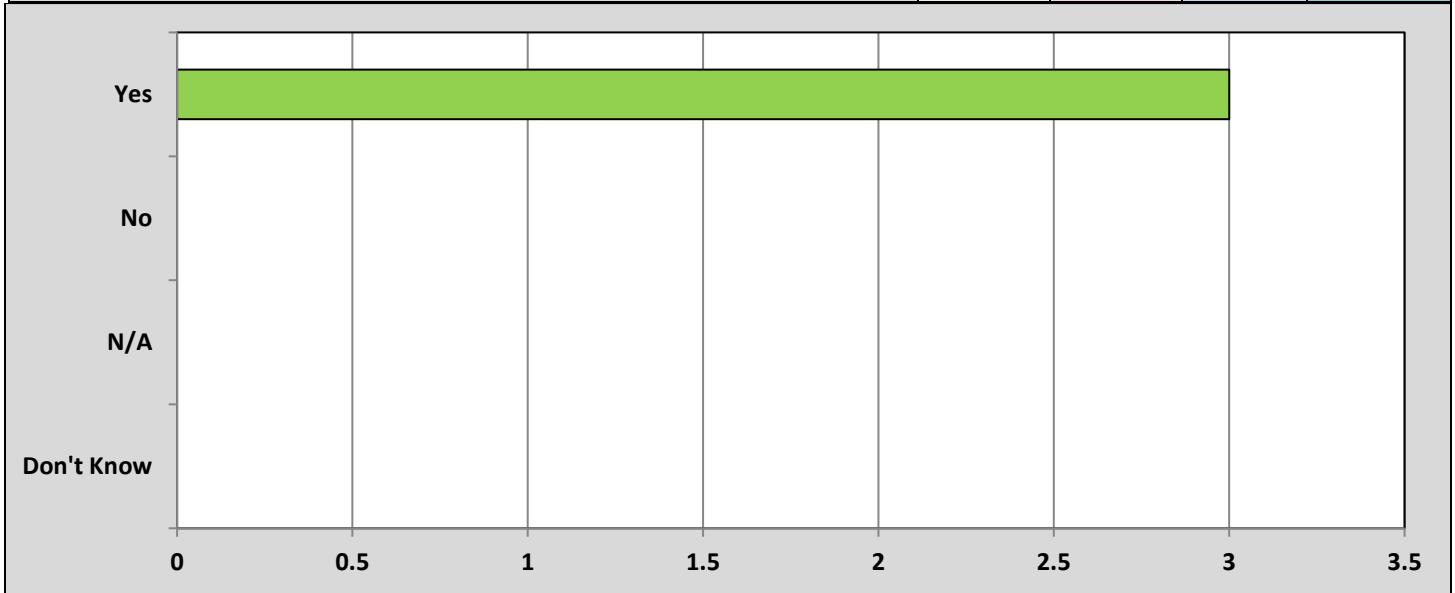
**Examples of Remarks for 'N/A' Response to Question PL3:**

There is not a "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL3:**

There is not a "Don't Know" response for this question.

<b>PL4.</b> For projects included in the cost feasible plan, is an estimate of the cost and source of funding for each phase of the project being funded shown? (including the Project Development and Environment (PD&E) phase) 23 CFR 450.324(f)(9)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL4:**

*The Financial Resources section of Chapter 4 of the Plan adequately displays the cost of projects and funding sources for each phase of the projects. (Bike/Ped Discretionary Grant Funded project information are also shown in detail in the appropriate section of the Plan. Additionally extensive are also accessible in Appendix A, C, D & E.*

**Examples of Remarks for 'No' Response to Question PL4:**

There is not a "No" response for this question.

**Examples of Remarks for 'N/A' Response to Question PL4:**

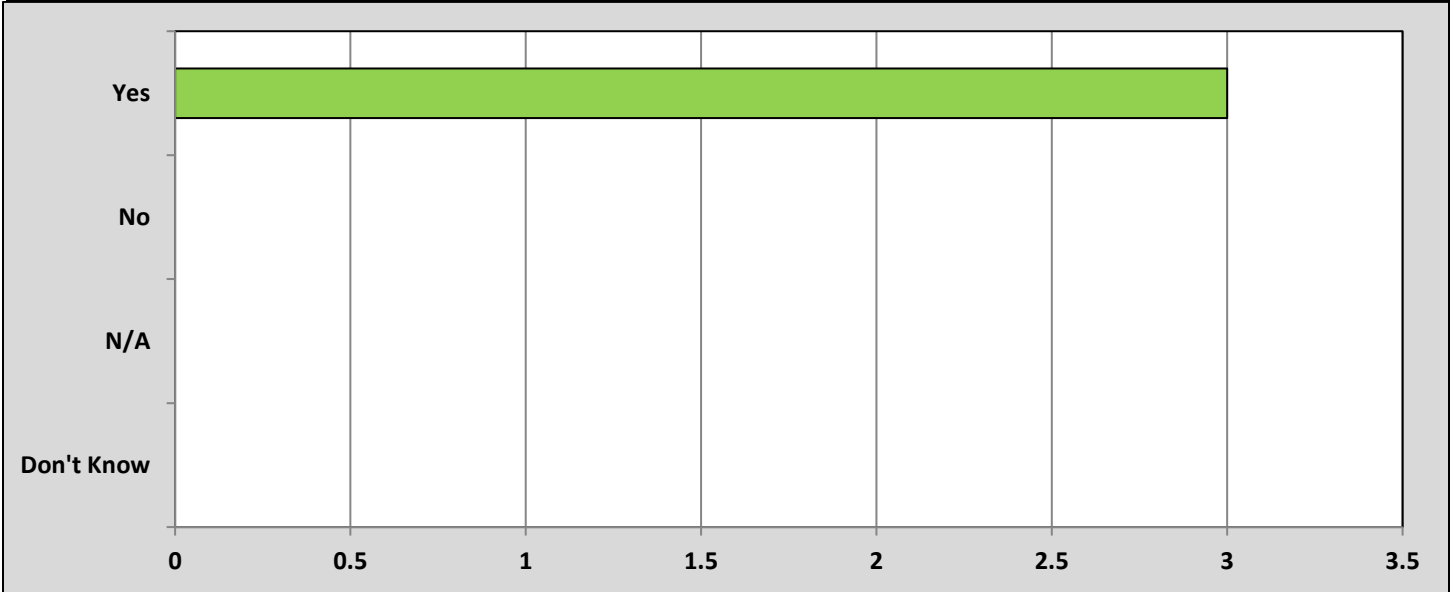
There is not a "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL4:**

There is not a "Don't Know" response for this question.



<b>PL5. Do the project phases include Preliminary Engineering, ROW and Construction in the CFP if fully funded or in the Needs/Illustrative list (or other informational part of the LRTP) if not fully funded. 23 CFR 450.324(f)(9)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL5:**

*Requirement addressed in Financial Resources section of Chapter 4 - Transportation Plan, Table 20 "Bike/Pedestrian/Trail Projects" (Page 4-10), Table 32 (P4-52 Also included in Appendix A, C, D, & E of the Plan.*

**Examples of Remarks for 'No' Response to Question PL5:**

There is not a "No" response for this question.

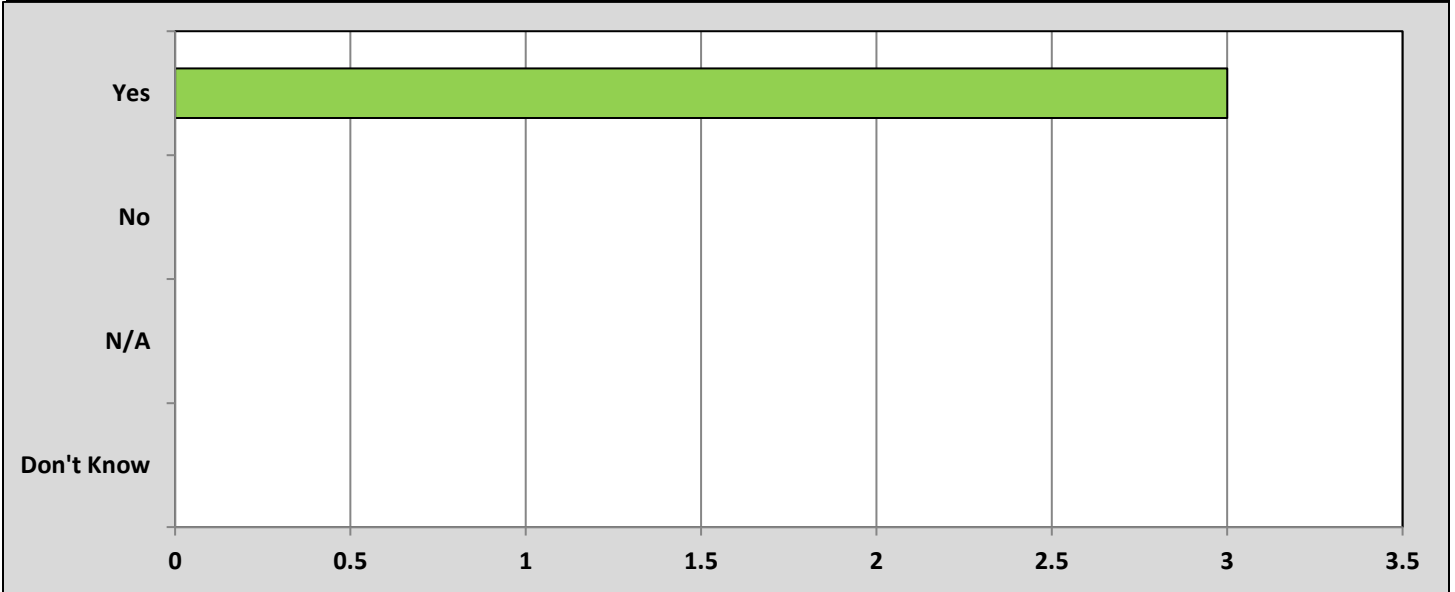
**Examples of Remarks for 'N/A' Response to Question PL5:**

There is not a "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL5:**

There is not a "Don't Know" response for this question.

<b>PL6.</b> A financial plan that demonstrates how the adopted transportation plan can be implemented. 23 CFR 450.324(f)(11)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for ‘Yes’ Response to Question PL6:**

*Appdx F shows reasonably available State and Federal funds. Appdx F: Table 5 (Capacity Proj) and Table 9 (TA) correlates Revenue Forecasts between State/Federal and MPO funds available and project cost.*

**Examples of Remarks for ‘No’ Response to Question PL6:**

There is not a “No” response for this question.

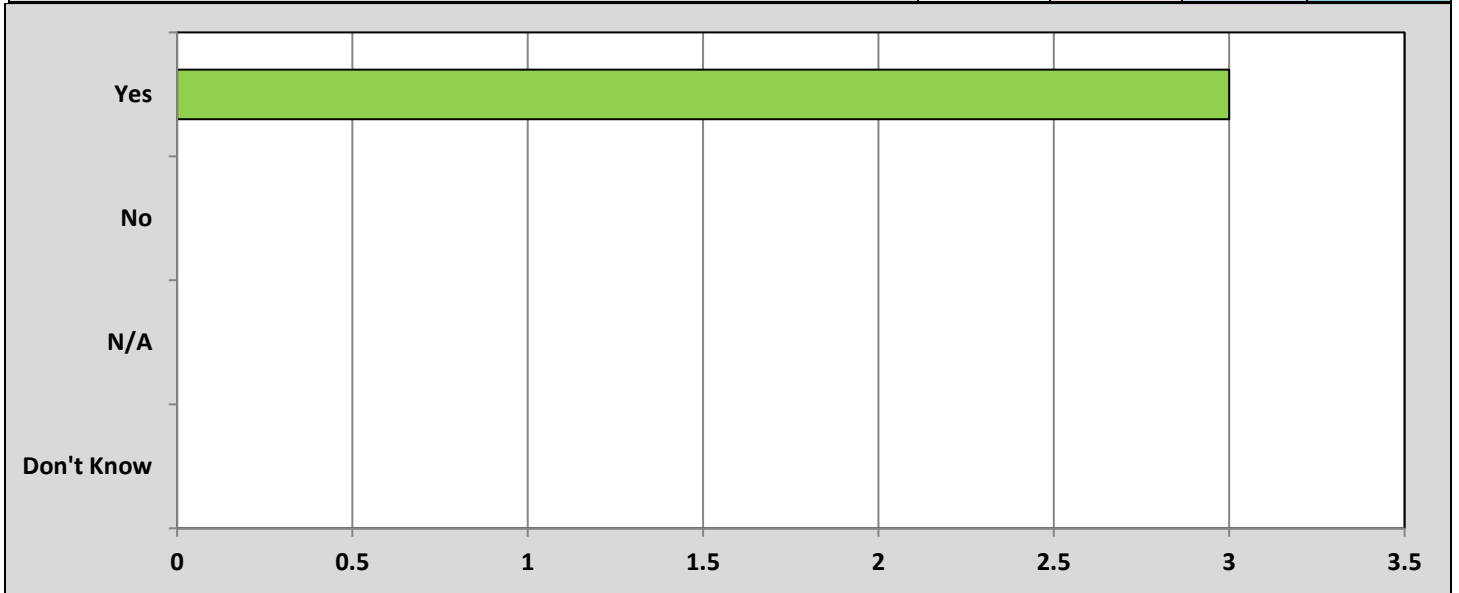
**Examples of Remarks for ‘N/A’ Response to Question PL6:**

There is not an “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL6:**

There is not a “Don’t Know” response for this question.

<b>PL7.</b> Does the financial analysis/fiscal constraint documentation demonstrate a clear separation of costs for operations and maintenance activities from other grouped and/or regionally significant projects? 23 CFR 450.324(f)(11)(i)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL7:**

*OM is shown down to the District level. (p316/392, Appdx F - Table 10, 11, and 12)*

**Examples of Remarks for 'No' Response to Question PL7:**

There is not a "No" response for this question.

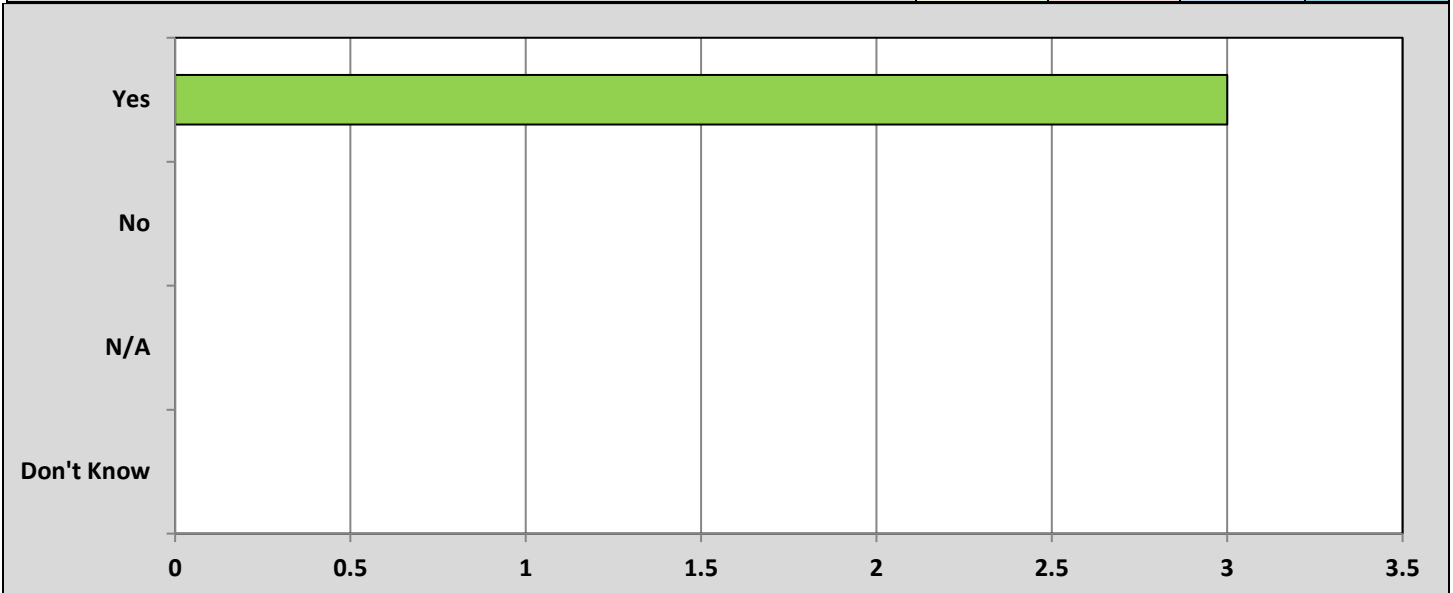
**Examples of Remarks for 'N/A' Response to Question PL7:**

There is not a "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL7:**

There is not a "Don't Know" response for this question.

<b>PL8.</b> Were the estimates of available revenues developed cooperatively by the MPO, the State and Public Transportation Operators? Do the estimates include all reasonably expected resources from both public and private sources? 23 CFR 450.324(f)(11)(ii)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL8:**

*Estimates include all sources mentioned.*

**Examples of Remarks for 'No' Response to Question PL8:**

There is not a "No" response for this question.

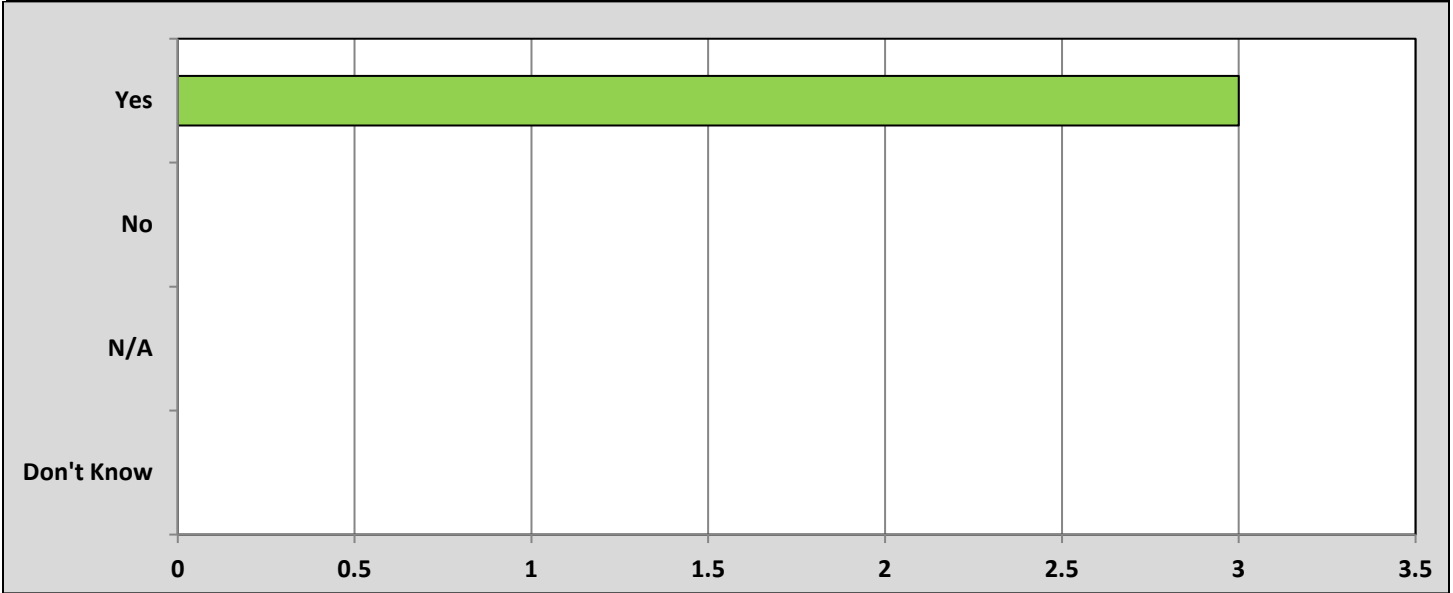
**Examples of Remarks for 'N/A' Response to Question PL8:**

There is not an "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL8:**

There is not a "Don't Know" response for this question.

<b>PL9.</b> The financial plan shall include recommendations on any additional financing strategies to fund projects and programs included in the metropolitan transportation plan. In the case of new funding sources, strategies for ensuring their availability shall be identified. The financial plan may include an assessment of the appropriateness of innovative finance techniques (for example, tolling, pricing, bonding, public private partnerships, or other strategies) as revenue sources for projects in the plan. 23 CFR 450.324(f)(11)(iii)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for ‘Yes’ Response to Question PL9:**

*The LRTP points to the Bay County 2045 Financial Resources Report. The FRR discusses Financing Options for Transportation (Section 5), tolls and bonds.*

**Examples of Remarks for ‘No’ Response to Question PL9:**

There is not a “No” response for this question.

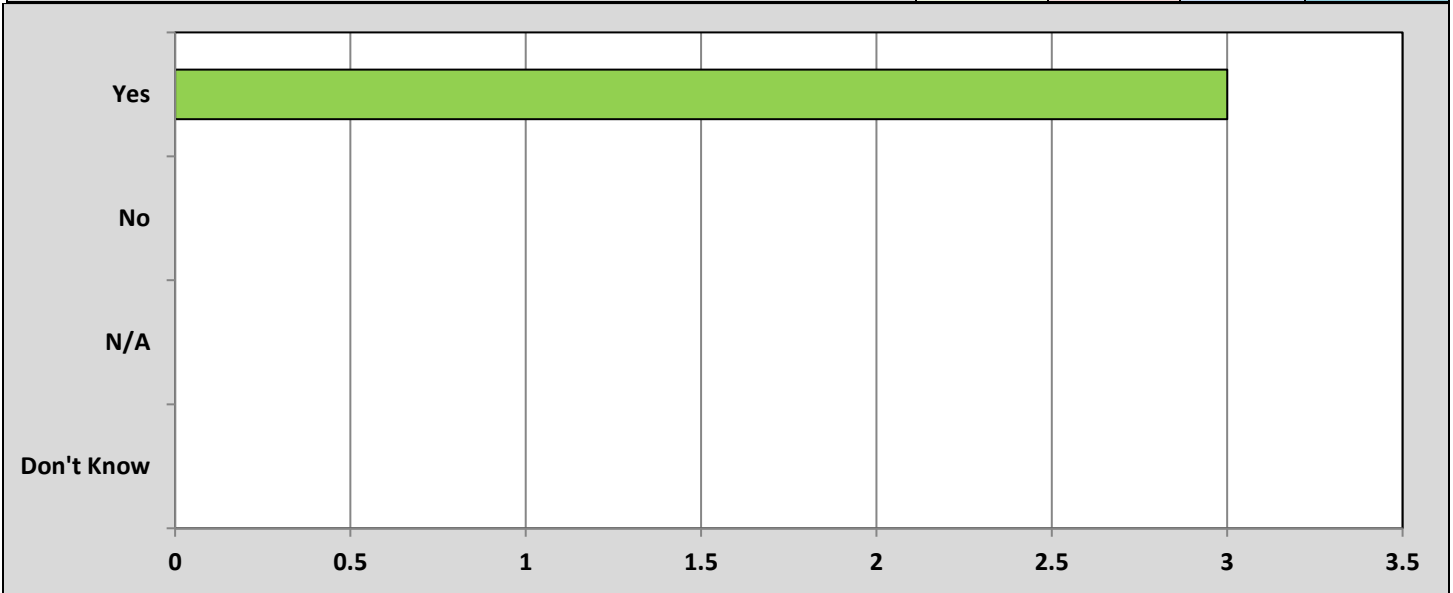
**Examples of Remarks for ‘N/A’ Response to Question PL9:**

There is not a “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL9:**

There is not a “Don’t Know” response for this question.

<b>PL10.</b> Are projects within the first ten years of the Plan notated or flagged to identify which projects are planned to be implemented with federal funds? 23 CFR 450.324(f)(11)(iii)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for ‘Yes’ Response to Question PL10:**

*Yes, this information is adequately displayed in Chapters 4 and 7 of the Plan in multiple sections. Chapter 4, Pages 4-12 thru 4-59 shows the Tier 1 with the projects for the 1st five years and Tier shows projects which will be implemented in the second five year with federal funds. The federal funded capital and operation projects are also shown on pages 4-43 thru 4-44. Chapter 7 clearly defines the implementation action plan and projects implemented with Federal funding.*

**Examples of Remarks for ‘No’ Response to Question PL10:**

There is not a “No” response for this question.

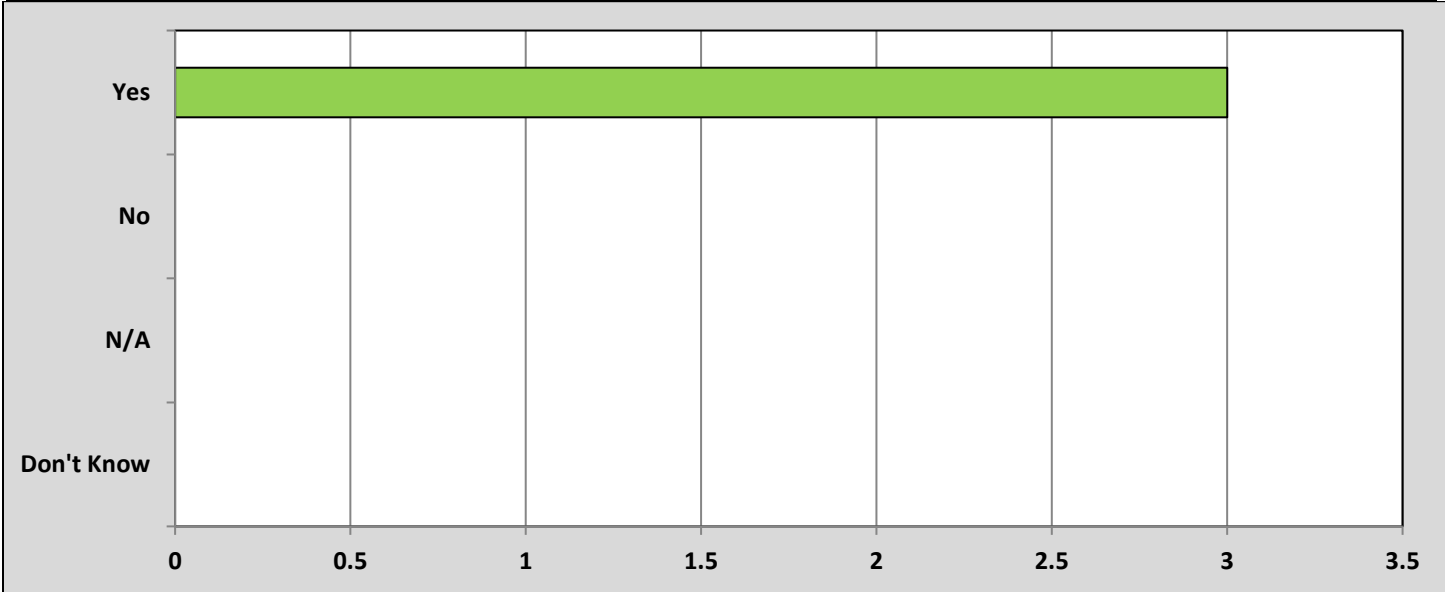
**Examples of Remarks for ‘N/A’ Response to Question PL10:**

There is not an “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL10:**

There is not a “Don’t Know” response for this question.

<b>PL11.</b> For projects beyond the first ten years of the Plan, are the projects clearly labeled as a combined Federal/State funding source? 23 CFR 450.324(f)(11)(iii)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



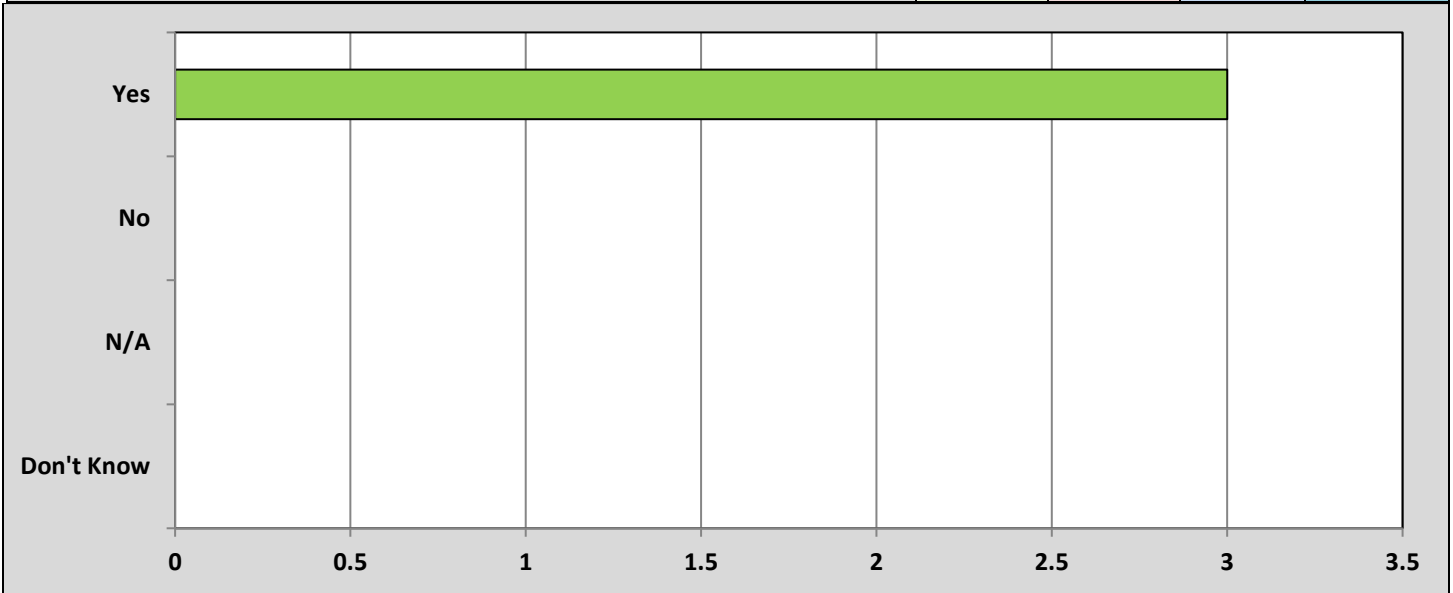
**Examples of Remarks for 'Yes' Response to Question PL11:**  
*TR7-28, Table 11 lists projects funded with State and Federal funds.*

**Examples of Remarks for 'No' Response to Question PL11:**  
 There is not a "No" response for this question.

**Examples of Remarks for 'N/A' Response to Question PL11:**  
 There is not an "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL11:**  
 There is not a "Don't Know" response for this question.

<b>PL12.</b> Does the financial plan take into account all projects and strategies proposed for funding with other federal funds, state, local and private sources? 23 CFR 450.324(f)(11)(iv)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for ‘Yes’ Response to Question PL12:**

*Yes, the Financial Plan accounts for projects and strategies proposed for funding with other federal funds, state funds, and local and private sources. These projects are included in (Tier 4) Projects and M-Cores (Regional Projects) section of Chapter 4 of the Plan.*

**Examples of Remarks for ‘No’ Response to Question PL12:**

There is not a “No” response for this question.

**Examples of Remarks for ‘N/A’ Response to Question PL12:**

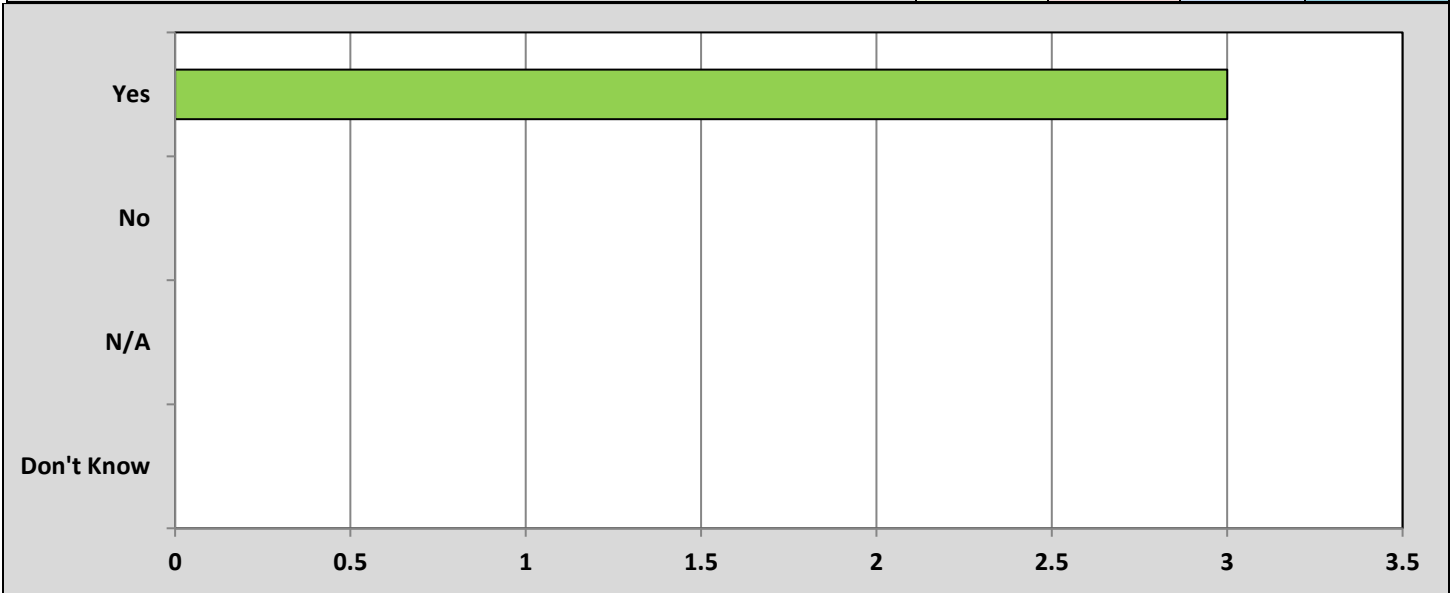
There is not an “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL12:**

There is not a “Don’t Know” response for this question.



<b>PL13.</b> Are the revenues and expenses in Year-Of-Expenditure dollars, reflecting inflationary rates? Were these rates developed cooperatively among the MPO, the State and the Public Transportation Operators? 23 CFR 450.324(f)(11)(iv)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for ‘Yes’ Response to Question PL13:**

*Yes, Revenues and expenditures listed in the Plan are expressed in Year-of-Expenditures dollars. Appendix D - LRTP Roadway Projects and Cost and Year of Expenditure.*

**Examples of Remarks for ‘No’ Response to Question PL13:**

There is not a “No” response for this question.

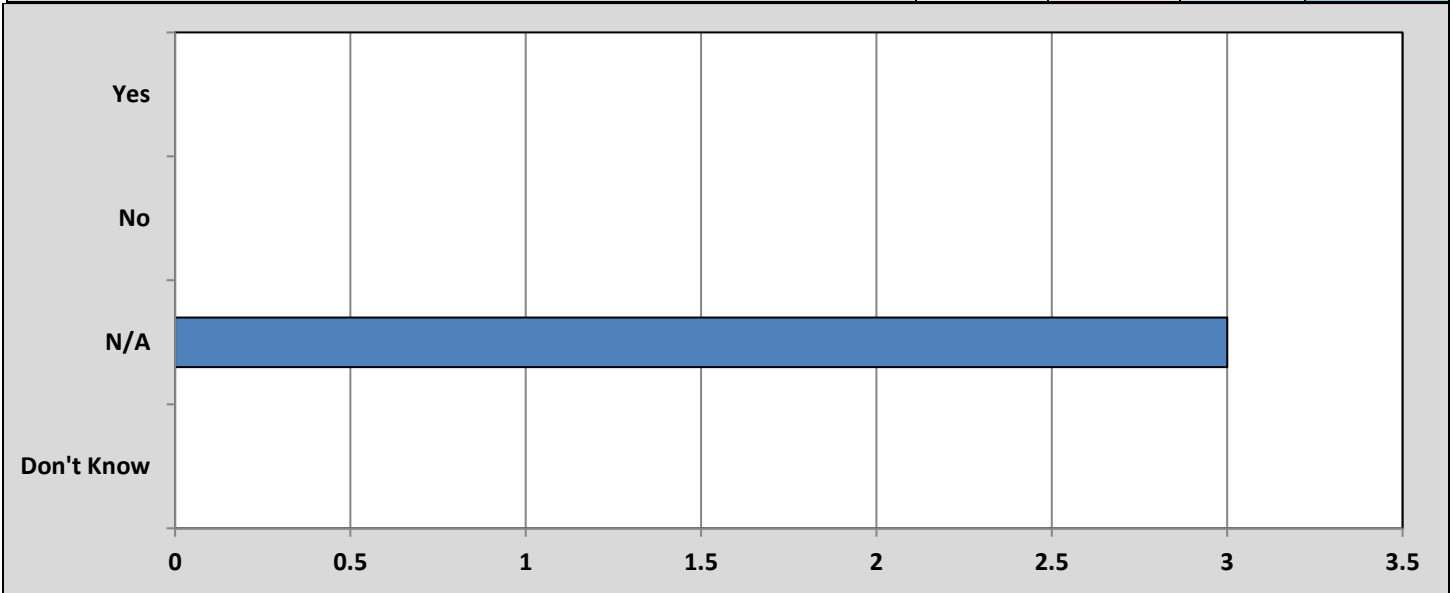
**Examples of Remarks for ‘N/A’ Response to Question PL13:**

There is not an “N/A” response for this question.

**Examples of Remarks for ‘Don’t Know’ Response to Question PL13:**

There is not a “Don’t Know” response for this question.

<b>PL14.</b> If the MPO uses cost ranges/bands beyond the first 10 years of the plan, are future funding sources reasonably expected to be available to support the projected cost ranges/band? 23 CFR 450.324(f)(11)(v)	Yes	No	N/A	Don't Know
	0	0	3	0
	0%	0%	100%	0%



**Examples of Remarks for 'Yes' Response to Question PL14:**

There is not a "Yes" response for this question.

**Examples of Remarks for 'No' Response to Question PL14:**

There is not a "No" response for this question.

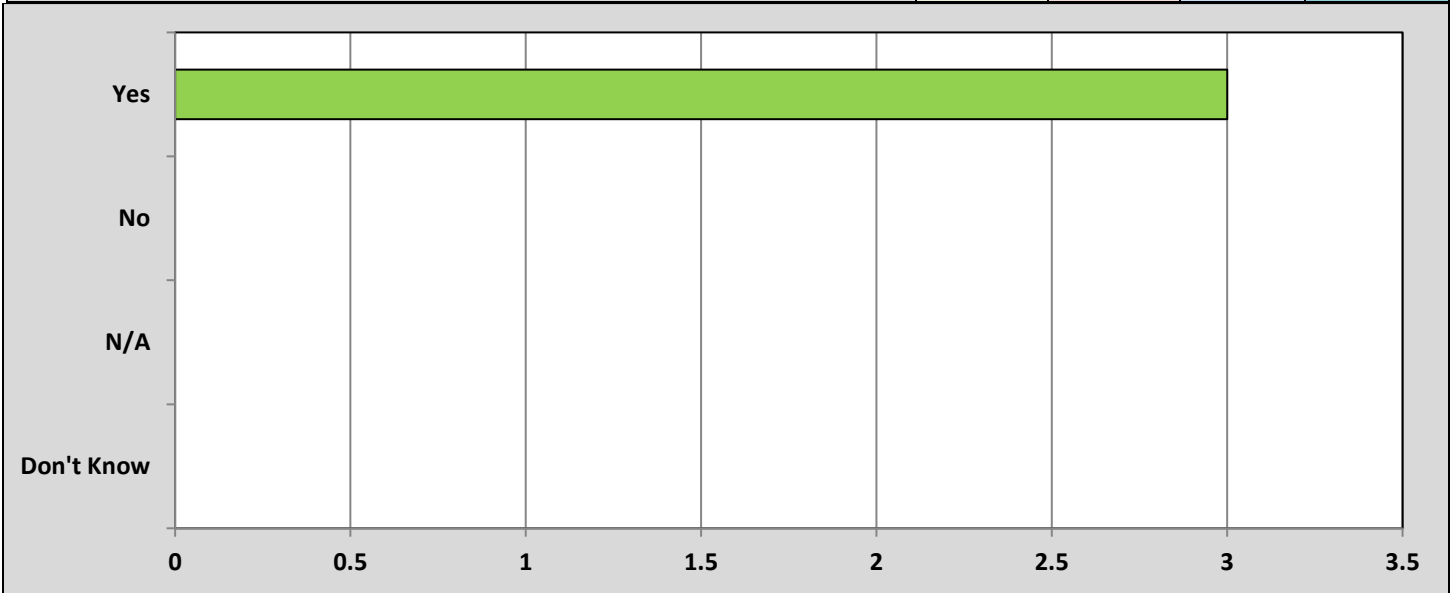
**Examples of Remarks for 'N/A' Response to Question PL14:**

- *Cost ranges/bands are not used.*

**Examples of Remarks for 'Don't Know' Response to Question PL14:**

There is not a "Don't Know" response for this question.

<b>PL15.</b> For illustrative purposes, the financial plan may include additional projects that would be included in the adopted transportation plan if additional resources beyond those identified in the financial plan were to become available. 23 CFR 450.324(f)(11)(vii)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL15:**

*The Transportation Plan in Chapter 4 shows this in the Cost Feasible Plan and also in Appendix A, Revenue Forecast, the Illustrative (Tier 4) Projects and M-Cores (Regional Projects) section of Chapter 4 of the Plan.*

**Examples of Remarks for 'No' Response to Question PL15:**

There is not a "No" response for this question.

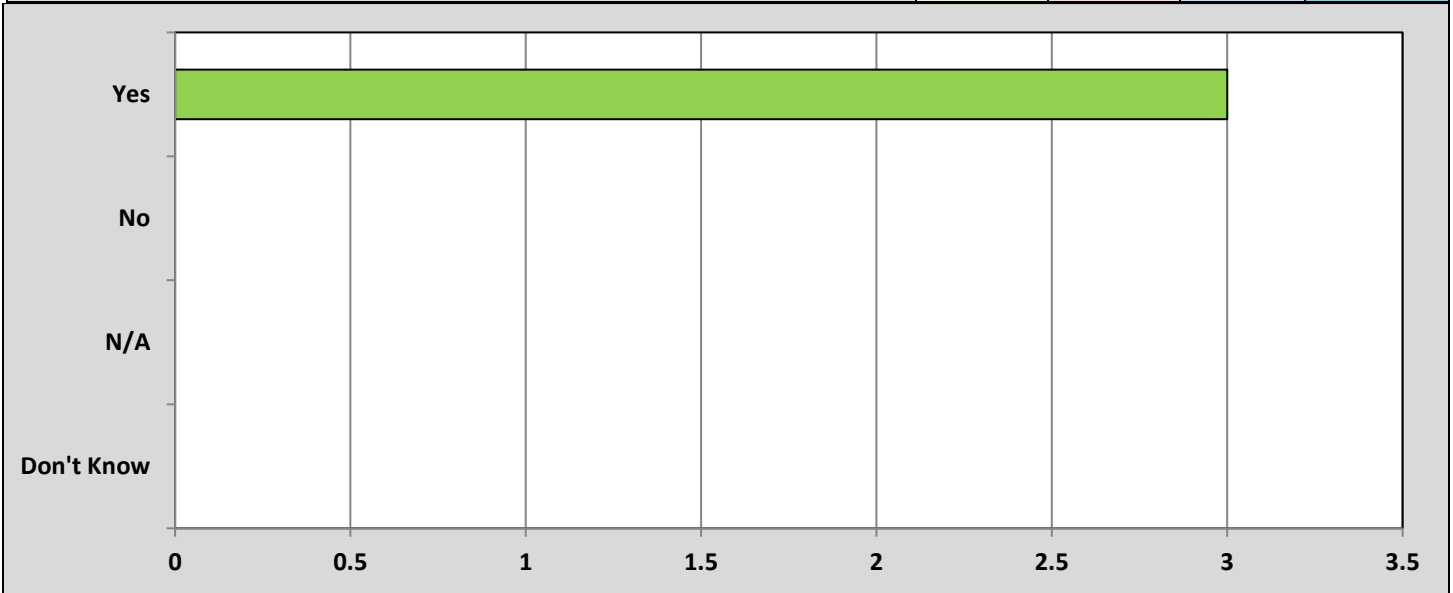
**Examples of Remarks for 'N/A' Response to Question PL15:**

There is not an "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL15:**

There is not a "Don't know" response for this question.

<b>PL16.</b> Does the plan include pedestrian walkway and bicycle transportation facilities in accordance with 23 USC 217(g)? 23 CFR 450.324(f)(12)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL16:**

*Requirement addressed in the Bicycle and Pedestrian Plan section of Chapter 4 of the Plan.*

**Examples of Remarks for 'No' Response to Question PL16:**

There is not a "No" response for this question.

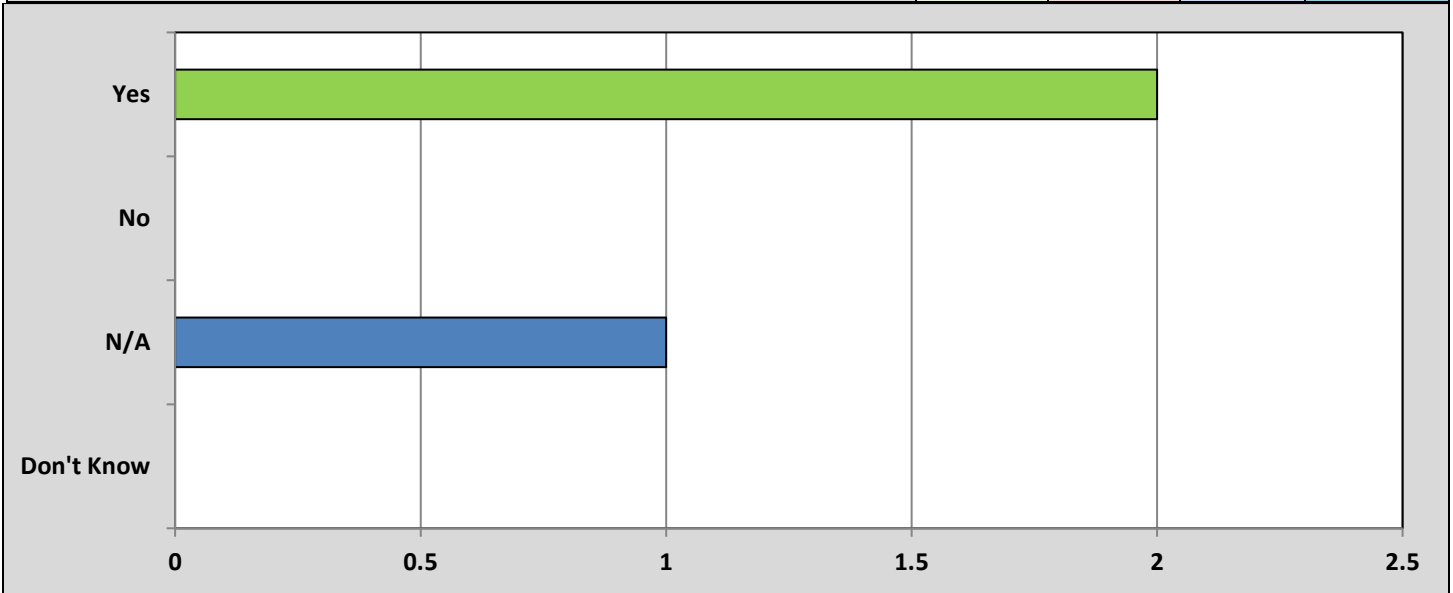
**Examples of Remarks for 'N/A' Response to Question PL16:**

There is not an "N/A" response for this question.

**Examples of Remarks for 'Don't Know' Response to Question PL16:**

There is not a "Don't Know" for this question.

<b>PL17.</b> If Boxed funds are utilized, are the individual projects utilizing the box listed? (or at a minimum, described in bulk in the LRTP i.e. PD&E for projects in Years 2016-2020). 23 CFR 450.326(h)	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>
	<b>67%</b>	<b>0%</b>	<b>33%</b>	<b>0%</b>



**Examples of Remarks for 'Yes' Response to Question PL17:**

*They are considered in bulk.*

**Examples of Remarks for 'No' Response to Question PL17:**

There is not a "No" response for this question.

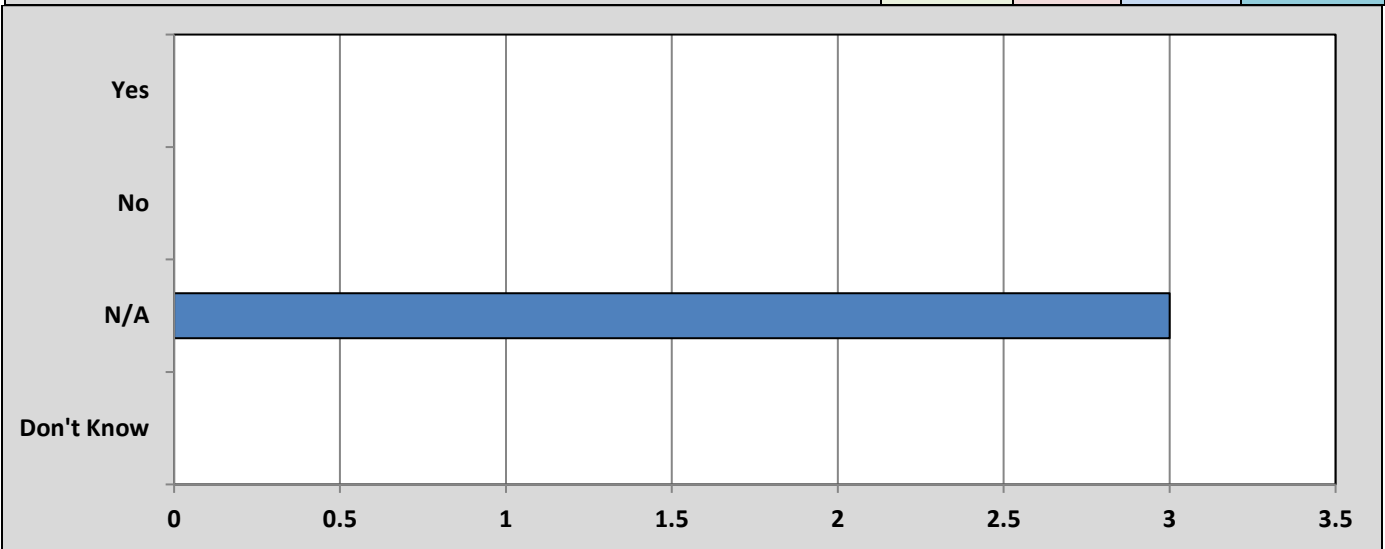
**Examples of Remarks for 'N/A' Response to Question PL17:**

*Did not see boxed fund categories.*

**Examples of Remarks for 'Don't Know' Response to Question PL17:**

There is not a "Don't Know" for this question.

<p><b>PL18.</b> An MPO may, while fitting the needs and complexity, voluntarily elect to develop multiple scenarios for consideration as part of the development of the metropolitan plan. An MPO that chooses to develop multiple scenarios under this paragraph is encouraged to consider: 23 CFR 450.324(l)(1)</p> <p>a) Potential regional investment strategies for the planning horizon;</p> <p>b) Assumed distribution of population and employment;</p> <p>c) A scenario that, to the maximum extent practicable, maintains baseline conditions for the performance areas identified in §450.306(d) and measures established under 23 CFR part 490;</p> <p>d) Revenue constrained scenarios based on the total revenues expected to be available over the forecast period of the plan; and</p> <p>e) Estimated costs and potential revenues available to support each scenario.</p>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Don't Know</b>
	0	0	3	0
	0%	0%	100%	0%



**Examples of Remarks for 'Yes' Response to Question PL14:**

There is not a "Yes" response for this question.

**Examples of Remarks for 'No' Response to Question PL14:**

There is not a "No" response for this question.

**Examples of Remarks for 'N/A' Response to Question PL14:**

*Not Applicable to Hernando/Citrus TPO*

**Examples of Remarks for 'Don't Know' Response to Question PL14:**

There is not a "Don't Know" response for this question.

**Item Number 10**  
**Member Comments**

**DISCUSSION:**

Comments or recommendations by MPOAC members.

**REQUESTED ACTION:**

As may be desired.

**ATTACHMENT:**

None.

## **Item Number 11**

### **Adjournment**

The next meeting of the MPOAC Governing Board and Staff Directors' Advisory Committee will be in Orlando on October 24, 2024. A meeting notice will be sent approximately one month prior to the meeting date.