



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.  
SECRETARY

**DME MEMORANDUM NUMBER 20-01**

**DATE:** March 5, 2020

**TO:** DISTRICT MAINTENANCE ENGINEERS

**FROM:** Rudy Powell, Jr., P.E., Director, Office of Maintenance *JM FOR RP*

**COPIES:** Courtney Drummond, P.E., Assistant Secretary Engineering and Operations  
Will Watts, P.E., Chief Engineer  
Tim Lattner, P.E., Director, Office of Design  
District Secretaries and Directors of Operations  
Peter Loughlin, AMOTIA

**SUBJECT:** Hand Sanitizers at State of Florida Rest Areas, Welcome Centers and Truck Comfort Stations

REQUIREMENTS:

The Florida Department of Transportation hereby directs that all State of Florida Rest Areas, Welcome Centers and Truck Comfort Stations (hereinafter referred to as facilities) be furnished with hand sanitizer dispensers providing alcohol-based hand sanitization to the traveling public.

A minimum of one sufficiently filled hand sanitizer dispenser shall be provided at each facility, located in the foyer or entryway of the facility. The number of hand sanitizer dispensers at each facility shall be proportionate with the size of the facility. The alcohol-based hand sanitizer provided must contain between 60% - 95% alcohol and be available at all times.

RP/dh



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**MEMORANDUM**

DATE: February 17, 2020

TO: Jeff Pouliotte, Fred Noble, Tom Beitelman, Sharon Harris, John Hatfield,  
Lance Grace

FROM: Rudy Powell, Director, Office of Maintenance

A handwritten signature in blue ink, appearing to read "Rudy Powell", is written over the "FROM:" line.

COPIES: Will Watts, Chief Engineer

SUBJECT: **DELEGATION OF SIGNATURE AUTHORITY**

The following list establishes the priority for signature authority during my absence from the office. This authorization includes all documents requiring the signature of the Director, Office of Maintenance with the exception of human resources and purchasing requests, except as noted below.

1. Sharon Harris, District Maintenance Administrator
2. John Hatfield, District Maintenance Engineer
3. Lance Grace, District Maintenance Engineer
4. Jeff Pouliotte, State Structures Maintenance Engineer
5. Fred Noble, State NPDES Administrator
6. Tom Beitelman, State Bridge Evaluation Engineer

Hiring packages for Weight Inspectors shall be authorized by Jeff Pouliotte.

This memo supersedes any previous authorization and shall remain in effect until Friday, April 10, 2020.

RP/wjdg