



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

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DMDH MEMORANDUM NUMBER 02-13

To: District Maintenance Department Heads
From: Tim Lattner, P.E., Director, Office of Maintenance
Copies: Tom Byron, P.E., Brian Blanchard, P.E.
Subject: Elimination of Maintenance Procedures

As part of one of the initiative's to reduce and consolidate Department Procedures and become more Consistent, Predictable, and Repeatable in the administration of Department contracts. The Office of Maintenance has decided to use the same process as the Office of Construction for the following Maintenance Procedures:

375-030-015, *Documentation and Analysis of Maintenance Contract Claims*
850-070-003, *Contract Default on Maintenance Contracts*

Therefore, the two procedures above have been eliminated and removed from the Forms and Procedures website and for future reference to these processes, please use the ***Construction Project Administration Manual (CPAM) – 700-000-000***, Section 7.5 "Construction Contract Claims" and Section 8.6 "Contract Default".

If you have any questions, please contact Daniel Strickland 850-410-5620.