

ADDENDUM "A"

CONTRACT_BE797

LOCAL AGREEMENT (FY 19/20)

This Local Agreement between Department of Transportation, District 2, Gainesville Operations Yard, hereinafter referred to as DOT, and the Department of Corrections', hereinafter referred to as FDC, shall be made a part of the Master Agreement between the above-mentioned agencies dated 24th day of June 2019.

DOT agrees to compensate FDC for inmate labor, as provided for by this Local Agreement, for maintenance activities listed in the Master Agreement Addendum "B" (attached). The estimated amount of annual compensation for this Local Agreement is \$92,764.70

DOT agrees to supervise no community and/or minimum custody inmates as supplemental support labor.

FDC agrees to provide 1 correctional officers to supervise 5 inmates for labor to be performed as scheduled by DOT.

The workweek shall be as follows:

The standard hours of operation for Gainesville Operations Center are Monday-Friday from 7:00 AM to 5:30 PM. To accommodate Gainesville Operation's efforts, the following will apply.

With the need to perform a wide variety of activities, the ability to adjust to varying and changing conditions is essential, so the above- mentioned paragraph referencing the number of correctional officers and the number of inmates is being modified as follows:

The Cross City Correctional Institution will provide one (1) correctional officer with flexible crew sizes. The actual crew size does not include the officer and will be between two (2) and five (5) inmates, depending on the nature of the work being performed. Should the FDOT require FDC to attend meetings, special events, and/or training, compensation will be made for the number of the inmates provided the day of the event, but not to exceed five (5).

All assigned correctional officers must hold a valid Class A CDL driver license to be assigned to Gainesville Operations Center. Any alternatives or newly assigned officers will have ninety (90) calendar days from the date of their assignment to Gainesville Operations Center, to obtain a Class A CDL driver license and intermediate Maintenance of Traffic certification. Other requirements and/or concerns will be addressed on an as needed basis at the appropriate time.

The standard FDC work week will be Monday-Thursday, with the normal working hours for crews being from 7:00 AM to 5:00 PM. The actual standard schedules for the one (1) primary crew are provided below.

Crew	Inmates	Work Days	Work Hours
PO-12	5	Monday-Thursday	7:00 AM-5:00 PM

Should the number of correctional officers (crews), number of inmates (crew sizes), or working schedules need to be changed to adjust for special projects or circumstances, the DOT will notify FDC in advance. To ensure that adequate time is provided for FDC to adjust in schedules, the DOT will notify LT Brookins (FDC) in writing (e-mail), seven (7) calendar days in advance.

FDC is expected to provide one (1) assigned crew in accordance with the above schedule. If the assigned primary correctional officer is unavailable, a suitably trained alternate correctional officer should replace him and supervise the crew. If FDC is unable to provide the one (1) work crew because of correctional officers' scheduled training or annual leave and insufficient alternate correctional officers, FDC will notify Randall Chestnut (DOT) in writing (e-mail), seven (7) days in advance of the expected absence. In the event of a correctional officer unexpectedly calling in sick, and FDC not having sufficient alternate correctional officers to cover the crew, FDC will notify DOT by telephone (352-381-4300) not later than 7:30 AM of any crews that will not be reporting for their scheduled day of work. Alternate correctional officers should also meet the same driver license and MOT certification requirements of the assigned correctional officers. In the event of unforeseen weather conditions that cause crews to be tardy or absent from work, FDC will notify DOT by telephone (352-381-4300) not later than 7:30 AM to discuss a plan of action.

Other provisions of this Local Agreement are as follows:

FDC shall provide notice to DOT within one (1) hour of work shift start time should an FDC Officer not be available to supervise assigned inmates on a scheduled work day.

FDC shall notify DOT in the event FDC cannot fulfill the obligations as described in this Local Agreement.

The effective dates of this Agreement are July 1, 2019 through June 30, 2020. Provisions of this Local Agreement may be amended by written agreement of the parties.

Agreed to and signed this 26th day of June 2019.

Department of Corrections
 Name: *David F. Wood*
 Title: Warden

Department of Transportation
 Name: *Kevin M. Gordon*
 Title: Operations Program Engineer

Name: *Martin*
 Title: Major, Work Release Center (as necessary)

Attachment: Fiscal Year 19/20 Master Agreement with Addendum "B"

Copies shall be sent to the following offices:

DOT Office of Maintenance

DOT District Maintenance Office

FDC Regional Office, Attention Regional Director

FDC Central Office – Bureau of Security Operations