

**Minutes of the Florida MPO Advisory Council
Governing Board
October 30, 2014**

Governing Board Members in Attendance:

Mayor Susan Haynie, Palm Beach MPO, Chairperson
Mayor Walter T. Kelley, Bay County TPO
Councilmember Delores Madison, Capital Region TPA
Commissioner Jim Herston, Charlotte County-Punta Gorda MPO
Commissioner Tim Nance, Collier MPO
Commissioner Helen K. Warren, Gainesville MTPO
Deputy Mayor Lara Bradburn, Hernando/Citrus MPO
Councilmember Lisa Montelione, Hillsborough County MPO
Councilmember Jim Burch, Lee County MPO
Councilmember James Wood, Okaloosa-Walton TPO
Commissioner Nat Birdsong, Polk TPO
Councilmember Jim Bennett, Sarasota/Manatee MPO
Mayor Kathy Meehan, Space Coast TPO
School Board Member, Kathryn Hensley, St. Lucie TPO

Others in Attendance:

Howard Glassman, MPOAC Executive Director
Paul Gougelman, MPOAC General Counsel
Brigitte Messina, MPOAC
Jeff Kramer, USF/CUTR
Karen Seggerman, USF/CUTR
Lee Ann Jacobs, FHWA
Yvonne Arens, FDOT
Secretary Billy Hattaway, FDOT District 1
Susan Sadighi, FDOT District 5
Richard J. Kaplan, Broward MPO
Harry Reed, Capital Region TPO
Bob Herrington, Charlotte County-Punta Gorda MPO
Lucie Ayer, Collier MPO
Mary Bo Robinson, Florida-Alabama, Okaloosa-Walton and Bay County TPOs
Robert Hutchison, Gainesville/Alachua County MTPO
Rich Clarendon, Hillsborough MPO
Phil Matson, Indian River MPO
Susan Adams, Indian River MPO
T.J. Fish, Lake-Sumter MPO
Sean M. Parks, Lake-Sumter MPO
Nick Uhren, Palm Beach MPO
Lois Bollenback, River To Sea TPO
Michael Howe, Sarasota-Manatee MPO
Rocky Randals, Space Coast TPO

Others in Attendance continued:

Bob Kamm, Space Coast TPO
Peter Buchwald, St. Lucie TPO
Matt Herston
Councilmember Charles Bare, Florida-Alabama TPO

1. Call to Order

Madame Chair Susan Haynie, Palm Beach MPO, called the meeting to order at 3:17 p.m. All stood for the Pledge of Allegiance. She welcomed those in attendance and introduced Councilmember Charles Bare, Florida-Alabama TPO, Commissioner Tim Nance, Collier MPO, and Commissioner Helen K. Warren, Gainesville/Alachua County MTPO.

2. Approval of Minutes

Councilmmember James Wood, Okaloosa-Walton TPO, made a motion to approve the minutes of the July 24, 2014 Joint Meeting of the Governing Board & Staff Directors' Advisory Committee. Mayor Kathy Meehan, Space Coast TPO, seconded the motion. The motion was approved unanimously.

3. Public Comments

No public comments were made.

4. Executive Director's Report

Mr. Howard Glassman, MPOAC Executive Director, reported on the MPOAC budget. During the period from July 1- September 30, 2014, approximately \$93,000 was spent, roughly 20% of the total \$446,500 budget.

Mr. Glassman presented the 2015 MPOAC Meeting Schedule for approval, including changes recommended by the Staff Directors' Advisory Committee moving the meeting dates from April 9th to April 2nd and October 22nd to 29th. Deputy Mayor Lara Bradburn, Hernando/Citrus MPO moved approval and Councilmember Jim Burch, Lee County MPO, seconded. The motion carried unanimously with the following meetings dates being approved.

- January 22, 2015 Doubletree by Hilton, Orlando
- April 2, 2015 Location TBD, Tallahassee
- July 23, 2015 Orlando Airport Marriott
- October 29, 2015 Orlando Airport Marriott

Mr. Glassman then introduced a proposed change to the General Counsel services contract (Agenda Item 4, Attachment 3) with Mr. Paul R. Gougelman, III, due to a change in his employment status. As of December 1, 2015, Mr. Gougelman, III, is joining the law firm of Weiss, Serota, Helfman, Pastoriza, Cole & Boniske, P.L. as a partner. The only change to the contract is to replace Mr. Gougelman's name with the law firm's name. In response to a question, Mr. Gougelman noted that the Florida Attorney General's office reviews the contract. An error was identified in Article 14. The last mention of "MPOAC"

in the third sentence should be replaced with "Contractor." Mayor Walter T. Kelley, Bay County TPO, moved approval, Ms. Kathryn Hensley, St. Lucie TPO, seconded and the motion carried unanimously.

Mr. Gougelman then provided an overview of the Draft MPOAC Agency Bylaws (Agenda Item 4, Attachment 4). He noted that Rules 10, 11, and 12 are adaptations of rules adopted last year dealing with legislative public comment requirements. The other rules are those that were adopted in the 1990's and have been updated over time. Mr. Gougelman noted changes made by the Staff Directors' Advisory Committee including showing the correct name "Hillsborough County Metropolitan Planning Organization" in Section 3(8). In Section 4(a), add "next" before calendar year and removed the words "of the next succeeding year." Mr. Gougelman stated that upon Governing Board acceptance of the language in the Draft Bylaws, he will prepare advertising to repeal the current MPO Rules contained in the Florida Administrative Code (FAC) and to adopt the Draft MPOAC Agency Bylaws at the next Governing Board Meeting. Members noted a few typographical and grammatical changes that were to be made to the final draft. Mr. Gougelman also clarified the manner in which the public will be notified of the proposed changes, including the fact that the MPOAC agenda is posted on the MPOAC website. Several questions were raised regarding the MPOAC Governing Board quorum requirement and staff agreed to review meeting attendance for the last several years and to report back to the Governing Board at the January meeting at which time proposed changes to the quorum requirement could be made. Councilmember Jim Burch, Lee County MPO, moved to accept this draft of the Bylaws as amended including an allowance to change scrivener's errors and to begin the process of adoption pending review of past attendance numbers. Mayor Walter T. Kelley, Bay County TPO seconded. The motion was approved unanimously.

Mr. Glassman announced the dates of the 2015 MPOAC Institute: April 24-26, 2015, Rosen Centre Hotel, Orlando, Florida and May 15-17, 2015, Renaissance Hotel International Plaza, Tampa, Florida.

Mr. Glassman presented the Draft MPOAC 2015 State Legislative Policy Positions (Agenda Item 4, Attachments 5 and 6). He reviewed the policy positions in comparison to those adopted the previous year. Discussion ensued. Commissioner Tim Nance, Collier MPO, moved to approve the MPOAC 2015 State Legislative Policy Positions as amended to include a pilot program for mileage based user fee and the need for funds to maintain recreational trails should Amendment 1 (directing that 33 percent of funds generated by documentary stamp be set aside for the Florida Water and Land Conservation Initiative) pass. Councilmember Lisa Montelione, Hillsborough County MPO, seconded and the motion carried unanimously.

Staff Directors' Advisory Committee Chair, Peter Buchwald, introduced the discussion regarding the MPOAC Executive Director Services beginning June 1, 2015 (Agenda Item 4, Attachment 7). He summarized the discussion from the Staff Directors' Advisory Committee meeting, noting the importance of maintaining transparency throughout the process. The staff director discussion noted that Option 2 (directing staff with the Center for Urban Transportation Research to take on the responsibilities of the MPAOC Executive Director for a 6 to 12-month period) is a short term option that does not address the issue of replacing the Executive Director for the long-term and does not provide

for a permanent MPOAC presence in Tallahassee. The staff directors concerns regarding Option 3 (hiring a consultant to undertake the tasks currently performed by the MPOAC Executive Director) included whether it would be a cost-effective choice and that there was no guarantee that Mr. Glassman would be hired by the consultant chosen by the MPOAC to perform the intended function. The staff directors voted to recommend Option 1 (conducting a search to hire a new Executive Director) to the Governing Board in a 10 to 6 vote. Councilmember Jim Burch, Lee County MPO, moved to approve Option 1 including an amendment providing for the Executive Committee to begin the hiring process and shortlist applications. The motion was seconded by Councilmember James Wood, Okaloosa-Walton TPO. The motion carried unanimously.

5. Agency Reports

a. FDOT Agency Report

Ms. Yvonne Arens, Florida Department of Transportation (FDOT), provided an update of FDOT activities. She updated members on proposed changes to national ambient air quality standards, including for ozone. She noted that the Environmental Protection Agency (EPA) was under a court order to issue revised ozone standards by December 21, 2014. While the old standard was 75 parts per billion, the new standard is expected to be between 60-70 parts per billion. Based on readings taken in 2013, if 70 parts per billion became the standard, there would be no non-attainment areas designated in Florida. However, most MPOs in Florida would be designated as non-attainment areas if the standard becomes 60 parts per billion.

Ms. Arens reviewed the activities of the Governor-appointed East Central Florida Corridor Task Force (comprising public, private, and civic organizations). The Task Force began meeting in April to evaluate and develop consensus recommendations on future transportation corridors serving established and emerging economic activity centers in portions of Brevard, Orange, and Osceola counties, particularly the Deseret Ranch area. The Task Force is expected to issue a report due to the Governor by December 1, 2014. The draft Task Force Report is under review by the Task Force at this time. Mr. Arens noted that that last two Task Force meetings and opportunity for public comment would occur in October and November.

Ms. Arens noted that the Strategic Intermodal System (SIS) and Florida Transportation Plan (FTP) updates are underway and that a statewide transportation visioning summit will be held December 17th in Orlando. Targeted outreach for MPOAC members will be developed through Mr. Glassman. In response to a question, Ms. Arens will investigate whether MPOs will be represented on the Steering Committee and report back to the MPOAC membership. In addition, the Automated Vehicles Summit will be held December 15 and 16 in Orlando.

b. FHWA Agency Report

Ms. LeeAnn Jacobs, Federal Highway Administration (FHWA) Office of Project Development, shared FHWA activities. She noted that MAP-21 has been extended through May 31, 2015 and that the US Congress will be back in session on November 10th to address the budget.

Ms. Jacobs noted that the federal Planning Notice of Proposed Rulemaking (NPRM) closed in October 2014 with 163 recorded comments. She stated that the Pavement and Bridge NPRM will likely be published in December, Asset Management in January 2015, and CMAQ and Freight in February 2015.

She congratulated FDOT for being awarded \$20 million in TIGER Grant funds for the Tamiami Trail and Everglades Restoration projects. In addition, Pensacola received a \$1.3 million grant from the USDOT Federal Lands Highway Division to build docks downtown in support of ferry boat operations.

Ms. Jacob thanked those involved in program accountability results (PAR) reviews and the regional coordination workshop that were held on September 29th and 30th in Tampa.

Ms. Jacobs referenced the 2014 Florida Federal Planning Finding (Agenda Item 5B, Attachment 1) that accompanies the Statewide Transportation Improvement Program (STIP) approval. Finally, she noted that the Tallahassee office will be relocating in January.

6. Secretary's Initiative and Complete Streets

District Secretary Billy Hattaway, District 1 FOOT, presented on the FDOT Bicycle/Pedestrian Focused Initiative and Complete Streets. The Secretary's Initiative is to improve safety for pedestrians and bicyclists with a focus on the top 15 high priority counties. Initiatives include Bike/Ped Coordinators and Safety Program Mangers in each District, a Bike/Ped Policy Team, a Bike/Ped Coalition, and the Alert Today/Alive Tomorrow campaign. FDOT recognizes a culture change is needed in the state's design community to design our streets and highways to be more supportive to all users. FDOT recently adopted a Complete Streets Policy and Implementation Plan. In addition, a modern roundabout must be considered for intersections. He stated that there will be a more consistent application of road diets that will not include a requirement that the local government take over road maintenance as has been the case in the past and that traffic laws will be rewritten in plain language. Secretary Hattaway further explained the need to work with local governments regarding land development patterns in conjunction with the implementation of complete streets policies and provided several examples. Bike lanes will now be seven-foot shoulders or multi-use paths.

A member stressed how important it is for elected bodies to stay on the same agenda throughout the years to enable plans to be implemented. Concern was expressed regarding the semantics of transportation terms and their interpretation by developers. It was also noted that many people want to live on cul-de-sacs and not on through streets. Concern was expressed about continuing to place unprotected bike lanes on high-speed roads.

7. Florida Chamber of Commerce Activities

Ms. Alice Ancona, Director of Global Outreach at the Florida Chamber of Commerce, was scheduled to present; however, she was unable to stay for the whole meeting. The presentation will be emailed to MPOAC Governing Board members.

8. Pedestrian Safety Through Environmental Design

Mayor Richard J. Kaplan, Broward MPO, presented on the topic “Pedestrian Safety Through Environmental Design” or PEDSTED. The PEDSTED concept stresses improved pedestrian safety through improved roadway design. He emphasized the alarming number of traffic crashes in Florida involving pedestrian injuries and fatalities, noting how dangerous Florida’s metropolitan areas are for pedestrians in terms of national rankings. He described how surveys indicated that at least a portion of the blame for the pedestrian injury and fatality number could be explained by dangerous pedestrian behavior (including pedestrians crossing roadways at unexpected locations) and how simple roadway design changes could improve the situation. He proceeded to show examples of pedestrian behaviors that contribute to crashes and design features that could be installed that would reduce the incidence of those behaviors. He concluded his remarks by suggesting that roadway designers in Florida should start employing PEDSTED concepts in regular planning activities.

Chair Haynie, Palm Beach MPO, thanked him for his presentation, noting her own observations of distracted pedestrian behavior as a result of cell phone use. Councilmember Jim Burch, Lee County MPO, noted that 2 children were killed in the last year in Lee County attempting mid-block crossings and that more awareness and education of the problem was required. Councilmember James Wood, Okaloosa-Walton TPO, added that the problem is exacerbated by the influx of foreign tourists who are unfamiliar with the driving culture in the US. Mayor Kaplan replied by suggesting that elected officials can become advocates for improved design through their roles as local elected officials involved in the land development and approval process.

9. Communications

Mr. Howard Glassman noted the communications for the quarter were included in the agenda packet:

- Letter from Lisa Bacot, Executive Director, Florida Public Transportation Association to Mary Bo Robinson, West Florida RPC regarding FPTA membership, dated August 8, 2014.
- Letter from Secretary Ananth Prasad, FOOT to James Christian, FHWA Division Administrator regarding approval of MPO transportation improvement programs, dated September 16, 2014.
- Letter to Senator Jeff Brandes from Chairman Karen Seel, Pinellas County MPO, on the Florida Ban on Texting While Driving Law, dated June 25, 2014.
- Letter to Brandi Whitehurst, West Florida RPC from Paul R. Gougelman, MPOAC General Counsel regarding virtual meetings, dated September 29, 2014.
- Letter to Docket Management Facility, USDOT from DeLania Hardy, Executive Director, Association of MPOs regarding federal notice of proposed rulemaking on statewide, nonmetropolitan and metropolitan transportation planning, dated September 2, 2014.

10. Member Comments

Deputy Mayor Lara Bradburn, Hernando/Citrus MPO, noted that Mayor Susan Haynie, Palm Beach MPO, had been elected Second vice president of the Florida League of Cities. Mayor Walter Kelley was honored with a Lifetime Achievement Award from the Florida League of Cities.

Councilmember James Wood, Okaloosa-Walton TPO, noted that the Northwest Regional TPO sponsors a Transportation Symposium that will be held October 15-16, 2015 in Panama City.

The meeting was adjourned at 5:30 pm.