

ASSET MAINTENANCE LIAISON MEETING MINUTES (October 3, 2007)

Attendees

James Hannigan
Derrick Jenkins
Butch Eley
Troy Dover
Michelle Sheplan
Richard Herlich
Jimmy Rodgers
Debbie Hunt
Paul DeAngela
Rick Sulzer
Doug Selby
Mark Thomas
Mike Sprayberry
Tim Lattner
Todd Hammerle
Ananth Prasad
David Sumner

Old Business

1. Update on MRP teams receiving training on the new MRP Generator & Scoring System (SharePoint)

Action Item: Training has been given. District 5 is working with Mike (Sprayberry) on contract number BC680 (points for new and old BC680 contract). Everyone wants to see how the first quarter goes before discussing further.

2. Update from D-5 on use of incentives on a Performance Based (non-AM) contract

Action Item: D-5 has not started one yet. They are looking to start one later this year. Will review at a later date.

3. Update of Guidelines for Post-Event Governor declared emergency role of AM Contractor

Action Item: Mike (Sprayberry) handed out a copy of revised letter and explained the reason for the change of not requiring a PE or Certified Bridge Inspector to sign off on the safety surveys. Item closed.

4. Update of AM Contractor's third party letter

Action Item: Third party letters are being distributed upon request. If you need one, please let Mike (Sprayberry)/Tim (Lattner) know. Tim (Lattner) requested that the AM Contractor have required back-up documentation for their mark-up cost.

Copy/Example of Third Party Letter



Florida Department of Transportation

CHARLIE CRIST
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUS
SECRETARY

May 16, 2007

Mr. Butch Eley
President
Infrastructure Corporation of America
5110 Maryland Way, Suite 280
Brentwood, TN 37027

Re: Contract Number BC680, Highway Asset Maintenance for a portion of Interstate 75
Contract period beginning June 8, 2007 and ending June 8, 2014

Dear Mr. Eley:

Our recently executed contract with Infrastructure Corporation of America (ICA) authorizes ICA to pursue reimbursement for expenses incurred by repairing damage to the portion of I-75 covered by our Highway Asset Maintenance Contract during the contract period. The contract specifically authorizes ICA to pursue claims against any responsible party for reimbursement of expenses incurred.

This letter is sent as further authorization for ICA to act on behalf of the Florida Department of Transportation in the pursuit of claims against any responsible party for reimbursement of expenses incurred as a result of an event causing damage to the facility.

Thank you for your continuing cooperation. If I may be of further assistance, please let me know.

Sincerely,

Tim Lattner
Director, Office of Maintenance

cc: file
Alan Hyman, District Five Director of Operations

Link to Claim Procedure

<http://www2.dot.state.fl.us/proceduraldocuments/procedures/bin/225085001.pdf>

5. Update of AM Contractor's efforts to remind Rest Area Security of service animal rules

Action Item: Kudos to ICA for developing an action plan to try to ensure all rest area workers know the services animal rules. Their action plan involves active training and sounds like it should be effective. Others reported they are on top of the situation. Item closed.

6. Future revisions of current AM Scope

Action Item: Mike (Sprayberry) asked the group to continue to send any comments/suggestions/errors to him for review. Suggestions/comments will be logged and filed for consideration and possible implementation when the Standard AM Scope is revised/updated at some point in the future. Any errors found in the Standard AM Scope may be corrected immediately depending upon severity of error. On-going item.

7. Status update of issue with Construction's requests for utility locates (JCS)

Action Item: The group stated that this appeared to be a problem on one AM contract; the District Maintenance Office has had discussions with the District Construction Office and this problem area seems to be resolved. Item closed.

New Business

1. AM Selection Criteria - Discuss the current scoring system (70% Technical Score, 30% Price). Compare to the design-build technique (Price/Technical Score). Preferences?

Action Item: ICA, VMS and DBI like the existing method. JCS would like to see a pre-qualification requirement and low-bid method (bidder must qualify by receiving at least a minimum established Tech Score, then winner is low bidder of those who qualified). Group mentions that Virginia uses this method, but most of group does not like it. District 3 is going to use the Price divided by Technical Score (Design-Build method) on their upcoming AM contract.

2. AM Contracts Procedure

Action Item: Mike (Sprayberry) told the group that the AM Procedure had been approved and was now in place. He identified several areas of importance. They were:

Contract length

MRP dispute rating

Inflation factor

MRP (AM Contractor will be invited to attend)

Inspection

MRP dispute and evaluation

Process of using an X rating in lieu on a NO rating

Link to AM Procedure:

<http://www2.dot.state.fl.us/proceduraldocuments/procedures/bin/375000005.pdf>

3. Review/Present/Discuss AM Monitoring Plan & Grading System

Action Item: Mike (Sprayberry) handed out a draft AM Monitoring Plan/Grading System summary sheet for group comment and suggestion. As presented, the Grading System featured a method to reward better-performing AM Contractors with high grades if their MRP Scores were better than required by contract. The AM Contractors present at the meeting agreed that they do **NOT** want the Grading System to give extra points for higher-than-required MRP Scores. This concept was an attempt to provide incentives for excellent performance, but it will likely be eliminated from the Grading System since industry does not desire a "better grade" incentive (industry prefers that any incentives are tied to a direct financial reward). Further discussion will be held with assigned AM Monitoring Plan Task Team and this Liaison Committee.

4. Why so many protests for new AM Contracts? Does bidder evaluation system need improvement?

Action Item: Much discussion on this area in regard to the AM Contractor belief of inconsistent grading from District to District. Some of the ideas brought up were:

More training

Person from CO on Technical Committee

Technical Committee using advisors

Using higher level evaluators

Make cost of protesting higher

Identify the Technical Committee members before process begins

Continuing item - further discussion will be held.

5. Recycle containers in Rest Areas

Action Item: Mike (Sprayberry) explained the concern (some rest areas have containers, some do not) and read the section from the Rest Area Scope of Service that requires recycling containers be provided in each rest area. Everyone is to review their assigned rest area for compliance.

6. General Discussion

Action Item: No discussion.

7. Date, time and place for next meeting

Action Item: Next meeting will be in Orlando on January 16, 2008.