


Approval:

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Office: Maintenance  
Topic No: 850-050-004-e

DocuSigned by:  
  
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Department of Transportation

## HIGHWAY SAFETY MEMORIAL MARKERS

### AUTHORITY:

Sections 20.23(3)(a) and 334.048(3), Florida Statutes

### REFERENCES:

Sections 316.194, 316.1945, 334.044(10) and 336.045, Florida Statutes

### STATEMENT OF PURPOSE:

This procedure provides guidance for the uniform design, coordination, and placement of memorial markers within the State Highway System rights of way. Allowing placement of Florida Department of Transportation Highway Safety Memorial Markers serves to remind motorists to drive safely by memorializing people who have perished as a result of a vehicle related crash.

### SCOPE:

This procedure primarily applies to Department personnel responsible for the fabrication, coordination, placement, and maintenance of memorial markers within the Department's right-of-way.

### 1. REQUEST FOR MEMORIAL MARKER

The Department receives requests for memorial markers within the State Highway System rights of way on **Form No. 850-050-05, Request for Installation of Memorial Marker** to the applicable District Communication Office, Department Maintenance Unit or Operations Center. Requests can be made by immediate family members or friends, with requests from friends requiring the approval of the deceased's immediate family.

Once approved and installed, the memorial marker should remain in place for a minimum of one year-unless it becomes necessary to remove the memorial marker for construction or maintenance purposes. If after one year the memorial marker has been removed for any reason, it may be replaced by following the initial request procedure above.

## 2. MARKER DESIGN

The memorial marker shall consist of a 15" diameter round aluminum sign panel with engineering grade sign sheeting with a white background, and black letters (attachment A). Date of memorial marker installation shall be marked on the back of the sign panel.

The post for installing a memorial marker shall be a standard five (5) ft. metal u-channel post (less than four (4) lb/ft). Placement of the deceased's name on the memorial will be at the immediate family's option.

The cost for the fabrication, installation, maintenance and removal of the memorial marker will be borne by the Department.

## 3. Marker Installation and Removal

Memorial markers will be installed by the Department within the right of way limits on state roads only.

The marker shall be located at the outside edge of the mowing limits.

No other roadside decorations or ornaments will be allowed. All added ornamentation shall be removed and discarded by the Department.

Memorial markers will not be allowed within the limits of active construction work zones. A request for a memorial marker may be made at any time, but may not be installed until after completion of construction.

Memorial markers shall not be erected where they are prohibited by the local governmental entity.

It is understood, particularly for urban area curb and gutter sections, the memorial marker may not necessarily be placed at the exact location of the fatality due to restricted space or right of way, property owner complaints, or other constraints. Exact location will be as directed by the Operations or Maintenance Engineer.

While the memorial marker is in place, there shall be no roadside activities that pose a safety hazard to the public or violate any provisions of **Section 316.194 or 316.1945, F.S.**, concerning stopping, standing, parking or obstruction of traffic on public roads.

A memorial marker will be removed as directed by the Operations or Maintenance Engineer if the safety of the traveling public or maintenance personnel is jeopardized due to roadside marker activities.

#### **4. TRAINING**

No training is required by this procedure.

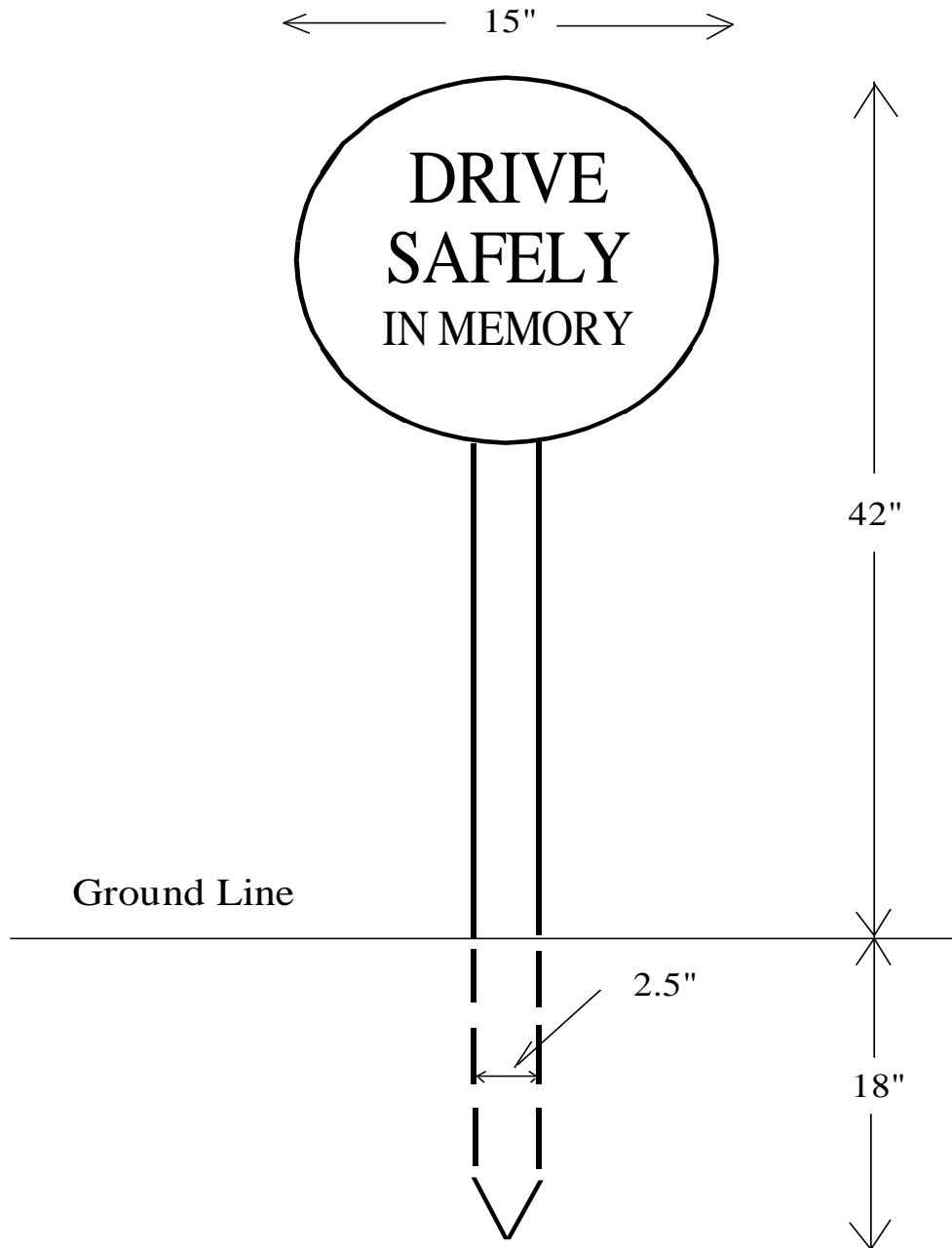
#### **5. FORMS**

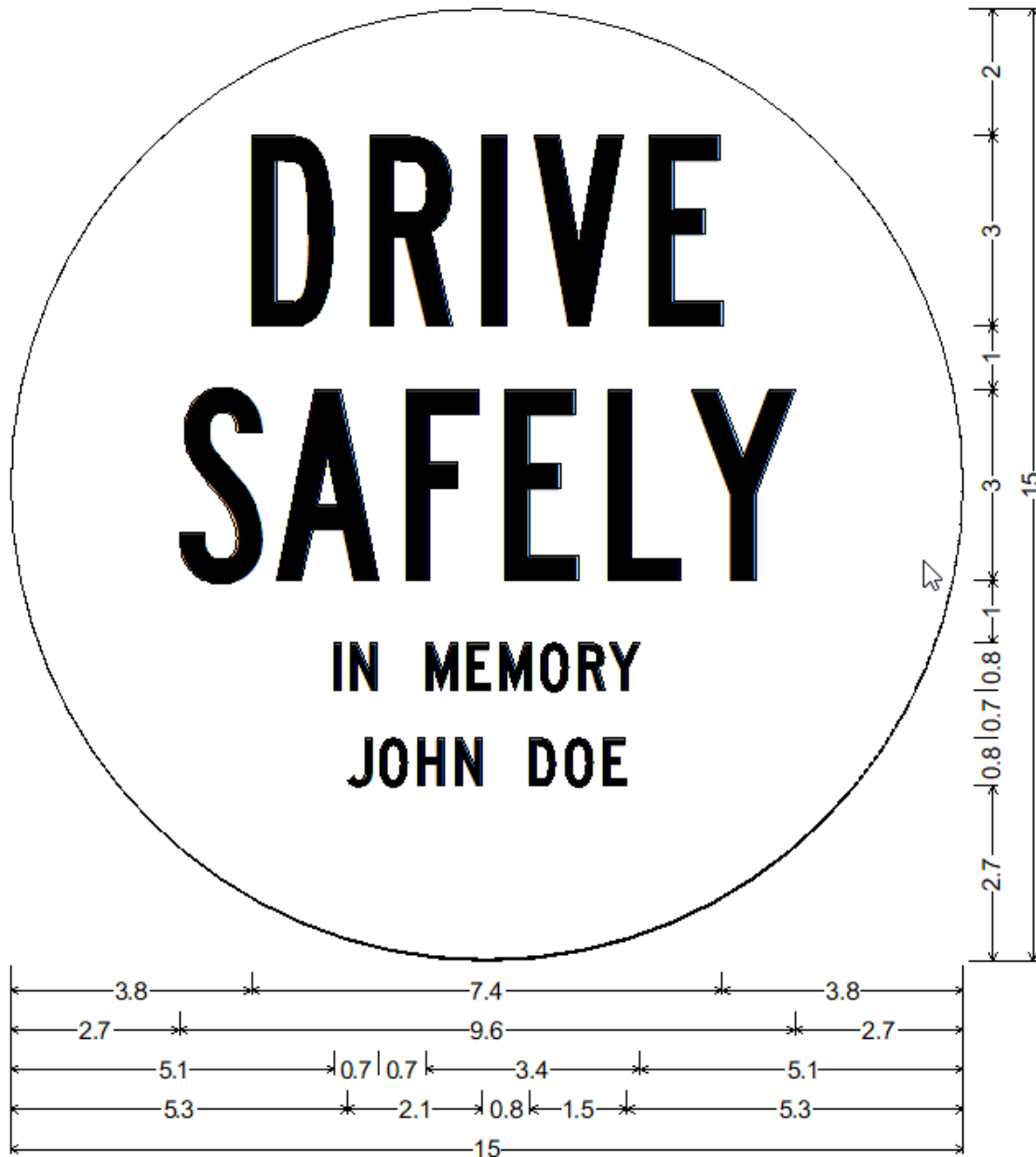
This form may be accessed through the Department's Forms Library:

850-050-05 Request for Installation of Memorial Marker

Attachment A

# Florida Department of Transportation Highway Safety Memorial Marker





0.0" Border, Black on White;  
"DRIVE" B 2K; "SAFELY" B 2K; "IN MEMORY" C 2K; "JOHN DOE" C 2K;

Dimensions in the above detail are from the Sign CADD program and would be the following standard measurements:

- Drive and Safely are 3-inch letters with 1-inch space between them.
- In Memory and the Name are 3/4-inch letters with 1/2-inch minimum space between them.
- No other information shall be on the Memorial Marker.