



## *Florida Department of Transportation*

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May 23, 2008

**DME MEMORANDUM No. 03-08** **MEMO EXPIRED**

TO: District Maintenance Engineers/Administrators

FROM: Tim Lattner, P.E., Director, Office of Maintenance

COPIES: File

SUBJECT: Conservation of Fuel

As everyone knows, the price of fuel has continued to climb. For the month of April 2008, we spent \$1,289,356 on fuel (Diesel, Bio-Diesel, and Unleaded Gasoline) statewide. In April 2007, we spent approximately \$800,360. With the current price of diesel fuel exceeding \$4.00 per gallon, and the price of unleaded gasoline nearing the \$4.00 per gallon mark, we expect the invoice for May to be even higher. With the current budget constraints, we all need to be looking for ways to conserve fuel in our daily operations. A concern that has been brought to the attention of our office is the requirement for minimum vehicle utilization found in Section (11) of the Mobile Equipment Procedure (400-000-001). Until further notice, your district fleet utilization requirements, as found in the Mobile Equipment Procedure, will be waived.

Also, as you and your staff think of new ways to conserve fuel, please send your ideas to Angel Birriel in the Office of Maintenance so they can be posted to the Maintenance Intranet site and shared with others statewide. Here are several things District 1 has implemented, and we can do the same to conserve fuel.

1. Plan ahead. Please put more effort into planning our driving to minimize mileage and the number of people or vehicles per trip.
2. Avoid excessive idling. Turn our vehicles or equipment OFF, when not in use.
3. Consolidate mail runs. Please try not to make 2 or 3 mail runs from one Operations Center to the District Office.
4. Ask suppliers to deliver, rather than sending an FDOT employee and vehicle to pick up parts or supplies.

5. Utilize DHL/UPS parcel delivery services to reduce the number and frequency of trips by FDOT employees and vehicles.
6. Utilize more teleconferences or video conferences to minimize travel to meetings.
7. Minimize number and frequency of meetings. Invite only essential personnel to meetings. Carpool to meetings.
8. Utilize e-mail and phone calls to reduce travel.
9. Look for ways to be more efficient when performing field operations: minimize the number of pieces of equipment needed to efficiently complete the work; reduce the number of dump truck trips, or shorten the haul distance; plan our field work to reduce unnecessary travel, idling, or riding.