



How to purchase a license/seat in Learning Curve?



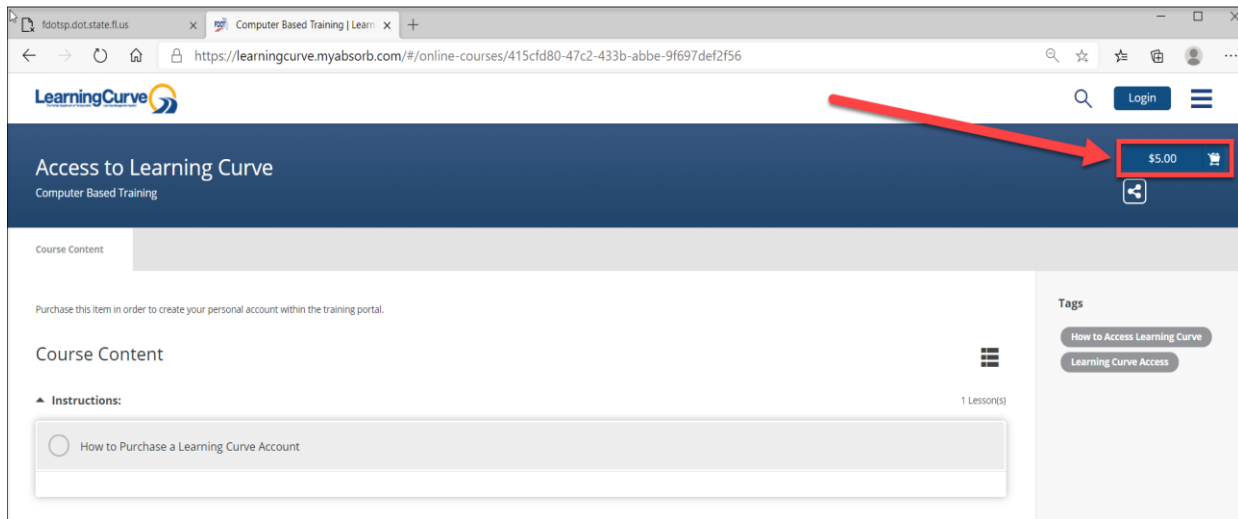
1. Use the Learning Curve External Portal link below to purchase a license to access trainings. Hyperlinks need to be opened in an Internet browser (i.e. Internet Explorer or Google Chrome) or in an email. This is a one-time \$5.00 fee for the Learner to gain system access to trainings.



Note: if you are a Consultant you will need to access this link to access trainings.

➤ <https://learningcurve.myabsorb.com>

2. Click on the “\$5.00” blue button to proceed.

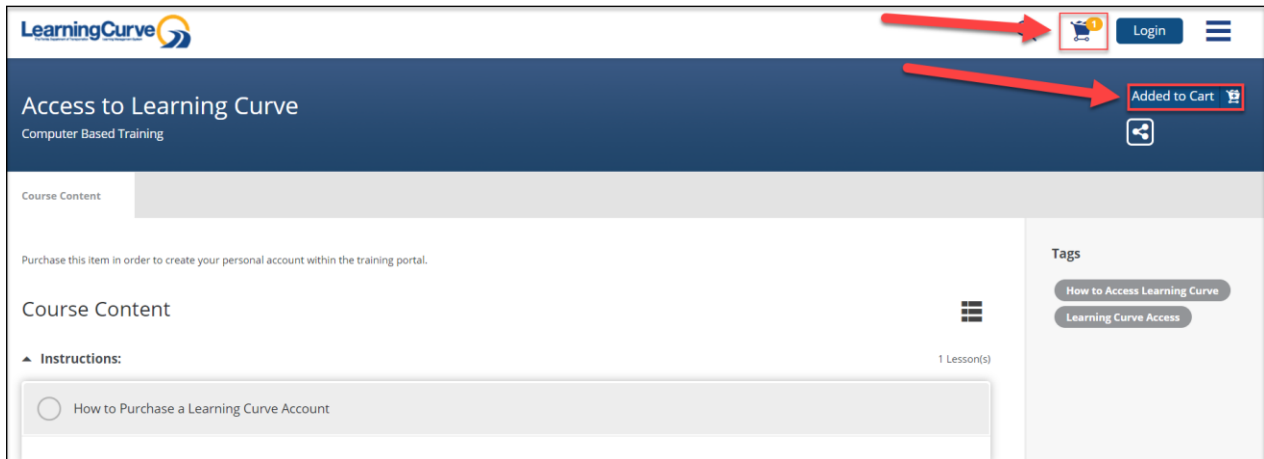




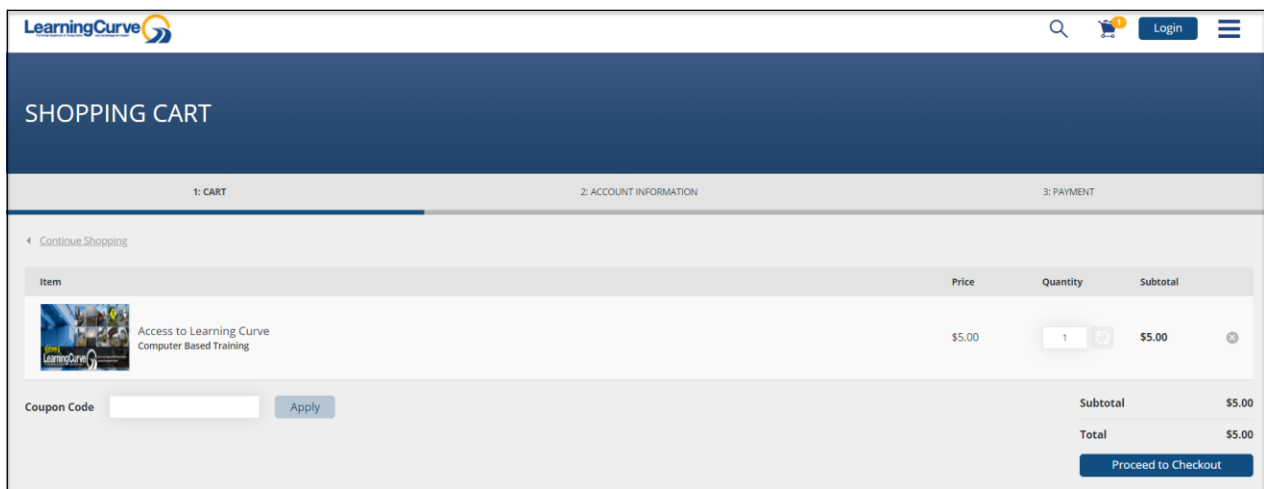
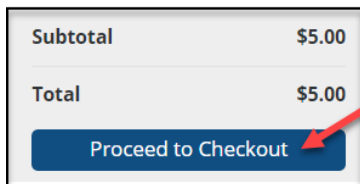
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3. Click on either the “Added to Cart” blue button or the blue shopping cart icon. Select the “View Shopping Cart” in the top right-side corner of the screen.



4. Click on the blue “Proceed to Checkout” button to continue the check-out process.





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5. Click on the blue “Sign Up” button to continue.

LearningCurve

SHOPPING CART

1: CART 2: ACCOUNT INFORMATION 3: PAYMENT

Sign in to continue checkout

Username

Password

Login

[Forgot Password?](#)

Don't have an account?

Sign Up

Summary [Edit](#)

ITSFM System Viewer Comp...	\$5.00
Subtotal	\$5.00
Total	\$5.00



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- 6. Enter your details into the "Account Information" and if applies to you enter the Additional Information into the form.

Click on the blue "Proceed to Checkout" button to continue.

Account Information:

- First Name
- Middle Name
- Last Name
- Username
- Email Address
- Password
- Re-enter Password

Account Information	Additional Information
First Name <i>Required</i>	Job Title
Middle Name	Employee Number
Last Name <i>Required</i>	User Classification
Username <i>Required</i>	Race Code
Email <i>Required</i>	EE04 Category
Password <i>Required</i>	Division
Re-enter Password <i>Required</i>	District
	Class Code
	Class Title
	Supervisor Indicator
	Group
	Override last name Update
	Professional License Number
	Professional Designation

Additional Information:

- Profession License Number
- Professional Designation

[Proceed to Checkout](#)



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7. Add your personal information, including your address, and select the blue “Proceed to Checkout” button in the bottom right-side corner of the page.

The screenshot shows the 'SHIPPING CART' page in the Learning Curve system. The page is divided into three steps: 1: CART, 2: ACCOUNT INFORMATION (current step), and 3: PAYMENT. The 'Shipping Information' section contains two main form areas: 'Personal Information' and 'Address'. The 'Personal Information' section includes fields for First Name, Last Name, Email, and Phone Number, each with a red error message: 'Must contain 1 or more characters'. The 'Address' section includes fields for Address 2, Country, State/Province, City, and Postal/Zip Code, each with a red error message: 'Must contain 1 or more characters'. There is also a checkbox for 'Billing address is the same as shipping' which is checked. At the bottom of the form, there is a 'Previous' link and a blue 'Proceed to Checkout' button. On the right side, there is a 'Summary' table with the following items:

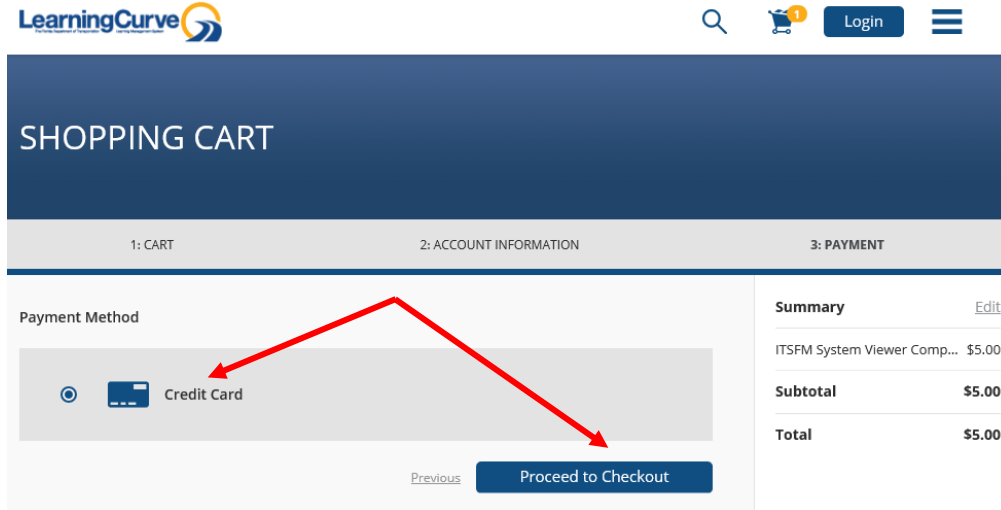
Summary		Edit
ITSFM System Viewer Comp...	\$5.00	
Subtotal	\$5.00	
Total	\$5.00	



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8. Select the credit card payment method, then proceed to checkout by clicking on the blue “Proceed to Checkout” button.



9. Fill in your payment method information and click on the blue “Submit Your Order” button at the bottom of your screen.

10. Once your payment has been processed and your account has been approved, you will receive an email at the address you provided in your account.



Your Email
JohnDoe@JohnDoe.com

Your Billing Address
John Doe
Company (optional) 1234567890
123 Main Street Address 2 (optional)
12345 SCHENECTADY, NY
United States

Payment Method
VISA MASTERCARD AMERICAN EXPRESS
Card #
Month Year CSC

Almost Done!
Submit Your Order