Florida Department of
TRANSPORTATION

Earthwork Record System (ERS) Sample and Test Instructions

August 9, 2022

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What is MAC ERS?

MAC ERS is the Electronic Earthwork Records System. It includes logbooks for Embankment, Subgrade and Base (known as ESB logbooks) and Drainage. The logbooks are created from points on the plans by Data Entry personnel which MAC uses to generate plots.

Why is the Department implementing MAC ERS?

There are many advantages to including the ERS records in MAC.

- Eliminates the need to maintain site source records
- Allows for all project acceptance data to be stored in the enterprise application
- Allows for better tracking of Active Technicians for the Independent Assurance Program
- Connects the laboratory soils testing directly to testing the final product in the field
- Eliminates the need for hand recording data that is already included in MAC
    - Summary of Proctor Samples
    - LOT Index
    - Pit Proctor Tracker
    - List of ERS Technicians
- It provides a way for the raw data to be entered directly into the application reducing
    - The instances of transposition errors
    - The need to calculate final results
    - The number of fields needed to document the test

What Needs to be done before Sampling and Testing can begin?

- The Company Profile Manager must enter the company gauges used for earthwork acceptance testing on the company profile
- The Company Profile Manager must enter the company gauges calibration information
- The QC company or companies must create the plots
- The PA must review the plots
- The plots must be designated as Ready for Sampling
- The companies must select the project gauges from each company's gauge list
- An initial 3-way gauge comparison must be performed and entered by the Project Administrator (PA) or ERS Project IA Program Maintenance User (PMU)

Will some projects still have paper logbooks after implementation?

Yes, some projects will have paper logbooks. Any job using a paper logbook at the time of implementation will continue until the earthwork operations are complete. The Department will continue to review them for correctness and completeness.

What if the project has no internet connection?

The Contractor can request the project be designated as a remote contract. The District Materials and Research Engineer (DMRE) will approve or reject the request depending on the availability of the internet at the project site (Chapter 8 – Remote Contracts and MAC Outages).

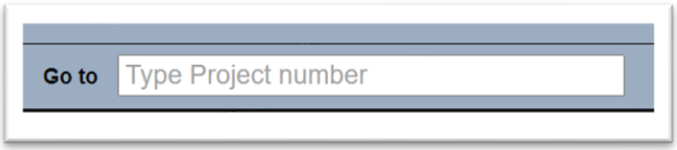
For more questions and responses, see the MAC ERS FAQs.

Chapter 1 – Logbooks

A. Navigating to an ERS Project

1. Select the Earthwork Records System menu option.
2. Select the Earthwork Record System submenu option.

The Earthwork Records System screen appears. If you have not worked on an ERS project before, the screen will say *"Please select a ERS Project to View*". If you have worked on an ERS project, MAC will navigate to the last ERS Project you worked on.



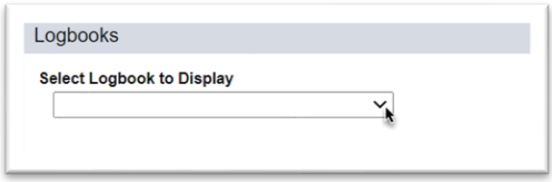
3. If this is not the correct ERS Project, enter the Financial Project Number in the Go to field and select the project from the returned list.

You will be navigated to that ERS project.

B. ESB Logbooks

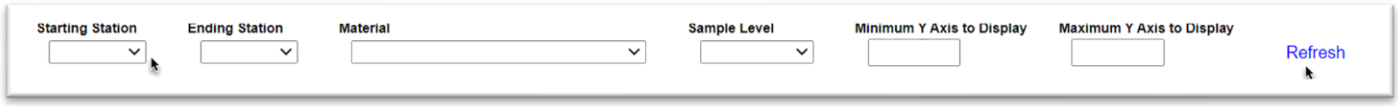
An ERS Program Maintenance User (PMU) creates the ERS Project and may create one or more logbook(s). QC Data Entry can add logbooks as needed. You'll need to know the logbook for a sample.

1. Click on the Logbooks tab to expand it.



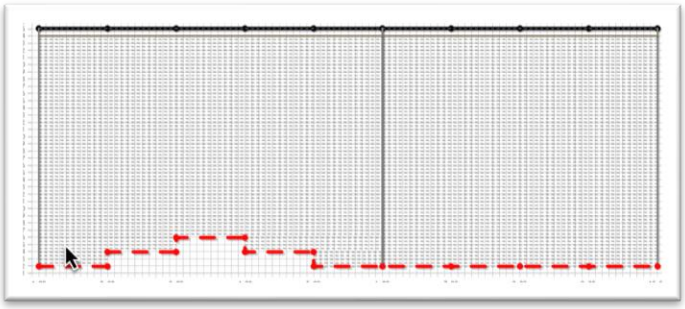
2. Select the Logbook for the sample from the Display dropdown.

If the logbook is less than 1,000', MAC will display the entire plot without filters. Plots are not generated if the logbook is more than 1,000 feet.



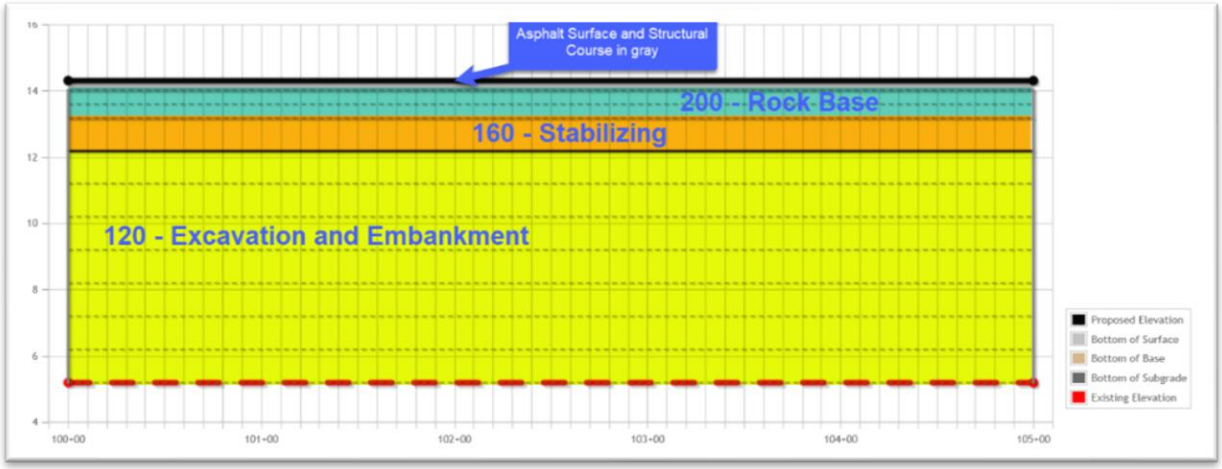
3. Use the filters to narrow down the display. For example, if the test was taken between stations 1655+00 and 1660+00, select those values for the beginning and ending stations. For deep fill areas, you can also filter on the X and Y axis to only show part of the plot.
4. Select the Refresh option. MAC will generate the plots for the given filters.

NOTE: It is important to apply realistic filters when displaying plots, especially once samples are taken. Many factors will impact the speed of the display including system settings which have nothing to do with the MAC application. If the application is slow to respond, try applying filters to display less area; for example, one LOT at a time. Also, without filters, it may be difficult to determine where to place the mouse pointer, especially on deep fill areas.



1. *ESB Logbooks*

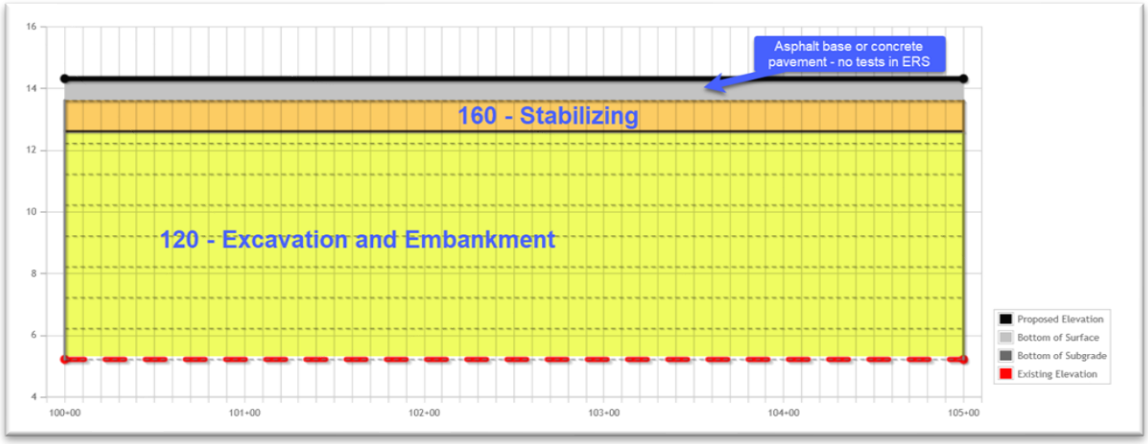
ESB stands for Embankment, Subgrade and Base. MAC treats the plot as a single plot with no regards to the different “layers” for each material. All logbook types are ESB plots except Drainage.



1. The Embankment is represented by the yellow highlighted area and goes from the existing elevation to the bottom of the subgrade. Field density tests are logged under MAC Material 120 – Excavation and Embankment.
2. The Subgrade is represented by the orange area and goes from the top of the embankment to the bottom of the base. Field density and stabilizing mixing depth tests are logged under MAC Material 160 – Stabilizing.
3. The Base is represented by the green area and goes from the top of the subgrade to the bottom of the asphalt layer. Field density and base thickness tests are logged under MAC Material 200 – Rock Base.

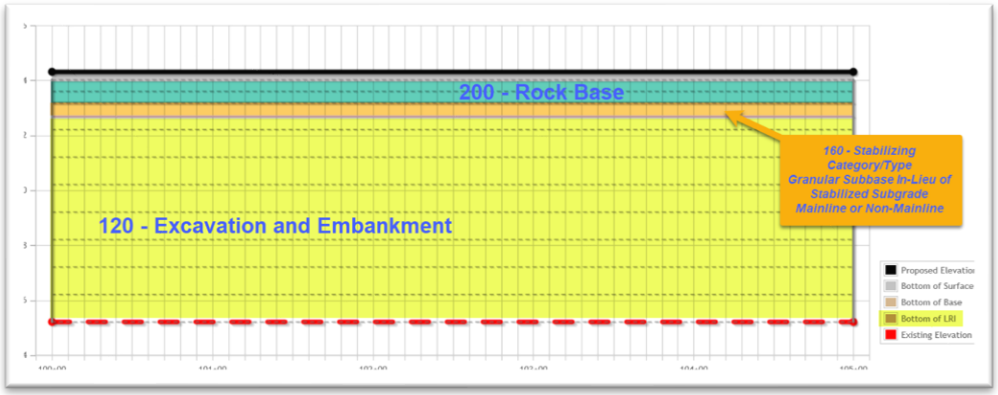
2. *Asphalt Base or Concrete Pavement Plots*

If a project has asphalt base or concrete pavement, there should be no layer for limerock base. For concrete pavements, there may not be a layer for stabilizing, or if there is, it may not be 12” thick.



3. Limerock in Lieu of Subgrade

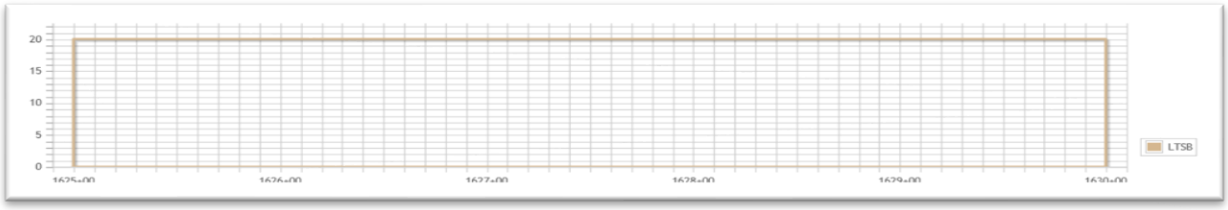
If limerock is placed in lieu of subgrade, the plots look like this.



To designate an ESB Plot as Limerock in Lieu of Subgrade see the ERS Plots Manual.

4. Sidewalk and Curb Pads

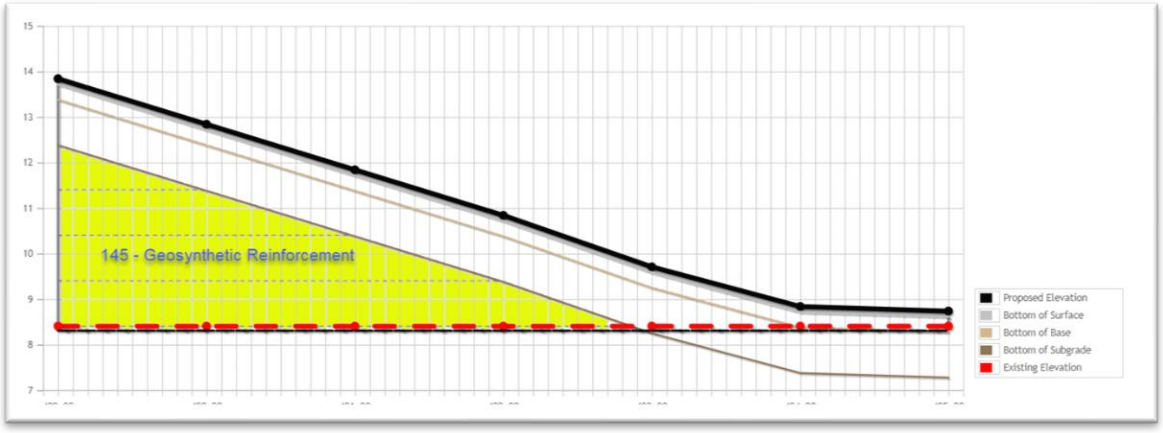
Pads may be created to represent areas for subgrade and base under sidewalks and curbs.



Depending on what the curb pad represents, you must select the appropriate MAC Material. For example, if the pad is for subgrade, select MAC Material 160.

5. 145 – Geosynthetic Reinforcement

Geosynthetic ESB plots are for areas with steep slopes that are governed by Section 145.

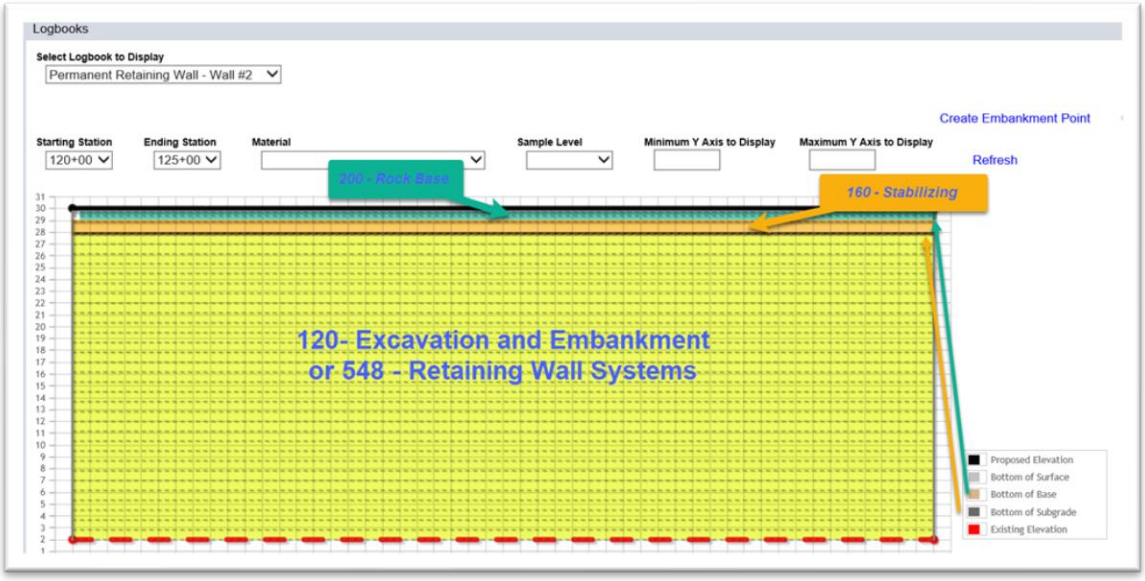


Field densities are logged under MAC Material 145 – Geosynthetic Reinforcement.

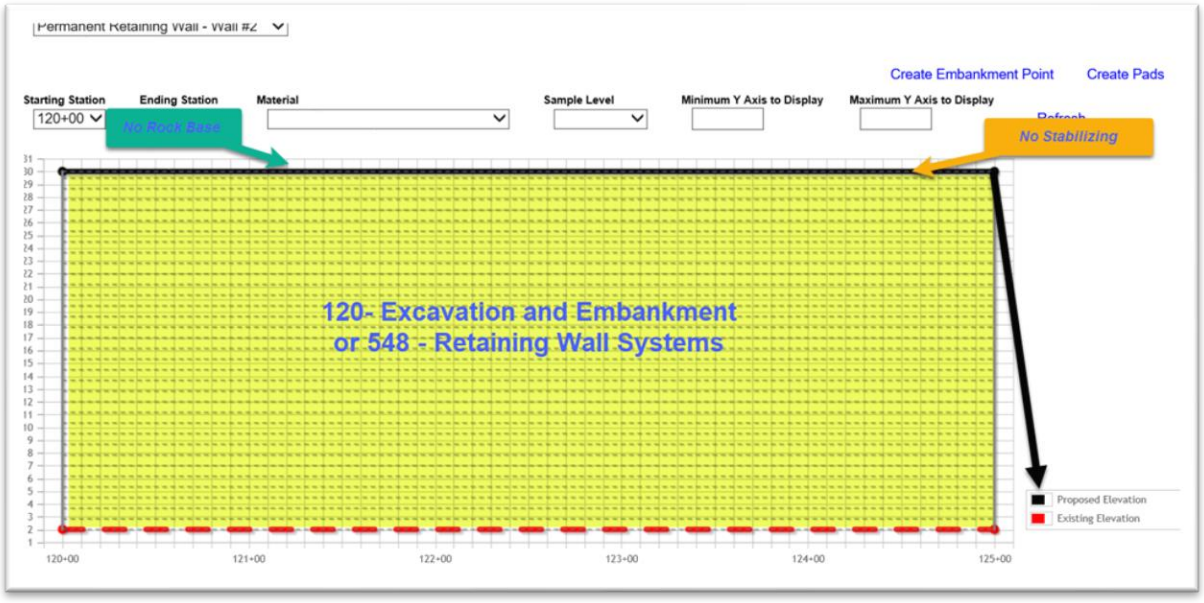
C. Retaining Wall Logbooks

Retaining walls are ESB plots. Depending on how they are coded, they may have all layers of an ESB plot or only 120 – Excavation and Embankment, and 548 – Retaining Wall Systems, depending on how close to the wall the test is performed.

Here is an example where the user who created the retaining wall plot indicates that in conjunction with the 120 – Excavation and Embankment or 548 – Retaining Wall Systems samples for the wall, there needs to be tests for 160 – Stabilizing and 200 – Rock Base.

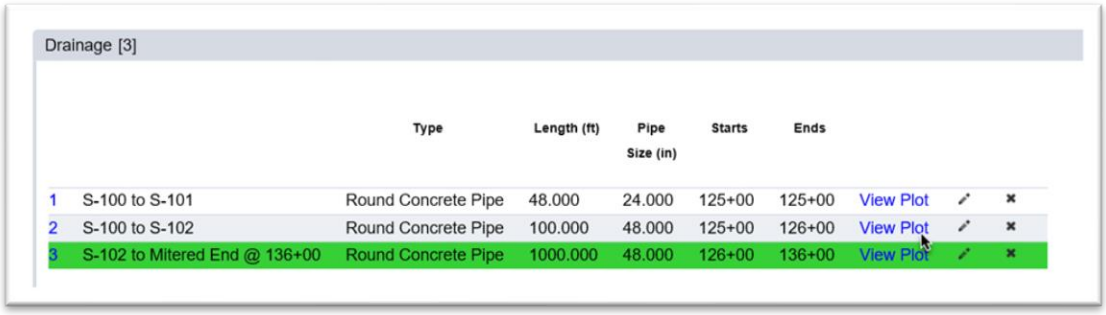


Here is an example where the user who created the retaining wall plot set it up so only samples for 120 – Excavation and Embankment, and 548 – Retaining Wall Systems belong on the retaining wall plots. When this situation occurs, make a comment about which logbook includes the samples for the stabilizing and rock base.



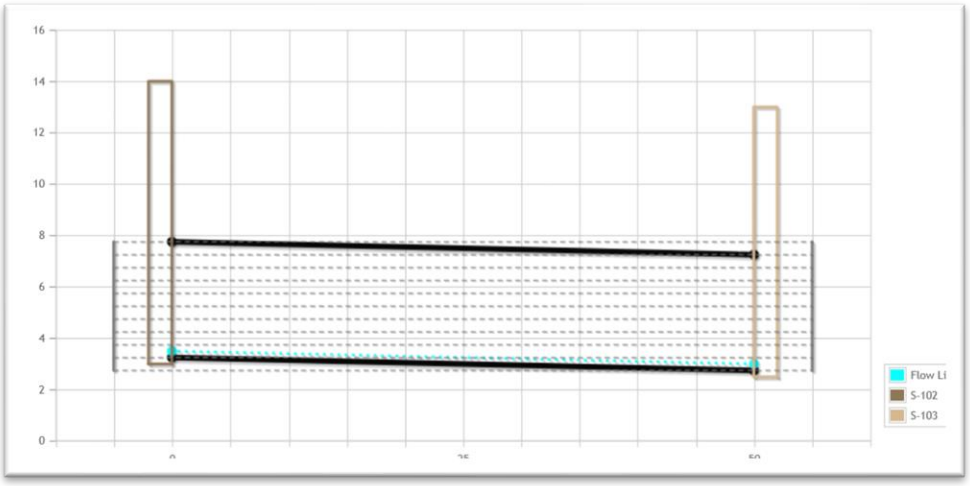
D. Drainage Logbooks

When the Drainage tab is expanded, the pipe run highlighted in green is the one being displayed on the screen.



1. To view a different pipe run, select the View Plot option on the row of the plot you want to view.

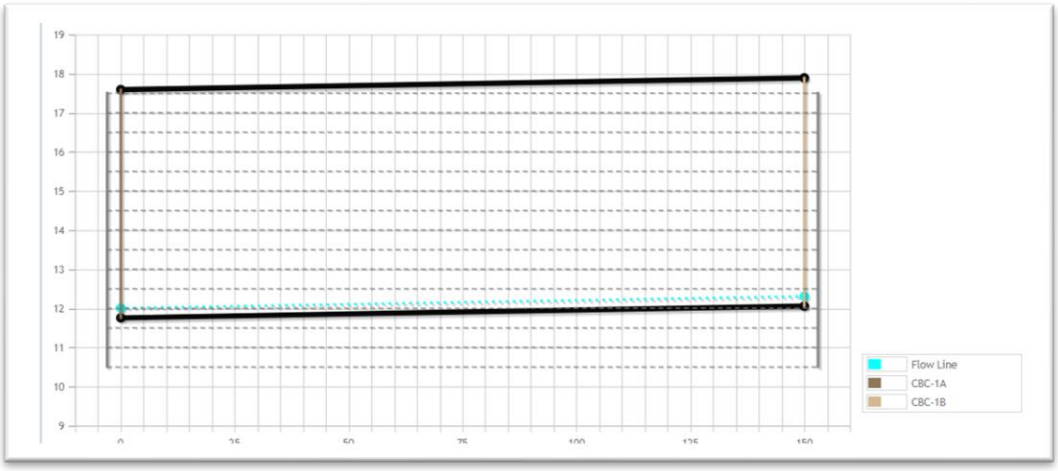
This is an example of a structure-to-structure plot.



Field density tests are governed by ***Specifications Section 125*** but logged under MAC Material 120 – Excavation and Embankment because the acceptance criteria for both materials are the same and the proctor samples are logged under MAC Material 120 so the field densities must be also.

NOTE: MAC does not apply all lifts to pipe plots. This is because it is not known when the densities taken will switch to an ESB logbook. If there are not enough lifts plotted, as shown in the example above, contact the QC data entry personnel responsible for creating the plots.

Here is an example of a box culvert.



E. ERS Project Comments

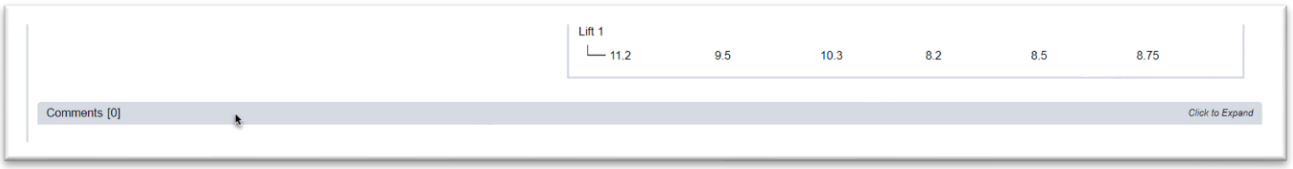
There are several places within an ERS Project to make comments.

1. ERS Project Comments Tab

The Comments Tab at the bottom of the screen applies to the entire ERS project.

2. Logbook Comments

a. Comments on ESB LOTs



The Comments subtab under each LOT applies to that LOT of the ESB.

b. Comments for Pads, Plot Lines and Water Table Lines

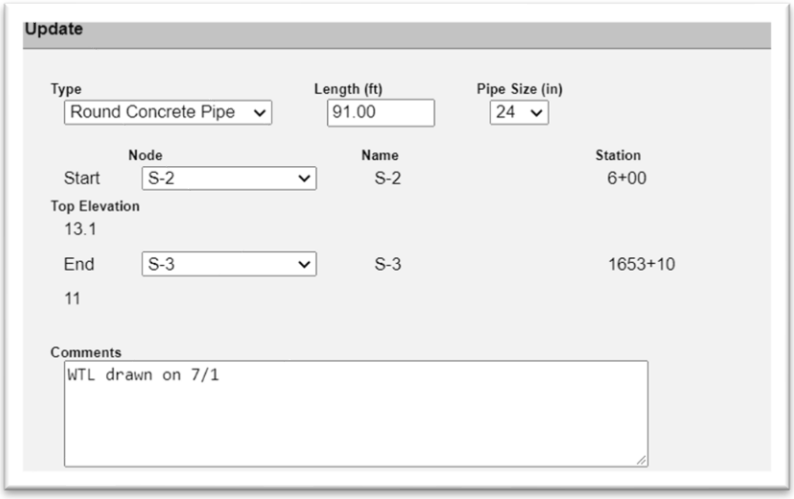
There is currently no option to make comments on these areas of the ESB. Use the LOTs comments tab to document information about a pad, plot line or water table line.

3. Drainage Comments

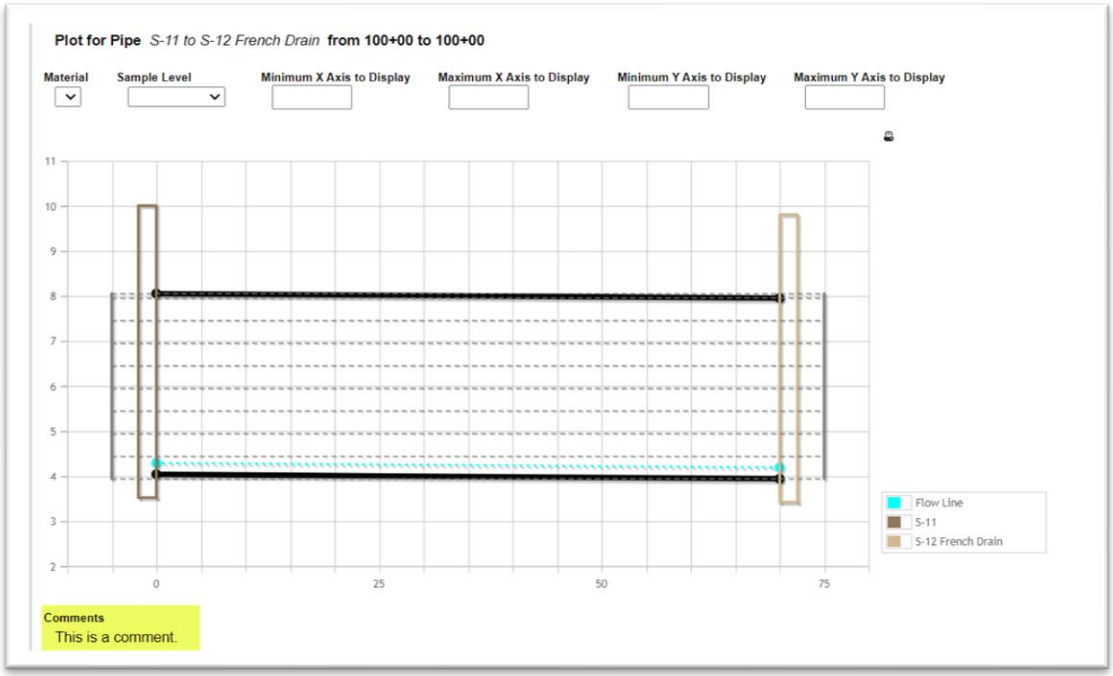
1	S-2 to S-3	Round Concrete Pipe	91.000	24.000	6+00	1653+10	View Plot		
2	S-2 to S-1	Round Concrete Pipe	40.000	24.000	6+00	6+40	View Plot		
3	S-3 to S-4	Round Concrete Pipe	40.000	24.000	1653+10	1653+50	View Plot		

Comments about a specific pipe run can be seen by selecting the update option on that pipe run for users in one of the QC companies.

The comments appear in the Update dialog box.



For users in other companies, the comments can be seen on the bottom of the pipe plot.



Chapter 2 – Updating Plots for Field Adjustments – QC Data Entry

Plots can be updated during construction to account for construction operations and field conditions. Field personnel should coordinate changes made to the plots with the person responsible for creating the plots. This manual does not describe plot adjustments. See the ERS Plots Manual.

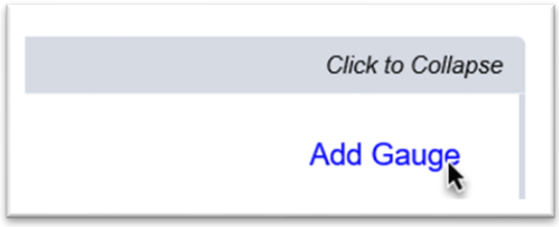
Lift plots default to following the proposed elevations. They can be adjusted to being plotted horizontally if the Contractor builds the lifts horizontally. This setting applies to all lifts so it must be set before samples are taken. This adjustment should not be revised once samples are taken.

Chapter 3 – Adding Project Gauges and Performing Gauge Comparisons

A. Adding Project Gauges – Data Entry each Company

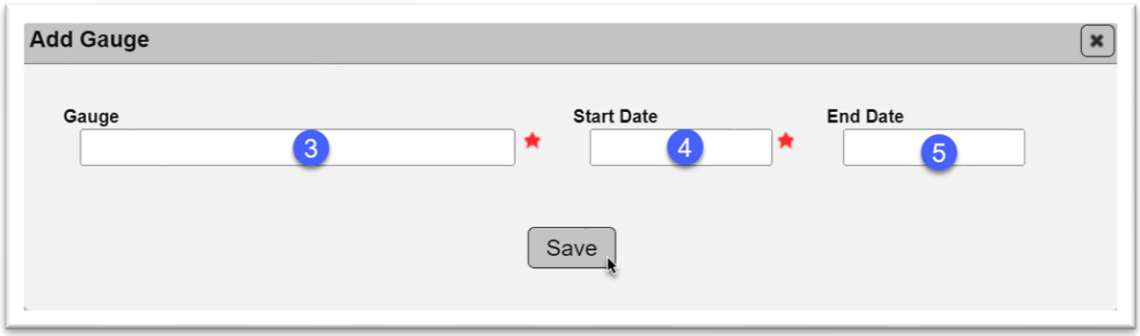
Data Entry users from each company (QC, VT, and IA) select gauges being used on the ERS project from each company's gauge inventory.

1. Click on the Gauges tab to expand it.



2. Select the Add Gauge option.

An Add Gauge dialog box appears.

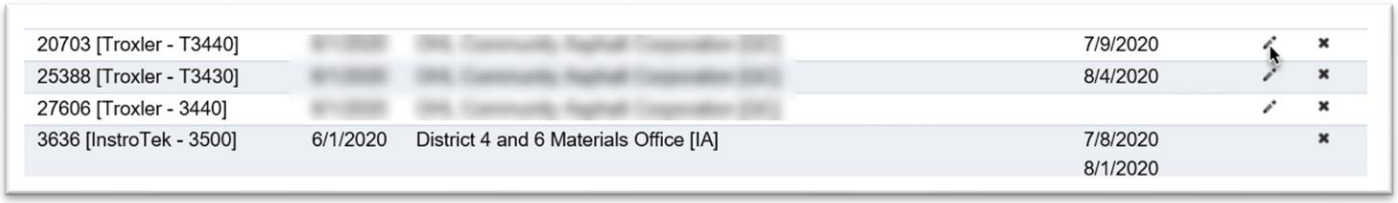


3. **Gauge** – select the gauge from the dropdown list.
4. **Start Date** – enter the date the gauge will start to be used on the project or select it from the calendar.
5. **End Date** – not applicable when adding a gauge.
6. Select the Save option.

NOTE: IA project gauges must be added to the project gauge list for the IA ERS PMU to perform an IV test with an IA company gauge if the gauge the inspector has at the time of the test is not the same gauge that was used to perform the initial 3-way gauge comparison. The gauge does not need to be included in a 2-way or 3-way comparison to be a valid gauge.

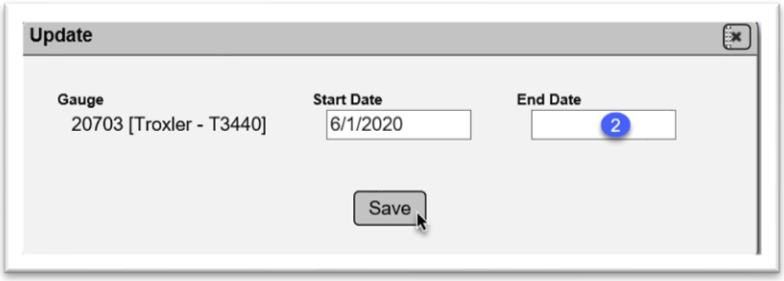
B. Updating a Project Gauge – Data Entry Each Company

To indicate a gauge is no longer being used on a project, enter the end date.



1. Select the Update icon ( ) on the row of the gauge.

An Update dialog box appears.

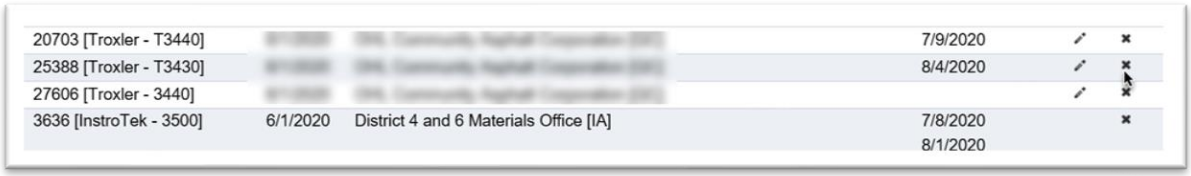


2. **End Date** – enter the date the gauge is removed from the project or select it from the calendar.

NOTE: An end date should **not** be entered unless the gauge has been used on the project and is being removed from the project permanently before the earthwork operations are complete. Entering a date impacts the gauge Valid logic.

3. Select the Save option.

C. Deleting a Project Gauge – Data Entry Each Company



1. Select the Delete icon (x) on the row of the gauge you want to delete.

No Delete dialog box appears. The project gauge is simply removed from the list.

NOTE: The option to delete a project gauge may not always be available.

D. Entering Gauge Comparison Results – Project Administrator or Program Maintenance User

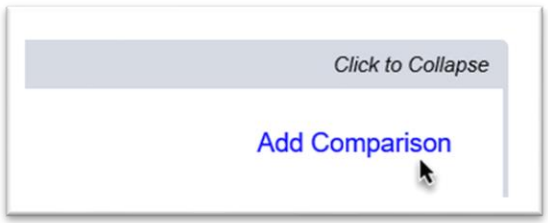
For a QC or VT gauge (including IV sample level by VT) to appear in the gauge dropdown on a density test:

- The gauge must be listed on the company profile
- The gauge must be added as a project gauge
- The gauge must be calibrated within the last year
- The gauge must be in a successful comparison

1. 3-Way Comparison – IA ERS PMU

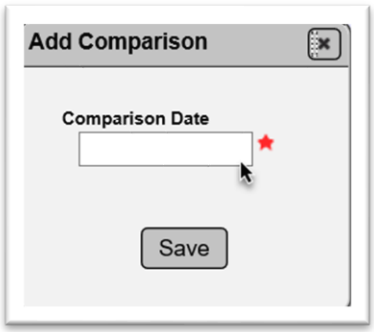
The first gauge comparison must be a 3-way comparison. After that, a valid gauge or an IA gauge can be used to validate a non-validated gauge of a different level. In most cases, the initial gauge comparison will be entered by the IA ERS PMU who performed the 3-way comparison.

1. Click on the Gauge Comparisons tab to expand it.



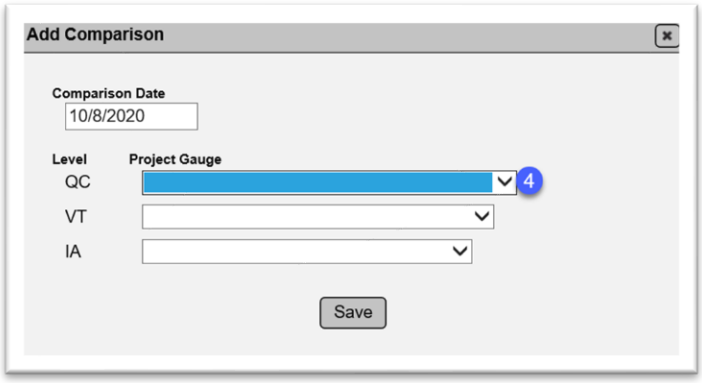
2. Select the Add Comparison option.

An Add Comparison dialog box appears.



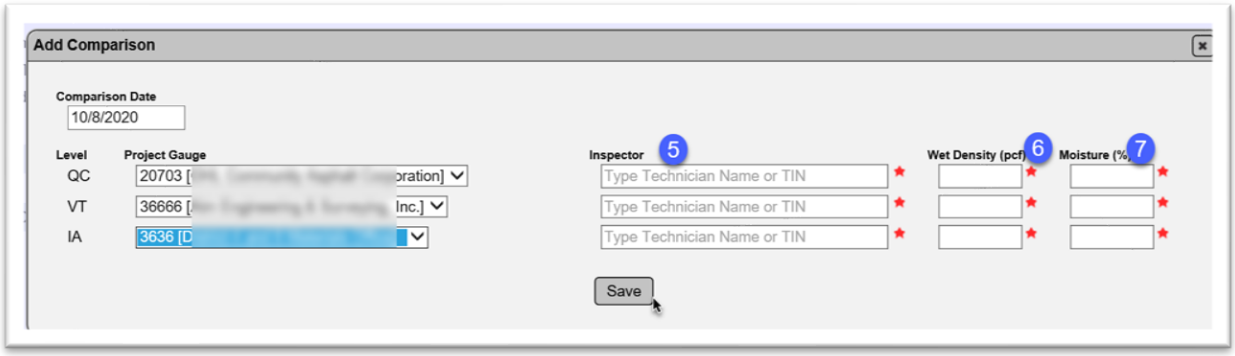
3. **Comparison Date** – enter the date the gauge comparison was performed or select it from the calendar.

New fields appear.



4. **Project Gauge** – select the appropriate project gauge from the dropdown list for QC, VT, and IA.

New fields appear after each gauge is selected.



5. **Inspector** – enter the name or TIN of the inspector for each level and select the technician from the returned list.
6. **Wet Density** – enter the gauge wet density reading for each level.
7. **Moisture** – enter the moisture reading for each level.
8. Select the Save option.

If the gauges compare, the QC and VT gauges will be indicated as a valid project gauge. IA gauges are always valid.

If they do not compare, the noncomparison is indicated in red. The gauges that do not compare are not indicated as a valid project gauge.

Gauge	Latest Calibration Date	Wet Density (pcf)	Moisture (%)	Dry Density (pcf)	Δ [Dry Density] (pcf)
20703 [Troxler - T3440]	7/9/2020	110	10	100	QC - VT: 4.5 *
36666 [Troxler - 3440]	7/9/2020	105	10	95.5	VT - IA: 4.5 *
3636 [InstroTek - 3500]	8/1/2020	110	10	100	IA - QC: 0.0

NOTE: If a technician performing the gauge comparison is not qualified, the TIN will appear in bold red font. This is not a ERS project review finding and does not impact the gauge's validity. It is intended to notify the technician, QC Manager, and PA that the technician should not perform ERS acceptance testing until the qualification issue is addressed.

NOTE: If another 3-way gauge comparison is needed, one can be performed and entered at any time after the initial gauge comparison

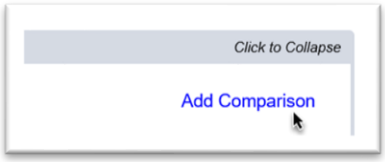
NOTE: If gauges in a successful gauge comparison are included another comparison and the new gauge comparison is unsuccessful, the previously valid gauges will be made invalid. Do not perform a gauge comparison that includes all valid gauges already in other gauge comparisons.

NOTE: When a new calibration record is entered on the company gauge, the recalibrated gauge will no longer be valid, even if it is included in a successful comparison. It must be compared to another valid gauge in order to be designated as valid once again.

In addition, if the gauges in a 2-way gauge comparison both have new calibration dates, each gauge will need to be compared to another valid project gauge individually in order for them to be designated as valid once again.

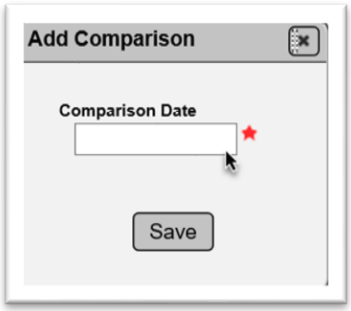
2. 2-Way Comparison – PA

Once QC or VT gauges are included in a successful gauge comparison, they can be used to validate other gauges in a 2-way gauge comparison. A valid QC gauge can validate a new VT gauge and vice versa. A valid gauge cannot be used to validate a gauge that is the same level.



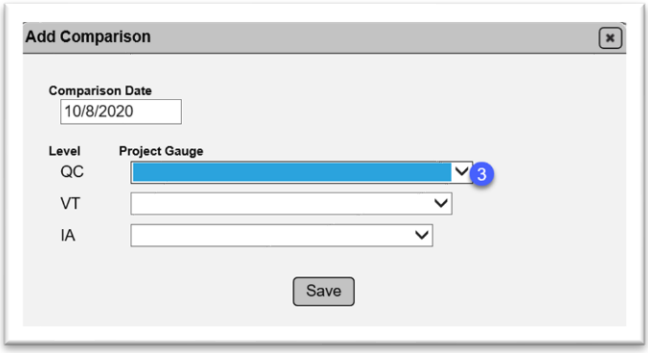
1. Select the Add Comparison option.

An Add Comparison dialog box appears.



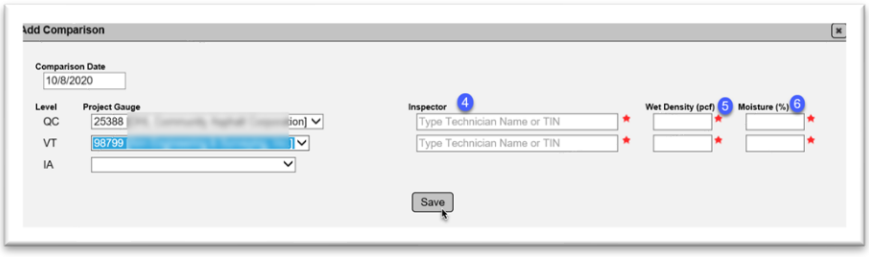
2. **Comparison Date** – enter the date the gauge comparison was performed or select it from the calendar.

New fields appear.



3. **Project Gauge** – select the appropriate gauge from the dropdown list for QC and VT. Once there is an initial 3-way gauge comparison, MAC will allow you to create a comparison with only two of the three levels selected.

New fields appear.



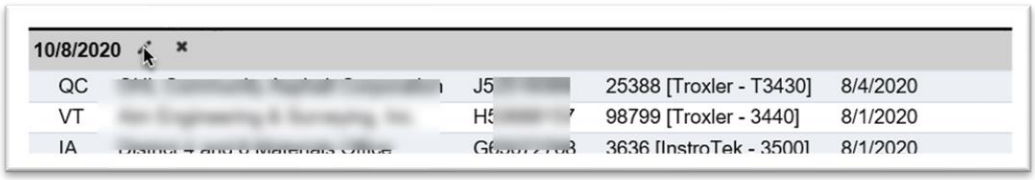
4. **Inspector** – enter the name or TIN of the inspector for QC and VT and select the technician from the returned list.
5. **Wet Density** – enter the gauge wet density reading for QC and VT.
6. **Moisture** – enter the moisture reading for QC and VT.
7. Select the Save option.

If the gauges compare, the previously not validated gauges will be indicated as valid. If they do not compare, it will not be indicated as a valid gauge.

NOTE: An IA gauge can be used in a 2-way comparison, if needed.

NOTE: If gauges in a successful gauge comparison are included another gauge comparison and the new gauge comparison is unsuccessful, the previously valid gauges will be made invalid. Do not perform a gauge comparison that includes all valid gauges already in other gauge comparisons.

E. Updating a Gauge Comparison – Project Administrator

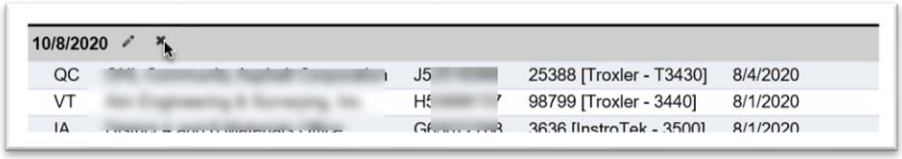


1. Select the Update icon ( ) on the gauge comparison record you want to update.

An Update dialog box appears.

2. Make changes to any of the data as needed.
3. Select the Save option.

F. Deleting a Gauge Comparison – Project Administrator



1. Select the Delete icon (x) on the gauge comparison record you want to delete.

A Delete dialog box appears.

2. Select the Delete option.

The gauge comparison record will be deleted. The gauges will no longer be available for testing.

Chapter 4 – Creating Samples and Entering Test Results – Data Entry

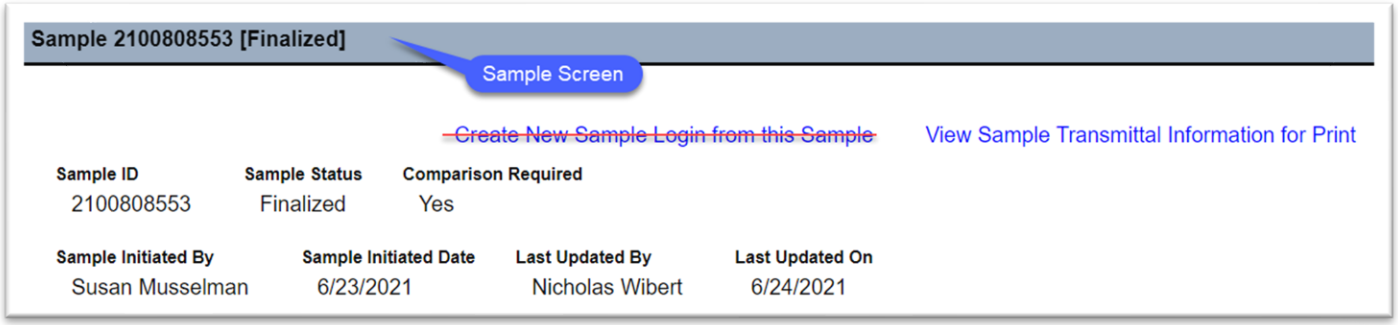
The ERS project is designed to create samples directly on the plots. Entering a sample for an ERS test does not require you to navigate to the sample screen. Also, it allows you to add the test results before you submit the sample. Samples processed from the ERS screen are designated as Pending Finalization status after they are created unless there is something wrong with the sample data, for example, missing required fields, or the user opts not to submit the sample when saving it.

There is no restriction on the proctor sample status; however, if a proctor sample that is not yet tested is selected, the density test will not populate correctly. See Chapter 5, J. Entering Field Density Sample using an Open Proctor Sample.

For ERS tests, technically there is no sample, but because tests must be recorded in MAC, MAC Samples are created. Also, users may see terms related to lab samples such as “Submitted for Lab Testing”. This is because most kinds of samples in MAC are lab samples so field samples follow the lab sample life cycle. See Chapter 10 – ERS Sample Life Cycle for details about ERS sample life cycle. The location of the tests should be determined by using a random number generator. A form for selecting the random location is available in the Contractor Quality Control Earthwork Records System ***(Form No. 675-020-27)*** and Verification Earthwork Records System ***(Form No. 675-020-28)*** forms. See Chapter 8, Section C. Using Filled out Forms for Data Entry.

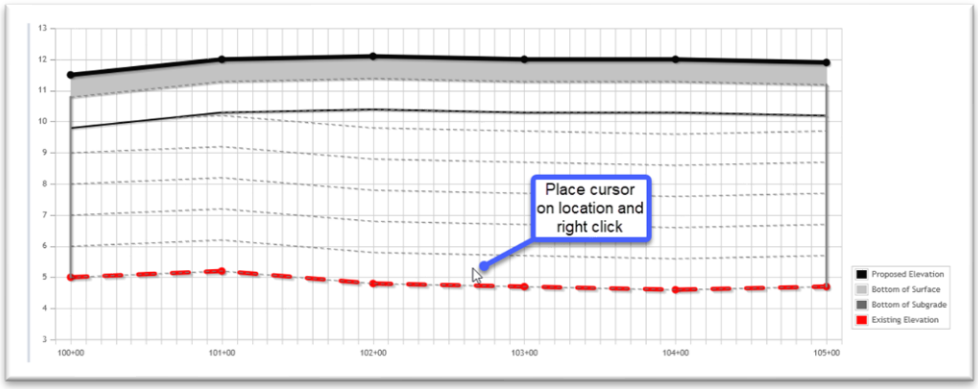
NOTE: ***FDOT Specification Sections 105, 120, 145, 160, 200 and 548*** require direct data entry into MAC for ERS tests beginning in July 2021. The MAC Specs for these materials were implemented on all contracts let on or after October 1, 2021. The only exception is a contract designated as a remote contract by the DMRE and periods where MAC is not available, for example, server outages (see Chapter 8 – Remote Contracts and MAC Outages).

NOTE: On the Sample screen, there is an option to create a sample from another sample. Most of the time, you won’t need to be on the sample screen; however, there will times when you have to perform functions you can’t do on the ERS screen. If you navigate to the sample, you may see this option. **DO NOT** create ERS samples by copying them from another sample. There are shortcuts and time saving features built into the ERS sample life cycle on the ERS Project screen that are not available on the sample screen. If you create an ERS sample from the Sample screen, you will have to perform all the Sample Life Cycle steps as a non-ERS sample as described in Chapter 10 – ERS Sample Life Cycle.



A. Creating a Field Density Sample ESB – Data Entry Each Company

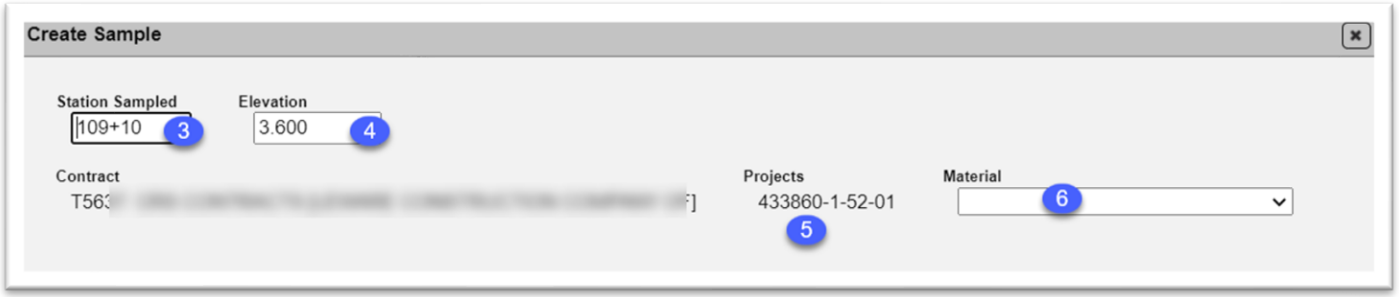
1. 120 – Excavation and Embankment



1. Navigate to the ESB logbook for the sample and use filtering to display the plot where the test is being performed, if needed. Place your mouse pointer on the plot location where the test is being performed.
2. Right click to create the sample.

NOTE: If the cursor is in between lifts, the plot may appear across the lifts or in the wrong lift after the sample is saved or submitted. If this happens, you can adjust the elevation on the sample screen to reflect the correct lift. You do not have to delete the sample and reenter it. The PA may need to return the sample if it is in Pending Finalization status.

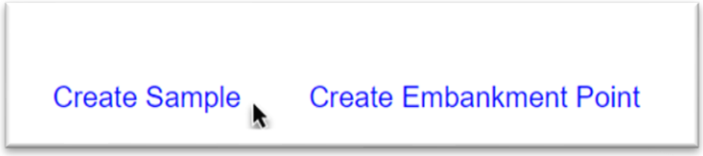
A Create Sample dialog box appears.



3. **Station Sampled** – MAC automatically populates this field based on the location of the mouse when you right click. Confirm that the value is correct for where the test was performed in the field.
4. **Elevation** – MAC automatically populates this field based on the location of the mouse when you right click. Confirm that the value is correct for where the test was performed in the field.

NOTE: Make sure the elevation is between the bottom of the lift and the top of the lift. In this example, the sample would be plotted as on lift 2. If you are on lift 1, the elevation should be below 10.9.

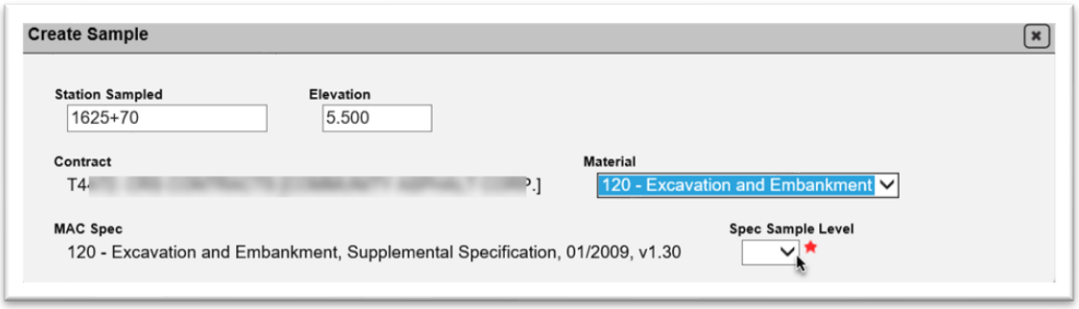
NOTE: Some devices may not be able to perform mouse operations. Some may need optional equipment, such as a stylus with mouse features for a tablet. Many touch screen devices will allow you to create a sample by touching the screen at the location in the plot. If you cannot right click with your device or you do not have a touch screen, you can use the Create Sample option. If you use this option, MAC will **not** populate the Station Sampled and Elevation fields, both of which are required. You enter them manually.



5. **Projects** – If the ERS Project has only one FPN on it, this field will default to the FPN of the ERS project. For ERS Projects with more than one FPN, you must indicate which project it is by deselecting all other projects.
6. **Material** – select the appropriate MAC material for the layer you are testing. Since we are entering an embankment field density, the material should be 120 – Excavation and Embankment.

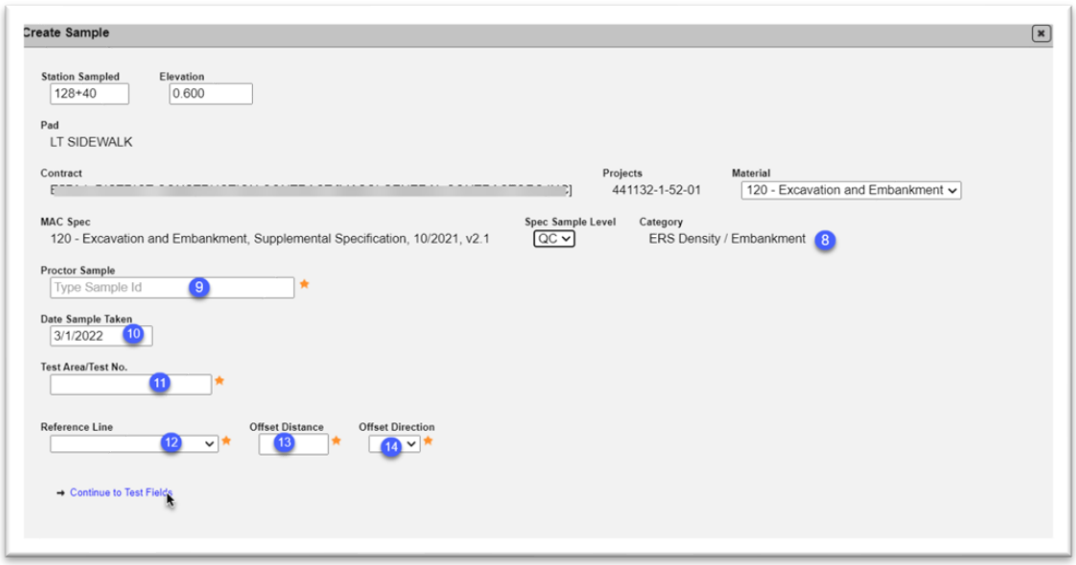
NOTE: Remember that MAC has no logic to discern that you are in the embankment part of the ESB. It is possible to select the incorrect material so make sure you have the correct material.

New fields appear.



7. **Spec Sample Level** – select the appropriate sample level from the dropdown list. For Resolution testing performed by the QC technician, see C. Entering a Resolution Field Density (QR) when VT fails – QC data entry.

More fields appear.



8. **Category** – this field defaults to ERS Density/Embankment since it is the only option on the MAC Spec with an ERS test on it.

9. **Proctor Sample** – enter all or part of the FDOT Sample Number of the proctor sample and select it from the returned list. MAC displays information MAC Sample ID, FDOT Sample Number, and Soil Description for the proctor sample to ensure the correct proctor sample is selected. If it is an older proctor sample, some of this information (like Soil Description) may not be on the sample so it will not display here.

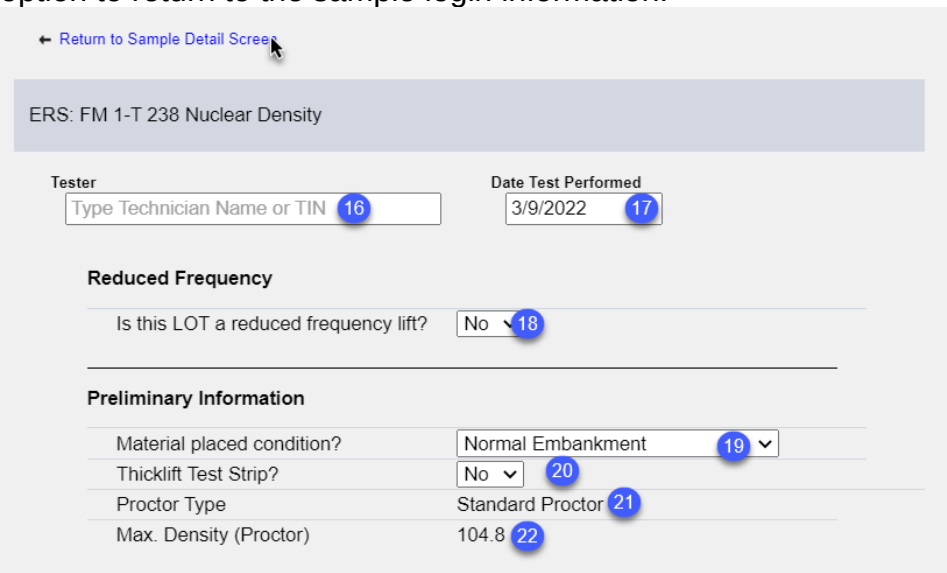
NOTE: In Chapter 5, there are examples of special cases where the appropriate proctor must be selected. These examples do not cover all possibilities. It is the responsibility of the user to ensure the correct proctor is selected for the specific test being performed.

10. **Date Sample Taken** – this field defaults to today's date which in most cases should be correct. There is no sample taken, but this field is required on all samples in MAC, so it is populated with a default of the current date.
11. **Test Area /Test No.** – this field is the FDOT Sample Number field relabeled for ERS. Follow the sampling numbering instructions for field density samples.

NOTE: MAC defines the first LOT in all plots as "LOT 1", regardless of what order the LOTs are tested. Think of this as the "Display LOT number". Displayed LOT 1 is the first LOT displayed. If a new LOT is inserted at the beginning of the plot all the Display LOTs will be renumbered. If a new LOT is inserted in the middle of the plot, all Display LOTs after the inserted LOT will be renumbered. Display LOT 1 may not be the first LOT tested.

12. **Reference Line** – select the controlling line of the project as shown in the plans. If the option used is not listed on the dropdown list, select Other and make a comment in the comments section describing the reference line.
13 **Offset Distance** – enter the offset distance in feet.
14. **Offset Direction** – select the offset direction from the dropdown list.
15. Select the Continue to Test Fields option.

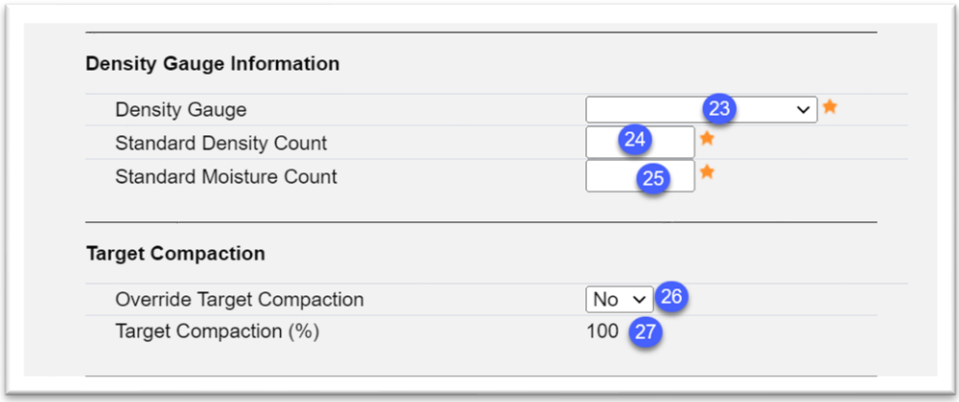
The test fields will appear in the dialog box. You can select the Return to Sample Detail Screen option to return to the sample login information.



16. **Tester** – enter the name or TIN of the testing technician and select from the returned list.
17. **Date Test Performed** – this field defaults to today's date which in most cases should be correct.
18. **Is this LOT a reduced frequency lift?** – this field only appears on QC Samples. Select Yes if the test is a lift where a density test was not performed due to reduced frequency. If the lift is not reduced frequency, leave the default of No.

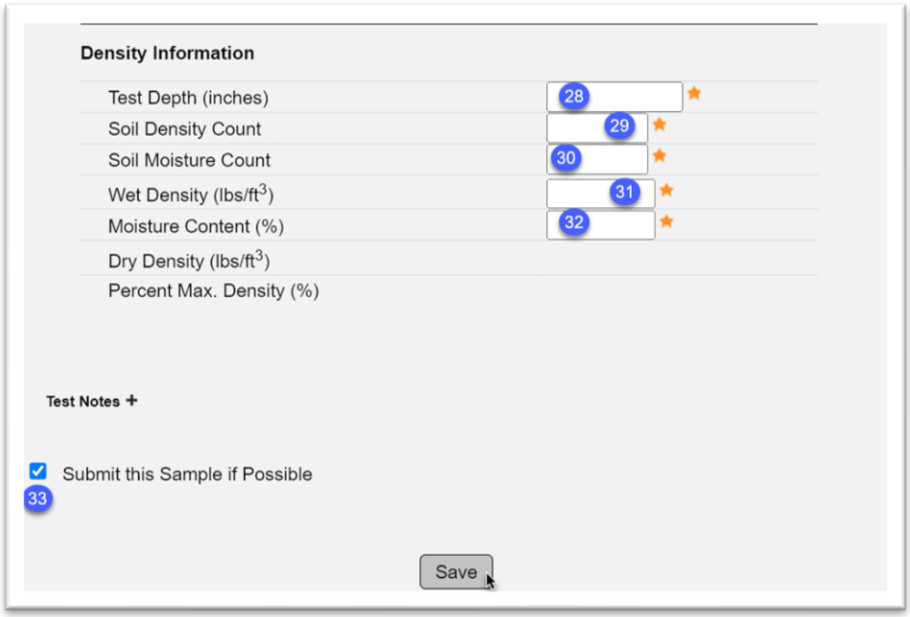
NOTE: If yes is selected, all other fields on the test screen disappear. This allows for a sample to be plotted on the plots for the lift not tested under reduced frequency and provides the PA with assistance in selecting the samples in the comparison package. See Chapter 5, C. Reduced Frequency.

19. **Material placed condition?** – this field has different options, depending on the proctor type.
a. If the proctor type is Standard Proctor, select the appropriate placement condition from the dropdown. The selection will populate the Target Compaction % field.
i. **Normal Embankment** – this is the default. Select this option if the placement is for embankment. **This is shown as condition #1 on the ERS forms.**
ii. **Pipe run only & within cover zone** – this option does not apply to embankment samples under ESB. **This is shown as condition #2 on the ERS forms.**
iii. **Sidewalk/Driveway** – select this option if the placement is for a sidewalk or a driveway. **This is shown as condition #3 on the ERS forms.**
iv. **Noise or Perimeter Wall** – select this option if the placement is for a noise or perimeter wall. **This is shown as condition #4 on the ERS forms.**
b. if the proctor type is Modified Proctor, there are different selections than for Standard Proctor.
i. **Spread Footer** – select this option if the placement is for a spread footer. **This is shown as condition #5 on the ERS forms.**
ii. **Concrete Barrier Wall** – select this option if the placement is for a concrete barrier wall. **This is shown as condition #6 on the ERS forms.**
iii. **Normal Embankment** – select this option if the placement is for embankment. **This is shown as condition #1 on the ERS forms.**
20. **Thicklift Test Strip** – this field defaults to No. If the test is for a thicklift test strip (see Chapter 5, Section D. Testing for Thicklift Approval – Data Entry Each Company), change this to Yes. **This is shown as condition #7 on the ERS forms.**
21. **Proctor Type** – this field is displayed from the proctor sample that you selected on the sample information. Confirm that it is the right type of proctor. If not, select the Return to Sample Detail option to revise the Proctor Sample field.
22. **Max. Density (Proctor)** – this field is displayed from the proctor sample that you selected on the sample information. Confirm that it is the right value. If not, select the Return to Sample Detail option to revise the Proctor Sample field.



23. **Gauge #** – select the gauge from the dropdown list. If the gauge used does not appear, the test is not valid for acceptance, and you will not be able to log it in. Perform the test again with a valid gauge. (See Chapter 3 – Adding Project Gauges and Performing Gauge Comparisons).
24. **Standard Density Count** – enter the daily standard density count of the gauge selected.
25. **Standard Moisture Count** – enter the daily standard moisture count of the gauge selected.
26. **Override Target Compaction** – this field defaults to No. If the Target Compaction Value is not correct, check the Material Id and category / type. If those are correct, but the Target Compaction field is incorrect, select Yes. **This is shown as condition #9 on the ERS forms.**
a. **Overridden Target Compaction** – if yes is selected, enter the new target for the compaction in this field. Some examples for new target compactions are thicklift approval for rock base or the target compaction for a retaining wall after a test wall has been completed. **This value should be shown in form field # 28.**
27. **Target Compaction** – this field is populated by the Material Id and category / type or the entry from the user in the Overridden Target Compaction field.

NOTE: The auto generated target compaction doesn't supersede any requirements of the ***Contract Documents***. If the target compaction applied by MAC is not correct, it is up to the user to enter the correct value.



28. **Test Depth** – enter the test depth; for example, 6 for a 6" test, or 12 for a 12" test.
29. **Soil Density Count** – enter the soil density count reading.
30. **Soil Moisture Count** – enter the moisture count reading.
31. **Wet Density** – enter the wet density reading to the nearest 0.1 PCF.
32. **Moisture Content** – enter the percent moisture reading to the nearest 0.1%.

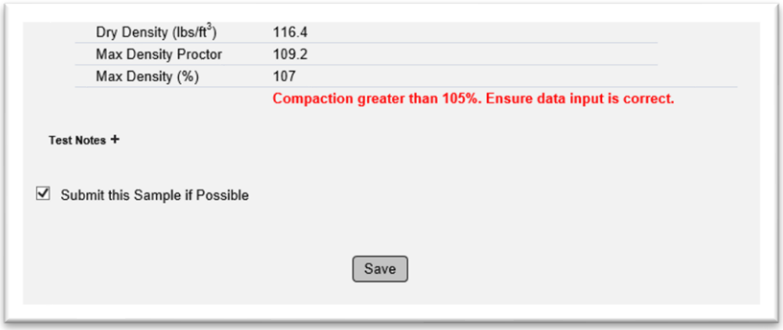
The Maximum Density value from the proctor sample you selected will be imported. The Dry Density will be calculated, and both will be used to calculate the % Maximum Density. If you don't see the Maximum Density Proctor value imported, select the Return to Sample Detail option to confirm you have the correct proctor sample selected. See Chapter 5, J. Entering Field Density Sample using an Open Proctor Sample.

33. **Submit this Sample if Possible** – this indicator defaults to selected. If you don't want the sample to automatically be Submitted to FDOT for Verification, deselect it. See Chapter 5, H. User Deselects Submit Sample if Possible - Data Reviewer Each Company) for the steps that need to be taken to submit the sample to FDOT.

NOTE: The ERS Sample Life Cycle has shortcuts to make the creation and entry of the sample simpler and faster. The tradeoff is that when ERS samples are created, their first sample life cycle status is Pending Finalization. In this status, the sample can no longer be accessed by a company user unless the PA returns it for corrections. ***Before selecting the Save option, you should review the sample and test screens to make sure the data is correct***. If you're not sure and need time to investigate; for example, which proctor sample to select; you can deselect the Submit this Sample if Possible indicator. If you do deselect the indicator, see Chapter 5, H. User Deselects Submit Sample if Possible - Data Reviewer Each Company).

34. **Save** – select the Save option.

NOTE: For tests with a % Maximum Density of >= 105%, a test conditional warning message appears to the data entry person. This message does not have to be dismissed. The PA can see the message by navigating to the sample record (J. Navigating from the ERS Screen to the Sample Screen), clicking on the Associated Tests tab to expand it and selecting the View Test option.

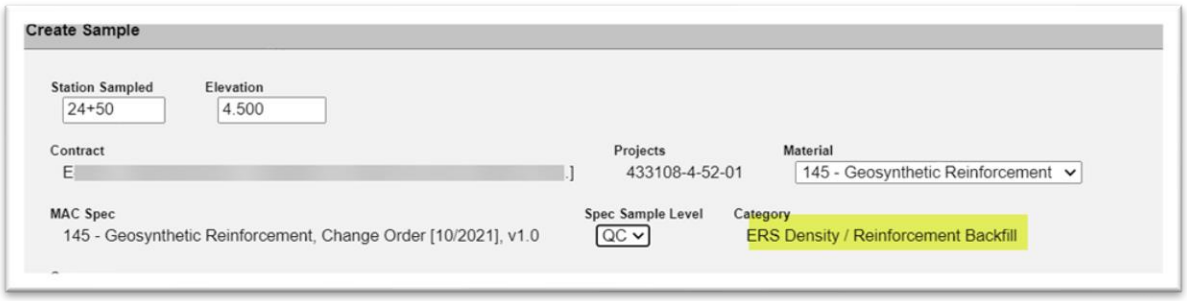


Per the ***Specifications***, when a QC density is greater than 105%, an Independent Verification (IV) density test must be performed within 5 feet of the QC. Other steps may need to be taken according to the ***Specification*** requirements.

NOTE: Failing QC tests do not need to be saved. See Chapter 5, Section B. Failing QC – QC Data Entry.

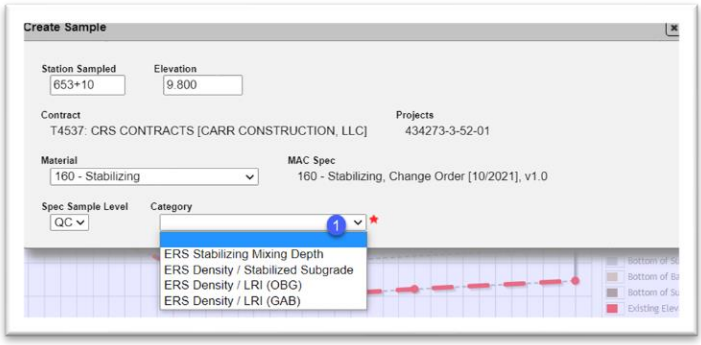
2. 145 - Geosynthetic Reinforcement

For samples logged under MAC Material 145, the sample information and test information is the same as MAC Material 120, except the category/type defaults to ERS Density / Reinforcement Backfill.



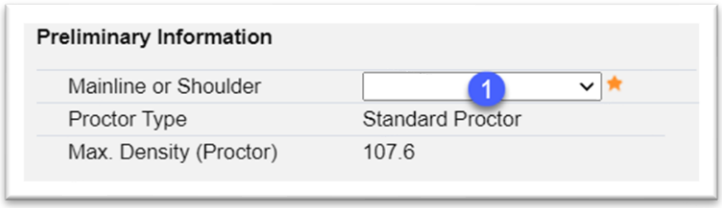
3. 160 – Stabilizing

On the sample login screen, these are the category/type selections:



1. **Category** – select the appropriate category/type.
a. ERS Density / Stabilized Subgrade – stabilizing.
b. ERS Density / LRI (OGB) – granular subbase in lieu of stabilizing optional base material.
c. ERS Density / LRI (GAB) – granular subbase in lieu of stabilizing graded aggregate base.

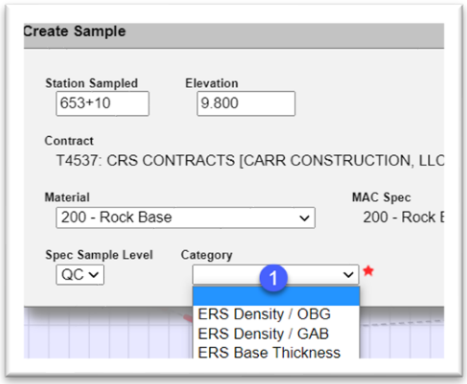
On the Test screen there is an additional field:



1. **Mainline or Shoulder** – select if the sample is in the mainline or full width, or on a shoulder from the dropdown.

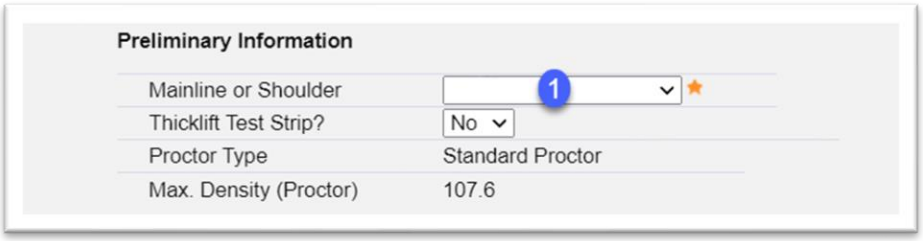
4. 200 – Rock Base

Sample Login Category/Types:



1. **Category** – select the appropriate category type.
a. ERS Density / (OGB) –optional base material.
b. ERS Density / (GAB) – graded aggregate base.

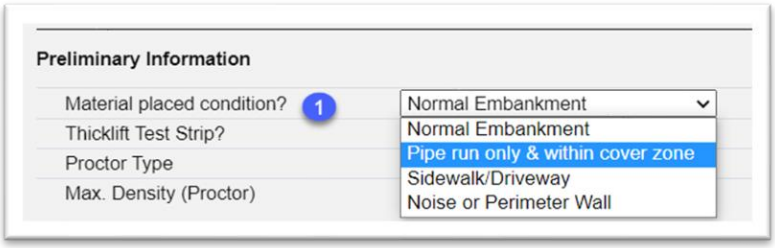
Test Screen:



1. **Mainline or Shoulder** – select if the sample is in the mainline or full width, or on a shoulder from the dropdown.

B. Creating a Field Density Sample Drainage – Data Entry Each Company

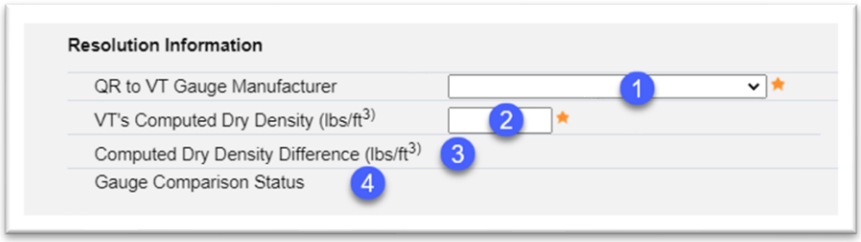
The sample fields for a drainage field density are the same as described in the previous sections. On the Test Fields screen, there is one field to be addressed.



1. **Material placed condition?** – select the appropriate condition. For pipe run densities, there only two apply.
a. Pipe run only & within cover zone – if the test is being performed on a pipe run only within the cover zone, select this option. The option to perform thicklift approval goes away because thick lifts are not permitted within the cover zone.
b. **Normal Embankment** – if the test is being performed on a pipe run that includes the structure or outside the cover zone, select this option.

C. Entering a Resolution Field Density (QR) when VT fails – QC Data Entry

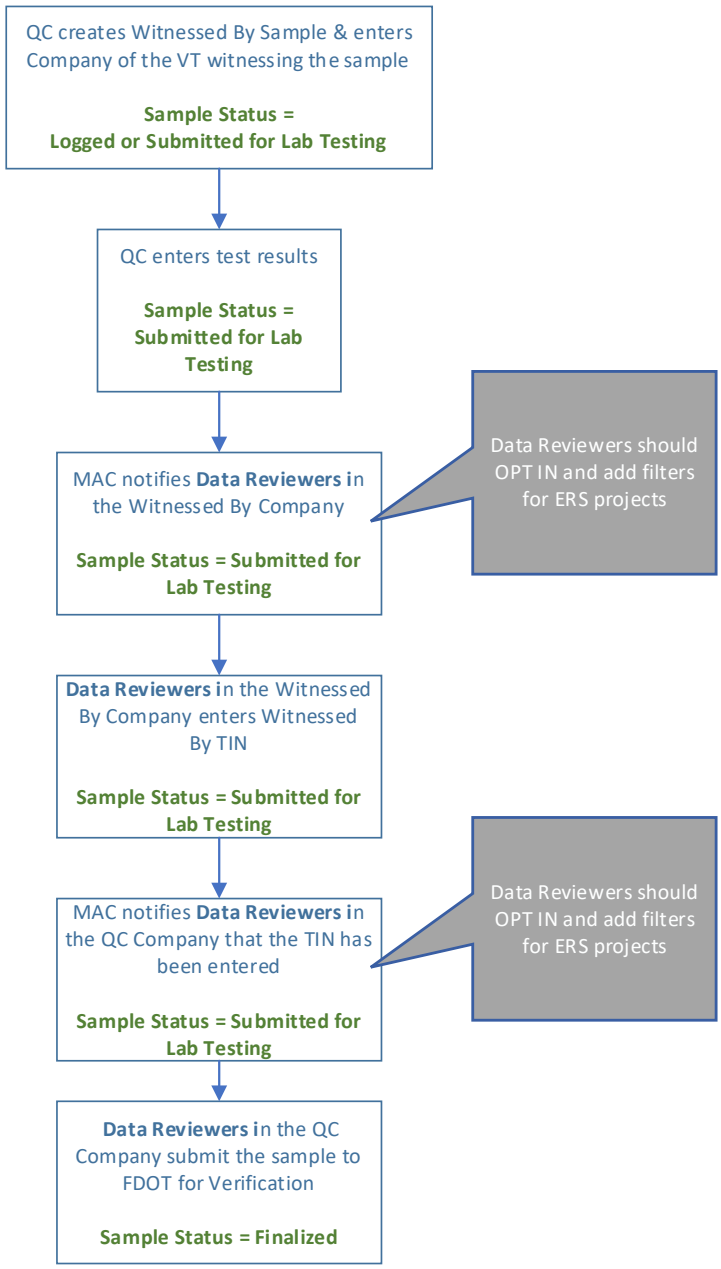
When QC and VT both do not pass, this is considered a non-comparison and a QC technician performs a Resolution test. Since failing QCs are not entered into MAC, this would occur when VT fails. The QC technician enters a as sample level QR. There are a few fields that must be provided for the resolution comparison logic. The QC technician needs to communicate with the VT technician to complete the fields that only appear when sample level QR is selected.



1. **QR to VT Gauge Manufacturer** – select the appropriate option from the dropdown; QC and VT gauges are the same manufacturer; QC and VT are different manufacturers or QR and or VT has/have an Troxler E-Gauge.
2. **VT's Computed Dry Density** – obtain this value from the VT sample test results or from the technician.
3. **Computed Dry Density Difference** – MAC will subtract the difference of the VT's Dry Density and the QC's results from this sample.
4**. Gauge Comparison Results –** if the results are within the comparison difference depending on the gauge manufacturers, this field will show Pass. If they are not, the field will show Fail. The field is used as part of the comparison logic when QR is added as the resolution sample to the comparison package.

D. Witnessed By Sample Flow

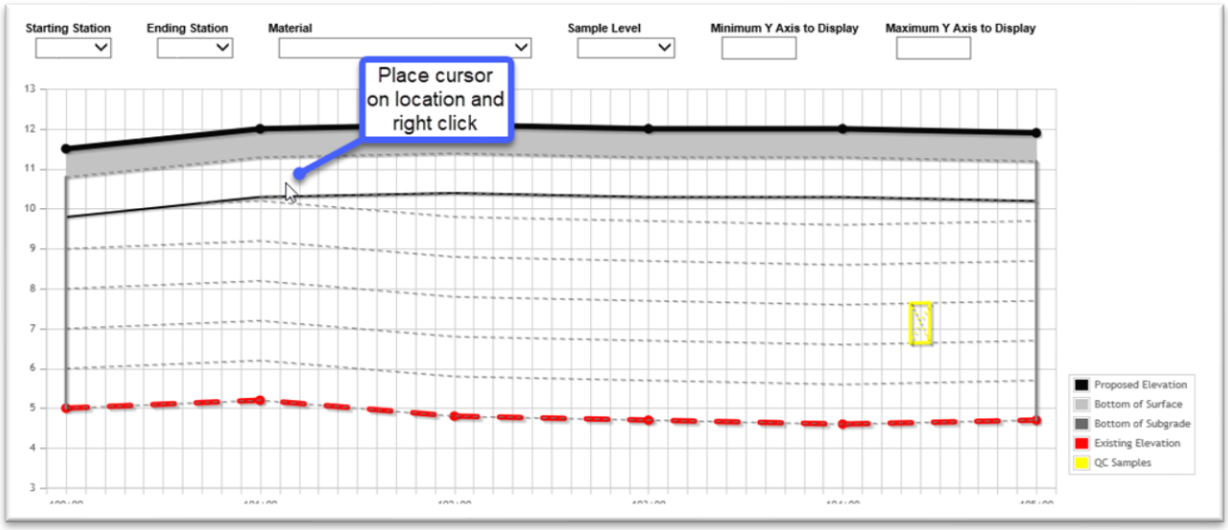
This flowchart shows how the QC Sample with a Witnessed By TIN is processed. Stabilizing Mixing Depth and Base Thickness samples use this feature.



NOTE: There is no VT sample.

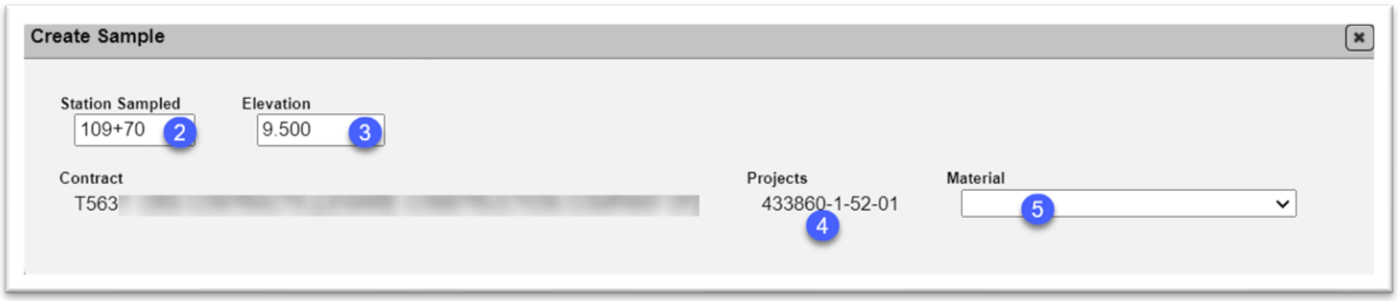
E. Creating a QC Stabilizing Mixing Depth Check Sample – QC Data Entry

NOTE: There are no stabilizing mixing depth check tests performed when limerock is used in lieu of stabilizing material. See G. Creating a Base Thickness Sample no LRI (QC Data Entry).



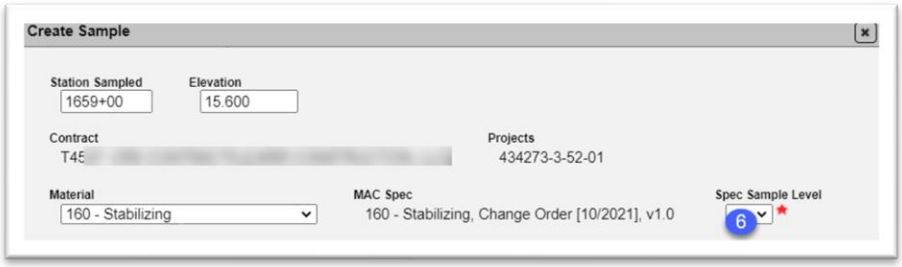
1. Place your mouse pointer on the Subgrade layer and right click.

A Create Sample dialog box appears.



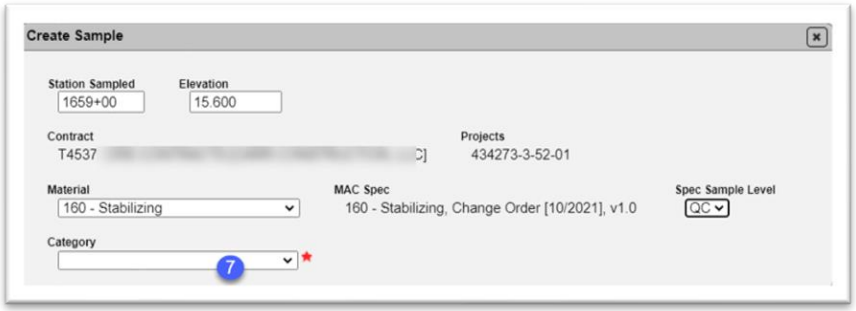
2. **Station Sampled** – MAC automatically populates this field based on the location of the mouse when you right click.
3. **Elevation** – MAC automatically populates this field based on the location of the mouse when you right click.
4. **Projects** – If the ERS Project has only one FPN on it, this will default to the FPN of the ERS project. For Projects with more than one FPN, you must indicate which project it is by deselecting all other projects. If all projects are left as indicated, the sample will appear more than once in summary reports that group by project.
5. **Material** – select 160 – Stabilizing from the dropdown list.

A Sample Level field appears.



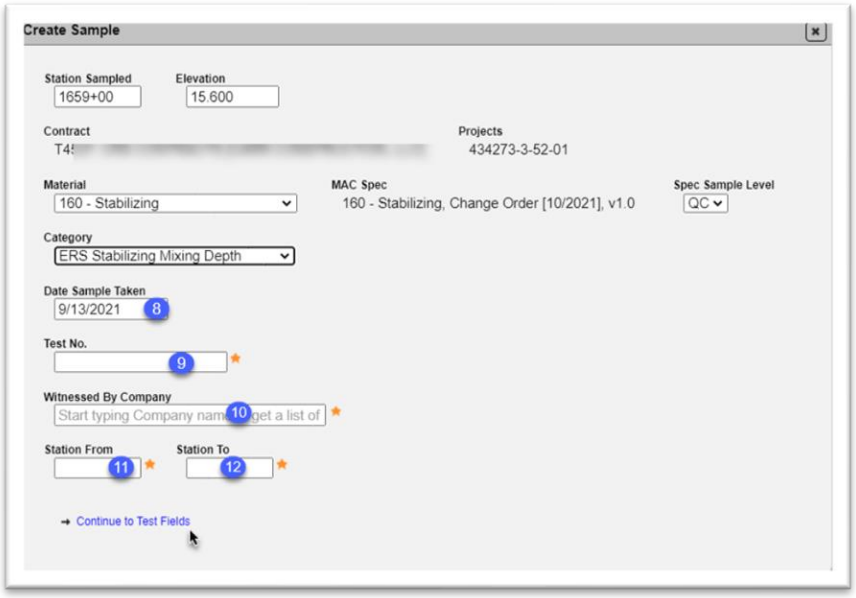
6. **Spec Sample Level** – select QC from the dropdown list.

A Category field appears.



7. **Category** – select ERS Testing / Stabilization Mixing Depth Check from the dropdown list.

More fields appear.



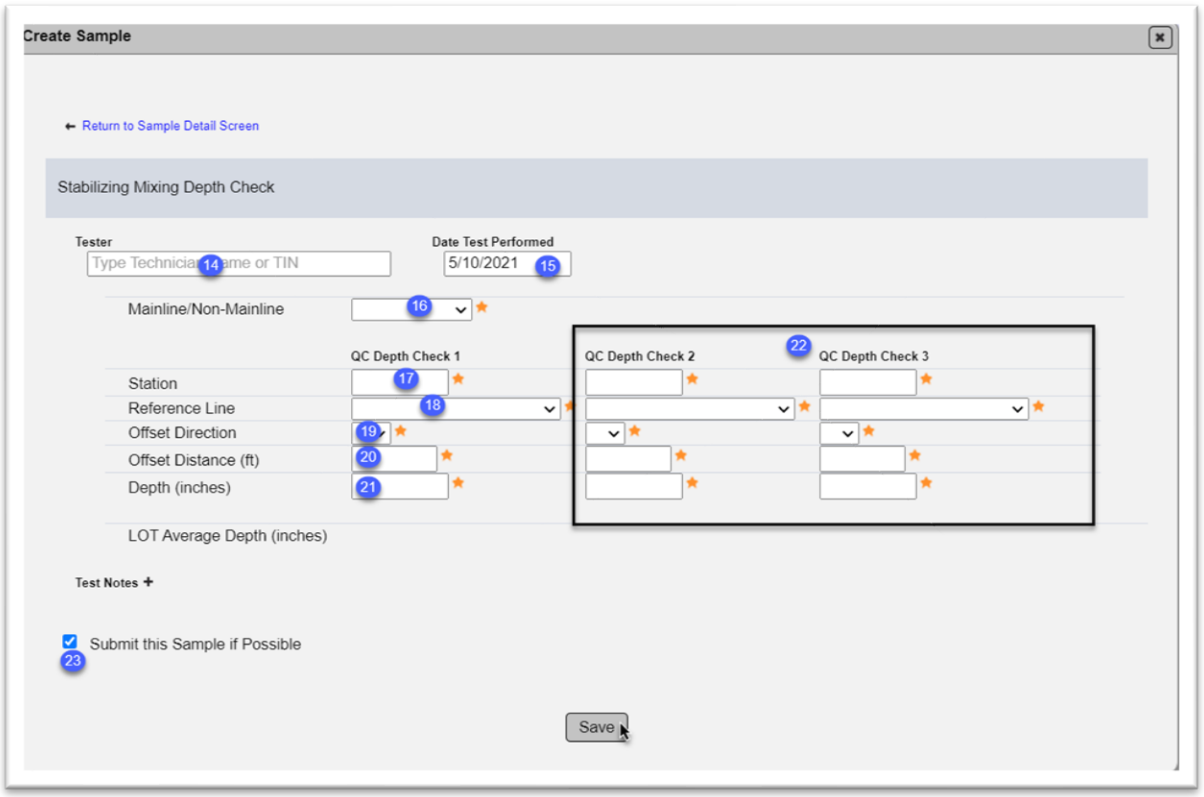
8. **Date Sample Taken** – this field defaults to today's date which in most cases should be correct.
9. **Test No.** – this field is the FDOT Sample Number Field. Follow the sampling numbering instructions for field density samples. It is important that you follow the sample numbering system so that the correct samples can be associated in a comparison package by the PA.
10. **Witnessed By Company** – enter the company name of the Verification Technician and select it from the returned list.

11. **Station From** – enter the beginning station of the LOT.
12. **Station To** – enter the ending station of the LOT.

NOTE: The Station From must be the lower of the two numbers.

13. Select the Continue to Test Fields option.

The test fields will appear in the dialog box. You can select the Return to Sample Detail Screen option to return to the sample login information.

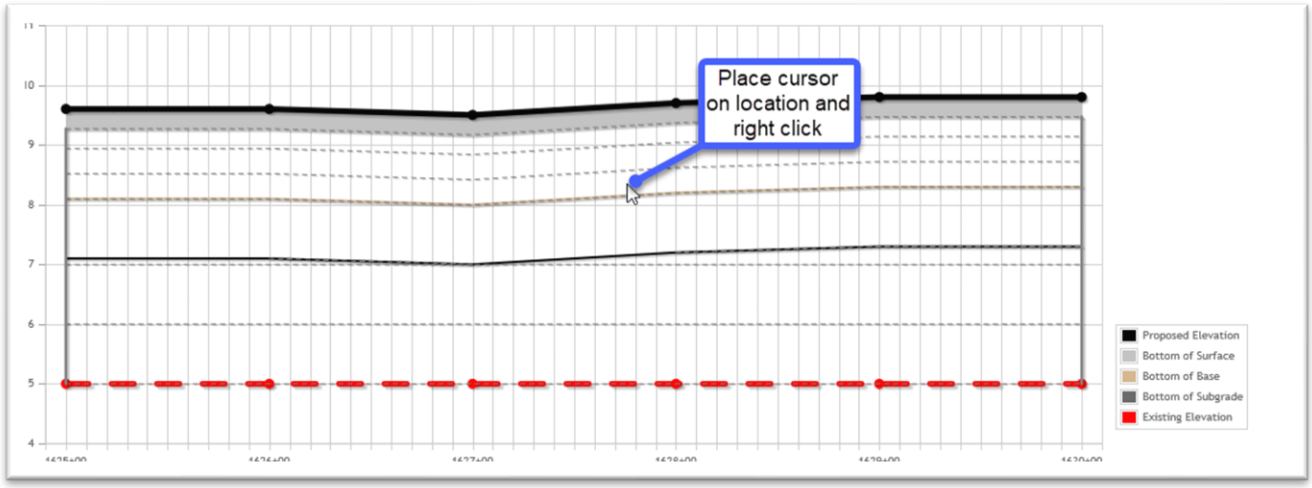


14. **Tester** – enter the name or TIN of the testing technician and select the entry from the returned list.
15. **Date Test Performed** – this field defaults to today's date which in most cases should be correct. If it is not, enter the date the depth check was performed or select it from the calendar.
16. **Mainline/Non-Mainline** – select the depth check was taken on the mainline or non-mainline.
17. **Station** – enter the station where the first depth check was taken. This station should be within the range of the entries for Station From and Station To on the Sample Detail screen.
18. **Reference Line** – select the reference line from the dropdown list.
19. **Offset Direction** – select the direction the offset is from the reference line.
20. **Offset Distance** – enter the offset distance from the reference line.
21. **Depth** – enter the depth check in inches to the nearest 0.25 inches.
22. Repeat #s 16 – 20 for depth checks 2 and 3.
23. **Submit this Sample if Possible** – this indicator defaults to selected. If you don't want the sample to automatically be Submitted to FDOT for Verification, deselect it.

24. **Save** – select the Save option. If the Submit this Sample if Possible indicator is not selected, the sample status will Submitted for Lab Testing and will need to be submitted to the FDOT on the sample screen. If the Submit this Sample If Possible indicator is selected, the sample status will be Pending Finalization.

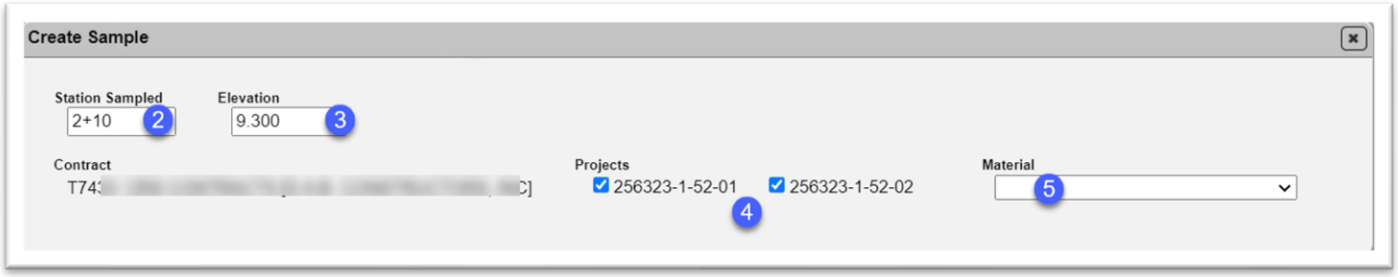
F. Creating a Base Thickness Sample no LRI – QC Data Entry

When taking a base thickness sample over stabilization and limerock was not placed in lieu of stabilization, the thickness of the core only includes the base. The stabilizing is tested with Stabilizing Mixing Depth Check.



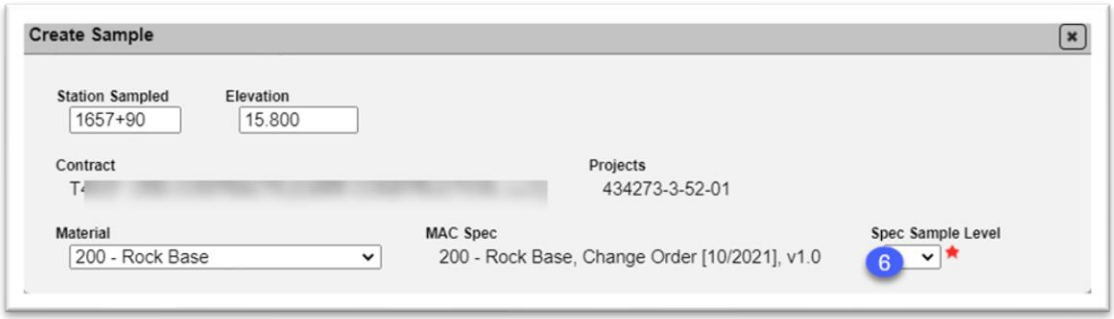
1. Place your mouse pointer on the Base layer and right click.

A Create Sample dialog box appears.



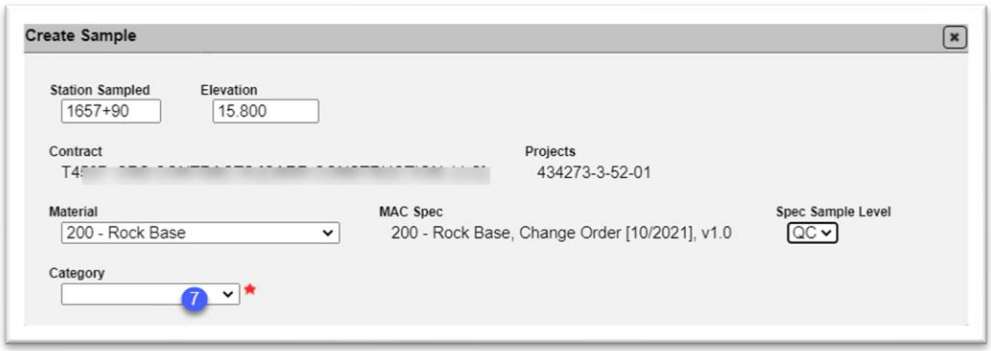
2. **Station Sampled** – MAC automatically populates this field based on the location of the mouse when you right click.
3. **Elevation** – MAC automatically populates this field based on the location of the mouse when you right click.
4. **Projects** – If the ERS Project has only one FPN on it, this will default to the FPN of the ERS project. For Projects with more than one FPN, you must indicate which project it is by deselecting all other projects. If all projects are left as indicated, the sample will appear in summary reports that group by project more than once.
5. **Material** – select 200 – Rock Base from the dropdown list.

The Spec Sample Level field appears.



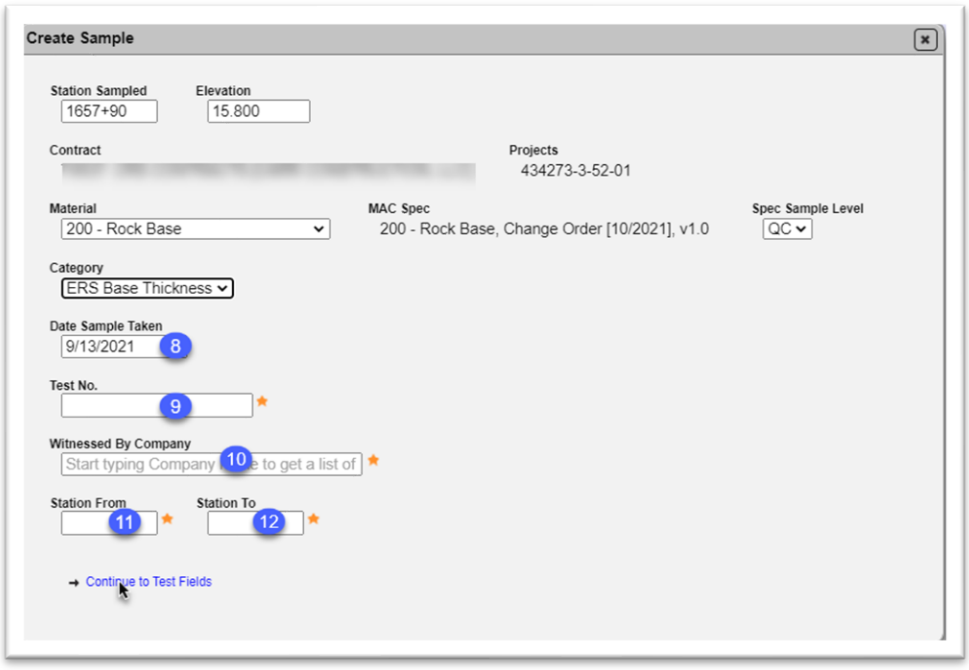
6. **Spec Sample Level** – select QC from the dropdown list.

The Category field appears.



7. **Category** – Select ERS Testing/Base Thickness from the dropdown list.

New fields appear.



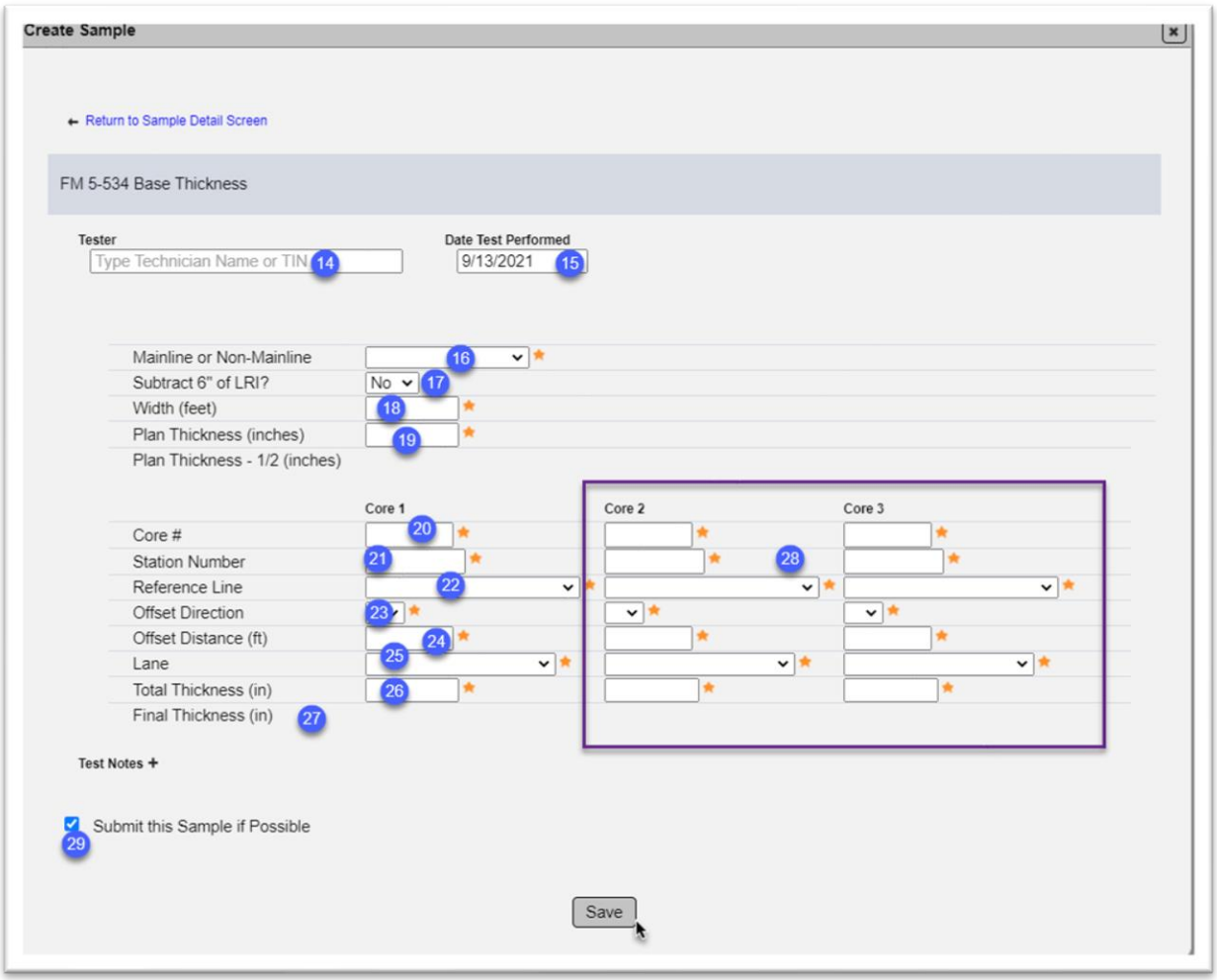
8. **Date Sample Taken** – this field defaults to today's date which in most cases should be correct.

9. **Test No.** – this field is the FDOT Sample Number Field. Follow the sampling numbering instructions for field density samples. It is important that you follow the sample numbering system so that the correct samples can be associated in a comparison package by the PA.
10. **Witnessed By Company** – enter the company name of the Verification Technician and select it from the returned list.
11. **Station From** – enter the beginning station of the LOT.
12. **Station To** – enter the ending station of the LOT.

NOTE: The beginning station must be the lower of the two numbers.

13. Select the Continue to Test Fields option.

The test fields will appear in the dialog box. You can select the Return to Sample Detail Screen option to return to the sample login information.



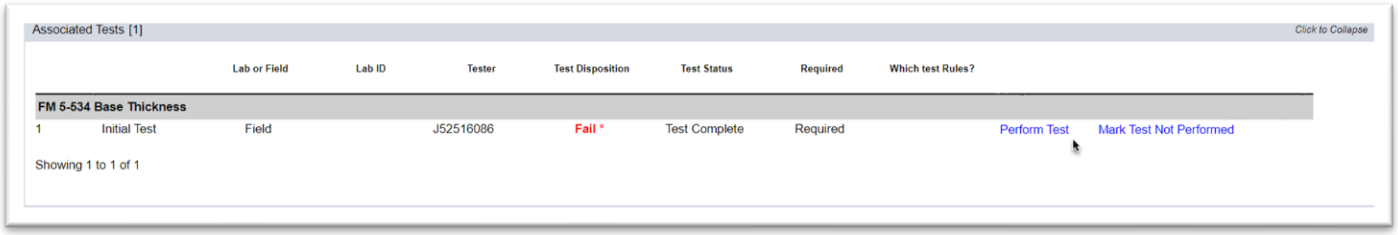
14. **Tester** – enter the name or TIN of the testing technician and select the entry from the returned list.
15. **Date Test Performed** – this field defaults to today's date which in most cases should be correct. If it is not, enter the date the depth check was performed or select it from the calendar.
16. **Mainline or Non-Mainline** – select the Shoulder or Mainline from the dropdown list.

17. **Subtract 6” of LRI?** – this field defaults to No. Since this section describes base thickness with no LRI, the default is correct.
18. **Width** – Enter the roadway width in feet.
19. **Plan Thickness** – enter the base plan thickness.

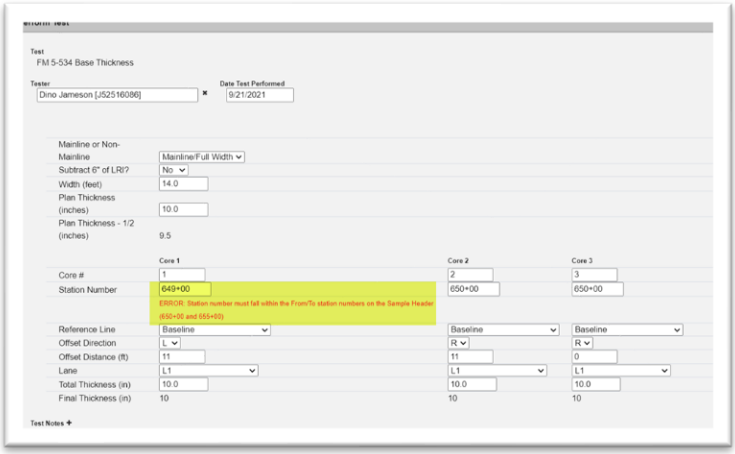
NOTE: It is vital that this field is entered correctly. It is used to set targets and group results in the summary report.

20. **Core #** – enter the sequential number of the core on the project.
21. **Station Number** – enter the station where the first core was taken. This station should be within the range of the entries for Station From and Station To on the Sample Detail screen.

NOTE: If the Core Station Number is outside the Station From and Station To on the Sample Detail screen, there is no test warning when the sample is submitted. If you navigate to the Sample Screen (see J. Navigating from the ERS Screen to the Sample Screen) and click on the Associated Tests tab to expand it, the test disposition will show as **Fail*** even if the test results pass.



Select the Perform Test option and a Perform Test dialog box will appear.



Review the Station From, Station To and Core Station numbers to ensure there is no data entry error. In this example, there is a data entry in the Core Station Number. When the data is revised and the test is saved, the warning message and the failing test disposition goes away.

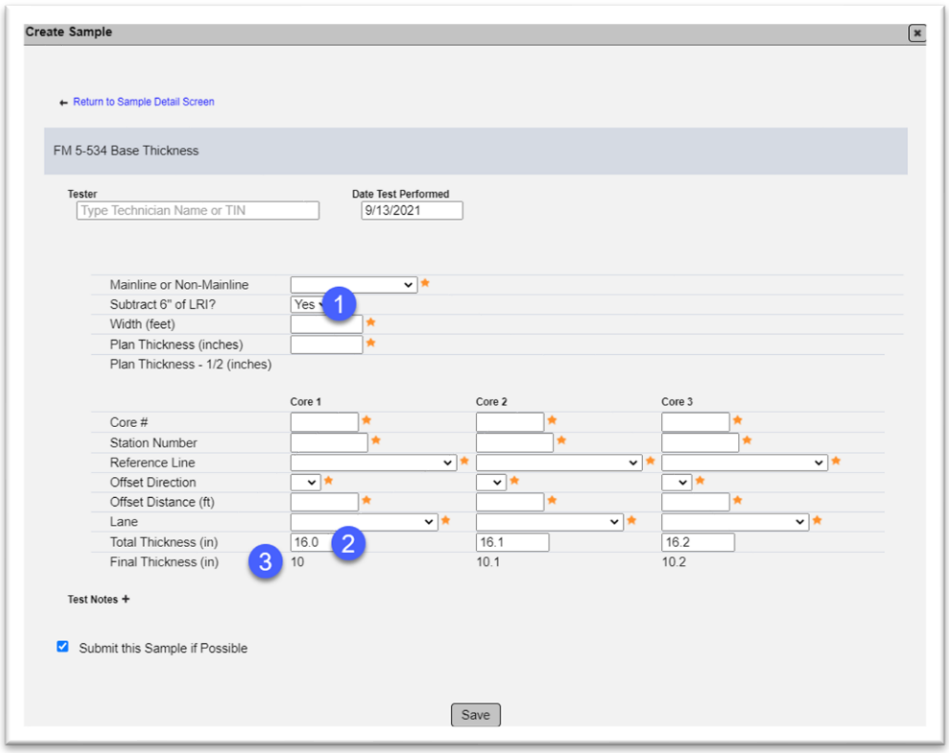
22. **Reference Line** – select the reference line from the dropdown list.
23. **Offset Direction** – select the direction the offset is from the reference line.
24. **Offset Distance** – enter the offset distance from the reference line.
25. **Lane** – select the lane the core was taken from, if desired.

26. **Total Thickness** – enter the core thickness in inches to the nearest 0.10 inches.
27. **Final Thickness** – if there is no limerock in lieu of represented by the entire length of the core, the Final Thickness is calculated by MAC as the same as the total thickness.
28 Repeat #s 17 – 24 for cores checks 2 and 3.
29. **Submit this Sample if Possible** – this indicator defaults to selected. If you don't want the sample to automatically be Submitted to FDOT for Verification, deselect it.
30. **Save** – select the Save option. If the Submit this Sample if Possible indicator is not selected, the sample status will Submitted for Lab Testing and will need to be submitted to the FDOT on the sample screen. If the Submit this Sample If Possible indicator is selected, the sample status will be Pending Finalization.

G. Creating a Base Thickness Sample LRI – QC Data Entry

When taking a base thickness sample and limerock was placed in lieu of stabilization, the core represents the base and the stabilizing. There is no way to determine the line of demarcation for the limerock stabilizing material and the base material.

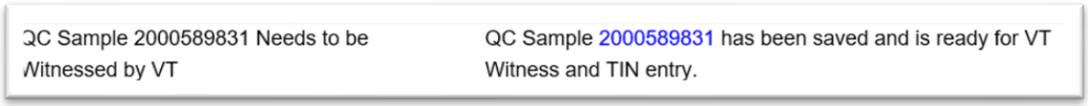
The test screen has two differences:



1. Subtract 6" of LRI? – Select **Yes** for samples in areas that include limerock in lieu of subbase.
2. Total Thickness – enter the core thickness in inches to the nearest 0.10 inches, including the granular subbase. For example, if the core thickness is 16.2 and 10.0 inches is for optional base, enter **16.2**, not 10.0.
3. Final Thickness – because there is limerock in lieu of represented by the entire length of the core, the Final Thickness is calculated by MAC by subtracting 6 from the total thickness. For example, if the core is 16.2, this field would be calculated as 10.2 (16-2. – 6).

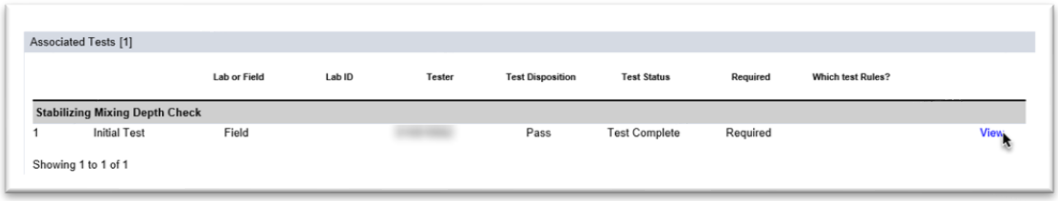
H. Entering VT Witnessed By TIN – Data Entry VT Company

When the Data Entry person saves the test, MAC sends a notification to the Data Reviewers in the Witnessed By company.



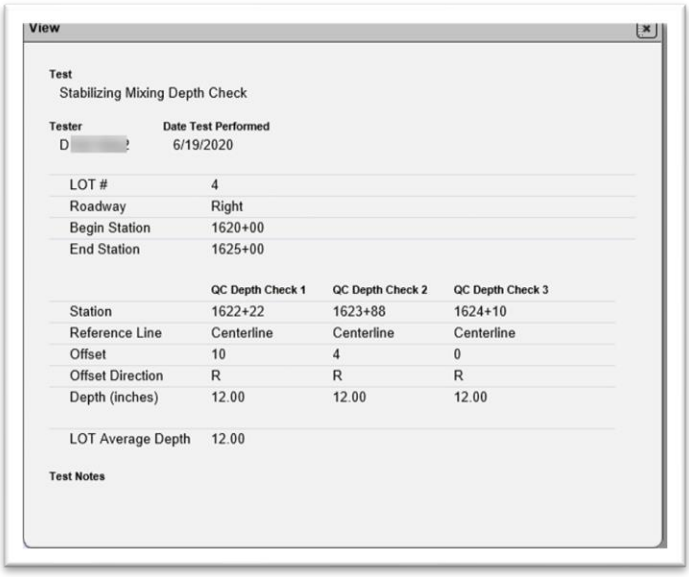
1. A Data Reviewer selects the sample hotlink in the notification or navigates to the sample screen in MAC.

2. Click on the Associated Tests tab to expand it.



3. Click on the View option to view the test.

A View dialog box appears.



4. Review the test data to ensure it has been entered appropriately according to what the VT witnessed.

If there are errors, the Data Reviewer of the Witnessed By company cannot send the sample back.
5. Do not enter the VT TIN.

6. Enter a comment under the Comments tab about what needs to be updated in the sample data, test data or both.

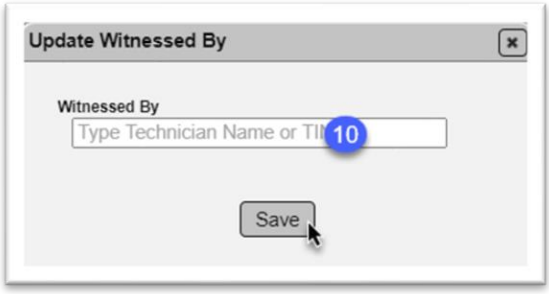
7. Notify the QC Company that the TIN has not been entered and updates need to be made. There will be no notifications at this point, so it is important for QC and VT to coordinate when there is a need to make updates and when the data is updated and ready for the VT's review. If the test data needs to be updated, MAC will send a notification to the Data Reviewers of the Witnessed By company when the test is updated and saved.

If the data is correct, or once QC has corrected the data, you're ready to enter the Witnessed By TIN.

8. Click on the Sample Information tab to expand it.

9. Select the pencil icon next to the Update Witnessed By option Data Reviewers in the Witnessed by company have this option.

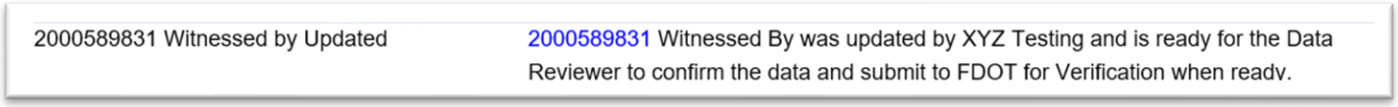
An Update Witnessed By dialog box appears.



10. **Witnessed By** – enter the name or TIN of the VT who witnessed the QC test and select the entry from the returned list.
11. Select the Save option.

I. Submit Sample to FDOT on Witnessed by Samples – Data Reviewer QC Company

When a user for the Witnessed By company enters the VT's TIN, the Data Reviewers for the QC company will get a notification from MAC. See Chapter 9 – ERS Sample Notifications.

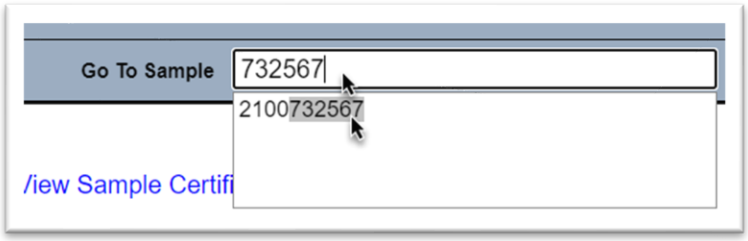


1. A Data Reviewer selects the sample hotlink in the notification or navigates to the sample screen in MAC.

2. The Data Reviewer reviews the sample and test data to ensure it is correct. If not, make changes as needed and Save the test. If the test data is correct or after corrections are made, the Data Reviewer can submit the sample to FDOT for Verification.

3. Select the Submit for FDOT Verification option to submit the sample to the PA and put it in Pending Finalization status.

NOTE: If the VT's review finds concerns with the data, their company will not enter the TIN. The VT will enter a comment about the data in question on the Sample Comments tab and notify the QC data entry that the sample needs further review. MAC will not send a notification because nothing is triggered.

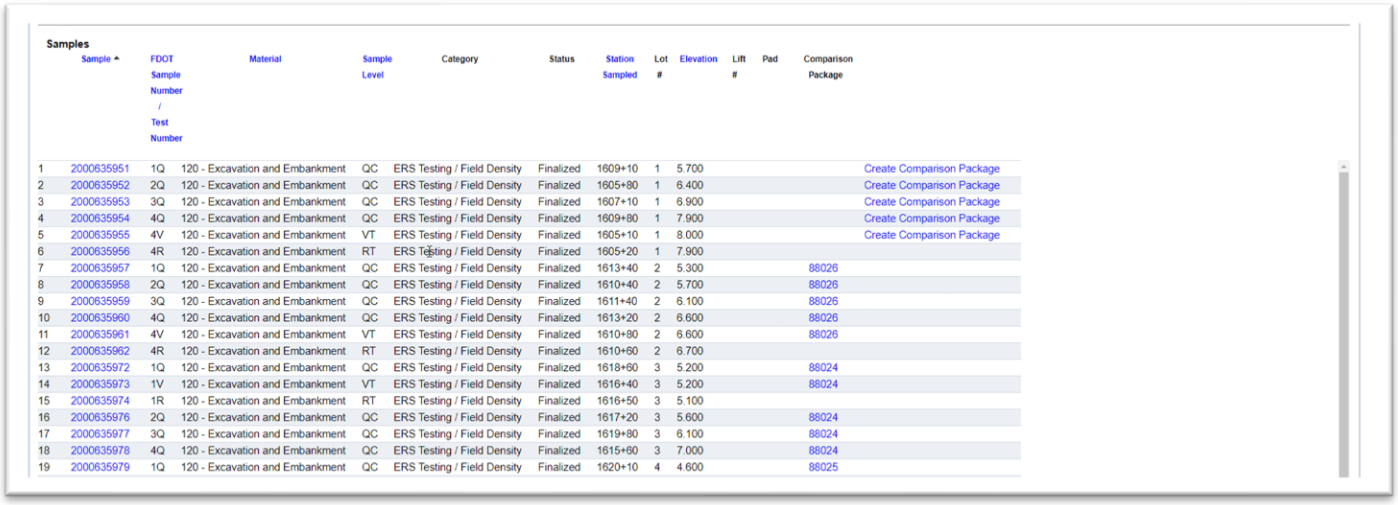


1. Navigate to the sample by entering the MAC Sample Id in the Go To field on the MAC Sample screen.

You will be navigated to the sample. Review the Sample Comments tab and make any changes that are needed. Let the VT company know that the sample is ready to be reviewed again.

J. Navigating from the ERS Screen to the Sample Screen

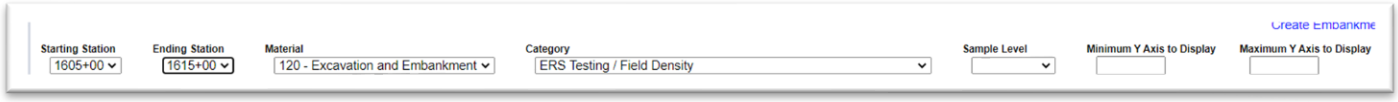
When you generate an ERS sample, MAC creates a sample record that can be seen on a Sample screen. You may need to navigate to the sample; for example, if you saved it and now need to Submit it to FDOT for Verification.



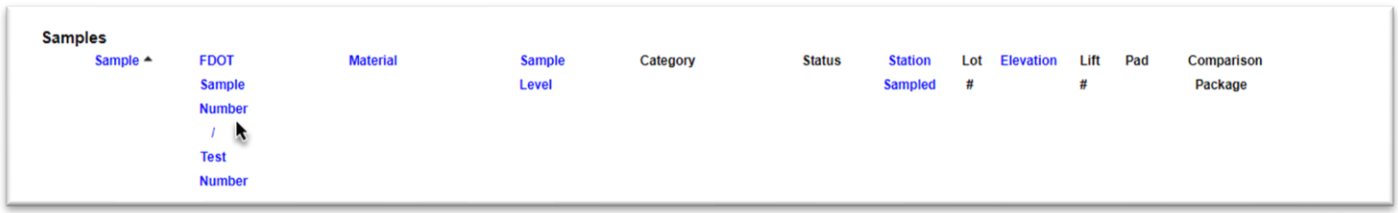
Samples

	Sample	FDOT Sample Number / Test Number	Material	Sample Level	Category	Status	Station Sampled	Lot #	Elevation	Lift #	Pad	Comparison Package	
1	2000635951	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1609+10	1	5.700				Create Comparison Package
2	2000635952	2Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1605+80	1	6.400				Create Comparison Package
3	2000635953	3Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1607+10	1	6.900				Create Comparison Package
4	2000635954	4Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1609+80	1	7.900				Create Comparison Package
5	2000635955	4V	120 - Excavation and Embankment	VT	ERS Testing / Field Density	Finalized	1605+10	1	8.000				Create Comparison Package
6	2000635956	4R	120 - Excavation and Embankment	RT	ERS Testing / Field Density	Finalized	1605+20	1	7.900				
7	2000635957	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1613+40	2	5.300			88026	
8	2000635958	2Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1610+40	2	5.700			88026	
9	2000635959	3Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1611+40	2	6.100			88026	
10	2000635960	4Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1613+20	2	6.600			88026	
11	2000635961	4V	120 - Excavation and Embankment	VT	ERS Testing / Field Density	Finalized	1610+80	2	6.600			88026	
12	2000635962	4R	120 - Excavation and Embankment	RT	ERS Testing / Field Density	Finalized	1610+60	2	6.700				
13	2000635972	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1618+60	3	5.200			88024	
14	2000635973	1V	120 - Excavation and Embankment	VT	ERS Testing / Field Density	Finalized	1616+40	3	5.200			88024	
15	2000635974	1R	120 - Excavation and Embankment	RT	ERS Testing / Field Density	Finalized	1616+50	3	5.100				
16	2000635976	2Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1617+20	3	5.600			88024	
17	2000635977	3Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1619+80	3	6.100			88024	
18	2000635978	4Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1615+60	3	7.000			88024	
19	2000635979	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1620+10	4	4.600			88025	

When samples are generated, a list of all ERS samples appears under the plots.



1. The sample list can be filtered by selecting filters above the plot display.



Samples

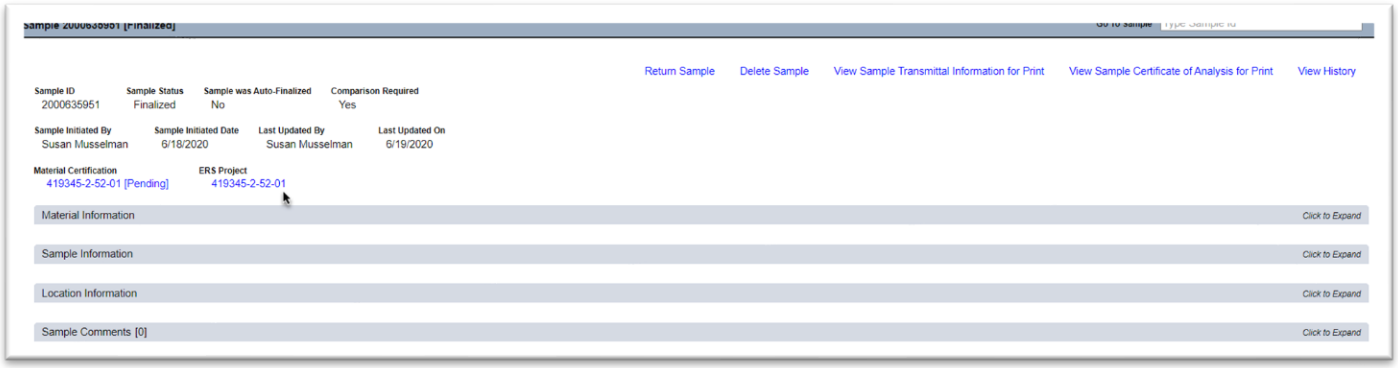
Sample	FDOT Sample Number / Test Number	Material	Sample Level	Category	Status	Station Sampled	Lot #	Elevation	Lift #	Pad	Comparison Package

2. The sample list can be sorted by clicking any of the column labels in blue.

1	2000635951	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1609+10	1	5.700			Create Comparison Package
2	2000635952	2Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1605+80	1	6.400			Create Comparison Package
3	2000635953	3Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1607+10	1	6.900			Create Comparison Package
4	2000635954	4Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1609+80	1	7.900			Create Comparison Package
5	2000635957	1Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1613+40	2	5.300		88026	
6	2000635958	2Q	120 - Excavation and Embankment	QC	ERS Testing / Field Density	Finalized	1610+40	2	5.700		88026	

3. Click on the Sample Id hotlink of the sample you want to see.

The Sample screen for that sample will appear.

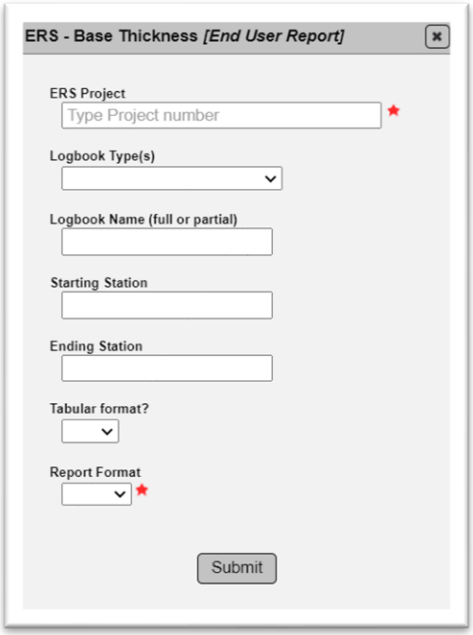


4. To return to the ERS screen, select the ERS Project hotlink. You need to select the logbook from the display dropdown list to return to a specific logbook and apply filters to return to a specific sample list.

K. Base Thickness Report and Deficient Thicknesses

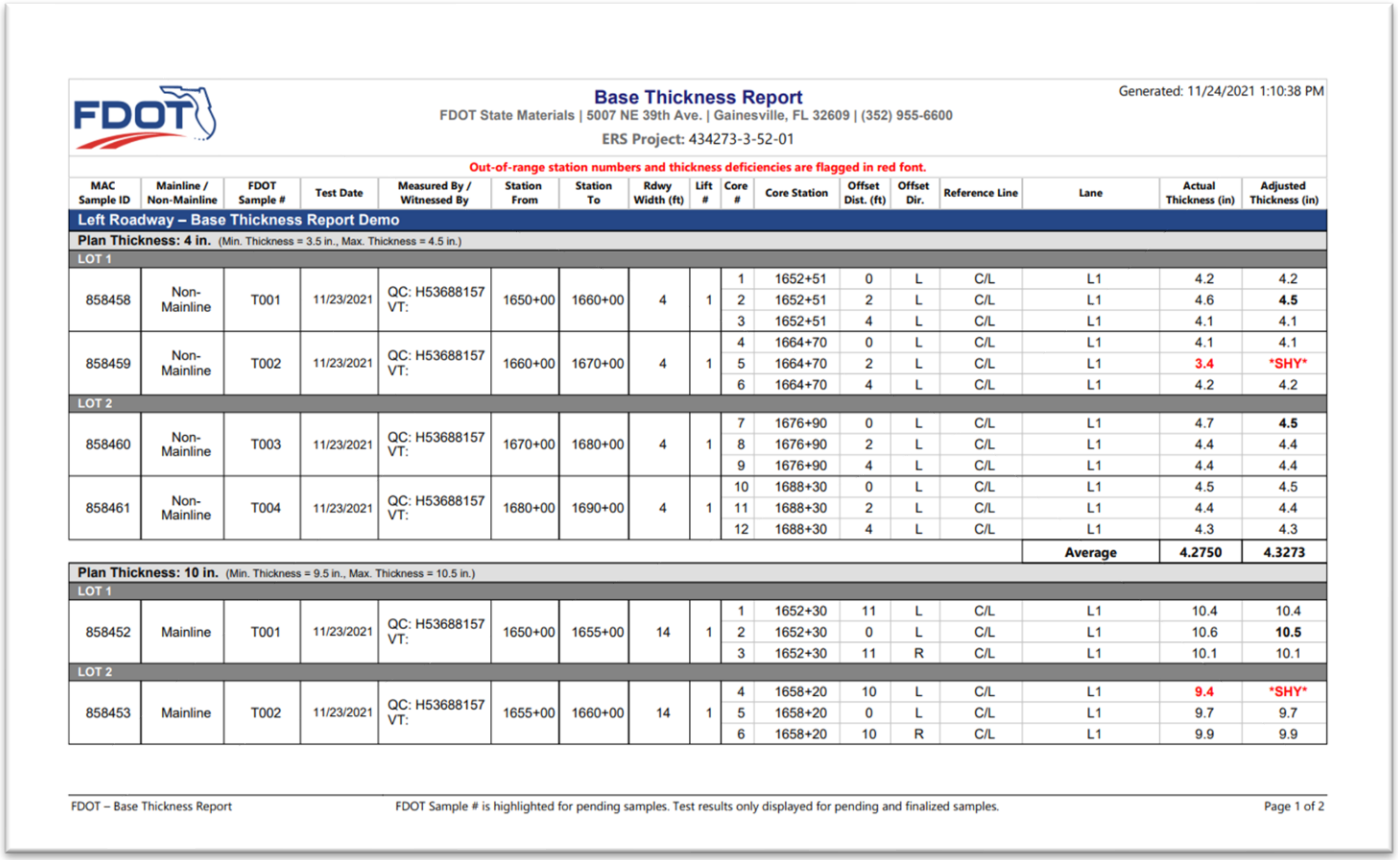
Base thickness samples will be designated as Failing test disposition when the measured result is less than ½ inch below the plan thickness.

Also, there is an ERS – Base Thickness Report on the MAC Reports screen under the Projects tab. It is used to calculate the average thicknesses. The report offers many parameters to track thickness during the life of the project.



For the purposes of Material Certification and final pay for Final Estimates, a final report using the ERS Project Id as the only parameter should be generated so that all samples under each plan thickness are grouped and summarized together in accordance with ***Specifications Section 285 – Optional Base***.

The report designates deficient thicknesses. Any areas with deficient thickness that are left in place are an Exception on the Project Material Certification Letter (PMCL).



FDOT

Base Thickness Report

FDOT State Materials | 5007 NE 39th Ave. | Gainesville, FL 32609 | (352) 955-6600

ERS Project: 434273-3-52-01

Generated: 11/24/2021 1:10:38 PM

Out-of-range station numbers and thickness deficiencies are flagged in red font.

MAC Sample ID	Mainline / Non-Mainline	FDOT Sample #	Test Date	Measured By / Witnessed By	Station From	Station To	Rdwy Width (ft)	Lift #	Core #	Core Station	Offset Dist. (ft)	Offset Dir.	Reference Line	Lane	Actual Thickness (in)	Adjusted Thickness (in)
Left Roadway – Base Thickness Report Demo																
Plan Thickness: 4 in. (Min. Thickness = 3.5 in., Max. Thickness = 4.5 in.)																
LOT 1																
858458	Non-Mainline	T001	11/23/2021	QC: H53688157 VT:	1650+00	1660+00	4	1	1	1652+51	0	L	C/L	L1	4.2	4.2
									2	1652+51	2	L	C/L	L1	4.6	**4.5**
									3	1652+51	4	L	C/L	L1	4.1	4.1
858459	Non-Mainline	T002	11/23/2021	QC: H53688157 VT:	1660+00	1670+00	4	1	4	1664+70	0	L	C/L	L1	4.1	4.1
									5	1664+70	2	L	C/L	L1	3.4	*SHY*
									6	1664+70	4	L	C/L	L1	4.2	4.2
LOT 2																
858460	Non-Mainline	T003	11/23/2021	QC: H53688157 VT:	1670+00	1680+00	4	1	7	1676+90	0	L	C/L	L1	4.7	**4.5**
									8	1676+90	2	L	C/L	L1	4.4	4.4
									9	1676+90	4	L	C/L	L1	4.4	4.4
858461	Non-Mainline	T004	11/23/2021	QC: H53688157 VT:	1680+00	1690+00	4	1	10	1688+30	0	L	C/L	L1	4.5	4.5
									11	1688+30	2	L	C/L	L1	4.4	4.4
									12	1688+30	4	L	C/L	L1	4.3	4.3
														Average	**4.2750**	**4.3273**
Plan Thickness: 10 in. (Min. Thickness = 9.5 in., Max. Thickness = 10.5 in.)																
LOT 1																
858452	Mainline	T001	11/23/2021	QC: H53688157 VT:	1650+00	1655+00	14	1	1	1652+30	11	L	C/L	L1	10.4	10.4
									2	1652+30	0	L	C/L	L1	10.6	**10.5**
									3	1652+30	11	R	C/L	L1	10.1	10.1
LOT 2																
858453	Mainline	T002	11/23/2021	QC: H53688157 VT:	1655+00	1660+00	14	1	4	1658+20	10	L	C/L	L1	9.4	*SHY*
									5	1658+20	0	L	C/L	L1	9.7	9.7
									6	1658+20	10	R	C/L	L1	9.9	9.9

FDOT – Base Thickness Report

FDOT Sample # is highlighted for pending samples. Test results only displayed for pending and finalized samples.

Page 1 of 2

L. Earthwork Random Number Generator

Acceptance testing must be performed at random locations. Choose random number to determine each location and offset. Arbitrarily select numbers for the row and column. Use the row and column numbers to determine the random number from the table below.

	1	2	3	4	5	6	7	8	9	10	11	12
1	0.834	0.996	0.385	0.603	0.821	0.821	0.370	0.526	0.342	0.502	0.414	0.737
2	0.138	0.329	0.581	0.333	0.434	0.596	0.848	0.524	0.638	0.751	0.793	0.911
3	0.788	0.370	0.460	0.348	0.224	0.375	0.785	0.003	0.875	0.589	0.350	0.979
4	0.693	0.679	0.317	0.476	0.684	0.881	0.392	0.959	0.513	0.076	0.242	0.915
5	0.846	0.670	0.572	0.118	0.559	0.677	0.764	0.016	0.202	0.538	0.764	0.774
6	0.001	0.492	0.940	0.922	0.852	0.138	0.147	0.876	0.788	0.072	0.940	0.758
7	0.736	0.562	0.862	0.807	0.655	0.630	0.628	0.636	0.873	0.635	0.126	0.197
8	0.829	0.543	0.061	0.947	0.112	0.497	0.787	0.717	0.009	0.773	0.372	0.582
9	0.725	0.834	0.189	0.345	0.503	0.987	0.059	0.709	0.125	0.196	0.251	0.553
10	0.251	0.368	0.405	0.795	0.866	0.394	0.791	0.484	0.393	0.567	0.638	0.111
11	0.341	0.782	0.180	0.057	0.214	0.835	0.298	0.206	0.740	0.271	0.441	0.535
12	0.660	0.748	0.578	0.712	0.882	0.941	0.769	0.664	0.110	0.775	0.164	0.261
13	0.884	0.723	0.188	0.547	0.527	0.658	0.226	0.096	0.129	0.871	0.765	0.135
14	0.567	0.187	0.151	0.399	0.238	0.923	0.133	0.757	0.532	0.679	0.063	0.357
15	0.254	0.163	0.145	0.240	0.390	0.164	0.589	0.491	0.840	0.220	0.587	0.148
16	0.376	0.314	0.673	0.260	0.423	0.527	0.418	0.409	0.699	0.459	0.977	0.422
17	0.306	0.863	0.382	0.069	0.077	0.210	0.613	0.462	0.568	0.703	0.213	0.796
18	0.300	0.468	0.206	0.155	0.401	0.263	0.901	0.825	0.074	0.802	0.230	0.631

Density test example:

To get station and offset for a density test, multiply the length of the LOT in question by a random number obtained from the chart. For example, if the LOT you are testing is 500ft, and you choose Row 4 Column 5, then the number is 0.684. Your location for testing would be 0.684 X 500' = 342' from the beginning of the LOT, or 342' up station.

Then select a random number and multiply by the width to determine the offset. For example, if the width of the LOT is 24 ft and you selected the random number from Row 8 Column 2, your offset is 0.543 X 24' = 13.0 ft.

Chapter 5 – Field Density Sample Special Cases

There are some special situations that apply to field density samples. This chapter will describe those special conditions.

A. Samples on 1st Lift not Affected by Water Table Line – Data Entry VT Company

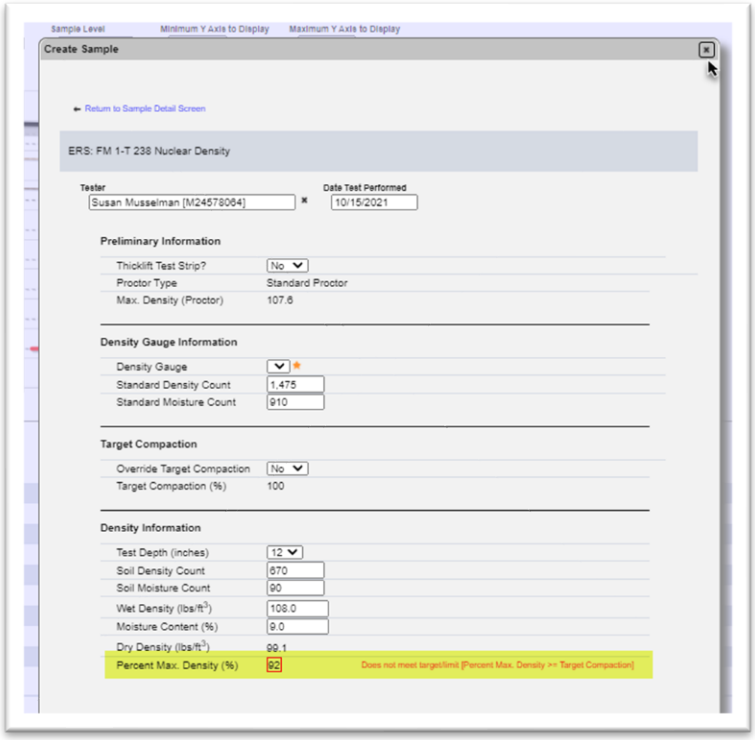
For the first sample that is on the 1st lift not affected by water, log the sample in under MAC Spec 120, Sample Level ***IV***.

B. Failing QC – QC Data Entry

Failing QC tests do not need to be entered in MAC. Once a QC test fails, it becomes a process control test and is not used for acceptance. When entering a field density test, a user may not know it fails until entering the data needed to calculate the Maximum Density (%). If it is a QC test and the test indicates a failure check the data for these fields to ensure the failure isn't due to a data entry error in:

- The Proctor Sample Id
- The Wet Density raw result
- The Moisture Content raw result

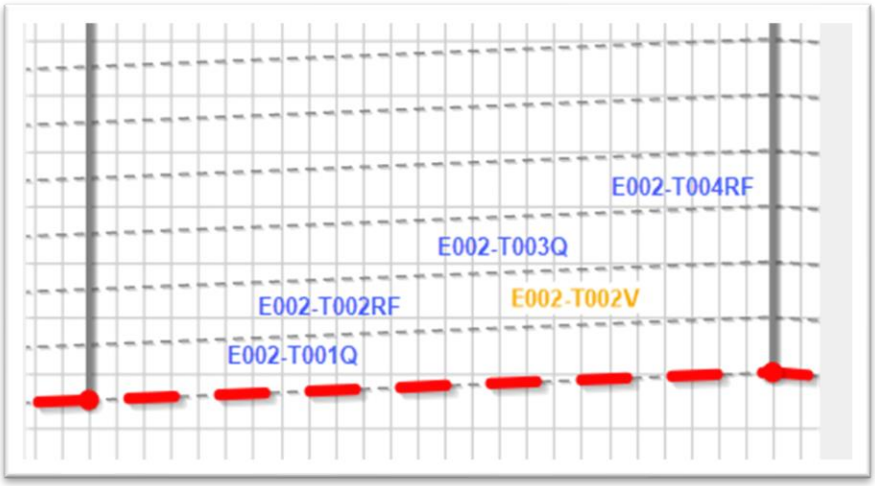
1. If any of that data is incorrect, make changes to the data to see if the correct data passes.



2. If the data is correct or after correcting, the test still fails, select the x at the top right corner of the dialog box to close it and the sample will not be entered in MAC.

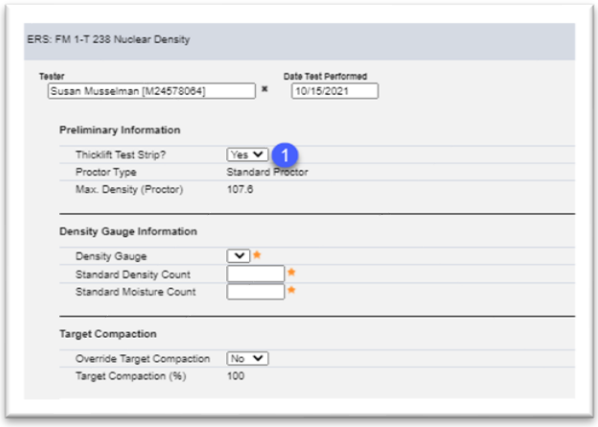
C. Reduced Frequency

When QC has been approved for reduced frequency, a sample is still created for the lifts not tested. This is because the comparison packages need to reflect the correct original and verification samples. See the ERS Sample Numbering Instructions.



D. Testing for Thicklift Approval – Data Entry Each Company

1. Embankment (QC)



1. **Thicklift Test Strip?** – for the QC sample, on the density test screen, select Yes. **This is shown as condition #7 on the ERS forms.**

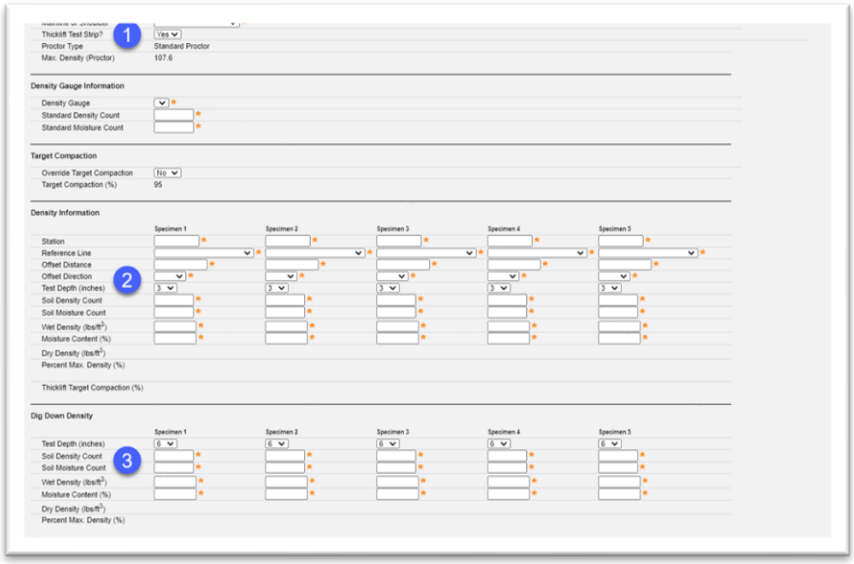
2. **Density Information** – the fields for the density test expand to include 5 specimens. Enter the data for the 5 tests performed for thicklift approval.

All 5 of the thicklift densities must pass 100% Percent Maximum Density.

2. Embankment – Data Entry VT Company

1.**Thicklift Test Strip?** – for the VT sample, on the density test screen, select Yes. **This is shown as condition #7 on the ERS forms.**
2. **Density Information** – the VT density test only has 1 specimen. Enter the data for the VT test performed for thicklift approval.

3. Rock Base – QC Data Entry



1. **Thicklift Test Strip?** – for the QC sample, on the density test screen, select Yes.
2. **Density Information** – the fields for the density test expand to include 5 specimens. Enter the data for the 5 tests performed for thicklift approval.

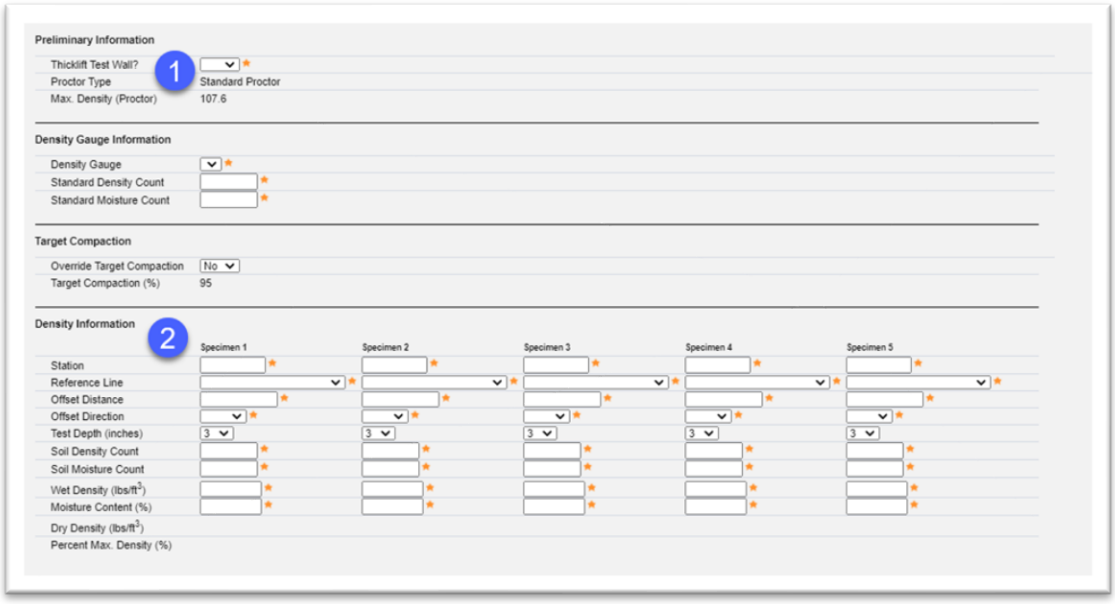
NOTE: The average of the 5 thicklift densities becomes the new target. Follow the process described in Chapter 4, A. Creating a Field Density Sample ESB – Data Entry Each Company.

3. **Dig Down Density** – fields for 5 specimens for densities taken for the dig down also appear. Enter the data for the 5 dig down tests performed.

4. Rock Base Data Entry – VT Company

1. **Thicklift Test Strip?** – for the VT sample, on the density test screen, select Yes. **This is shown as condition #7 on the ERS forms.**
2. **Density Information** – the VT density test only has 1 specimen. Enter the data for the VT test performed for thicklift approval.
3. **Dig Down Density** – the VT density test only has 1 specimen. Enter the data for the 1 dig down test performed.

5. Retaining Wall Thick Lift Approval – QC Data Entry



1. **Thicklift Test Wall?** – for the QC sample, on the density test screen, select Yes. **This is shown as condition #8 on the ERS forms.**
2. **Density Information** – the fields for the density test expand to include 5 specimens. Enter the data for the 5 tests performed for thicklift approval.

NOTE: Thicklift approval for retaining walls is done on a test wall. A report for the test wall gives the average of all the densities for the entire wall. This becomes the new target.

3. **Dig Down Density** –fields for the dig down density test appear for 5 specimens. Enter the data for the 5 tests performed for thicklift approval.

6. Retaining Wall Thick Lift Approval – VT Data Entry

1.**Thicklift Test Wall?** – for the VT sample, on the density test screen, select Yes. **This is shown as condition #8 on the ERS forms.**
2. **Density Information** – the VT density test only has 1 specimen. Enter the data for the VT test performed for thicklift approval.
3. **Dig Down Density** – the VT density test only has 1 specimen. Enter the data for the VT dig down test performed for thicklift approval.

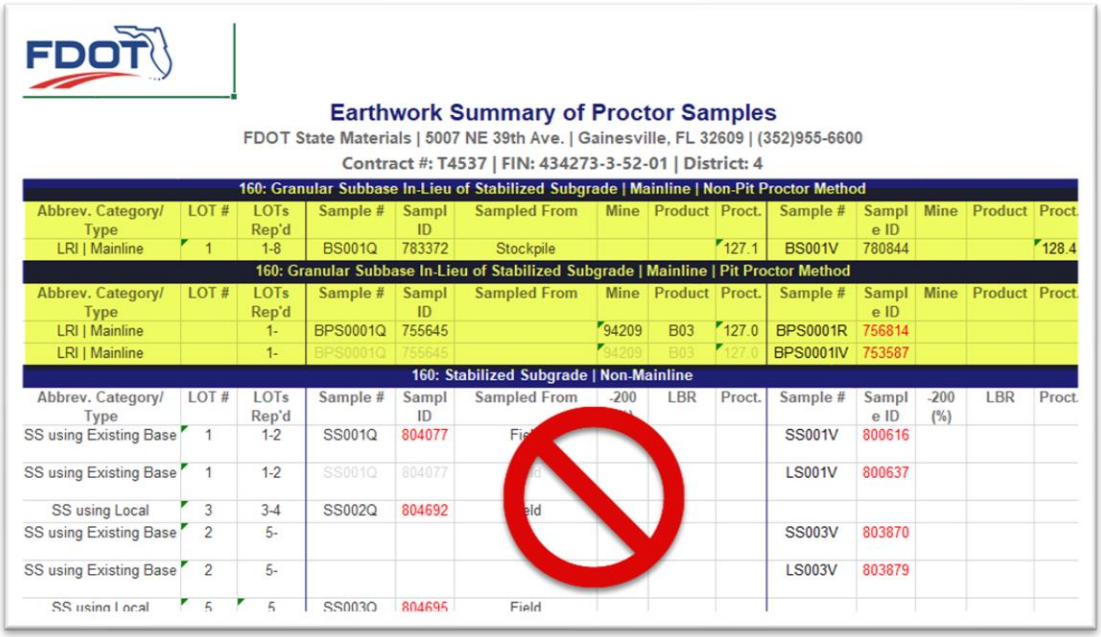
E. Limerock in Lieu of Subgrade and Existing Base 160 – Stabilizing Proctor Selection

The density test in this layer should be logged under MAC Spec 160 – Stabilizing with the appropriate proctor under the same Category/Type of either of these two.

Granular Subbase In-Lieu of Stabilized Subgrade
- Mainline
- Non-Mainline

MAC will allow you to select any proctor sample category / type under MAC Spec 160. This information does not display on the sample. You will need to look up the MAC Sample Id or FDOT Sample number before you log the field density sample into MAC.

If you generate the Earthwork Summary of Proctors report, you are looking the correct proctor sample under one of these two headings, depending on which one is the correct one for the specific density test:



FDOT

Earthwork Summary of Proctor Samples

FDOT State Materials | 5007 NE 39th Ave. | Gainesville, FL 32609 | (352)955-6600

Contract #: T4537 | FIN: 434273-3-52-01 | District: 4

160: Granular Subbase In-Lieu of Stabilized Subgrade | Mainline | Non-Pit Proctor Method

Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct.
LRI | Mainline	1	1-8	BS001Q	783372	Stockpile			127.1	BS001V	780844			128.4

160: Granular Subbase In-Lieu of Stabilized Subgrade | Mainline | Pit Proctor Method

Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct.
LRI | Mainline		1-	BPS0001Q	755645		94209	B03	127.0	BPS0001R	756814			
LRI | Mainline		1-	BPS0001Q	755645		94209	B03	127.0	BPS0001IV	753587			

160: Stabilized Subgrade | Non-Mainline

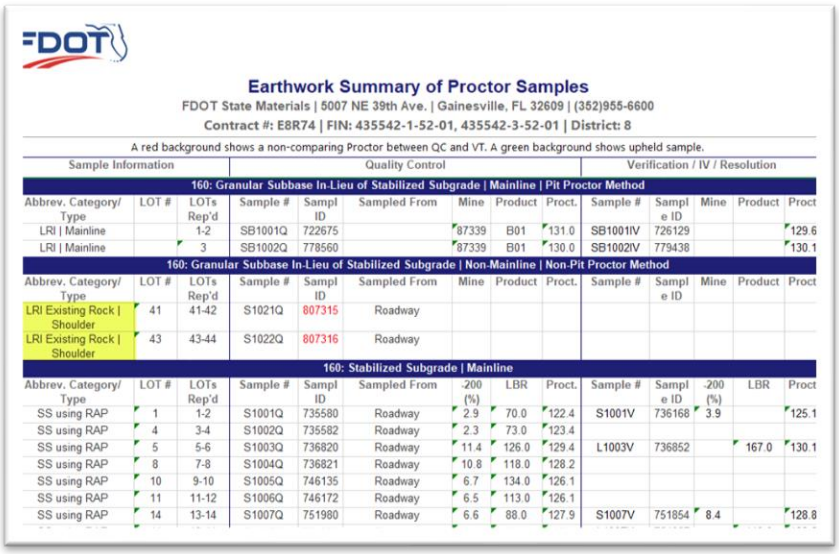
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	-200	LBR	Proct.	Sample #	Sampl e ID	-200 (%)	LBR	Proct.
SS using Existing Base	1	1-2	SS001Q	804077	Fie				SS001V	800616			
SS using Existing Base	1	1-2	SS001Q	804077					LS001V	800637			
SS using Local	3	3-4	SS002Q	804692	eld								
SS using Existing Base	2	5-							SS003V	803870			
SS using Existing Base	2	5-							LS003V	803879			
SS using Local	5	5	SS003Q	804695	Field								

When existing base is used for 160 - Stabilizing, it is considered to be LRI, however a proctor under the same Category/Type of either of these two must be selected.

Existing Reclaimed Rock Base

- Mainline
- Non-Mainline

On the Earthwork Summary of Proctors report, you are looking the correct proctor sample:



FDOT

Earthwork Summary of Proctor Samples

FDOT State Materials | 5007 NE 39th Ave. | Gainesville, FL 32609 | (352)955-6600

Contract #: E8R74 | FIN: 435542-1-52-01, 435542-3-52-01 | District: 8

A red background shows a non-comparing Proctor between QC and VT. A green background shows upheld sample.

Sample Information			Quality Control						Verification / IV / Resolution				
160: Granular Subbase In-Lieu of Stabilized Subgrade | Mainline | Pit Proctor Method													
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct
LRI | Mainline		1-2	SB1001Q	722675		87339	B01	131.0	SB1001IV	726129			129.6
LRI | Mainline		3	SB1002Q	778560		87339	B01	130.0	SB1002IV	779438			130.1
160: Granular Subbase In-Lieu of Stabilized Subgrade | Non-Mainline | Non-Pit Proctor Method													
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct
LRI Existing Rock | Shoulder	41	41-42	S1021Q	807315	Roadway								
LRI Existing Rock | Shoulder	43	43-44	S1022Q	807316	Roadway								
160: Stabilized Subgrade | Mainline													
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	-200 (%)	LBR	Proct.	Sample #	Sampl e ID	-200 (%)	LBR	Proct
SS using RAP	1	1-2	S1001Q	735580	Roadway	2.9	70.0	122.4	S1001V	736168	3.9		125.1
SS using RAP	4	3-4	S1002Q	735582	Roadway	2.3	73.0	123.4					
SS using RAP	5	5-6	S1003Q	736820	Roadway	11.4	126.0	129.4	L1003V	736852		167.0	130.1
SS using RAP	8	7-8	S1004Q	736821	Roadway	10.8	118.0	128.2					
SS using RAP	10	9-10	S1005Q	746135	Roadway	6.7	134.0	126.1					
SS using RAP	11	11-12	S1006Q	746172	Roadway	6.5	113.0	126.1					
SS using RAP	14	13-14	S1007Q	751980	Roadway	6.6	88.0	127.9	S1007V	751854	8.4		128.8

F. Existing Base for 200 – Rock Base Proctor Selection

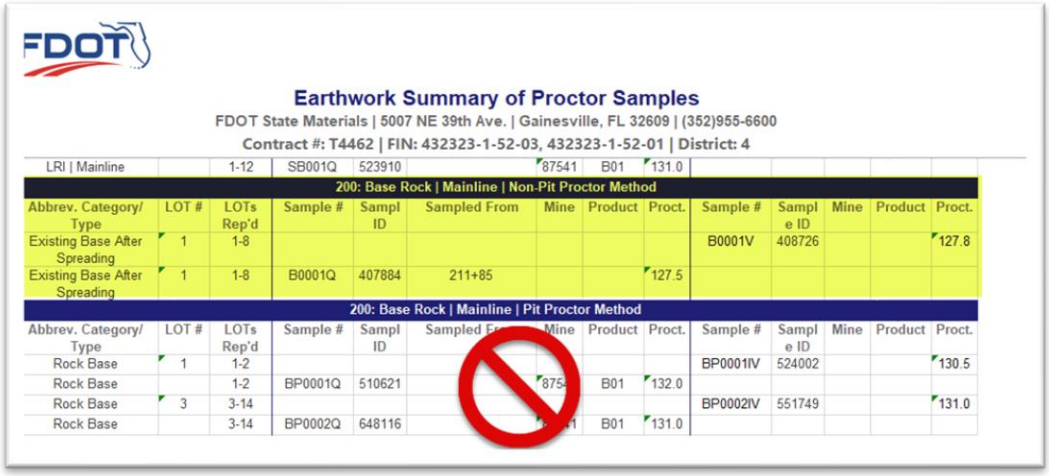
When existing base is used for 200 – Rock Base, an appropriate proctor under the same Category/Type of either of these two must be selected.

Existing Base

- Preliminary Stockpile
- Regular Production Stockpile
- Reduced Frequency Production Stockpile
- After Spreading on Mainline
- After Spreading on Non-Mainline

MAC will allow you to select any proctor sample category / type under MAC Spec 200. This information does not display on the sample. You will need to look up the MAC Sample Id or FDOT Sample number before you log the field density sample into MAC.

If you generate the Earthwork Summary of Proctors report, you are looking the correct proctor sample:



Earthwork Summary of Proctor Samples

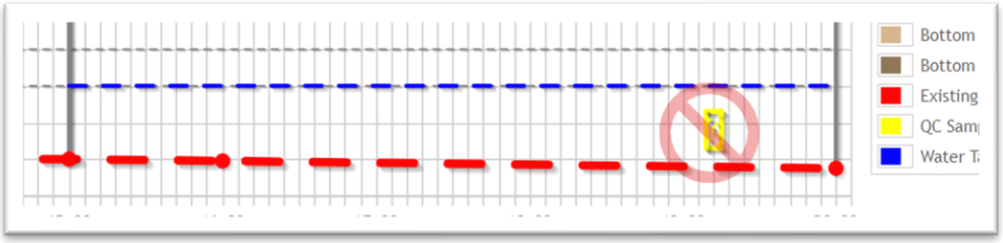
FDOT State Materials | 5007 NE 39th Ave. | Gainesville, FL 32609 | (352)955-6600

Contract #: T4462 | FIN: 432323-1-52-03, 432323-1-52-01 | District: 4

LRI | Mainline		1-12	SB001Q	523910		87541	B01	131.0					
200: Base Rock | Mainline | Non-Pit Proctor Method													
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled From	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct.
Existing Base After Spreading	1	1-8							B0001V	408726			127.8
Existing Base After Spreading	1	1-8	B0001Q	407884	211+85			127.5					
200: Base Rock | Mainline | Pit Proctor Method													
Abbrev. Category/ Type	LOT #	LOTs Rep'd	Sample #	Sampl ID	Sampled Fr...	Mine	Product	Proct.	Sample #	Sampl e ID	Mine	Product	Proct.
Rock Base	1	1-2							BP0001IV	524002			130.5
Rock Base		1-2	BP0001Q	510621		875...	B01	132.0					
Rock Base	3	3-14							BP0002IV	551749			131.0
Rock Base		3-14	BP0002Q	648116		...1	B01	131.0					

G. Samples Below the Water Table Line

MAC allows samples to be taken below the plotted lines in case a sample needs to be taken for any reason. However, this means that the system will allow you to indicate that a sample was taken below a water table line. Samples should never be taken below the water table line, even though MAC will allow it.

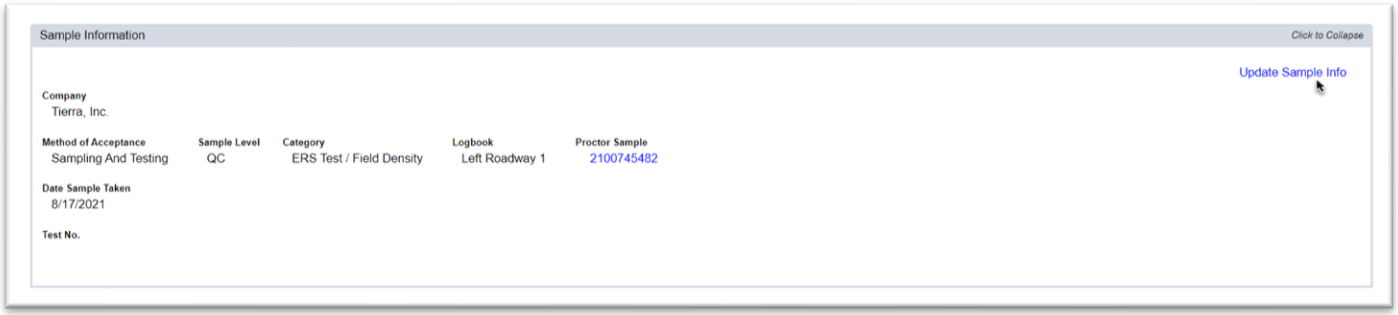


Do not perform a density test below the water table line. If a sample plots below the water table line, check the elevation on the sample location screen.

H. User Deselects Submit Sample if Possible - Data Reviewer Each Company

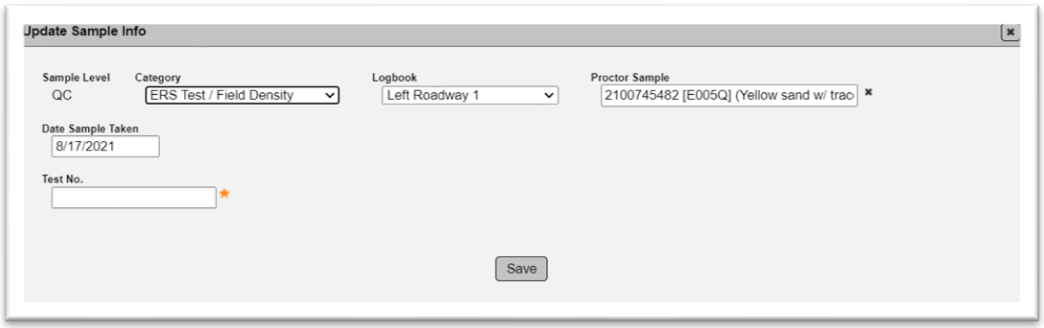
When a user deselects the Submit Sample if Possible, the sample is created with a sample status of Logged. It cannot be updated from the ERS Project screen. It also must be updated on the Sample screen by a user with the company role of Data Reviewer.

1. Navigate to the sample screen from the ERS project (see Chapter 4 Section J. Navigating from the ERS Screen to the Sample Screen).
2. If the information that is incorrect is under the Material tab, it cannot be updated.
a. Create a new sample with the correct information. You can use this sample as a reference for any of the other fields.
b. Request to have this sample deleted.

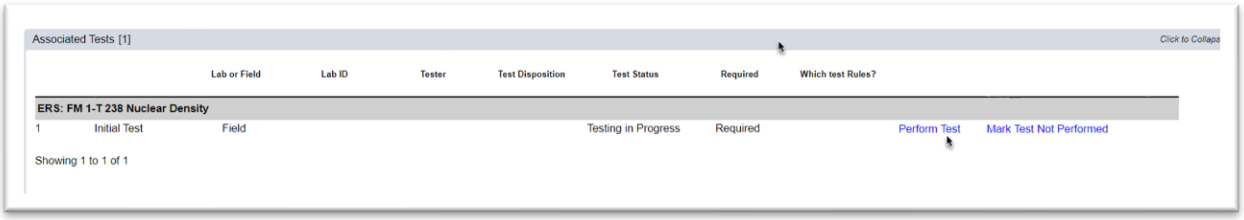


3. To update information under the Sample Information tab, click on it to expand it and select the Update Sample Information dialog box.

An Update Sample Info dialog box appears. The Sample Level cannot be updated. If the sample level is incorrect, create a new sample with the correct sample level.

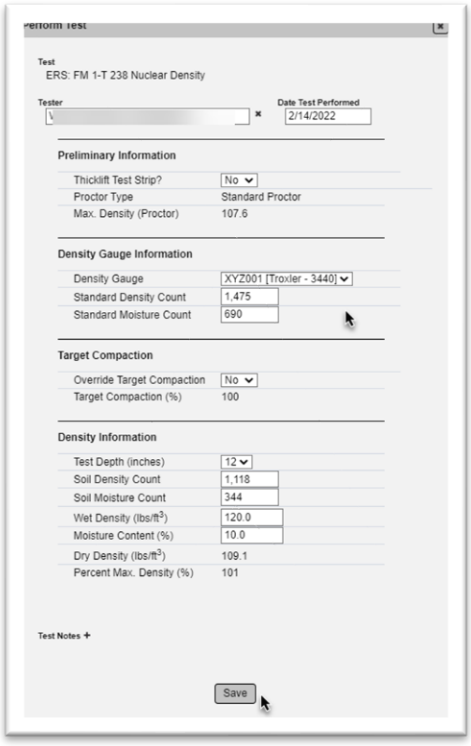


4. Make updates to any updateable field and select the Save option.



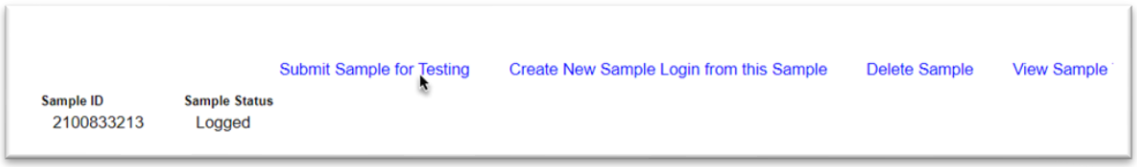
5. To make updates to the test information, click on the Associated Tests tab to expand it and select the Perform Test option.

A Perform Test dialog box appears.



6. Make changes as needed.
7. Select the Save option.

The sample is still in Logged Status and must have two steps performed to get the sample status to Pending Finalization.



7. Once all data has been reviewed, corrected and the sample is ready to be submitted to FDOT, select the Submit Sample for Testing option.

The sample status will be updated to Submitted for Lab Testing. This is a normal MAC phrase used for all samples, even those with only field tests. If you only have Data Entry, you will not see the option to Submit for FDOT Verification. You must have the Data Reviewer role.

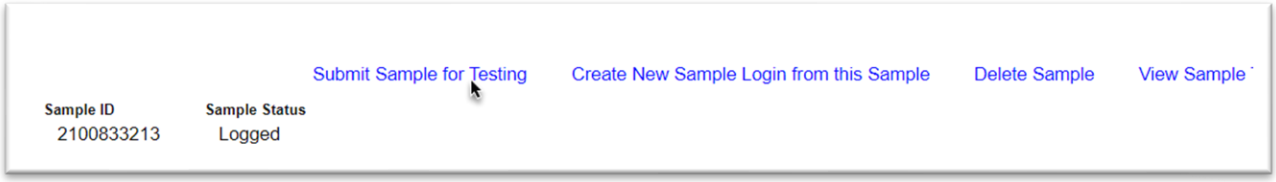
8. To put the sample in Pending Finalization status, select the Submit for FDOT Verification option. From this point on, a user with the system role of Project Administrator processes the sample unless the PA returns the sample for corrections (see Chapter 6 – Updating Samples Returned by the PA – Data Reviewer Each Company).

I. Sample does not Include all Required Information at Save – Data Reviewer Each Company

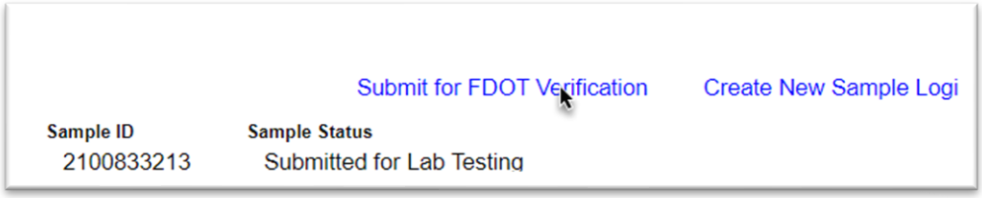
Depending on the missing required information, the sample status will be either Logged or Submitted for Lab testing even if the Submit Sample if Possible indicator is selected when the sample is saved.

1. Navigate to the sample screen from the ERS project (see Chapter 4 Section J. Navigating from the ERS Screen to the Sample Screen

2. Make changes to the sample and or test data as described H. User Deselects Submit Sample if Possible - Data Reviewer Each Company.



3. If the sample is in Logged status, select the Submit Sample for Testing option.



4. If the Sample is already in Submitted for Lab Testing, select the Submit for FDOT Verification option.

J. Entering Field Density Sample using an Open Proctor Sample

It is a common practice to proceed with earthwork operations before proctor samples have completed the MAC sample and comparison life cycles. Because the proctor sample is a child record of field density samples, changes to proctor sample data impacts field density samples. Contractors must understand that by proceeding, there is a risk that material acceptance issues will be encountered later and will take extra steps to resolve.

1. Proctor Test hasn't been Performed

Field densities samples can be created, but not submitted to FDOT for Verification because the proctor sample Maximum Density value is a required field and cannot be populated from the proctor sample. The field density sample status will be Logged or Submitted for Lab Testing and sample cannot be Submitted to FDOT for Verification by a Data Reviewer from the Sample screen until the Maximum Density value from the proctor sample is populated on the field density sample.

2. Proctor Test is Designated as Not Performed

If the lab is not able to complete the proctor test, and mark the proctor sample as Test Not Performed, the field density sample(s) using that proctor sample will not have a Maximum Density value to import. The density sample(s) will need to have the proctor sample selected replaced on the Sample screen with the new proctor sample that has the proctor test performed.

3. Proctor Sample is tested, not Submitted to FDOT

Until the proctor sample is Submitted to FDOT for Verification, the Maximum Density value may change if the Data Reviewer updates the test when confirming the data before submitting to FDOT for Verification. This also may happen later in the sample life cycle; for example, the PA returns the proctor sample to the company of the lab for test corrections. On field density samples, MAC will replace the Maximum Density value and recalculate the % Maximum Density. If the recalculation results in a failure, the field density test disposition will be designated as **Fail***.

4. Proctor Type Impact on the Material Placed Condition Field

When the proctor type cannot be derived from the proctor sample on the field density test, the dropdown options for the "Material placed condition?" field will not populate correctly.

5. Proctor Sample is not in a Comparison Package or Does Not Compare

If the proctor sample comparison package hasn't been created and comparison performed, the comparison status is unknown. If it has been created and the comparison status is Does Not Compare, resolution must be performed to indicate if the QC proctor Maximum Density value can be used. If resolution is performed and QC is not upheld, all field density samples using the QC proctor sample must have the QC proctor sample replaced with the proctor sample to be used as indicated in the resolution process. This must be done by a Data Reviewer of the companies on the Sample screen for any samples impacted, not just QC samples.

Chapter 6 – Updating Samples Returned by the PA – Data Reviewer Each Company

The role that finalizes ERS samples and create comparison packages is the system role of Project Administrator (PA). If a PA review of the data determines corrections are needed, you must have the company role of Data Reviewer to update the data and return the sample to the FDOT.

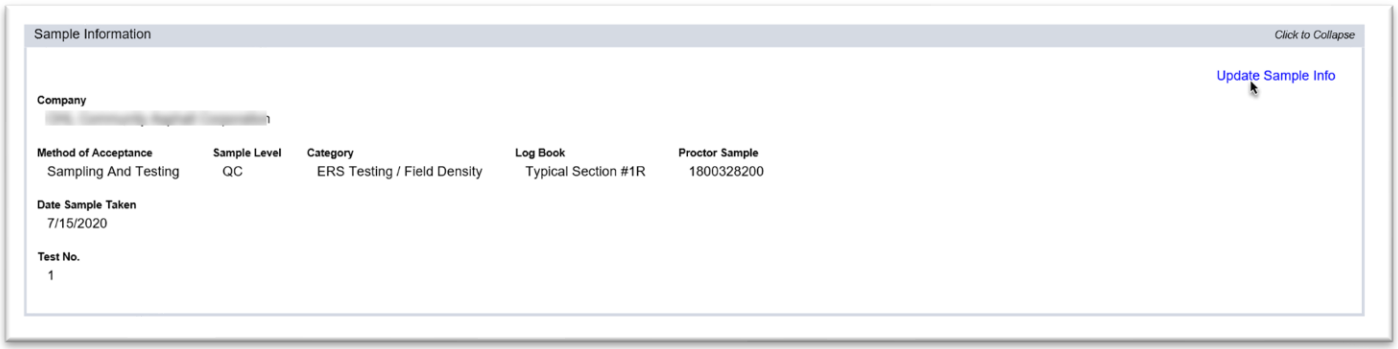
A. Correcting the Sample Data and Returning the Sample to FDOT

If the sample has been returned by the PA for sample data corrections, the Sample Information and Location Information tabs are opened to Data Reviewers in the company of the sample. None of the test information can be corrected.

To correct the sample header information:

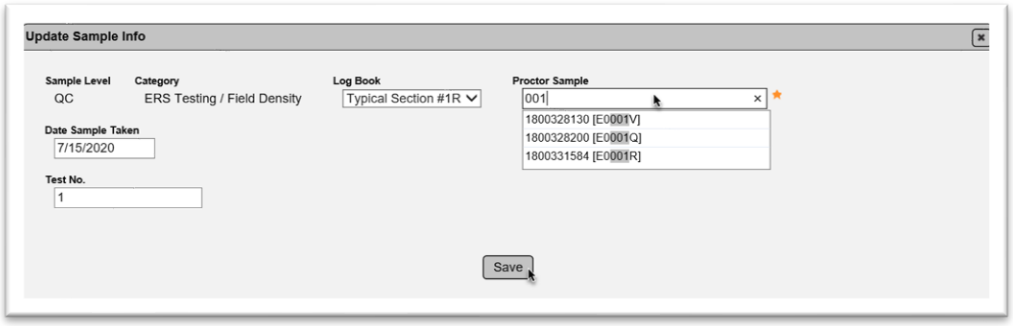
1. Navigate to the sample screen from the ERS project.

2. Click on the Sample Comments tab to expand it. The reason the PA returned the sample displays here. Make note of the corrections needed.



3. Click on the Sample Information tab to expand it.
4. Select the Update Sample Info option.

An Update Sample Info dialog box will appear.



5. Make the requested changes.
6. Select the Save option.

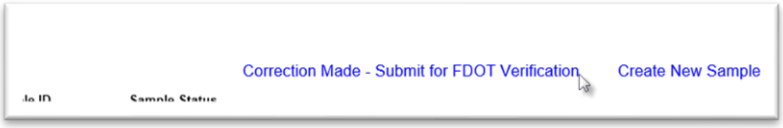
7. If the error is in the location information, click on the Location Information tab to expand it.

8. Select the Update Location Info option.

An Update Location Info dialog box appears.

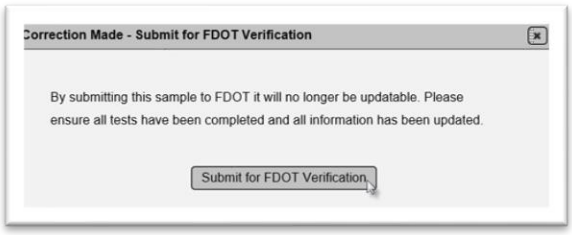
9. Make changes to the data as needed. For example, if the sample is plotted in the wrong lift, you may need to update the Elevation field to replot the sample in the correct lift.
10. Select the Save option.

The sample is still in the custody of the Data Reviewer's company. To return the sample to pending finalization for the PA to review:



11. Select the Correction Made – Submit for FDOT Verification option.

A Correction Made – Submit for FDOT Verification dialog box will appear.

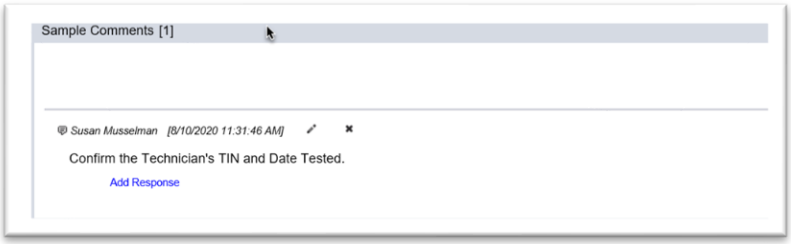


12. Select the Submit for FDOT Verification option.

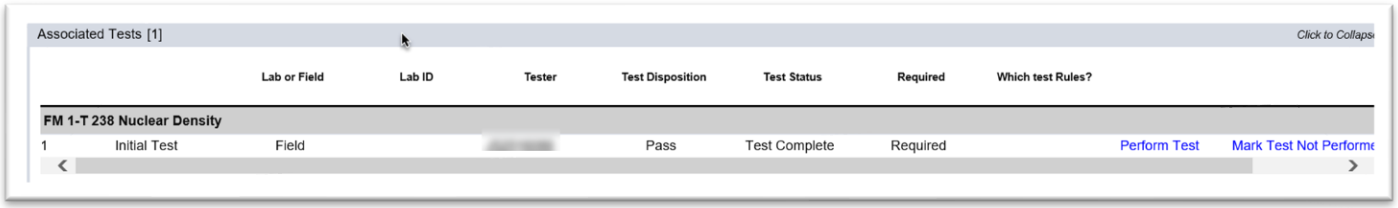
B. Correcting the Test Results and Returning the Sample to FDOT

If the sample has been returned by the PA for test corrections, the associated tests are opened to data reviewers in the company laboratory that tested the sample. None of the sample information can be corrected.

To correct the test information:

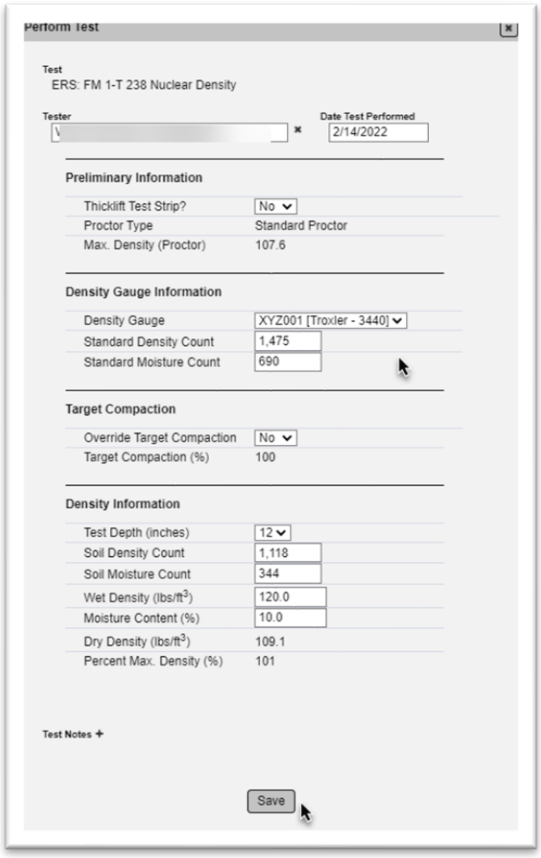


1. On the sample screen of the returned sample, click on the Sample Comments tab to expand it. The reason the PA returned the sample displays here. Make note of the corrections needed.



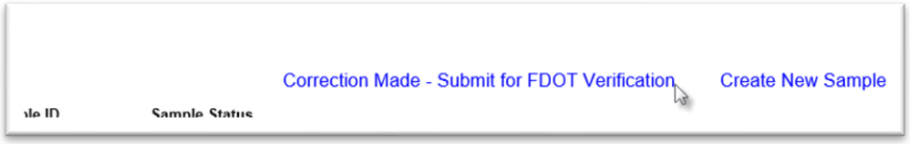
2. Click on the Associated Tests tab to expand it.
3. Select the Perform Test option.

A Perform Test dialog box will appear.



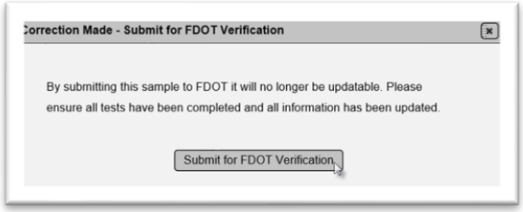
4. Make the necessary changes.
5. Select Save to save the changes.

The sample is still in the custody of the Data Reviewer's company. To return the sample to pending finalization for the PA to review:



6. Select the Correction Made – Submit for FDOT Verification option.

A Correction Made – Submit for FDOT Verification dialog box will appear.



7. Select the Submit for FDOT Verification option.

C. Correcting the Sample and Test Data and Returning the Sample to FDOT

A Data Reviewer can complete both sections and submit the sample to FDOT when the corrections are made by following the instructions in A. Correcting the Sample Data and Returning the Sample to FDOT and B. Correcting the Test Results and Returning the Sample to FDOT.

Chapter 7 – Marking Samples for Rework – QC Data Entry

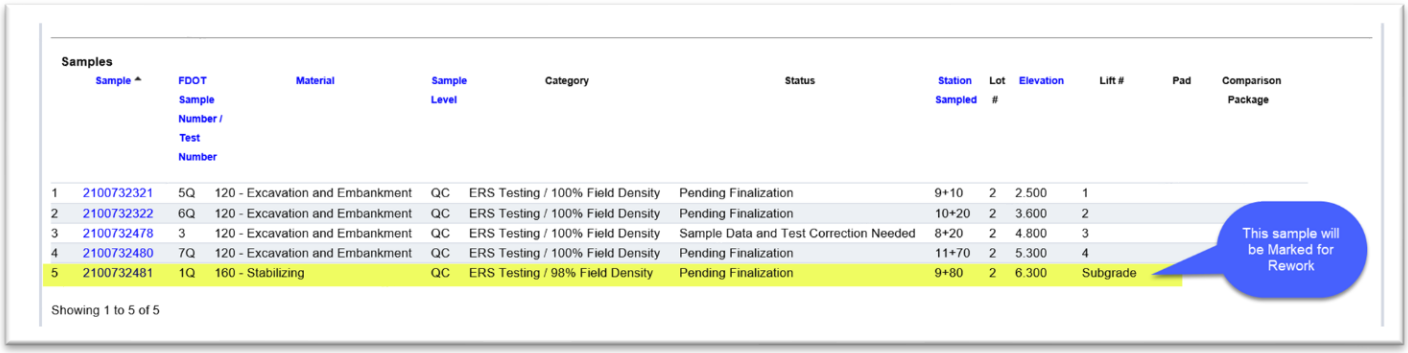
There are times when an area that has been tested needs to be removed, reworked and recompacted. In these instances, any samples that were created and represent the material before the dig down operation must be designated as an area that is being reworked. New samples must be created to represent the acceptability of the reworked material.

Marking Samples for Rework:

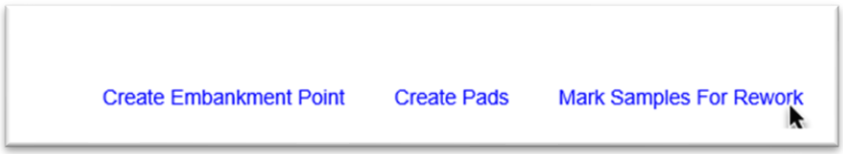
- Removes them from the Logbook Sample List
- Removes them from the ERS Plots
- Does **not** remove the sample from MAC
  - They can still be reached by searching for samples with the sample status of Marked for Rework on the Sample Search subscreen

A. Marking Samples for Rework – ESB

In situations where new samples must be taken and there are existing sample, you will need to mark the existing sample for rework. For example, in this lot, the embankment and subgrade have been tested by QC and the material is being replaced due to a washout.

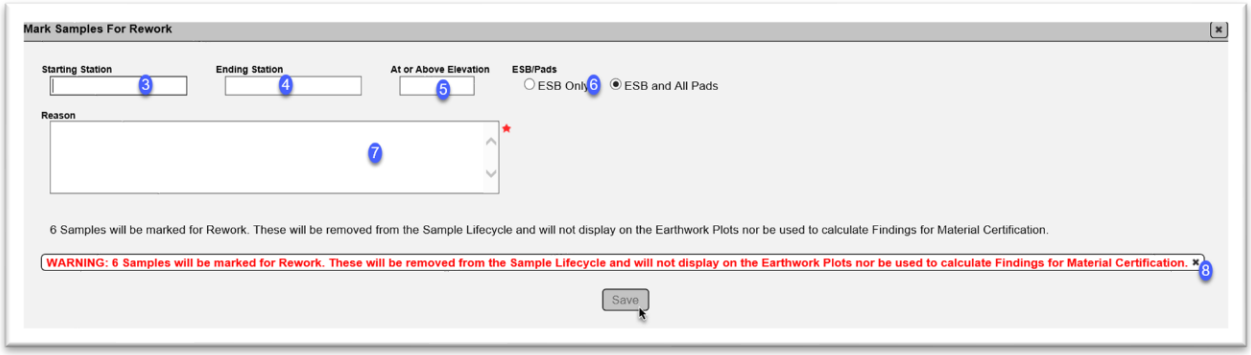


1. On the appropriate logbook, use filtering options, if needed, to display the appropriate location.



2. Select the Mark Samples For Rework option.

A Mark Samples for Rework dialog box appears. Because a dig down operation does not always impact the entire thickness of the construction and because it can happen before some parts of the construction (for example, the base layer) have been placed, the dialog box allows for many situations. You need to indicate what samples that have already been taken are impacted by the dig down operation and need to be removed so the area can be retested.



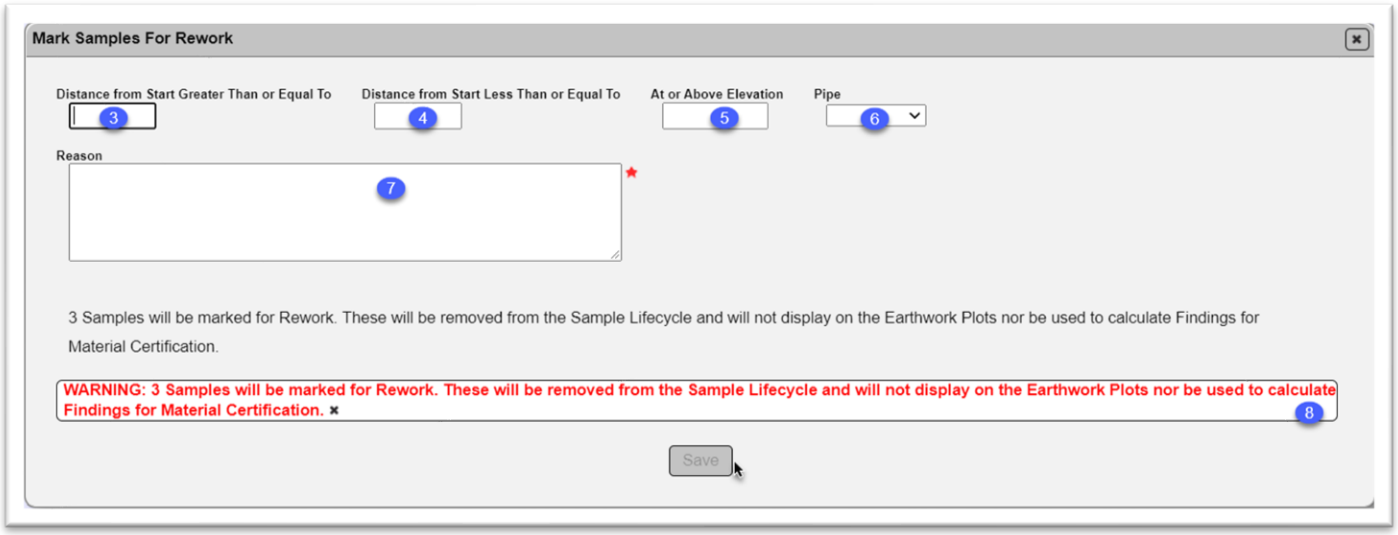
3. **Starting Station** – enter the starting station of the area that was removed.
4 **Ending Station** – enter the ending station of the area that was removed.
5. **At or Above Elevation** – enter the bottom elevation of the area removed.
6. **ESB Only or ESB and All Pads** – designate if the area removed went through the pads (ESB and All Pads or just the ESB. The default is ESB only which in most cases should be correct.
7. **Reason** – enter a reason for the removal; for example, a washout.
8. Confirm the number of samples is correct. If it is, dismiss the warning notice. If not, close the dialog box and reenter the data.
9. Once the warning is dismissed, the Save option will not be greyed out. Select the Save option to mark the sample(s) for Rework.

B. Marking Samples for Rework – Drainage

1. On the Drainage logbook, use filtering options, if needed, to display the appropriate location.

2. Select the Mark Samples For Rework option.

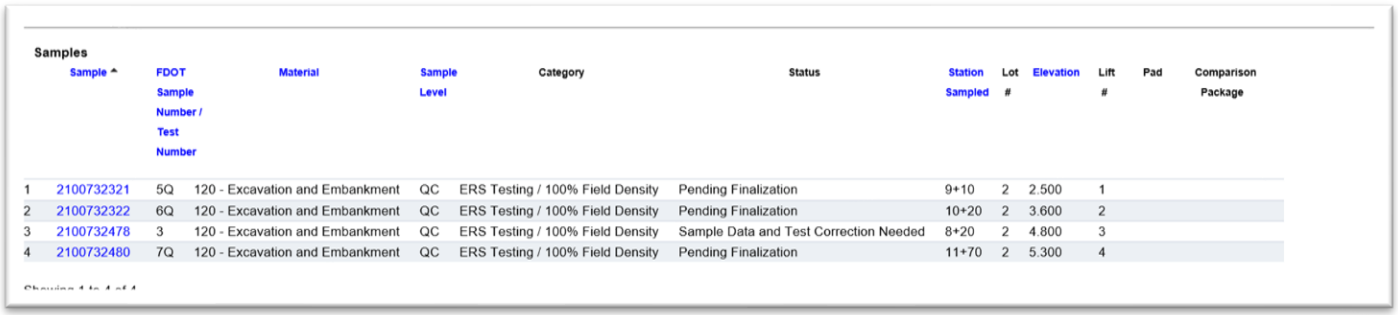
A Mark Samples for Rework dialog box appears.



3. **Distance from Start Greater Than or Equal To** – enter the starting distance from the beginning of the pipe run that was removed.
4 **Distance from Start Less Than or Equal To** – enter the ending distance from the beginning of the pipe run that was removed.
5. **At or Above Elevation** – enter the bottom elevation of the area removed.
6. **Pipe** – designate the pipe run.
7. **Reason** – enter a reason for the removal; for example, a washout.
8. Confirm the number of samples is correct. If it is, dismiss the warning notice. If not, close the dialog box and reenter the data.
9. Once the warning is dismissed, the Save option will not be greyed out. Select the Save option to mark the sample(s) for Rework.

C. Finding Samples Marked for Rework

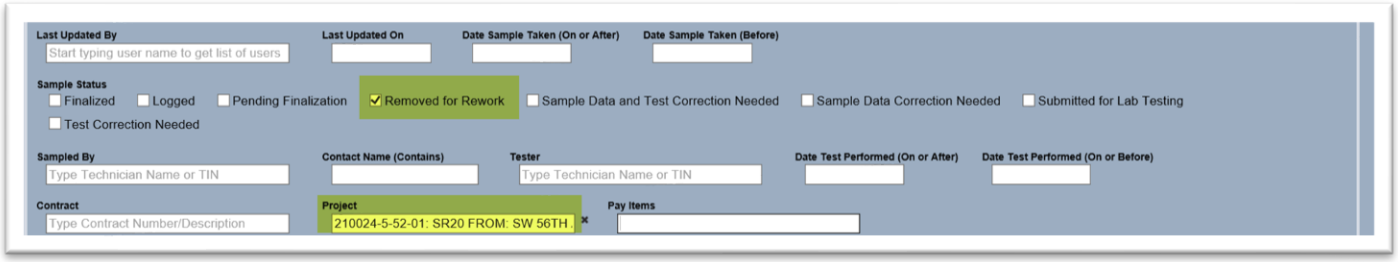
The sample(s) marked for rework are removed from the ERS logbook sample list.



Samples

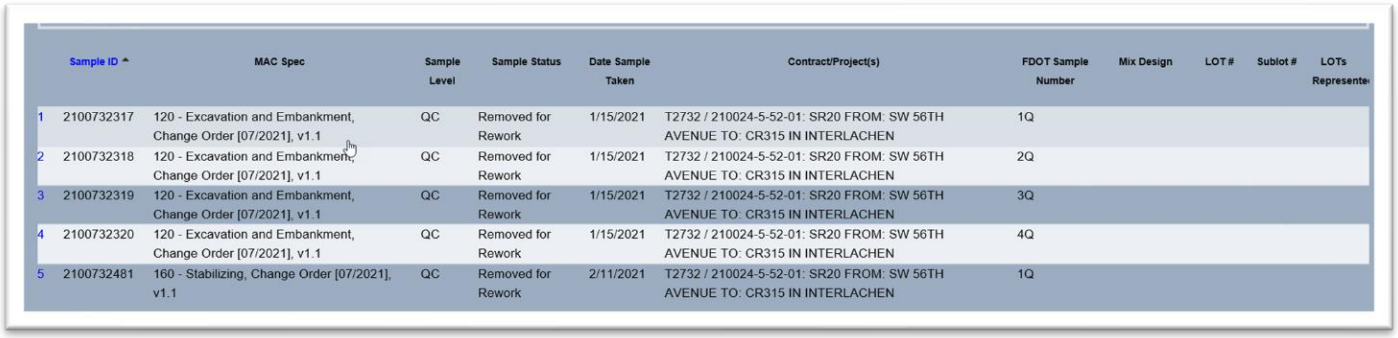
	Sample	FDOT Sample Number / Test Number	Material	Sample Level	Category	Status	Station Sampled	Lot #	Elevation	Lift #	Pad	Comparison Package
1	2100732321	5Q	120 - Excavation and Embankment	QC	ERS Testing / 100% Field Density	Pending Finalization	9+10	2	2.500	1		
2	2100732322	6Q	120 - Excavation and Embankment	QC	ERS Testing / 100% Field Density	Pending Finalization	10+20	2	3.600	2		
3	2100732478	3	120 - Excavation and Embankment	QC	ERS Testing / 100% Field Density	Sample Data and Test Correction Needed	8+20	2	4.800	3		
4	2100732480	7Q	120 - Excavation and Embankment	QC	ERS Testing / 100% Field Density	Pending Finalization	11+70	2	5.300	4		

They are not removed from MAC and can be found by using the Sample Search subscreen with filters including Sample Status of Removed for Rework.



1. Enter the Financial Project Id of the ERS Project.
2. Select the Sample Status of Removed for Rework.
3. Select the Search option.

The samples marked for rework are displayed on the bottom of the Sample Search subscreen.



	Sample ID	MAC Spec	Sample Level	Sample Status	Date Sample Taken	Contract/Project(s)	FDOT Sample Number	Mix Design	LOT #	Sublot #	LOTs Represente
1	2100732317	120 - Excavation and Embankment, Change Order [07/2021], v1.1	QC	Removed for Rework	1/15/2021	T2732 / 210024-5-52-01: SR20 FROM: SW 56TH AVENUE TO: CR315 IN INTERLACHEN	1Q				
2	2100732318	120 - Excavation and Embankment, Change Order [07/2021], v1.1	QC	Removed for Rework	1/15/2021	T2732 / 210024-5-52-01: SR20 FROM: SW 56TH AVENUE TO: CR315 IN INTERLACHEN	2Q				
3	2100732319	120 - Excavation and Embankment, Change Order [07/2021], v1.1	QC	Removed for Rework	1/15/2021	T2732 / 210024-5-52-01: SR20 FROM: SW 56TH AVENUE TO: CR315 IN INTERLACHEN	3Q				
4	2100732320	120 - Excavation and Embankment, Change Order [07/2021], v1.1	QC	Removed for Rework	1/15/2021	T2732 / 210024-5-52-01: SR20 FROM: SW 56TH AVENUE TO: CR315 IN INTERLACHEN	4Q				
5	2100732481	160 - Stabilizing, Change Order [07/2021], v1.1	QC	Removed for Rework	2/11/2021	T2732 / 210024-5-52-01: SR20 FROM: SW 56TH AVENUE TO: CR315 IN INTERLACHEN	1Q				

4. Click on the row of any sample to be navigated to that sample's Sample screen.

Chapter 8 – Remote Contracts and MAC Outages

ERS is designed for direct data entry. There will be times when direct data entry cannot be achieved. This chapter describes how to process the data in MAC for those situations.

A. Remote Contracts

A remote contract is defined as a contract where one or more of the projects either has no access to the internet or the access is unreliable enough to warrant it not being accessible; for example, there are no cell towers close to the project site. If a Contractor thinks the project is eligible to be a remote contract, they should notify the PA who will coordinate with the appropriate DMRE. The DMRE approves or rejects remote contract requests.

If the project is approved as a remote contract, QC data entry must still create plots in MAC on an ERS Project. The sample and test data are required to be recorded on FDOT Quality Control Earthwork Records System ***(Form No. 675-020-27)*** and Verification Earthwork Records System ***(Form No. 675-020-28)*** forms. Each of these form packages has pages for MAC ERS field density, stabilizing mixing depth and base thickness. The fields on the form are designed to match the sample and test data entry forms in MAC. **DO NOT** write the test results on non-approved forms/loose paper and enter into MAC later. Technicians doing so risk being evaluated under the Independent Assurance Program and receiving a strike for improperly documenting test results and not following ***Specification*** requirements. It is understood that there will be construction operations where the technician will not want to subject the device used to record the data to certain risks, such as a trench operation. The nuclear gauge records raw data that can be entered into MAC as soon as the technician is in a safe area.

Each day, QC and VT turn in their forms to a data entry person who has access to MAC and the appropriate company roles. The data must be entered into MAC on the appropriate ERS logbook within 24 hours per ***Specifications Section 105***.

B. MAC Outages on Contracts that are not Remote

As with any application, there will be occasional outages where MAC is not available. During these times, it would be unavailable to all users, not just MAC ERS. When this occurs, users on ERS projects will use the same forms as remote contracts, to record the data and provide the complete forms to a MAC user with access to enter the data. In this case, the data must be entered within 24 hours of MAC becoming available. ERS users should keep a supply of the blank forms with them on projects in anticipation of any system outage.

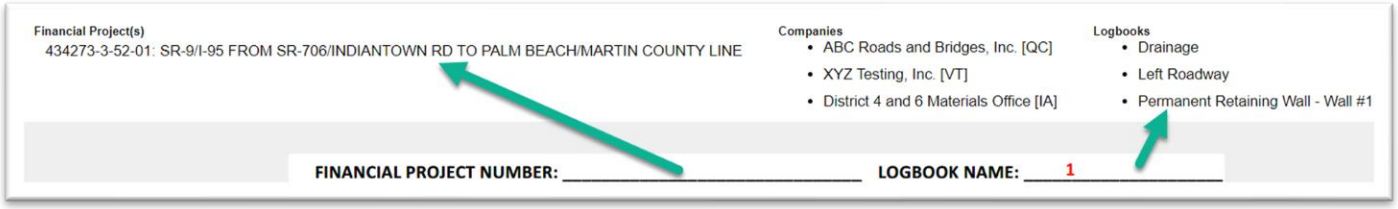
C. Using Filled out Forms for Data Entry

The forms are designed to coincide with the data entry in MAC. As such, like samples can be grouped on the same page; for example, MAC Material 120 – Excavation and Embankment. Do not record samples with different identifying information on the same page. For example, MAC Spec 548 has multiple categories and types. Samples in comparison packages must be under the same category/type. So when documenting 548 samples, do not mix samples under different category/types on the same form.

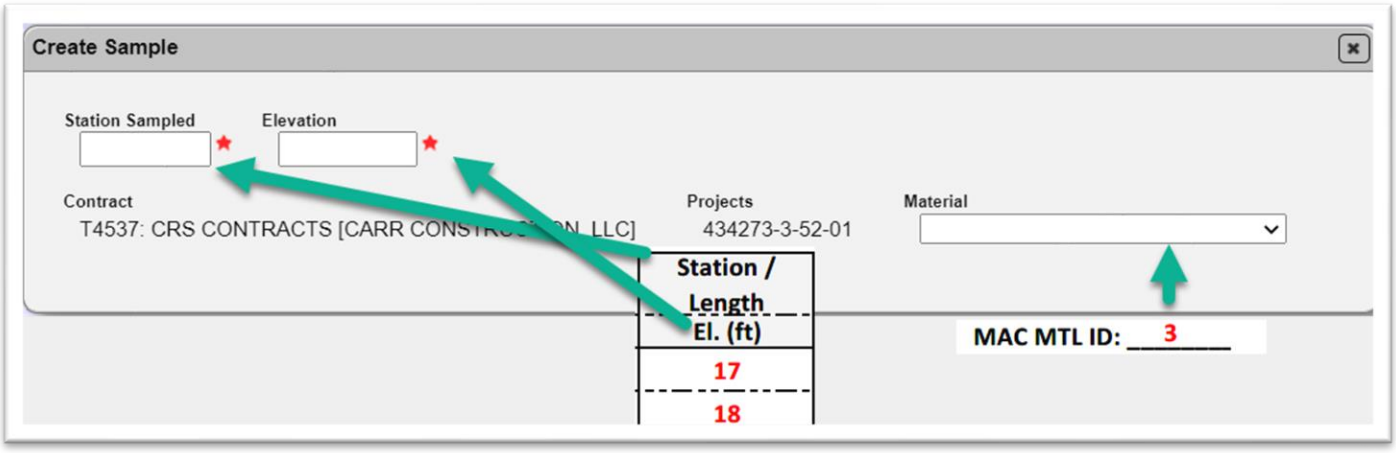
The instructions for filling out the forms are included in the form package. The following fields in MAC align with the fields on the form.

1. MAC Spec 120 – Excavation and Embankment ESB

The Financial Project Number and Logbook name are needed to be in the correct ERS project and logbook to create the sample.

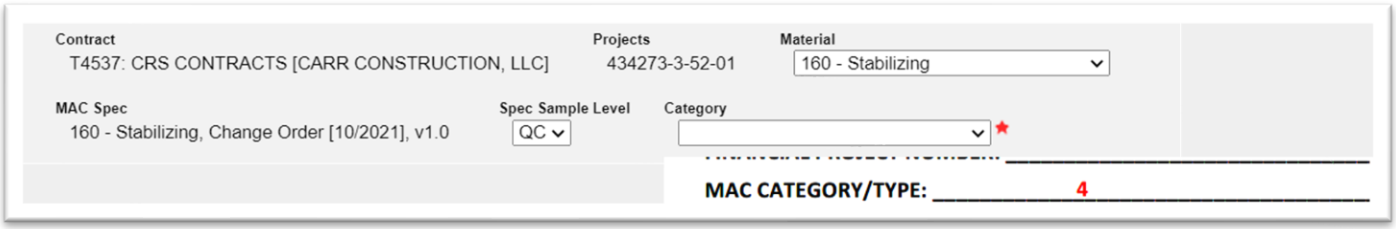


The station and elevation for ESB samples can be found in form fields 17 & 18.

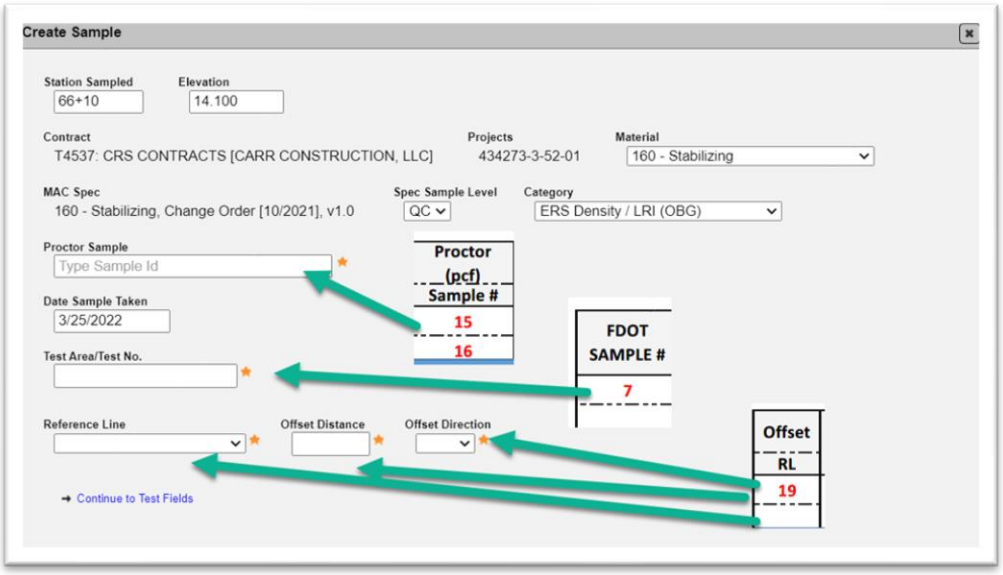


Sample Level can be derived from the form – QC form or VT form.

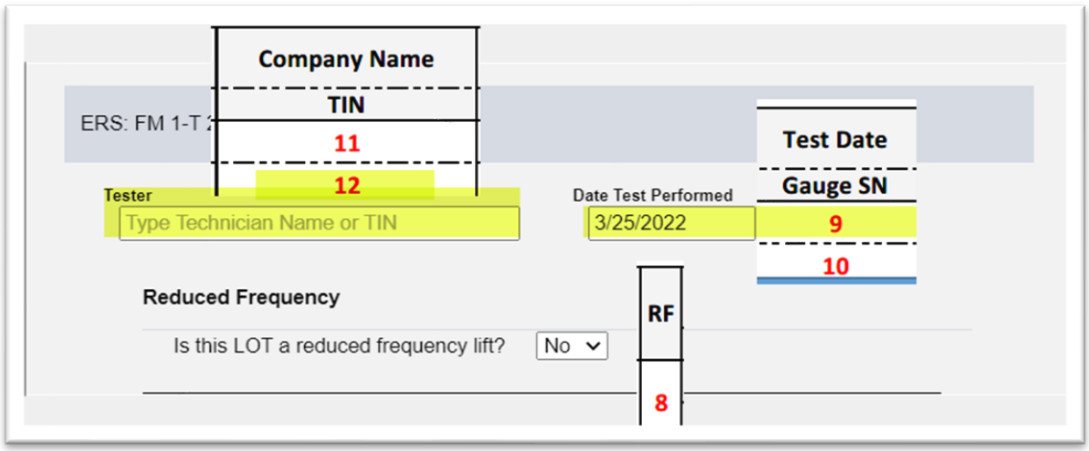
Category/Type is recorded in form field #4.



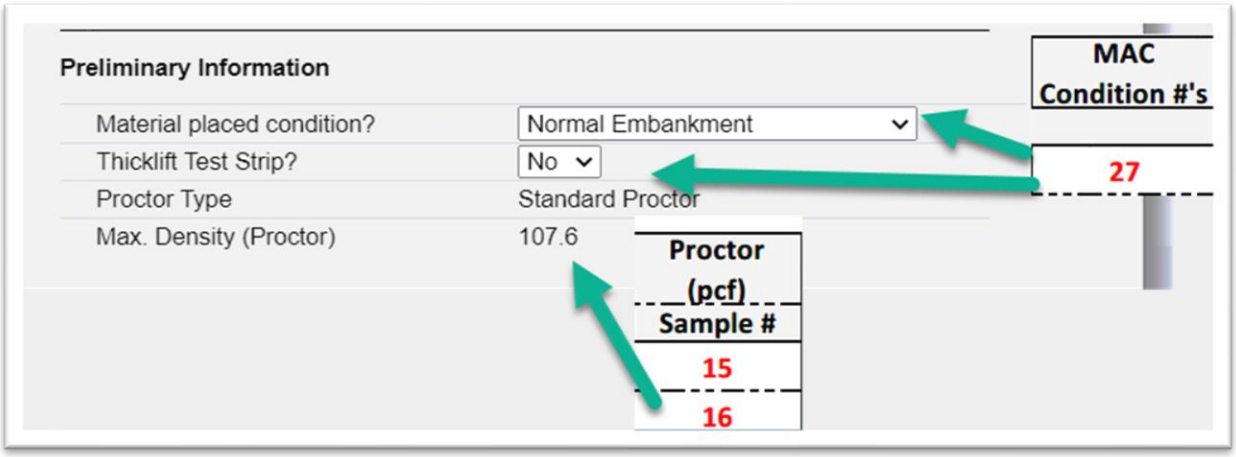
The Proctor Sample Number or MAC Sample Id is recorded in form field 15. The Test Area/Test No. value is in form field #7. The location information for offset distance and direction is in the top half of field #19; for example 17’ L. The reference line is in the bottom half of form field #19.



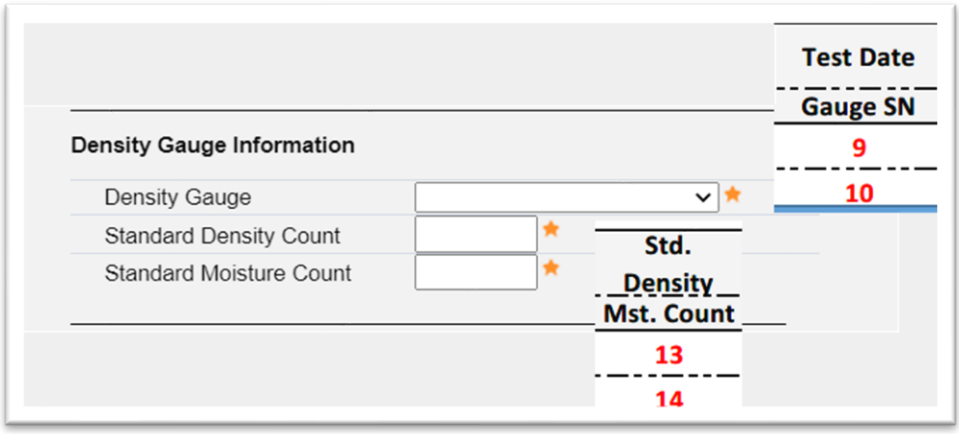
The initial information for a 120 – Excavation and Embankment sample can be found in the following fields:
Tester = 12
Date Test Performed = 9
QC Sample only Reduced Frequency = 8



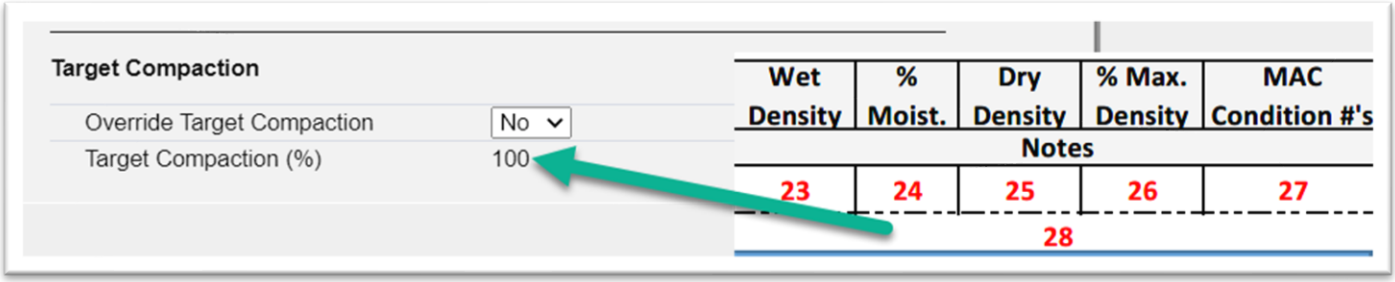
The Material placement condition and thicklift test strip will be indicated in field 27. MAC derives a value for the Maximum Density (Proctor). Ensure the value recorded by the technician in form field #16 matches.



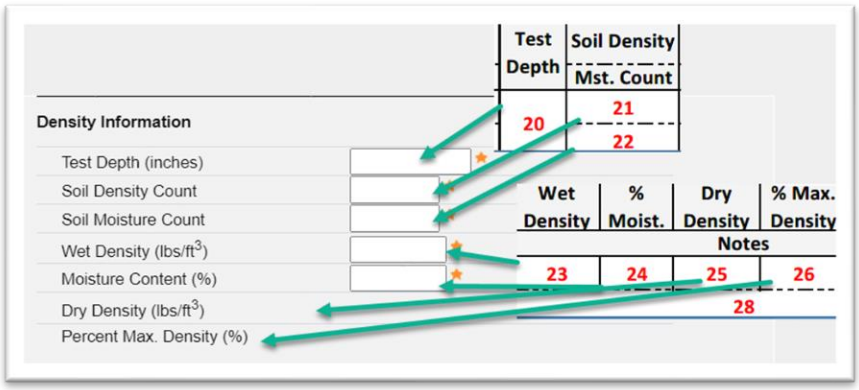
The gauge and standard counts can be found in these fields.
Gauge Serial Number = 10
Standard Density Count = 13
Standard Moisture Count = 14



If the target compaction needs to be overridden, the value should be recorded in field form 28. If there is a value in this field that differs from the target compaction, change the default to yes and enter the value in the Overridden Target Compaction Field. Also field # 27 should be indicated with a “9” to designate that it is a situation where the target compaction should be overridden.



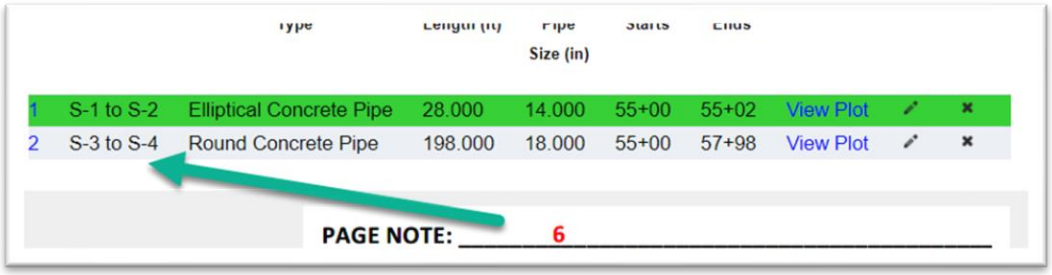
The test result data is entered in the following fields:
Test Depth = 20
Soil Density Count = 21
Soil Moisture Count = 22
Wet Density = 23
Moisture Content (%) = 24
Dry Density = 25
% Maximum Density = 26
MAC calculates the Dry Density and % Maximum Density. Ensure the values calculated by MAC match the values calculated by the technician in the field. The technician needs to calculate these values to determine if the test is passing.



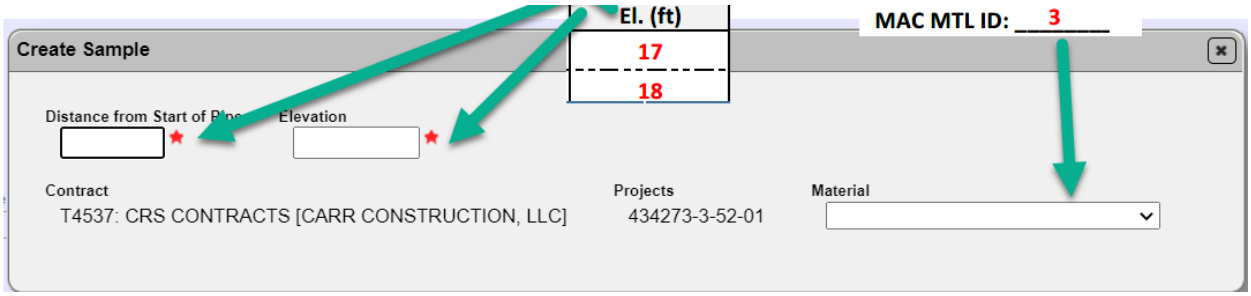
2. 120 – Pipe run

The fields for a pipe run sample and an ESB sample are the same except for the following:

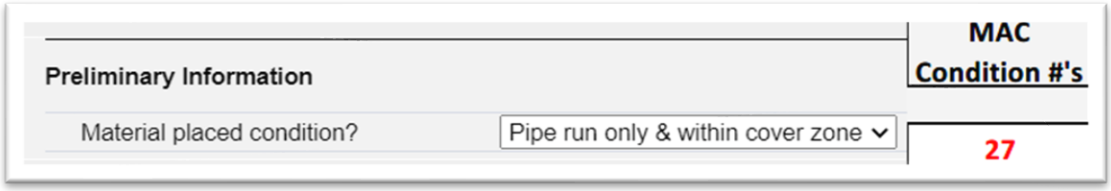
For pipe run samples, you will need to know the pipe run. This is included as a Page Note.



On the sample, the distance from start of pipe and elevation for drainage samples can be found in form fields 17 & 18.

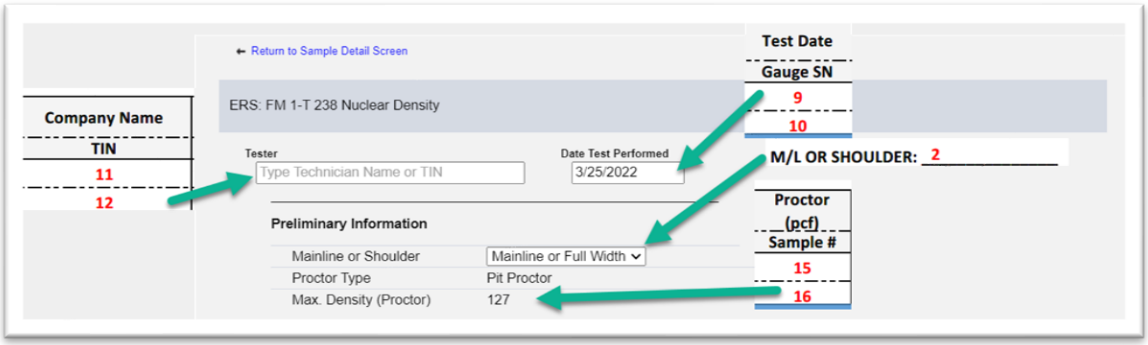


The Material placement condition field may be designated as pipe run only and within the cover zone. If this applies, it should be denoted in form field 27.



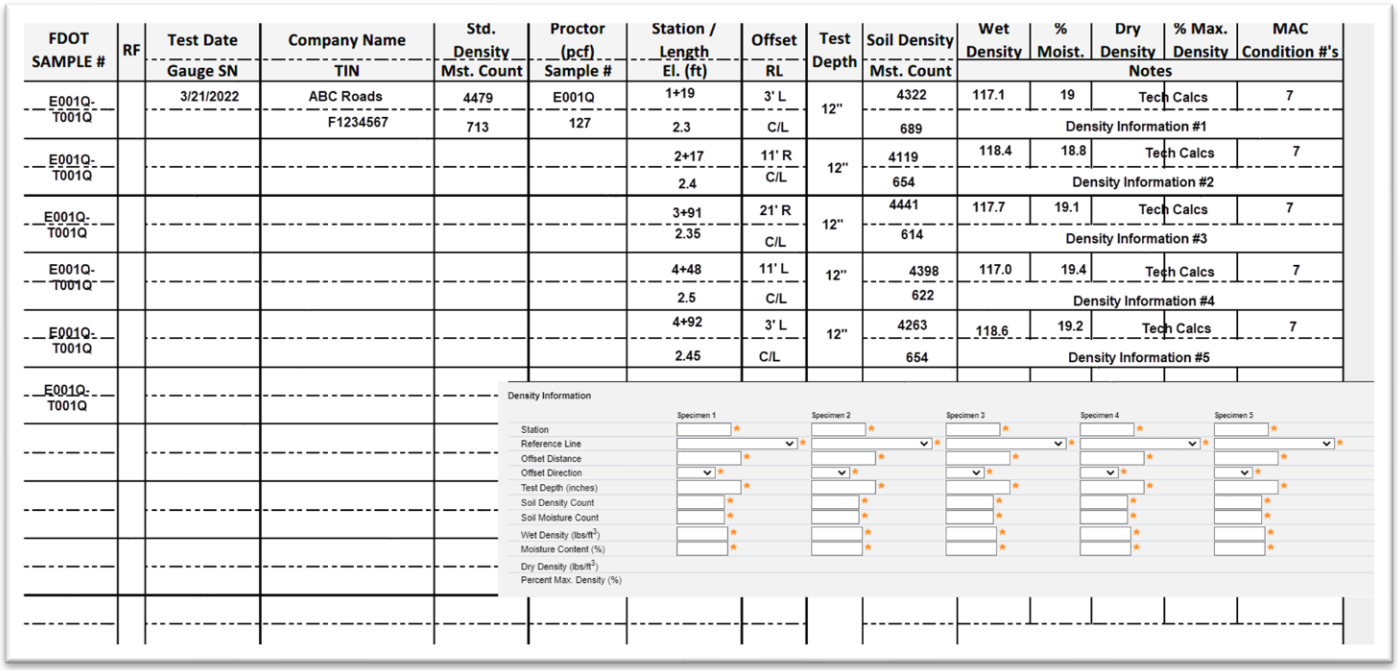
3. 160 – Stabilizing & 200 – Rock Base

The following field applies:
Mainline or Shoulder = 2



5. Thicklift entries

When a sample is for thicklift approval, it should be designated as one of the conditions in form field 27. There should be 5 rows with the same FDOT sample number.



D. Storage of Completed Forms

The data recorded on a remote contract or during MAC outages is considered a site source record and must be maintained accordingly. For both situations, when data entry completes the data entry, they then upload the forms under the Documents tab on the ERS project. They should not be uploaded to each sample since the form can contain multiple samples. The form would have to be duplicated for each sample on the form. This is not necessary.

Chapter 9 – ERS Sample Notifications

There are a few notifications for samples that are helpful for ERS samples are listed below. For basic instructions on notifications, see MAC Notifications and Basic Instructions. The recipients for most of these notifications are Data Reviewers for any company on the ERS Project, not just the QC Company. That way if the VT or IA company would like to be notified, they can. The notification is set up for Can Opt In, which means Data Reviewers are automatically opted out and must opt in to receive the notifications.

- QC Sample Needs Witnessed By VT entered – VT company Data Reviewers should Opt In and enter project numbers as filters
- QC Sample has Witnessed By TIN entered – QC company Data Reviewers should Opt In and enter project numbers as filter

These notifications are already part of MAC and apply to all samples. On these notifications, Data Reviewers are set as Can Opt Out, which means they will receive the notifications for all company samples unless they Opt In and apply filters (such as Financial Project Number) or Opt Out. Instructions for Data Reviewers can be found here MAC Notifications - Company Roles - Data Reviewers

- Sample Returned for Sample Data Corrections
- Sample Returned for Test Corrections
- Sample Returned for Sample Data and Test Corrections

This notification is meant for the PA when the QC Data Reviewer has made the revisions, resubmitted the sample to FDOT for Verification and it is now in Pending Finalization status again.

- Sample Corrections made and Resubmitted – PAs should Opt In and enter project numbers as a filter

ERS PMUs wishing to receive any ERS related notifications should filter on Managing District. This is the managing district of the project.

Chapter 10 – ERS Sample Life Cycle

The ERS sample life cycle is abbreviated from the normal lab sample life cycle. It is also abbreviated from other field sample life cycles. This is because of the volume of ERS samples anticipated to be generated. It is intended to save time processing the number of samples required for Earthwork acceptance.

The normal project sample life cycle stages are as follows:

Action	User	Sample Status	Comments
Create sample, but do not submit it	Data Entry	Logged	This step is not required and only done if the user is not sure the sample is ready to be submitted
Create sample and submit for lab testing	Data Entry	Submitted for Lab Testing	Status applies to all samples, both lab and field
Enter test results	Data Entry	Submitted for Lab Testing	
Review sample and submit to FDOT	Data Reviewer	Pending Finalization	
Review sample and finalize	Project Administrator	Finalized	

The ERS sample life is as follows:

Action	User	Sample Status	Comments
Create sample, but do not submit it	Data Entry	Logged	This step is done by deselecting the Submit Sample if Possible indicator
Create sample and submit for lab testing, enter test results, review sample, and submit to FDOT	Data Entry	Pending Finalization	All 3 steps occur at once and a Data Entry user can submit the sample to FDOT
Review sample and finalize	Project Administrator	Finalized	

If samples are required to be in a comparison package, they will also have a comparison status. The comparison life cycle is the same for all samples.

Action	User	Comparison Status	Comments
Create comparison and run comparison – package compares	Project Administrator	Compares	
Create incomplete package – comparison cannot be performed		Incomplete Package	Incomplete package reason is assigned
Create comparison and run comparison – package does not compare		Does Not Compares	Resolution must be performed in most cases
Run Resolution		Does Not Compare	Resolution status is assigned
Mark Resolution not Performed		Does Not Compare	Resolution not performed reason is assigned