



## *Florida Department of Transportation*

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GOVERNOR

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### Bridge Inspection Program Manager Duties

The Bridge Inspection Program Manager is responsible for ensuring that the FDOT bridge inspection program meets the requirements of the National Bridge Inspection Standards (NBIS). The duties and responsibilities include:

- Ensure that bridge inspection team leaders meet the requirements of the NBIS.
- Update bridge inspection and operations procedures as required including:
  - 850-010-011 – Bridge and Other Structures Inspection and Reporting
  - 850-010-030 – Bridge Underwater Operations
  - 850-010-032 – Movable Bridge Operations
- Coordinate CBI Review Board meetings to approve applications for Certified Bridge Inspection (CBI) team leaders and issue CBI Team Leader Numbers.
- Review PE Team Leader applications as received and assign PE Team Leader numbers.
- Maintain NBIS compliant records of continuing education requirements for CBI and PE Team Leaders.
- Review and approve prequalification applications for Group 5 (bridge inspection and load rating)
- Verify that National Bridge Inventory and Element Inspection data is submitted to FHWA as required.
- Conduct reviews of the District Structure Maintenance Offices for compliance with the NBIS and Department Procedures.
- Act as a technical resource for the Districts.
- Coordinate special investigations when required.